

Annual Report

Town of Tewksbury Massachusetts



2005

September 11th Memorial Dedication

Friends and Visitors,

On behalf of the trustees and the library staff, welcome to the grounds of the Tewksbury Public Library. It is proper that this memorial is here. Many people have given their ideas, time and donations to make this possible. This magnificent memorial is here on the grounds of the library mainly because of the wishes of two ladies. Over a year ago when people first started talking about a tribute in Tewksbury to honor Peter Gay and Peter Hashem, their wives Linda Gay and Rita Hashem repeated that the location should be here because both Peter and Peter were frequent patrons of this library.

Ever since the time of the first ideas, this project has grown into a memorial to every dear departed loved one who is remembered here with his or her name and hometown on the brick pavers. Many of them were like Tewksbury's Peter Gay and Peter Hashem and taught a love of reading to their children. Never forget but also have a good memory, by that we must remember what is good, the good that our friends and family members accomplished in their lives. A good memory allows me to remember a friend whose children I taught in middle school and together officiated basketball games. He was good man, like so many others, who were lost on that tragic day.

This is a place to reflect and read. When we visit this memorial we should also go into the library and read more about this and other things. Go to this library or the one in your hometown and take a book home and read. Reading is self-accumulating: the more you read the more you want to read. Take advantage of the written work in the library. Remember as Abraham Lincoln once said "Writing -- the art of communicating thoughts to the mind, through the eye -- is the great invention of the world. ... great, very great in enabling us to converse with the dead, the absent, and the unborn, at all distances of time and space."

Thank you,
Joseph C. Frank, Chairperson
Board of Library Trustees
September 11, 2005

Annual Report

Town of Tewksbury Massachusetts



2005

TABLE OF CONTENTS

	<u>Page</u>
Administrative Services	90
Animal Control Officer	187
Appointed Boards-Committees-Commissions	6
Appointive Officers	5
Auditors Report	195
General Fund Balance Sheet	196
Revenue Report	203
Fy'2005 Appropriation Recap	205
Sewer Enterprise Fund Balance Sheet	208
Sewer Enterprise Fund Revenue Report	209
Sewer Enterprise Fund Fy'2005 Appropriation Recap	210
Biograph	4
Board of Assessors	212
Board of Health	185
Board of Registrars	91
Board of Selectmen	87
Building Department	188
Community Development	183
Computer Services	215
Conservation Commission	190
Council On Aging	120
Department of Public Works	112
Elected Officers	5
Election Results	
04/02/2005 - Annual Town Election	11
06/04/2005 - Special Town Election	73
Employee Earnings:	
Schools	222
Town	219
Engineering	190
Fire Department	129
Roster	130
Incident By Type Report	130
Historical Commission	126
Housing Authority	92
Balance Sheet	92
In Memoriam	3
Library Trustees	117
Lowell Regional Transit Authority	127
Parking Clerk	109
Parks & Recreation Department	122
Planning Board	193
Police Department	133
Roster	133
Recycling Committee	125
Schools Department:	
Class of 2005 Community & University Scholarship Awards	144
Enrollment By School	156
General Information	155
Roster	156
Scholarship & Education Fund Committees	154
School Committee Report	135
Student Services	140
Superintendent of School's Report	136

	<u>Page</u>
Shawsheen Regional Vocational Technical High School District	170
Special Government Districts	8
Tax Collector	214
Town Clerk	110
Town Counsel	89
Town Manager	88
Town Meetings:	
Annual: May 2, 2005	13
Special: March 1, 2005	9
May 4, 2005	63
October 4, 2005	74
Treasurer's Cash	213
Veterans' Services	111
Webmaster	217
Zoning Board of Appeals	185

2005 IN MEMORIAM

Person's Name	Position Held
Frank A. Antonelli	Former member & Chairman of the Board of Selectmen. 1967-1977 Former member of the Massachusetts House of Representatives. 1972-1974
Roland A. Desharnais	World War II Veteran, Navy. Member of VFW, Post 8164. Member of DAV, Post 110. Community Activist.
Daniel J. Donovan	Former member of the Finance Committee. 1964-1973 Community Activist.
John F. (Jack) Dougherty	Clerk of the Works for Tewksbury Memorial High School in 1958.
Russell F. Gath	Employee of the Tewksbury Cemetery since 1990.
Joseph C. LaBella	Member of the Pearl Harbor Survivors Association. Former Medford High School Custodian. Active at the Senior Drop-In Center Member of the Golden Age Club Community Activist
Dorothy M Lavallee	Former Matron at the Tewksbury Memorial High School and Junior High School. Active at the Senior Drop-In Center Member of the Golden Age Club Community Activist
Claire Looney	Community Activist
Patricia M. 'Pat' Marion	Former Matron at Tewksbury Memorial High School Tewksbury Hospital Nurses Aide
William F. "Mac" MacAllister	Fire Department Call Firefighter in 1952 Appointed permanent Firefighter in 1959 Retired in 1975
Robert P. Morris	Fire Department Call Firefighter in 1967 Appointed a permanent Firefighter in 1976 Named Firefighter/EMT in 1977 Retired in 1993
Edward E. Russell	Active at the Senior Drop-In Center Member of the Golden Age Club
Margaret H. Smith	Employed in the School Department Lunch Program Active at the Senior Drop-In Center Member of the Golden Age Club
Frank Sullivan, Jr.	Police Patrolman 1954-1986 Retired 1986 Sealer Of Weights & Measures 1952-1994

GENERAL GOVERNMENT

*Biograph
Annual and Specials*

*Town Officers
Town Meeting Warrants*

*Town Committees
Elections*

Biograph

1. **Town:**
Tewksbury, Massachusetts
Incorporated in 1734
2. **County:**
Middlesex, ss.
3. **Location:**
At the junction of two new superhighways in northeastern Massachusetts, U.S. Interstate 495 and U.S. Interstate 93. The Town is bordered on the north by the Merrimack River, northeast by the Town of Andover, southeast by the Town of Wilmington, southwest by the Town of Billerica and borders on the City of Lowell on the west. It is 21 miles from Boston, 50 miles from Worcester, 30 miles from Salisbury Beach, and 230 miles from New York City.
4. **Population:**
1970 - 22,755
1980 - 24,478
1990 - 28,304
2000 - 30,315
2005 - 30,730
5. **Land Areas:**
20.70 square miles
10,789.5 acres
6. **Density:**
Person per square mile:
1970 - 1,099
1980 - 1,182
1990 - 1,367
2000 - 1,464
2005 - 1,485
7. **Climate:**
Mean annual precipitation - 43.40 inches.
Mean Temperature - January - 26.6 degrees
July - 73.7 degrees.

8. **Elevation:**
Highest Point: Ames Hill, 363 feet;
North section: 200 feet;
West section: 150 feet;
Center: 120 feet;
South section: 150 feet
(above mean sea level)
9. **Topography:**
Fairly level terrain, with elevations varying from 100 feet to 200 feet above sea level. Soil is a mixture of sandy soil in southern section. Wet and moist and of good texture along the central and northern sections.
10. **Established:**
Inhabitants separated from Billerica in 1733.
First Town Meeting held January 14, 1734.
Duly incorporated December 23, 1734.
11. **Form of Government:**
Open Town Meeting
Five Member Elected Board of Selectmen
Appointed Town Manager

Elected Officers

SELECTMEN

John R. Mackey	2008
John F. Ryan	2006
Jerome E. Selissen	2006
Charles E. Coldwell	2007
Joseph P. Gill, Jr., Chairman	2007

BOARD OF HEALTH

Christine Kinnon	2007
Ralph M. McHatton	2008
Edward J. Sheehan, Jr.	2006
Thomas S. Churchill	2006
Phillip L. French	2007

TOWN CLERK

Elizabeth A. Carey	2008
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MODERATOR

James P. Coakley	2008
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PLANNING BOARD

David J. Plunkett, Chairman	2010
Frank R. Sweet	2006
Nancy L. Reed	2007
Robert A. Fowler	2008
Vincent W. Spada	2009

SCHOOL COMMITTEE

Joseph E. Russell	2008
Scott J. Consaul	2006
Ruth M. Perrin	2006
Dennis J. Peterson, Chairman	2007
Keith E. Rauseo	2007

REGIONAL VOKE SCHOOL COMMITTEE

John Peter Downing	2006
Patricia M. W. Meuse	2007

TRUSTEES PUBLIC LIBRARY

Brenda M. Orio	2008
Paul D. Manning	2008
Warren R. Carey	2006
Mary R. MacDonald	2006
Joseph C. Frank	2007
Mark F. O'Connor	2007

HOUSING AUTHORITY

Linda A. Ricardo-Brabant	2010
Robert C. Briggs	2006
John W. Deputat (Governor's Appointee)	2006
Shawn E. Dillon	2008
Louise A. Gearty, Chairman	2009

Appointive Officers

Town Manager	David G. Cressman
Asst. to the Town Manager	Sandra A. Barbeau
Town Counsel	Charles J. Zaroulis, Esq.
Animal Inspector	Pam Gorrasi
Appraisers	Board of Selectmen
Assessor (Chief)	John J. Kelley
Assessor	Barbara Flanagan
Assessor	Susan E. Moore
Attendance Officer	George Hazel
Accountant	Donna Gill
Building Commissioner	Richard A. Colantuoni
Asst. Building Commissioner	Edward Johnson
Community Dev. Director	Steven Sadwick
D. P. W. Superintendent	Toma Duhani
Emergency Management Dir.	Michael Sitar
Finance Director	Donna Walsh
Fire Chief	Richard Mackey
Director Public Health	Thomas Carbone
Health Sanitarian/Deputy	Dean Trearchis
Animal Inspector	
Historian	Warren Carey
Northern Middlesex Area	Charles E. Coldwell
Commission Rep.	John R. Mackey
Police Chief	Alfred Donovan
Recreation Director	Roy Patterson
Sealer of Weights & Measures	Edward Johnson
Superintendent of Schools	Christine L. McGrath, Ph.D.
Tax Collector	Dorothy Lightfoot
Treasurer	Janet Smith
Veterans Agent	James Williams
Veterans Burial Indigent	Farmer & Dee, Inc.
	Tewksbury Funeral Home
Veterans Grave Officer	
Wire Inspector	Jeremiah Delaney

Appointed Boards- Committees-Commissions

APPEALS BOARD

Robert Stephens	2006
Joseph Kelley	2007
Marc DiFruscia	2008

APPEALS BOARD-ASSOCIATE MEMBERS

Brad Zarba	2006
Kenneth Collins	2006

BOARD OF REGISTRARS

Beverly Bennett	2006
Edward Creamer	2007
Donald Ordway	2008
Elizabeth A. Carey, Ex Officio	

ASSISTANT REGISTRARS

Kathleen M. Garrant	2005
Sandra E. Turcotte	2005
Gina Hickford	2005

CABLE ADVISORY COMMITTEE

Donna Gacek	2006
Joseph Dermody	2006
Peter Orio	2006
Sal Torname	2006

CONSERVATION COMMISSION

Sal Torname	2006
Andrew Stack	2007
Stanley Folta, Jr., Chairman	2007
Laurence Bairstow	2008
Michael Kelley	2008

CONSERVATION COMMISSION – ASSOCIATE MEMBERS

Marc Wallace	2006
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CONSTABLE – TERM TO EXPIRE – 2008

Sandra Barbeau
Dana Berkeley
Richard Carter
Edward F. Clark, Jr.
Gregory Danas
Peter Danas
Edwina Hudson
Cheryl Laffey
Wilfred Lambert
James J. Mazza
Harold Morang
David Muscovitz
Yvonne Rawson-Bozek
George H. Rost, Jr.
Anthony Saia

COUNCIL ON AGING

Joel Deputat	2006
Marie Durgan	2008
Ellen Keefe	2006
Joanne Aldrich	2006
Phyllis Gibson (Deceased Jan. 2006)	2006
Norman J. Desmarais (Deceased Jan. 2006)	2007
Rose McKenna	2007
Lorene Patch	2007
Joan Unger	2007
Bernice Sprague	2008
Mark Wood	2008
Warren Layne	2006

Alternates

Muriel Gifford	2006
Carolyn French	2006

FINANCE COMMITTEE

Todd Johnson, Chairman	2006
Ronald Hall	2006
Damin Sutherby	2006
Kevin Donnelly	2007
Thomas Cook	2007
John Dunfey	2007
Raymond Bowden	2008
George Donovan	2008
John Wynn	2008

HISTORICAL COMMISSION

Douglas W. Sears	2007
Keith Rauseo	2007
Raymond Paczkowski	2007
Beverly Bennett	2008
M. Eileen McDonagh	2008
James J. Gaffney	2008
Warren R. Carey	2008

LOCAL HOUSING PARTNERSHIP

Stephen Deackoff, Chairman
Greg Peters
Corinne Delaney (Housing Auth. Director)
Jay Axson
Raymond White
David Fisher
Advisory Members
Steven Sadwick (Community Dev. Director)
Scott Consaul (School Comm. Member)
Edward Sheehan (Board Health Member)
Nancy Reed (Planning Board Member)
Joan Unger
John Mackey (Selectman)

MASS. CULTURAL COUNCIL

Eleanor Corey	2007
Marylou Christoffels	2007
Maria Galante	2007
Donna Pacheco	2007
Gina Hickford	2007
M. Eileen McDonagh	2008

Patricia Powers	2008
Linda Ricardo-Brabant (Resigned 12/20/05)	2008
Diane Testa	2008
Cynthia Trudeau	2008

MEMORIAL COMMITTEE – 2007

Charles Coldwell (Selectman)
 Richard Morris
 Kenneth Holden
 Warren R. Carey (Town Historian)

PATRIOTIC ACTIVITIES COMMITTEE

Thomas P. Bartolone, Jr.	2007
Cheryl Burke	2007
Roy Patterson (Recreation Director)	
Charles Coldwell (Selectman)	
Stephen Walsh	

PERSONNEL RELATIONS REVIEW BOARD

William Phalan	2006
Stephen Hattori, Chairman (Resigned 5/13/05)	2005
Sandra A. Barbeau (Ass't to the Town Manager)	2005
Roy Patterson (Recreation Director)	2005
Robert O'Brien	2005
Alfred Donovan (Police Chief)	
Frances Spinale	2007

RECYCLING COMMITTEE 2008

Joseph P. Gill (Selectman Rep.)
 Jae Gray
 Kristina M. Rogers, Chairman
 Sean Czarniecki
 Sandra A. Barbeau (Ass't to the Town Manager)
 Marcie Rizzo
 Loretta Ryan

SIDEWALK COMMITTEE

Franco Lucchesi, Chairman
 Laura Caplan (Resigned 10/24/05)
 Mike Mucci
 Elaine Quinlan
 Sandra Campo
 Eric Braciska
 Ron Hall (Finance Committee Member)
 John MacKinnon

TRUST FUND COMMISSION

Warren Carey	2007
Janet Smith	2008
Dorothy Lightfoot	2008

SEWER ADVISORY COMMITTEE

Raymond Adams
 Wil Lambert
 Michael Mucci

SEWER & WATER RATE STUDY COMMITTEE (2005)

Kenneth Collins
 Marko Duffy
 Jack Dunfey

Anthony Ippolito
 Raymond Shaw

LONG RANGE SCHOOL SPACE COMMITTEE

James Cutelis
 Dennis Francis
 Joseph Russell (School Committee Member)
 Ray Shaw, Chairman
 Lauri Soprano

Representatives:

Charles Coldwell (Selectman)
 David Cressman (Town Manager)
 Joseph Gill (Selectman)
 John Wynn (Finance Committee Member)

SENIOR CENTER BUILDING COMMITTEE

David Cressman (Town Manager)
 Linda Ricardo-Brabant (Director, Senior Center)
 Thomas Cooke (Finance Committee Member)
 Joel Deputat (COA Chairman)
 Matt Hakala
 Robert Scarano
 Carolyn French
 William Wareham
 Charles Coldwell (Selectman)

Ex Officio:

Tara Coakley
 Bella Purcell

TAXATION FUND COMMITTEE

Laurence Bairstow
 Walter Maciel
 Linda Ricardo-Brabant (Director, Senior Center)
 Janet K. Smith (Treasurer)
 John J. Kelley, Jr. (Chief Assessor)

FIRE DEPT. LONG RANGE PLANNING COMMITTEE

Richard Colantuoni (Building Commissioner)
 David Cressman (Town Manager)
 George Donovan (Finance Committee Member)
 Joan Dunlevy
 Rober Fowler (Planning Board Member)
 Rick Hamm (Firefighter)
 Bunky Holden (Retired Firefighter)
 Rick Mackey (Fire Chief)
 John Ryan (Selectman)
 Tom Ryan (Ex Officio & Retired Fire Chief)
 Mike Sitar (Fire Captain)
 George Yost (Retired Deputy Fire Chief)

E911 STREET NAME CHANGE COMMITTEE

Joan Dunlevy, Chairman
 Liz Carey (Town Clerk)
 Gerald Cullen
 Louise Gearty (Housing Auth. Member)
 Edward Kearns (Retired Fire Captain)
 Rita O'Brien-Dee
 Rick Mackey (Fire Chief)
 Ted Sullivan (Chief Dispatcher)

TOWN MEETING REVIEW COMMITTEE

John Ryan, Chairman (Selectman)
Sandra A. Barbeau (Ass't to the Town Manager)
Liz Carey (Town Clerk)
David Cressman (Town Manager)
James Coakley (Moderator)
Ron Hall (Finance Committee Member)
Steve Sadwick (Community Dev. Director)
Ray Shaw
Will Lambert
Dennis Francis

Special Governmental Districts

SENATORS IN CONGRESS

HONORABLE EDWARD M. KENNEDY (D)
Senate Office Building, Washington, DC, 20510

HONORABLE JOHN F. KERRY (D)
Senate Office Building, Washington DC, 20510

CONGRESSIONAL DISTRICT: 5TH

MARTIN T. MEEHAN (D)
House of Representatives, Washington, DC, 20515

STATE GOVERNMENT

SUSAN TUCKER (D)
2ND Essex & Middlesex Senatorial District
Senate Offices: State House, Boston, MA, 02133

JAMES R. MICELI (D)
19TH Middlesex District of General Court
House of Representatives, State House, Boston, MA
02133

BARRY R. FINEGOLD (D)
17TH Essex District of General Court
House of Representatives, State House, Boston, MA
02133

Special Town Meeting

MARCH 1, 2005

Tewksbury Memorial High School
320 Pleasant Street
March 1, 2005

Moderator James Coakley opened the March 1, 2005, Special Town Meeting at 7:00 PM.

There were 170 registered voters and 14 visitors in attendance.

The Moderator designated the Visitors Section and the Press Section. He informed the Assembly of the Fire Exit doors. He reminded the Assembly to have their voter identification ribbons conspicuously displayed and to turn off their cell phones or put their cell phones on vibrate.

Moderator Coakey introduced, and the Assembly welcomed, Steven Aiello, Troop 75, Andover, who is applying for his Citizenship Badge.

Finance Committee Chairman, Todd Johnson, motioned to Waive the Reading of the Articles and this motion was Adopted.

3/1/05 7:02 PM

ARTICLE 1

To see if the Town will vote to authorize, but not require, the Town Manager and Board of Selectmen to enter into an Agreement or Agreements with the Town of Andover to provide water and sewerage services, and the City of Lowell where necessary, to users of those services on the property located at 459 River Road, in the Town of Andover, and being more specifically identified as Lot 5 on Andover Assessors Map 229, on terms and conditions deemed by the Town Manager and Board of Selectmen to be in the best interests of the Town, including a term of up to twenty-five (25) years, but with the specific condition that the use of the land to be served by said sewer and water shall be limited to ten (10) single family homes, and the two existing buildings known as the Christian Formation Center and the Franciscan Friary, and that the use of the existing buildings shall be limited to religious, educational or charitable non-profit uses, and expressly prohibiting any other uses such as, but not limited to, restaurants, nightclubs, gaming, commercial or industrial, and that the owner(s) of the property shall record a restriction acceptable to the Town Manager and Selectmen concerning the allowed uses at the Registry of Deeds or Land Court, including a Deed Restriction providing that no comprehensive permits pursuant to Massachusetts General Laws Chapter 40B shall be sought, allowed, permitted or pursued; and also per day sewerage gallons restrictions will be placed on each property as follows: on the 10 single family homes 5,240 gallons, for the Christian Formation Center 8,000 gallons and for the Franciscan Friary 7,800 gallons with a total daily flow not to exceed 21,040 gallons per day; and also on condition that the Christian Formation Center shall be occupied and used by Melmark New England, Inc., and that the Town Manager and Selectmen are authorized, but not required, to accept such restrictions on terms and conditions they deem in the best interest of the Town, or take any other action relative thereto.

Board of Selectmen

Town Manager

Executive Summary: The purpose of this article is to authorize, but not require, the Town Manager and Board of Selectmen to enter into agreement(s) with the Town of Andover, and the City of Lowell, where necessary, to provide water and sewerage services to users of those services on the property located at 459 River Road, in the Town of Andover, and being more specifically identified as Lot 5 on Andover Assessors Map 229, on terms and conditions deemed by the Town Manager and Board of Selectmen to be in the best interests of the Town, including a term of up to twenty-five (25) years

Motion: Finance Committee Chairman, Todd Johnson, motioned to Adopt Article 1, as Written.

Mr. Ray Shaw motioned to Amend Article 1.

Mr. Robert Spengler, 47 Manor Dive, Tewksbury, a non-voter, asked permission to address the Assembly and this request was voted by the Assembly to allow him to speak.

3/1/05 7:16 PM

Mr. Peter Troy, an Agent for the Melmark School, a non-voter, was voted permission by the Assembly, to address the Assembly.

3/1/05 7:20 PM

The Attorney for the Developer, a non-voter, was voted permission by the Assembly, to address the Assembly.

3/1/05 7:27 PM

Mr. Warren Carey motioned to Move the Question @ 7:40 PM.

Mr. Larry Knight motioned to Indefinitely Postpone Article 1.

Voted:	The Moderator acted on the motion to Move the Question and this motion was Adopted.	3/1/05 7:46 PM
	Mr. Shaw's motion to Amend Article 1, Failed.	3/1/05 7:46 PM
	Mr. Larry Knight's motion to Indefinitely Postpone Article 1, Failed.	3/1/05 7:48 PM
	The Finance Committee's motion to Adopt Article 1, as Written, was Adopted.	3/1/05 7:49 PM
	Article 1 was Adopted, as Written in the Warrant.	

Finance Committee Chairman, Todd Johnson, motioned to Adjourn the March 1, 2005, Special Town Meeting, Sine Die, and this motion was Adopted.

3/1/05 7:50 PM

ATTEST:

ELIZABETH A. CAREY, CMC, CMMC
TOWN CLERK

Annual Town Election

APRIL 2, 2005

PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
	311	372	292	370	440	334	284	421	2,824

BOARD OF SELECTMEN (VOTE FOR ONE)

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	2	3	3	3	3	0	2	3	19
Douglas W. Sears	115	143	115	212	199	160	126	161	1,231
John R. Mackey	194	224	174	153	234	172	154	257	1,562
Others	0	2	0	2	4	2	2	0	12
Total	311	372	292	370	440	334	284	421	2,824

BOARD OF HEALTH (VOTE FOR ONE) 3 YEAR TERM

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	96	97	92	118	164	113	83	107	870
Ralph M. McHatton	214	274	200	250	268	219	199	313	1,937
Others	1	1	0	2	8	2	2	1	17
Total	311	372	292	370	440	334	284	421	2,824

BOARD OF HEALTH (VOTE FOR ONE) 2 YEAR (UNEXPIRED) TERM

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	91	90	87	105	151	111	85	104	824
Christine E. Kinnon	219	280	204	264	284	219	198	317	1,985
Others	1	2	1	1	5	4	1	0	15
Total	311	372	292	370	440	334	284	421	2,824

TOWN CLERK (VOTE FOR ONE)

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	56	59	56	114	112	71	58	64	590
Elizabeth A. Carey	255	312	234	252	326	262	224	356	2,221
Others	0	1	2	4	2	1	2	1	13
Total	311	372	292	370	440	334	284	421	2,824

MODERATOR (VOTE FOR ONE)

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	78	93	91	110	158	113	85	100	828
James P. Coakley	226	276	200	259	279	218	192	317	1,967
Others	7	3	1	1	3	3	7	4	29
Total	311	372	292	370	440	334	284	421	2,824

HOUSING AUTHORITY (VOTE FOR ONE)

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	84	83	89	115	158	106	79	81	795
Linda A. Ricardo-Brabant	227	288	202	253	280	226	203	340	2,019
Others	0	1	1	2	2	2	2	0	10
Total	311	372	292	370	440	334	284	421	2,824

PLANNING BOARD (VOTE FOR ONE)

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	89	89	88	108	157	96	84	101	812
David J. Plunkett	220	283	204	259	281	234	198	319	1,998
Others	2	0	0	3	2	4	2	1	14
Total	311	372	292	370	440	334	284	421	2,824

SCHOOL COMMITTEE (VOTE FOR ONE)

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	84	96	79	108	144	103	76	95	785
Joseph E. Russell	226	274	213	259	293	228	206	325	2,024
Others	1	2	0	3	3	3	2	1	15
Total	311	372	292	370	440	334	284	421	2,824

TRUSTEES PUBLIC LIBRARY (VOTE FOR TWO)

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	245	270	245	289	388	284	211	289	2,221
Brenda M. Orio	194	249	171	237	247	196	181	288	1,763
Paul D. Manning	181	224	165	210	243	187	173	264	1,647
Others	2	1	3	4	2	1	3	1	17
Total	622	744	584	740	880	668	568	842	5,648

Total Registered Voters	18,740
Total Votes	2,824
Percent	15%

Annual Town Meeting

May 2, May 4 and June 25, 2005

Tewksbury Memorial High School
320 Pleasant Street

2005 Annual Town Meeting: May 2, May 4 and June 25, 2005

Moderator Coakley opened the 2005 Annual Town Meeting at 8:00 PM.

Reverend Dan Nassaney, OMI, St. William's Parish, offered the Opening Prayer.

The Moderator called for a Moment of Silence for the Town Officials and Town Employees who passed away during the year 2004 and who are listed on page 3 of the 2004 Annual Town Report.

Moderator Coakley led the Assembly in the Pledge of Allegiance to the Flag of the United States.

Moderator Coakley introduced Nick Setzer, Boy Scout Troop 49, St. William's Church, who is preparing to earn his Citizenship/Community Merit Badge.

The Moderator designated the Visitors Section and reminded the voters to display their voting ribbons. He informed the Assembly of the Town Meeting Guidelines printed on the inside front cover of the Warrant.

Moderator Coakley informed the Assembly of the Related Articles 31 to 36 and 38, 39 to 41 and 43 to 44, under Section 3 of the Warrant, and they will act upon on Wednesday evening.

Joseph Gill, Chairman of the Board of Selectmen, announced up-coming Town events:

The U.S. Postal Service will be conducting a Rural Carrier's Food Drive, Saturday, May 14, 2005 before 11 a.m. These food items will be delivered to the Tewksbury Food Pantry.

Tewksbury Firefighters Golf Tournament, June 9, 2005, 8:00 AM, Tewksbury Country Club, to raise money for the Tewksbury 9-11 Memorial Pavilion.

St. William's Men's Club is sponsoring a Spaghetti Supper & Fund Raiser, Saturday, June 11, 2005, from 4:00 PM to 8:00 PM, St. William's School Hall, proceeds to benefit the Tewksbury Community Pantry Building Fund.

Tewksbury Garden Club Perennial Plant Sale, Saturday, May 21, 10:00 AM to 2:00 PM, Town Common. Rain Date: Sunday, May 22. Most plants sell for \$3.00.

Zero Waste Days! May 14, 9 am to NOON, Tewksbury Recreation Department, 286 Livingston Street.
Clothing, Small Household Items, Bicycles, Books, CDs, DVDs, Linens, Good Building Materials.

Finance Committee Chairman, Todd Johnson, motioned to Waive the Reading of the Warrant Articles and this motion was Adopted. 8:10 PM 5/2/05

On Monday, May 2, 2005, there were 236 registered voters and 19 visitors in attendance.

A motion was made to Adjourn the 2005 Annual Town Meeting to Wednesday, May 4, 2005 at 8:00 PM and this motion was Adopted. 9:39 PM. 5/2/05

Moderator Coakley reminded the Assembly about the date and time of the Special Town Meeting, to be held on Wednesday, May 4, 2005, at 7:00 PM at the High School.

On Wednesday May 4, 2005, there were 213 registered voters and 15 visitors in attendance.

A motion was made to Adjourn the 2005 Annual Town Meeting to Saturday, June 25, 2005 at 10:00 AM at the High School, and this motion was Adopted. 9:04 PM. 5/4/05

Moderator Coakley opened the Adjourned Session of the 2005 Annual Town Meeting at 10:00 AM.

On Saturday, June 25, 2005, there were 260 registered voters and 15 visitors in attendance.

The Moderator designated the Visitors Section and reminded the voters to display their voting ribbons. He informed the Assembly of the Town Meeting Guidelines printed on the inside front cover of the Warrant.

Finance Committee Chairman, Todd Johnson, reminded the Assembly the motion to Waive the Reading of the Warrant Articles was Adopted at the Monday session of the 2005 Annual Town Meeting.

SECTION 1

ARTICLE 1

To choose all necessary Town Officers, by ballot, One (1) member of the Board of Selectmen for three years; One (1) member of the Board of Health for three years; One (1) member of the Board of Health for a Two (2) year unexpired term; One (1) Town Clerk for three years; One (1) Moderator for three years; One (1) Housing Authority for five years; One (1) member of the Planning Board for five years; One (1) member of the School Committee for three years; and Two (2) Library Trustees for three years.

Accomplished on Saturday, April 2, 2005

SECTION 2

Article 2	Elected Officials Salaries	
Article 3	Consent Calendar	
Article 4	Budget	Lottery System for each Budget Classification
Article 5	Budget Related	Sewer Enterprise Fund
Article 6	Budget Related	Accept MGL Chapter 44 Sec. 53F½
Article 7	Budget Related	Water Enterprise Fund
Article 8	Budget Related	Purchase/Install Water Meters
Article 9	Budget Related	Water System Improvements (Phase 8 Sewer)
Article 10	Budget Related	Water System Improvements (Phase 9 Sewer)
Article 11	Budget Related	Sidewalk Construction
Article 12	Budget Related	Purchase/Install Fire Hydrants
Article 13	Budget Related	TMHS Remodeling/Reconstruction
Article 14	Budget Related	Establish Committee/ Raise and appropriate funds
Article 15	Personnel By Law	Out of Grade Pay
Article 16	Personnel By Law	Program Coordinator
Article 17	Personnel By Law	Activities Coordinator/Volunteer Coordinator
Article 18	Personnel By Law	Group A Salaries
Article 19	Personnel By Law	Longevity Incentive Program
Article 20	Budget Related	Maintain Health/Dental Benefits – Active Military Duty

ARTICLE 2

To see if the Town will vote to fix the salaries of several elected officials for the fiscal year 2006.

	<u>FY05</u> <u>Present</u>	<u>FY06</u> <u>Requested</u>
<u>BOARD OF HEALTH</u>		
Chairman	450	450
Members (4)	350	350
 MODERATOR		
	500	500
 PLANNING BOARD		
Chairman	1200	1200
Members (4)	850	850
 SCHOOL COMMITTEE		
Chairman	3000	3000
Members (4)	2500	2500

SELECTMEN

Chairman	6000	6000
Members (4)	5000	5000

Executive Summary: The purpose of the article is to fix the salaries of certain elected Town officials.

Motion: Finance Committee Chairman, Todd Johnson, motioned to Adopt Article 2, as presented in the Warrant.

Voted: Article 2 was Adopted. 8:10 PM 5/2/05

ARTICLE 3

Consent Calendar

The Moderator will call out the number of the Articles, one by one. If a voter objects to any particular Article being included in the Consent Calendar, he/she should say the word "HOLD" when the number is called. The Article is then removed from the Consent Calendar and restored to its original numbered place in the warrant, to be acted upon, debated and voted in the usual manner. After calling of the individual items in the Consent Calendar, the Moderator shall ask that the voters pass all the remaining items as a unit.

- Article 3-21 Accept the Annual Report
- (D) Article 3-22 Reduce the Tax Levy
- Article 3-23 Lease/Purchase Agreement
- Article 3-24 Authorize Chapter 90 Funds
- Article 3-25 Authorize Sale of Town Land Map 98 Lot 175
- (D) Article 3-26 Accept MGL Chapter 44, Section 53E½ Revolving Fund GIS
- (D) Article 3-27 Accept MGL Chapter 44, Section 53E½ Revolving Fund Street Signage

ARTICLE 3-21

To hear and act upon reports of the various town officers; or take any action relative thereto.

Town Manager

Executive Summary: The purpose of the article is to accept the reports of various town officers; which were printed in the 2004 Town Report.

Motion: The Finance Committee motioned to Adopt Article 3-21.

Voted: Article 3-21 was Adopted. 8:12 PM 5/2/05

ARTICLE 3-22

To see if the Town will vote to transfer from the E&D account the total sum of \$1,178,879 to be used by the Assessors to reduce the current tax levy and to see if the Town will vote to transfer from certified sewer enterprise fund free cash the sum of \$783,109 to be used to fund sewer enterprise fund appropriations in FY06, or take any related action.

Town Manager

Executive Summary: This article allows the Town to utilize funds that were considered available as of June 30, 2004, to balance the FY06 general fund and sewer enterprise fund budgets.

Article 3-22 was Held for Debate.

Motion: The Finance Committee motioned to Adopt Article 3-22.

Voted: Article 3-22 was Adopted. 8:14 PM 5/2/05

ARTICLE 3-23

To see if the Town will vote to authorize the Town Manager to enter into Lease/Purchase Agreements up to five years to purchase equipment for Town Departments. Said contracts shall be subject to annual appropriations or take any related action.

Town Manager

Executive Summary: This article is acted on annually and allows the Town Manager to lease/purchase equipment for various Town departments subject to an annual appropriation.

Motion: The Finance Committee motioned to Adopt Article 3-23.

Voted: Article 3-23 was Adopted.

8:12 PM 5/2/05

ARTICLE 3-24

To see if the Town will vote: (1) to appropriate a sum of money to survey, design and undertake repairs to roads and bridges under the provisions of Chapter 90 of the Massachusetts General Laws, and to obtain any material and/or services incidental thereto; (2) to authorize the Board of Selectmen to acquire easements in conjunction therewith by the purchase, gift, lease, eminent domain, or otherwise; (3) in furtherance of the project(s), to authorize the Board of Selectmen to apply for, accept and expend any federal, state and/or private grants without further appropriation thereof; and (4) to determine whether said appropriation shall be raised by transfer from available funds or by borrowing; or take any action relative thereto.

Town Manager

Executive Summary: Each year the state indicates the amount it will allot to cities and towns for roadwork under Chapter 90. This article authorizes the town to spend these funds.

Motion: The Finance Committee motioned to Adopt Article 3-24.

Voted: Article 3-24 was Adopted.

8:12 PM 5/2/05

ARTICLE 3-25

To see if the Town will vote to authorize the Board of Selectmen to sell a parcel of Town property, Lot 175 on Assessors Map 98, and further described as approximately 5,000 sq. ft. and located on Forest Road near Riverdale Avenue. Said property was acquired by the Town by tax foreclosure procedures and shall be sold in accordance with Section 3.12.010 of the Town By-Laws. Or take any other action relative thereto.

Town Manager

Executive Summary: The town acquired this property by tax foreclosure on or about July 19, 1939. By selling this property the town can return it to the tax rolls. The request to sell this property was made by an abutter.

Motion: The Finance Committee motioned to Adopt Article 3-25.

Voted: Article 3-25 was Adopted.

8:12 PM 5/2/05

ARTICLE 3-26

To see if the Town will vote to accept the provisions of Chapter 44, Section 53E ½ of the Massachusetts General Laws, establishing a self sufficient revolving fund, effective July 1, 2005, to account for revenues and expenditures relating to the operation of a Geographical Information System (GIS) in the Town of Tewksbury. The fund shall be credited with all amounts received over the base fee for such items as building permits, certificates of occupancy, zoning applications and other permits, applications and other information generated by Town departments as applicable and as determined by the Town Engineer as relating to the GIS program. **Expenditures of the fund shall be authorized by the Town Engineer or his/her designee.** The total amount which may be expended from the fund in any given fiscal year shall be limited to \$25,000.00; or take any other action relative thereto.

Town Manager

Executive Summary: This article authorizes the Town to establish a self sufficient revolving fund to account for the revenues and expenditures of maintaining a GIS program in the Town of Tewksbury.

Article 3-26 was Held for Debate.

Motion: The Finance Committee motioned to Amend Article 3-26 and Adopt Article, as Amended.

Voted: The Finance Committee's Amendment was Adopted.
Article 3-26 was Adopted, as Amended.

8:14 PM 5/2/05
8:14 PM 5/2/05

AMENDMENT: Change "Expenditures of the fund shall be authorized by the Town Engineer or his/her designee,"
To "Expenditures of the fund shall be authorized by the Town Manager."

FINAL VERSION – ARTICLE 3-26, AS AMENDED

To see if the Town will vote to accept the provisions of Chapter 44, Section 53E ½ of the Massachusetts General Laws, establishing a self sufficient revolving fund, effective July 1, 2005, to account for revenues and expenditures relating to the operation of a Geographical Information System (GIS) in the Town of Tewksbury. The fund shall be credited with all amounts received over the base fee for such items as building permits, certificates of occupancy, zoning applications and other permits, applications and other information generated by Town departments as applicable and as determined by the Town Engineer as relating to the GIS program. **Expenditures of the fund shall be authorized by the Town Manager.** The total amount which may be expended from the fund in any given fiscal year shall be limited to \$25,000.00; or take any other action relative thereto.

ARTICLE 3-27

To see if the Town will vote to accept the provisions of Chapter 44, Section 53E ½ of the Massachusetts General Laws, establishing a self sufficient revolving fund, effective July 1, 2005, to account for revenues and expenditures relating to the purchase and/or manufacture and installation of street and traffic regulatory signage, including pavement markings in the Town of Tewksbury. The fund shall be credited with all amounts received from individuals requesting that the Town install street signage. Expenditures of the fund shall be authorized by the **DPW Superintendent or his/her designee**. The total amount which may be expended from the fund in any given fiscal year shall be limited to \$10,000, or take any other action relative thereto.

Town Manager

Executive Summary: This article authorizes the Town to establish a self sufficient revolving fund to account for the revenues and expenditures of purchasing, manufacturing and installing street and traffic regulatory signage, including pavement markings, in the Town of Tewksbury.

Article 3-27 was Held for Debate.

Motion: The Finance Committee motioned to Amend Article 3-27 and Adopt Article 3-27, as Amended.

Voted: The Finance Committee's Amendment was Adopted.
Article 3-27 was Adopted, as Amended.

8:15 PM 5/2/05
8:15 PM 5/2/05

AMENMENT: Change "DPW Superintendent or his/her designee" to "Town Manager".

FINAL VERSION – ARTICLE 3-27, AS AMENDED

To see if the Town will vote to accept the provisions of Chapter 44, Section 53E ½ of the Massachusetts General Laws, establishing a self sufficient revolving fund, effective July 1, 2005, to account for revenues and expenditures relating to the purchase and/or manufacture and installation of street and traffic regulatory signage, including pavement markings in the Town of Tewksbury. The fund shall be credited with all amounts received from individuals requesting that the Town install street signage. Expenditures of the fund shall be authorized by the **Town Manager**. The total amount which may be expended from the fund in any given fiscal year shall be limited to \$10,000, or take any other action relative thereto.

ARTICLE 4**Budget**

To see what sums the Town will raise and appropriate, transfer or otherwise provide, for its necessary and expedient purposes as designated hereafter, and to direct that these funds be expended only for such purposes under the direction of the respective boards, committees and officers for the fiscal year which begins July 1, 2005 or take any related action.

	<u>FY04</u> <u>Actual</u>	<u>FY05</u> <u>Adopted</u> (Re-instated)	<u>FY06 Dept</u> <u>Requests</u>	<u>FY06 Mgr</u> <u>Recommend</u>	<u>FinCom</u> <u>Recom</u> ADOPTED 6/25/05
General Fund Budget Classification					
General Government					
Moderator					
Salaries	500	500	500	500	500
Operating	-	<u>100</u>	<u>100</u>	<u>100</u>	<u>0</u>
Total	500	600	600	600	600
Selectmen					
Salaries	26,040	28,500	28,725	28,725	28,725
Operating	145,212	136,631	138,777	136,777	136,777
Sewer Enterprise Fund Allocation	(2,335)	(2,477)	(2,483)	(2,483)	(2,483)
Water Enterprise Fund Allocation	-	-	<u>(2,477)</u>	<u>(2,469)</u>	<u>(2,469)</u>
Total	168,917	162,654	162,542	160,550	160,550
Town Manager					
Salaries	365,157	315,021	330,087	330,087	330,087
Operating	3,826	4,291	6,710	4,540	4,540
Sewer Enterprise Fund Allocation	(15,330)	(16,210)	(16,821)	(16,731)	(16,731)
Water Enterprise Fund Allocation	-	-	<u>(16,210)</u>	<u>(16,731)</u>	<u>(16,731)</u>
Total	353,653	303,102	303,766	301,165	301,165
Finance Committee					
Salaries	2,371	2,500	2,500	2,500	2,500
Operating	<u>518</u>	<u>1,185</u>	<u>1,195</u>	<u>795</u>	<u>795</u>
Total	2,889	3,685	3,695	3,295	3,295
Town Counsel					
Operating	170,756	165,000	165,000	165,000	165,000
Sewer Enterprise Fund Allocation	(2,650)	(4,125)	(4,125)	(4,125)	(4,125)
Water Enterprise Fund Allocation	-	-	<u>(4,125)</u>	<u>(4,125)</u>	<u>(4,125)</u>
Total	168,106	160,875	156,750	156,750	156,750
Personnel Relations Review Board					
Salaries (Escrow for Wage Increase)	-	-	168,000	168,000	168,000
Operating	-	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>
Total	-	200	168,200	168,200	168,200
Administrative Services					
Salaries	87,538	88,380	92,890	92,890	92,890
Operating	24,361	20,000	19,800	19,500	19,500
Sewer Enterprise Fund Allocation	(1,676)	(1,626)	(1,686)	(1,686)	(1,686)
Water Enterprise Fund Allocation	-	-	<u>(1,626)</u>	<u>(1,686)</u>	<u>(1,686)</u>
Total	110,223	106,754	109,378	109,018	109,018
Town Clerk					
Salaries	199,877	211,554	227,910	227,910	227,910
Operating	11,856	12,895	14,765	14,765	14,765

	<u>FY04 Actual</u>	<u>FY05 Adopted</u> (Re-instated)	<u>FY06 Dept Requests</u>	<u>FY06 Mgr Recommend</u>	<u>FinCom Recom</u> ADOPTED 6/25/05
Sewer Enterprise Fund Allocation	(3,138)	(3,297)	(3,640)	(3,640)	(3,640)
Water Enterprise Fund Allocation	—	—	(3,297)	(3,640)	(3,640)
Total	208,595	221,152	235,738	235,395	235,395
Election					
Salaries	28,775	36,445	13,600	13,600	13,600
Operating	<u>6,051</u>	<u>7,700</u>	<u>4,400</u>	<u>4,400</u>	<u>4,400</u>
Total	34,826	44,145	18,000	18,000	18,000
Board of Registrars					
Salaries	2,850	2,850	2,850	2,850	2,850
Operating	<u>1,162</u>	<u>1,600</u>	<u>1,600</u>	<u>1,600</u>	<u>1,600</u>
Total	4,012	4,450	4,450	4,450	4,450
Total General Government	1,051,721	1,007,617	1,163,119	1,157,423	1,157,423

Finance Department

Accounting					
Salaries	163,613	169,302	174,912	174,912	174,912
Operating	8,813	8,688	9,790	8,790	8,790
Sewer Enterprise Fund Allocation	(4,439)	(4,519)	(4,593)	(4,593)	(4,593)
Water Enterprise Fund Allocation	—	—	(4,519)	(4,593)	(4,593)
Total	167,987	173,471	175,590	174,516	174,516
Computer Services					
Salaries	130,715	133,590	138,360	138,360	138,360
New Position	-	-	40,425	-	-
Operating	102,098	110,400	118,251	113,001	113,001
Outlay	60,447	34,500	40,800	29,500	29,500
Sewer Enterprise Fund Allocation	(3,172)	(4,685)	(4,913)	(4,913)	(4,913)
Water Enterprise Fund Allocation	—	—	(5,935)	(6,247)	(6,247)
Total	290,088	273,805	326,988	269,701	269,701
Assessor					
Salaries	207,006	214,687	233,740	226,540	226,540
Operating	21,406	26,500	31,800	26,600	26,600
Sewer Enterprise Fund Allocation	(9,355)	(11,014)	(11,801)	(11,726)	(11,726)
Water Enterprise Fund Allocation	—	—	(11,014)	(11,726)	(11,726)
Total	219,057	230,173	242,725	229,688	229,688
Treasurer/Collector					
Salaries	333,856	330,717	342,424	338,924	338,924
Operating	180,704	182,880	189,470	182,770	182,770
Outlay	-	-	-	-	-
Sewer Enterprise Fund Allocation	(53,345)	(54,978)	(56,056)	(56,056)	(56,056)
Water Enterprise Fund Allocation	—	—	(69,211)	(70,855)	(70,855)
Total	461,215	458,619	406,627	394,783	394,783
Total Finance Department	1,138,347	1,136,068	1,151,930	1,068,688	1,068,688

Community Services

Cable Television					
Salaries	2,368	2,500	2,500	2,500	2,500
Operating	<u>1,193</u>	<u>10,460</u>	<u>10,460</u>	<u>10,460</u>	<u>10,460</u>

	FY04 Actual	FY05 Adopted (Re-instated)	FY06 Dept Requests	FY06 Mgr Recommend	FinCom Recom ADOPTED 6/25/05
Total	3,561	12,960	12,960	12,960	12,960
Dog Officer (Combine with Health FY05)					
Salaries	58,047	-	-	-	-
Operating	<u>3,662</u>	-	-	-	-
Total	61,709	-	-	-	-
Veteran's Services					
Salaries	53,946	32,377	34,964	34,964	34,964
Operating	<u>98,098</u>	<u>108,550</u>	<u>113,550</u>	<u>113,550</u>	<u>113,550</u>
Total	152,044	140,927	148,514	148,514	148,514
Exceptional Children					
Salaries	21,627	23,570	23,950	23,950	23,950
Operating	<u>16,921</u>	<u>16,956</u>	<u>18,792</u>	<u>16,576</u>	<u>16,576</u>
Total	38,548	40,526	42,742	40,526	40,526
Patriotic Committee					
Operating	32,360	32,750	32,750	32,750	32,750
Homecoming Committee					
Operating	4,650	-	-	-	-
Parks and Recreation					
Salaries	99,330	239,061	298,510	256,556	256,556
Operating	44,641	86,460	113,802	94,060	94,060
Outlay	-	-	<u>96,481</u>	<u>3,721</u>	<u>3,721</u>
Total	143,971	325,521	508,793	354,337	354,337
Total Community Services	436,843	552,684	745,759	589,087	589,087
Council on Aging					
Salaries	149,107	151,570	159,738	158,538	158,538
New Position	-	-	34,098	-	-
Operating	<u>62,284</u>	<u>61,564</u>	<u>73,676</u>	<u>62,192</u>	<u>62,192</u>
Total Council on Aging	211,391	213,134	267,512	220,730	220,730
Facilities					
Town Hall					
Salaries	13,432	15,665	16,082	16,082	16,082
Operating	45,461	49,948	53,203	50,703	50,703
Sewer Enterprise Fund Allocation	(1,720)	(1,249)	(1,268)	(1,268)	(1,268)
Water Enterprise Fund Allocation	-	-	<u>(1,249)</u>	<u>(1,268)</u>	<u>(1,268)</u>
Total	57,173	64,364	66,768	64,249	64,249
Auxiliary Buildings					
Operating	30,411	30,000	33,745	33,745	33,745
Sewer Enterprise Fund Allocation	(650)	(750)	(844)	(844)	(844)
Water Enterprise Fund Allocation	-	-	<u>(750)</u>	<u>(844)</u>	<u>(844)</u>
Total	29,761	29,250	32,151	32,057	32,057
Cemeteries					
Operating	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
Total Facilities	89,934	96,614	101,919	99,306	99,306

	<u>FY04 Actual</u>	<u>FY05 Adopted</u> (Re-instated)	<u>FY06 Dept Requests</u>	<u>FY06 Mgr Recommend</u>	<u>FinCom Recom</u>
Library					
Library					
*Salaries	636,743	710,450	803,315	773,945	799,815
*Operating	325,784	321,950	346,850	338,000	346,231
Capital Outlay	—	—	<u>14,500</u>	—	—
Total Library	<u>962,527</u>	<u>1,032,400</u>	<u>1,164,665</u>	<u>1,111,945</u>	<u>1,146,046</u>
*Transfer \$25,870					
To Salaries From Library State Aid					
*Transfer \$8,231					
To Operating From Library State Aid					
Planning and Development					
Planning (Community Development)					
Salaries	246,623	298,206	308,551	305,087	305,087
New Position	—	—	—	—	—
Operating	18,127	29,780	41,097	27,811	28,661
Capital Outlay	—	—	—	—	—
Sewer Enterprise Fund Allocation	(19,588)	(62,018)	(63,926)	(63,926)	(63,926)
Water Enterprise Fund Allocation	—	—	<u>(20,738)</u>	<u>(18,321)</u>	<u>(18,321)</u>
Total	<u>245,162</u>	<u>265,968</u>	<u>264,984</u>	<u>250,651</u>	<u>251,501</u>
*Transfer \$ 850 To Operating					
From Community Development Prof. Service-					
Stormwater Training					
Building					
Salaries	247,384	260,001	264,483	262,022	262,022
Operating	7,147	7,950	7,150	5,650	5,650
Capital Outlay	—	—	—	—	—
Sewer Enterprise Fund Allocation	(19,107)	(32,678)	(34,266)	(34,266)	(34,266)
Water Enterprise Fund Allocation	—	—	<u>(32,678)</u>	<u>(34,266)</u>	<u>(34,266)</u>
Total	<u>235,424</u>	<u>235,273</u>	<u>204,689</u>	<u>199,140</u>	<u>199,140</u>
Board of Health					
Salaries	206,351	255,180	300,376	267,483	267,483
Operating	33,019	47,401	48,701	47,701	47,701
Sewer Enterprise Fund Allocation	(5,394)	(7,624)	(7,948)	(7,936)	(7,936)
Water Enterprise Fund Allocation	—	—	<u>(7,624)</u>	<u>(7,936)</u>	<u>(7,936)</u>
Total	<u>233,976</u>	<u>294,957</u>	<u>333,505</u>	<u>299,312</u>	<u>299,312</u>
Total Planning and Development	714,562	796,198	803,178	749,103	749,953
Public Safety					
Police					
Salaries	4,643,200	4,528,458	5,178,586	4,930,038	4,930,038
Operating	367,093	328,789	418,036	342,511	342,511
Outlay	<u>129,607</u>	<u>134,650</u>	<u>141,352</u>	<u>130,352</u>	<u>130,352</u>
Total	<u>5,139,900</u>	<u>4,991,897</u>	<u>5,737,974</u>	<u>5,402,901</u>	<u>5,402,901</u>
Auxiliary Police					
Operating	1,655	1,800	1,800	1,800	1,800
Fire					
Salaries	3,724,546	3,732,046	4,011,048	3,873,750	3,873,750
New Position	—	—	361,307	—	—

	FY04 Actual	FY05 Adopted (Re-instated)	FY06 Dept Requests	FY06 Mgr Recommend	FinCom Recom
ADOPTED 6/25/05					
Operating	201,678	214,760	241,410	219,460	219,460
Outlay	<u>231,698</u>	<u>194,126</u>	<u>774,572</u>	<u>177,034</u>	<u>177,034</u>
Total	4,157,922	4,140,932	5,388,337	4,270,244	4,270,244
Emergency Management					
Salaries	4,547	4,464	4,464	4,464	4,464
Operating	15,132	17,992	25,265	15,765	15,765
Capital Outlay	-	-	-	-	-
Total	19,679	22,456	29,729	20,229	20,229
Parking Clerk					
Salaries	2,000	3,000	4,000	4,000	4,000
Operating	<u>1,855</u>	<u>2,700</u>	<u>2,700</u>	<u>2,700</u>	<u>2,700</u>
Total	3,855	5,700	6,700	6,700	6,700
Total Public Safety	9,323,011	9,162,785	11,164,540	9,701,874	9,701,874
School Department					
Salaries	22,174,734	22,302,373	23,880,614	21,761,985	22,511,985
Operating	7,379,704	6,626,157	7,609,507	7,437,691	7,437,691
Outlay	-	21,146	-	-	-
Unclassified					
Retirement	-	1,322,393	1,642,414	1,642,414	1,642,414
Group Insurance	-	4,452,911	5,367,528	5,367,528	5,067,528
Debt Services	-	2,525,595	2,614,310	2,614,310	2,614,310
Regional Vocational Schools	-	3,645,514	4,071,097	3,892,851	3,827,375
Other	-	<u>383,900</u>	<u>392,816</u>	<u>392,816</u>	<u>392,816</u>
Total School Department	29,554,438	41,279,989	45,578,286	43,109,595	43,494,119
Public Works					
Department of Public Works					
Salaries	2,178,200	2,071,211	2,499,421	2,275,868	2,275,868
Operating	1,361,796	1,230,438	1,762,000	1,462,830	1,462,830
Outlay	174,938	207,492	264,955	264,955	264,955
Sewer Enterprise Fund Allocation	(156,419)	(162,171)	(267,610)	(267,110)	(267,110)
Water Enterprise Fund Allocation	-	-	<u>(1,718,907)</u>	<u>(1,944,698)</u>	<u>(1,944,698)</u>
Total	3,558,515	3,346,970	2,539,859	1,791,845	1,791,845
Snow and Ice					
Salaries	100,255	76,009	100,500	76,010	76,010
Operating	<u>377,855</u>	<u>124,000</u>	<u>390,000</u>	<u>124,000</u>	<u>124,000</u>
Total	478,110	200,009	490,500	200,010	200,010
Street Lighting					
Operating	130,299	138,529	147,080	147,080	147,080
Solid Waste Disposal					
Operating	2,563,878	2,477,556	2,295,348	2,295,348	2,050,348
Total Public Works	6,730,802	6,163,064	5,472,787	4,434,283	4,189,283
Unclassified					
Reserve Fund	100,000	100,000	100,000	100,000	100,000
Maturing Debt	2,944,669	1,618,716	1,867,645	1,867,645	1,867,645
Interest -Maturing Debt	1,583,852	670,117	713,027	713,027	713,027

	<u>FY04 Actual</u>	<u>FY05 Adopted (Re-instated)</u>	<u>FY06 Dept Requests</u>	<u>FY06 Mgr Recommend</u>	<u>FinCom Recom</u>
Interest -Temporary Loans	300,000	56,400	158,060	158,060	158,060
Regional Vocational School	3,326,770	-	-	-	-
Retirement	2,566,931	1,730,446	2,149,217	2,149,217	2,149,217
Occupational Injury Reserve	56,129	56,129	56,129	56,129	56,129
Unemployment Compensation	43,010	8,130	8,130	8,130	8,130
Group Insurance	6,505,984	3,139,391	3,784,216	3,784,216	3,584,216
Medicare Tax	350,243	137,084	168,168	168,168	168,168
Fire/Liability Insurance	486,124	392,544	392,544	392,544	392,544
Court Judgments	6,000	-	-	-	-
Sewer Enterprise Fund Allocation	(289,655)	(330,157)	(400,301)	(400,301)	(400,301)
Water Enterprise Fund Allocation	-	-	(2,512,403)	(2,102,579)	(2,102,579)
Total Unclassified	17,980,057	7,578,800	6,484,432	6,894,256	6,694,256
Total Budget Before without)Transfers	68,193,633	69,019,353	74,098,127	69,136,290	69,110,765
Transfers					
To Sewer Enterprise	<u>367,472</u>	<u>360,100</u>	<u>352,647</u>	<u>352,647</u>	<u>352,647</u>
ATM Total General Fund Budget	<u>68,561,105</u>	<u>69,379,453</u>	<u>74,450,774</u>	<u>69,488,937</u>	<u>69,428,461</u>

Executive Summary: The purpose of the Article is to fund various department budgets for FY06.

Motion: The Finance Committee motioned to Table Article 4 until Saturday, June 25, 2005, 10:00 AM, Tewksbury Memorial High School.

Voted: Article 4 was Tabled. 8:16 PM 5/2/05

Motion: Finance Committee Chairman, Todd Johnson, motioned to Remove Article 4 from the Table and this motion was Adopted. 10:02 AM 6/25/05

The Finance Committee motioned to Adopt Article 4 per their Recommendations with a Total Budget figure of \$69,463,412. (Corrected 69,428,461)

The Moderator informed the Assembly that he would read the Budget Classifications and if any voter wished to Debate any Budget to call out Debate and he would set that Budget aside.

The School Department, Unclassified and the Public Safety budgets were marked for Debate.

Police Chief Al Donovan withdrew his request for the Debate of the Public Safety Budget.

Voted: All other Departments **not marked** for Debate were Adopted per the Finance Committee's Recommendation. 10:03 AM 6/25/05

Voted: The Finance Committee motioned to Adopt the Public Safety Budget and this motion was Adopted. 10:08 AM 6/25/05

Voted: The Finance Committee motioned to Adopt the School Department Budget per the Finance Committee's Recommendation and this motion was Adopted. 10:21 AM 6/25/05

Voted: The Finance Committee motioned to Adopt the Unclassified Budget per the Finance Committee's Recommendation and this motion was Adopted. 10:27 AM 6/25/05

The Moderator informed the Assembly that Article 4, accepted as a whole, is Adopted. 10:27 AM 6/25/05

Chief Assessor, Finance Director, Treasurer, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Annual Town Meeting, convened by proper Warrant on May 2, 2005.

**APPROPRIATION CERTIFICATE – 2005 ANNUAL TOWN MEETING
MAY 2 & 4 AND JUNE 25, 2005**

Article	Raise & Appropriate	Transfer From	Enterprise Fund	Borrow
3-22 Reduce the Current Tax Levy.		\$ 1,178,879.00	E&D Account	.
3-22 Fund Sewer Enterprise Fund Appropriations FY'06		\$ 783,109.00	Certified Sewer Enterprise Fund Free Cash	
4. GENERAL FUND BUDGET	\$ 69,428,461.00	\$ 34,101.00	Library State Aid	
		\$ 850.00	Comm.Dev.Prof. Serv. Stormwater Train.	
5. SEWER ENTERPRISE FUND (Established July 1, 2003)				
Department Receipts			\$ 3,620,076.00	
Transfer from General Fund			\$ 352,647.00	
7. WATER ENTERPRISE FUND (Established July 1, 2005)				
Department Receipts			\$ 4,231,984.00	
Transfer From General Fund			\$ -0-	
8. Purchase & Install New Water Meters for Residential Customers.				\$ 500,000.00
9. To Replace & Upgrade Water Mains Throughout the Town in Conjunction with Phase 8, Master Sewer Construction Program.				\$ 180,000.00
10. Improvements to the Town's Water System.				\$ 767,000.00
12. Purchasing & Installing New Fire Hydrants (Start of an Anticipated 10 Year Program)				\$ 120,000.00
13. Remodeling, Reconstructing, Making Additions To & Making Extraordinary Repairs to Tewksbury Memorial High School. Contingent upon passage of a Debt Exemption vote.		Passed at Town Meeting Ballot Question FAILED June 4, 2005 YES 1086, NO 1094		\$ 2,077,000.00 .00
14. Engaging Consultants to Assist the Long Range School Space Planning Committee in Preparing a Report Relative To Short & Long Term School Space Needs.	\$ 75,000.00			
RAISE & APPROPRIATE:		\$ 69,503,461.00		
TRANSFER FROM E & D		\$ 1,178,879.00		
TRANSFER FROM LIBRARY STATE AID		\$ 34,101.00		
TRANSFER FROM COMM. DEV. PROF SERV. (STORMWATER TRAINING)		850.00 \$ 34,951.00		
TOTAL TRANSFERS		\$ 1,213,830.00		

Article	Raise & Appropriate	Transfer From	Enterprise Fund	Borrow
SEWER FUND - DEPARTMENT RECEIPTS:			\$ 3,267,429.00	
SEWER FUND - TRANSFER FROM GENERAL FUND:			\$ 352,647.00	
SEWER FUND - TRANSFER FROM SEWER ENTER. FUND FREE CASH			\$ 783,109.00	
TOTAL SEWER FUND			\$ 4,403,185.00	
WATER FUND - DEPARTMENT RECEIPTS:			\$ 4,231,984.00	
WATER FUND - TRANSFER FROM GENERAL FUND:			\$.00	
TOTAL WATER FUND			\$ 4,231,984.00	
TOTAL BORROW:				\$ 1,567,000.00

APPROPRIATION CERTIFICATE - FISCAL 2006
RECAPITULATION

TAX LEVY (Total Raise & Appropriate)	\$ 69,503,461.00
REDUCE TAX LEVY (Article 3-22 Transfer from E&D)	\$ 1,178,879.00
NET TAX LEVY	\$ 68,324,582.00
TRANSFER FROM E & D ACCOUNT	\$ 1,178,879.00
TRANSFER FROM LIBRARY STATE AID	\$ 34,101.00
TRANSFER FROM COMM.DEV.PROF.SERVICE (STORMWATER TRAINING)	\$ 850.00
TRANSFER FROM SEWER ENTER. FUND FREE CASH	\$ 783,109.00
	\$ 1,996,939.00
RAISE FROM SPECIFIC DEPARTMENT RECEIPTS:	
SEWER	\$ 3,267,429.00
WATER	\$ 4,231,984.00
TOTAL	\$ 7,499,413.00
TOTAL APPROPRIATION	\$ 77,820,934.00

ATTEST:

ELIZABETH A. CAREY, CMC, CMMC
TOWN CLERK

ARTICLE 5

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the sewer enterprise fund or take any other action relative thereto.

TOWN OF TEWKSBURY SEWER ENTERPRISE FUND FISCAL YEAR 2006 PROPOSED BUDGET

Budget Presentation:		Budget Recommendation:		Budget Article:	
REVENUES		Recommend that the following sums be appropriated to operate the sewer enterprise fund		To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the sewer enterprise fund or take any other action thereon.	
User Fees	2,326,320	Salaries	-	Voted:	
Sewer Liens	75,000	Expenses	285,000		
Connection Fees	50,000	Capital Outlay	-	That the following sums be appropriated for the sewer enterprise fund.	
Investment Income	33,000				
Use of PY Surplus	783,109	Debt	2,453,472	Direct Expenses	
Transfer from GF	352,647	Subtotal	2,738,472		
Total	3,620,076			Salaries	-
EXPENSES				Expenses	285,000
Direct				Capital Outlay	-
Salaries (HMEO & Overtime)	-	Board of Selectmen	2,483	Debt	2,453,472
Expenses		Town Manager	16,731	Subtotal	2,738,472
Lowell Sewer	285,000	Accounting	4,593	Indirect Expenses	881,604
Other Equipment	-	Computer Services	4,913	Total	\$ 3,620,076
Capital Outlay	-	Assessor	11,726	And that \$3,620,076 be raised as follows:	
Debt		Treasurer/Collector	56,056		
Principal - Maturing Debt	1,298,974	Town Counsel	4,125	Department receipts	\$ 3,267,429
Interest - Maturing Debt	639,354	Administrative Services	1,686	Transfer from GF	\$ 352,647
Interest - Temporary	515,144	Town Clerk	3,640		
Total	2,738,472	Community Development	63,926		
Indirect		Town Hall	1,268		
Board of Selectmen	2,483	Auxiliary Buildings	844		
Town Manager	16,731	Building Dept	34,266		
Accounting	4,593	Dept of Public Works	267,110		
Computer Services	4,913	Health Dept	7,936		
Assessor	11,726	Group Insurance	274,552		
Treasurer/Collector	56,056	Retirement	113,749		
Town Counsel	4,125	Medicare	12,000		
Administrative Services	1,686	Subtotal	881,604		
Town Clerk	3,640	Total	\$ 3,620,076		
Community Development	63,926				
Town Hall	1,268	\$3,267,429 to come from sewer enterprise revenues, \$352,647 to be transferred from the general fund to fund exempt sewer debt raised through taxes			
Auxiliary Buildings	844				
Building Dept	34,266				
Dept of Public Works	267,110				
Health Dept	7,936				
Group Insurance	274,552				
Retirement	113,749				
Medicare	12,000				
Total Indirect Expenses	881,604				
Total Expenses	3,620,076				
Surplus/Deficit	0				

Executive Summary: The purpose of this article is to fund the Sewer Enterprise Fund for FY 2006.

Motion: The Finance Committee motioned to Table Article 5 until Saturday, June 25, 2005, 10:00 AM, Tewksbury Memorial High School.

Voted: Article 5 was Tabled.

8:16 PM 5/2/05

Motion: Finance Committee Chairman, Todd Johnson, motioned to Remove Article 5 from the Table and this motion was Adopted.

10:27 AM 6/25/05

Motion: The Finance Committee motioned to Adopt Article 5 and Raise & Appropriate \$3,620,076.00.

Voted: Article 5 was Adopted and to Raise & Appropriate \$3,620,076.00.

10:30 AM 6/25/05

To see if the Town will vote to accept the provisions of Chapter 44, Section 53F ½ of the Massachusetts General Laws, establishing Water as an enterprise fund effective July 1, 2005.

11:03 AM 6/25/05

Dept of Public Works	1,944,698
Health Dept	7,936
Principal – Maturing Debt	1,182,574
Interest – Maturing Debt	404,392
Interest - Temporary	61,710
Group Insurance	288,365
Retirement	150,155
Medicare	15,383
Total Indirect Expenses	4,231,984
 Total Expenses	 4,231,984
Surplus/Deficit	(0)

Executive Summary: The purpose of this article is to fund the Water Enterprise Fund for FY 2006.

Motion: The Finance Committee motioned to Table Article 7 until Saturday, June 25, 2005, 10:00 AM, Tewksbury Memorial High School.

Voted: Article 7 was Tabled.

8:17 PM 5/2/05

Motion: Finance Committee Chairman, Todd Johnson, motioned to Remove Article 7 from the Table and this motion was Adopted.

11:03 PM 6/25/05

Mr. Johnson informed the Moderator about an error in Article 7. Under the column **Budget Presentation:**, and under **EXPENSES, Direct,** delete Debt

Principal – Maturing Debt	1,182,574
Interest – Maturing Debt	404,392
Interest – Temporary	<u>61,710</u>
Total	1,648,676

These items are listed under Indirect.

The Moderator accepted the information as a scrivener's error.

Voted: Article 7 was Adopted as written and as corrected by the Finance Committee.

11:05 AM 6/25/05

ARTICLE 8

To see if the Town will vote to appropriate the sum of \$500,000 to be expended by the Town Manager for the cost of purchasing and installing new water meters for residential customers of the Town of Tewksbury, including the payment of all costs incidental and related thereto and to determine whether such amount should be raised by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing, or take any action relative thereto.

Town Manager

Motion: That the Town hereby appropriates the sum of \$500,000 to pay the costs of purchasing and installing new water meters for residential customers of the Town of Tewksbury and for the payment of all costs incidental and related thereto, and that to meet this appropriation the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 Section 8 (7A) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

Executive Summary: This article authorizes the Town to borrow funds to purchase and install new water meters for residential customers of the Town of Tewksbury. Many of the Town's current meters are past their useful lives and, as such, the periodic readings may not be entirely accurate. It is anticipated that this program will be implemented over five years and that an annual town meeting appropriation will be submitted each year to continue the program.

Motion: The Finance Committee motioned to Table Article 8 until Saturday, June 25, 2005, 10:00 AM, Tewksbury Memorial High School.

Voted: Article 8 was Tabled.

8:18 PM 5/2/05

Motion: Finance Committee Chairman, Todd Johnson, motioned to Remove Article 8 from the Table and this motion was Adopted.

11:05 AM 6/25/05

The Finance Committee motioned to Adopt Article 8 and Borrow \$500,000.00.

Voted: Article 8 was Adopted. 40 YES, 1 NO (2/3's vote = 28)

11:06 AM 6/25/05

ARTICLE 9

To see if the Town will vote appropriate \$180,000 for the purpose of making improvements to the Town's water system, which amount shall be expended together with the \$620,000 previously appropriated by the Town under Article 2 of the Warrant at the October 5, 2004 Special Town Meeting, and to determine whether such amount shall be raised by borrowing or otherwise, or to take any other action relative thereto.

Town Manager

Motion: That the Town hereby appropriates the additional sum of \$180,000 to pay the costs of making improvements to the Town's water system and for the payment of all other costs incidental and related thereto, and that to meet this appropriation the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 Sections 7 and 8 of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

Executive Summary: This article will allow the Town to borrow an additional \$180,000 to replace and upgrade water mains throughout the Town of Tewksbury in conjunction with Phase 8 of the Master Sewer Construction program. The additional funds are required based on on-going work on the Master Sewer Project.

Motion: The Finance Committee motioned to Adopt Article 9 and Borrow \$180,000.00 for the purpose of the Article.

Voted: Article 9 was Adopted. 42 YES, -0- NO Unanimous vote.

8:19 PM 5/2/05

ARTICLE 10

To see if the Town will vote to appropriate the sum of \$767,000 to be expended by the Town Manager, for the purpose of making improvements to the Town's water system, including the payment of all costs incidental and related thereto and to determine whether such amount should be raised by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing, or to take any action relative thereto.

Motion: That the Town hereby appropriates the sum of \$767,000 to pay the costs of making improvements to the Town's water system and for the payment of all other costs incidental and related thereto, and that to meet this appropriation the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 Sections 7 and 8 of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

Town Manager

Executive Summary: This article will allow the Town to borrow funds for the replacement and upgrade of water mains throughout the Town of Tewksbury in conjunction with Phase 9 of the Master Sewer Construction program.

Motion: The Finance Committee motioned to Table Article 10 until Saturday, June 25, 2005, 10:00 AM, Tewksbury Memorial High School.

Voted: Article 10 was Tabled.

8:19 PM 5/2/05

Motion: Finance Committee Chairman, Todd Johnson, motioned to Remove Article 10 from the Table and this motion was Adopted.

11:07 AM 6/25/05

The Finance Committee motioned to Adopt Article 10 and Borrow \$767,000.00.

Voted: Article 10 was Adopted. 38 YES, 1 NO (2/3's Vote 26)

11:07 AM 6/25/05

ARTICLE 11

To see if the Town will vote to amend Article 7 of the May 3, 2004 Annual Town Meeting to appropriate the additional sum of \$230,000 for the design and construction of sidewalks on various streets in the Town from the originally approved amount of \$230,000 to \$460,000: that the Town Manager is authorized to expend these sums on behalf of the Town to acquire any fee, easement, or other interest in land by purchase, gift or otherwise, and that to raise this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow an additional \$230,000 under and pursuant to Chapter 44 Section 7(5), of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore, and that the Town Manager be authorized to apply for, accept and expend any federal, state or other grants that may be available for the project, or take any other action relative thereto.

Motion: That the Town hereby appropriates the sum of \$230,000 to pay the costs for the design and construction of sidewalks and for all other costs incidental and related thereto, the Town Manager is authorized to expend these sums on behalf of the Town to acquire any fee, easement, or other interest in land by purchase, gift or otherwise, and that to meet this appropriation the Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said funds under and pursuant to Chapter 44 Section 7(5) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds and notes of the Town therefore.

Executive Summary: The purpose of this article is to authorize the second of five borrowing installments so that sidewalk improvements can continue to be implemented in compliance with a long range Town-wide Sidewalk Improvement Plan developed by the Sidewalk Committee.

Motion: The Finance Committee motioned to Table Article 11 until Saturday, June 25, 2005, 10:00 AM, Tewksbury Memorial High School.

Voted: Article 11 was Tabled. 8:19 PM 5/2/05

Motion: Finance Committee Chairman, Todd Johnson, motioned to Remove Article 11 from the Table and this motion was Adopted. 11:08 AM 6/25/05

The Finance Committee motioned to Indefinitely Postpone Article 11.

The Board of Selectmen concurred to postpone action until another town meeting.

Voted: Article 11 was Indefinitely Postponed. 11:12 AM 6/25/05

ARTICLE 12

To see if the Town will vote to appropriate the sum of \$120,000 to be expended by the Town Manager for the cost of purchasing and installing new fire hydrants in the Town of Tewksbury, including the payment of all costs incidental and related thereto and to determine whether such amount should be raised by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing, or take any action relative thereto.

Town Manager

Motion: That the Town hereby appropriates the sum of \$120,000 to pay the costs of purchasing and installing new fire hydrants in the Town of Tewksbury and for the payment of all costs incidental and related thereto, and that to meet this appropriation the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 Section 8 (7C) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

Executive Summary: This article authorizes the Town to borrow funds to purchase and install new fire hydrants in the Town of Tewksbury. Many of the Town's current hydrants are past their useful lives and in need of replacement. It is anticipated that this program will be implemented over ten years and that an annual town meeting appropriation will be submitted each year to continue the program.

Motion: The Finance Committee motioned to Adopt Article 12 and Borrow \$120,000.00 for the purpose of the Article. (First year of the 10-year fire hydrant replacement plan.)

Voted: Article 12 was Adopted. 32 YES, -0- NO Unanimous Vote. 8:20 PM 5/2/05

ARTICLE 13

To see if the Town will vote to appropriate the sum of \$2,077,000 to be expended by the School Committee for the costs of remodeling, reconstructing, making additions to and making extraordinary repairs to the Tewksbury Memorial High School, including costs of equipping and furnishing the Tewksbury Memorial High School and including the payment of all costs incidental and related thereto and that to meet this appropriation, the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow \$2,077,000 under and pursuant to Chapter 44 Section 7 of the Massachusetts General Laws, or any other enabling authority and to issue bonds or notes of the Town therefore or take any action relative thereto. This project would be contingent upon the passage of a debt exemption vote.

School Committee

Motion: That the Town hereby appropriates the sum of \$2,077,000 to be expended by the School Committee for the costs of remodeling, reconstructing, making additions to and making extraordinary repairs to the Tewksbury Memorial High School, including costs of equipping and furnishing the Tewksbury Memorial High School, including the payment of all costs incidental and related thereto, and to meet this appropriation the Town Treasurer, with the approval of the Selectmen is hereby authorized to borrow said sum under and pursuant to Chapter 44, Section 7 of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore, provided however, that no sums shall be borrowed or expended hereunder unless and until the Town shall have voted to exclude the amounts needed to repay the bonds or notes issued pursuant to this vote from the limitations of Proposition 2 ½, so called.

Executive Summary: This article authorizes the Town to borrow funds to make improvements to the Tewksbury Memorial High School to support the current instructional programs.

Motion: The Finance Committee motioned to Indefinitely Postpone Article 13.
Board of Selectmen motioned to Adopt Article 13.

Dennis Peterson, School Committee Chairman; and School Committee Member, Joseph Russell, concurred with the motion for Adoption.

Moderator Coakley motioned to Move the Question and this motion was Adopted. 9:02 PM 5/2/05

Voted: The motion to Indefinitely Postpone Article 13, FAILED. 9:03 PM 5/2/05

Article 13 was Adopted. 175 YES, 18 NO (2/3's vote = 129) 9:06 PM 5/2/05

ARTICLE 14

To see if the Town will vote to authorize and empower a Committee to function as a Long Range School Space Planning Committee, said committee to consist of nine members: two members appointed by the Board of Selectmen, two members appointed by the School Committee, two members appointed by the Finance Committee, the Town Manager, a member from the Tewksbury Memorial High School Parent Advisory Council, and a member for the Tewksbury Memorial High School Improvement Council. Said Committee to elect by majority vote of the membership a Chairperson, a Vice Chairperson and a Secretary and it further be voted that the Town raise and appropriate or transfer from available funds the sum of \$50,000 to be expended by the Committee for the purpose of engaging consultants to insist the Committee in preparing a report for the citizens of the Town relative to short and long term school space needs, said report to include, but not limited to, current and future population trends, adequacy of current school facilities to meet current and projected enrollment, all costs associated with any projected space requests, applicable local and state funding projection, said report from the Committee to be completed by October 1, 2005, or take any other action relative thereto.

School Committee

Executive Summary: The School Committee is requesting that the Town form and fund a Long Range School Space Planning Committee to prepare a report relative to the short and long term space needs of the School Department.

Motion: The Finance Committee motioned to Amend Article 14 and Adopt, as Amended.
The School Committee motioned to Amend Article 14.
Mr. William Hurton motioned to Indefinitely Postpone the Amendments.

Board of Selectman Chairman, Joseph Gill, offered a suggestion to Table Article 14.

Motion: The Finance Committee motioned to Table Article 14 until Saturday, June 25, 2005, 10:00 AM, Tewksbury Memorial High School.

Voted: Article 14 was Tabled. 9:22 PM 5/2/05

Motion: Finance Committee Chairman, Todd Johnson, motioned to Remove Article 14 from the Table and this motion was Adopted. 11:12 AM 6/25/05

Moderator Coakley motioned to Dissolve the previous Amendments submitted at the May 2, 2005 Annual Town Meeting, and this motion was Adopted. 11:14 AM 6/25/05

Motion: The Finance Committee motioned to Adopt Article 14, as Amended, and Raise and Appropriate \$75,000.00.
Mr. James Melloni motioned to Amend Article 14 by adding: **a member from the Tewksbury Memorial High School Parent Advisory Council.**

Voted: The Finance Committee's Amendment was Adopted. 11:16 AM 6/25/05

ARTICLE 14 – AS AMENDED:

To see if the Town will vote to authorize and empower a Committee to function as a Long Range School Space Planning Committee, said committee to consist of nine members, two members appointed by the Board of Selectmen, two members appointed by the School Committee, two members appointed by the Finance Committee, the Town Manager, **a member from the Tewksbury Memorial High School Parent Advisory Council**, and a member from the Tewksbury Memorial High School Improvement Council appointed by the School Committee.

Said committee to elect by majority vote of the membership a Chairperson, a Vice Chairperson and a Secretary and it further be voted that the Town raise and appropriate or transfer from available funds the sum of **\$75,000** to be expended by the Committee for the purpose of engaging consultants to assist the committee in preparing a report for the citizens of the Town relative to short and long term space needs for the Tewksbury Public School System, said report to include, but not limited to, current and future population trends, adequacy of current school facilities to meet current and projected enrollment and programs for the school district, all costs associated with and projected space requests, applicable local and state funding projection, said report from the Committee to be completed by **February 15, 2006**, or take any other action relative thereto.

ARTICLE 15

To see if the Town will vote to amend the Personnel By-Laws, Section III, The Wage and Classification Schedule as follows:

By deleting existing paragraph (g):

Paragraph (g)

An employee in a non-supervisory position who is directed to assume full-time responsibility of an established supervisor's position during their absence for a period of five (5) consecutive business days or longer shall be paid at the next higher step over the non-supervisory employee's current steps (adjusted for differences in the number of hours for the replaced employee's position) in the wage schedule for the replaced employee's position, **but not more than \$50 per week over their present weekly**, after approval of the Department Head and the **Town Manager**. (Rev. ATM 5/6/02)

By deleting existing Paragraph (h)

Paragraph (h)

A **non-supervisory** employee who is directed to assume full-time responsibility of a higher **non-supervisory** grade level during the absence of the incumbent of an established position for a period of five (5) days or longer shall be paid the next higher step over their existing step in the replaced employee's grade level after approval of the Department Head and the Town Manager. Said employee shall receive **not less than twenty-five (\$25) dollars nor more than fifty (\$50) dollars per week over their present base weekly wages**. (Rev. ATM 5/6/02)

By adding a new Paragraph (g):

A permanent full-time employee in a non-supervisory position who is directed to assume full-time responsibility of an established supervisor's position during his/her absence or a non-supervisory permanent full-time employee who is directed to assume full-time responsibility of a higher non-supervisory grade level during the absence of the incumbent of an established position for a period of four (4) consecutive business days or longer shall be paid \$1.50 per hour as out of grade pay, after approval of the Department Head and the Town Manager.

Effective July 1, 2005.

Or take any other action relative thereto.

Town Manager

Executive Summary: This article would provide for a more simplified way of calculating out of grade, since in the PRRB Addendum A wage schedules Group A positions are now stated as a minimum and maximum salary range and covers other Personnel Relations Review Board positions with steps to make the process consistent.

Motion: The Finance Committee motioned to Adopt Article 15.

Voted: Article 15 was Adopted.

9:22 PM 5/2/05

ARTICLE 16

To see if the Town will vote to amend the Personnel By Law, Section 3, Wage and Salary Schedule, effective July 1, 2005, by creating the following position and salary scale:

Program	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
Coordinator	\$33,429	\$35,365	\$37,413	\$39,594	\$41,885	\$44,313

Council On Aging

Executive Summary: The purpose of this article is to establish a new position under the Personnel By Law. This position would, in the future, combine two part-time positions (an Activities Coordinator and a Volunteer Coordinator) into one full time position.

Motion: The Finance Committee motioned to Adopt Article 16.

Voted: Article 16 was Adopted.

9:23 PM 5/2/05

ARTICLE 17

To see if the Town will vote to amend the Personnel By Laws, Section III Salaries by changing the hourly wage of the grant funded positions of Activities Coordinator and the Volunteer Coordinator from that of \$12.00 per hour to that of \$16.00 per hour.

Council On Aging

Executive Summary: The purpose of this article is to allow the Council on Aging to increase the hourly rate of these positions and to keep in line with the practices of neighboring Aging Departments. These two positions are contingent on funding by a COA State Formula Grant.

Motion: Linda Brabant, Director of the Council On Aging, motioned to Withdraw Article 17.

Voted: Article 17 was Withdrawn.

9:24 PM 5/2/05

ARTICLE 18

To see if the Town will vote to amend and reorganize the Personnel By-Laws Addendum A library of job titles effective July 1, 2005 and to increase Group A salary ranges effective July 1, 2005 as follows:

Effective July 1, 2005 reorganized Addendum A

Group A - Directors/Department Heads and Professionals

Group A-1	<u>Minimum</u>	<u>Maximum</u>
Director of Community Development	87,668	96,654
Finance Director	87,668	96,654
Fire Chief	87,668	96,654
MIS Director	87,668	96,654
Police Chief	87,668	96,654
Superintendent of Public Works	87,668	96,654
Group A-2		
Deputy Fire Chief	72,190	79,590
Deputy Police Chief	72,190	79,590
Group A-3		
Library Director	62,950	76,513
Parks & Recreation Director	62,950	76,513
Group A4		
Assistant DPW Superintendent	61,716	75,013
Building Commissioner	61,716	75,013
Chief Assessor	61,716	75,013
Chief Operating Engineer	61,716	75,013
Director, Public Health	61,716	75,013
Group A-5		
Assistant to Town Manager	58,896	71,587
Director, Administrative Services	58,896	71,587

Group A-6

Director, Council on Aging	51,115	66,449
Recreation Director	51,115	66,449
Group A-7		
Accountant	49,583	66,351
Collector	49,583	66,351
Town Engineer	49,583	66,351
Treasurer	49,583	66,351
Group A-8		
Assistant Library Director	48,492	58,944
Group A-9		
Veterans' Services Officer	34,997	44,665

Or take any other action relative thereto.

Town Manager

Executive Summary: The proposed warrant article would have the affect of reorganizing the Personnel By-Laws Addendum A library of job titles in their proper groups and to state minimum and maximum salary ranges for Group A positions; and bring Group A positions in FY06 to competitive salary ranges with other communities.

Motion: The Finance Committee motioned to Adopt Article 18.

Voted: Article 18 was Adopted. (Secret Ballot Vote = 100 YES, 53 NO)

9:38 PM 5/2/05

ARTICLE 19

To see if the Town will vote to amend the Personnel By Law, Section IV, Fringe Benefits by amending paragraph (j) Terminal Leave as follows:

Delete:

Program Eligibility – The longevity program shall be available to employees who have at least ten years of continuous, creditable service with the Town and whose sick leave buy-back, also referred to as terminal leave, if paid when they enter the program, would be greater than or equal to twenty (20%) per cent of the salary the employee received on the date they enter the program. In order to participate in the program, an employee must notify the Town Manager in writing of his/her intention to participate in the program and if the employee will retire by a date certain. This notice also must indicate the extent to which the employee intends to participate in the longevity incentive program and that the employee agrees to abide by the provisions of this program.

Add:

Program Eligibility – The longevity incentive program shall be available to an employee who has at least fifteen years of continuous creditable service with the Town and whose sick leave buy-back, also referred to as terminal leave, if paid when he/she entered the program, would be greater than or equal to twenty (20%) per cent of the salary the employee received on the date he/she entered the program. An employee may participate in this program once at any time during his/her employment by the Town provided the years of service requirement is met and the Town Manager is notified in writing of the employee's intention to participate on or before February 1st of the fiscal year (July 1 – June 30) in the program payments will commence. This notice also must indicate the extent to which the employee intends to participate in the longevity incentive program and that the employee agrees to abide by the provisions of this program.

Delete:

Conclusion of the Benefit – Upon completion of the employee's participation in the program, the employee's salary shall revert to the level it would have been had the employee not participated in the program. Commencing with the first pay period after the date on which the employee notified the Town he/she planned to retire, the Town shall deduct from the employee's regular wages (which term shall include payments made to an employee due to incapacity for service or non-service related disability other than a disability retirement allowance, but which term shall not include any retirement allowance), but from no other source, in twelve payments, the amount of the incentive benefit the employee received, with interest at the rate of twelve percent per year (12%/yr.) from the date of the first incentive benefit payment. By participating in this program, the employee agrees to this deduction from his wages.

Add:

Conclusion of the Benefit – Upon completion of the employee's participation in the program, the employee's salary shall revert to the level it would have been had the employee not participated in the program. Commencing in the 53rd week following the last pay period in which the employee received the benefit, the Town shall deduct from the employee's regular wages (which term shall

include payments made to an employee due to incapacity for service or non-service related disability other than a disability retirement allowance, but which term shall not include any retirement allowance), but from no other source, in twelve payments, the amount of the incentive benefit the employee received with interest at the rate of twelve percent per year (12%/yr.) from the date of the first incentive benefit payment. By participating in this program, the employee agrees to this deduction from his/her wages.

Or take any other action relative thereto.

Town Manager

Executive Summary: The purpose of this article is to clarify language in an existing by-law which converts an accrued liability the Town owes to an employee so that it is payable over five fiscal years rather than one fiscal year, thereby avoiding large budgetary increases when an employee retires.

Motion: The Finance Committee motioned to Adopt Article 19.

Voted: Article 19 was Adopted.

9:38 PM 5/2/05

ARTICLE 20

To see if the town will vote to amend the Personnel By Law SECTION IV – FRINGE BENEFITS paragraph (n) **Military Leave** as follows:

Delete:

(n) Military Leave: (1) Permanent employees of the Town shall be granted leave in order to serve with State or Federal military training forces. While on leave and subject to the restrictions below, the Town shall make payment to such employees of an amount equal to the difference between his/her normal compensation and the amount, excluding travel allowance, the employee receives from military duty leave compensation.

Add:

(n) Military Leave: (1) Permanent employees of the Town shall be granted leave in order to serve with State or Federal military training forces *or for active duty therewith*. While on leave and subject to the restrictions below, the Town shall make payment to such employees of an amount equal to the difference between his/her normal compensation, *which for the purpose of this section only shall mean an employee's regular salary plus the amount of the Town's contribution towards the employee's health insurance premium costs*, and the amount, excluding travel allowance, the employee receives from military duty leave compensation. *Such compensation shall be paid for the duration of the annual training period of two weeks or, for those on active duty, for a period not to exceed thirty-six (36) months from the date of the start of the leave*

Or take any other action relative thereto.

Board of Selectmen

Executive Summary: The purpose of this article will allow spouses and dependents of town employees who currently have health/dental benefits to maintain those benefits when the town employee is called to active duty due to their military status.

Motion: The Finance Committee motioned to Adopt Article 20.

Voted: Article 20 was Adopted.

9:38 PM 5/2/05

ANY ARTICLES VOTED TO BE REMOVED FROM THE CONSENT CALENDAR SHALL BE RESTORED TO ITS ORIGINAL NUMBERED PLACE IN THE WARRANT.

ARTICLE 3-21	ADOPTED
ARTICLE 3-22	ADOPTED
ARTICLE 3-23	ADOPTED
ARTICLE 3-24	ADOPTED
ARTICLE 3-25	ADOPTED
ARTICLE 3-26	ADOPTED, AS AMENDED
ARTICLE 3-27	ADOPTED, AS AMENDED

SECTION 3 (Lottery System)

Article 28	Zoning By-Law
Article 29	Zoning By-Law
Article 30	Zoning By-Law
Article 31	Zoning By-Law – Map
Article 32	Zoning By-Law – Map
Article 33	Zoning By-Law – Map
Article 34	Zoning By-Law – Map
Article 35	Zoning By-Law – Map
Article 36	Zoning By-Law – Map
Article 37	Zoning By-Law – Map
Article 38	Zoning By-Law – Map
Article 39	Zoning By-Law
Article 40	Zoning By-Law
Article 41	Zoning By-Law
Article 42	Zoning By-Law
Article 43	Accept MGL Chapter 44B
Article 44	Amend Town By-Law
Article 45	Discontinue Street

Moderator Coakley informed the Assembly that Articles 31 to 36 and Article 38, Municipal Maps, will be acted upon together, as they are related and Article 39 to 41, are related, and will be acted upon together; and Articles 43 and 44, the Community Preservation Act, are related and will be acted upon together.

ARTICLE 28

To see if the Town of Tewksbury will vote to amend the Tewksbury Zoning Bylaws, Section 7010, Affordable Housing Requirements, by changing the following:

In Section 7011 after the words "Department of Housing and Community Development," insert "(DHCD)."

DELETE

7013. Definitions:

a. Affordable Housing Unit. A Dwelling Unit available at a purchase cost of no more than 30% of gross household income of households at or below 80% of the Middlesex County median income as reported by the U.S. Department of Housing and Urban Development, including units listed under G.L. c.40B s. 20-24 and the Commonwealth's Local Initiative Program.

ADD

7013. Definitions:

a. Affordable Housing Unit. A Dwelling Unit available at a purchase price for which a purchaser earning eighty percent (80%) of the Middlesex County median income, as reported by the U.S. Department of Housing and Urban Development, could obtain mortgage financing and will not spend more than thirty percent (30%) of household income on the payment of principal, interest, real estate taxes, condominium or homeowner's fees, mortgage insurance, and homeowner's insurance premiums, as shall be calculated by DHCD in its sole discretion. Mortgage financing shall be based on thirty (30) year fixed rate mortgages with interest rates no greater than conforming, conventional market rate mortgages.

7014. Provisions:

g. Preservation of Affordability; Restrictions on Resale:

Each Affordable Housing Unit created in accordance with this bylaw shall have limitations governing its resale. The purpose of these limitations is to preserve the long-term affordability of the unit and to ensure its continued availability for affordable income households. The resale controls shall be established through a deed restriction on the property and shall be in force in perpetuity.

DELETE

1. Resale price. Sales beyond the initial sale to a qualified affordable income purchaser shall include the initial discount rate between the sale price and the unit's appraised value at the time of resale. This percentage shall be recorded as part of the deed restriction on the property noted above. For example, if a unit appraised for \$100,000 is sold for \$75,000 as a result of this bylaw, it has sold for 75 percent of its appraised value. If, several years later, the appraised value of the unit at the time of proposed resale is \$150,000, the unit may be sold for no more than \$112,500--75 percent of the appraised value of \$150,000.

ADD

1. Resale price. Sales beyond the initial sale to a qualified affordable income purchaser shall be at a purchase price for which a purchaser earning eighty percent (80%) of the Middlesex County median income, as reported by the U.S. Department of Housing and Urban Development, could obtain mortgage financing and will not spend more than thirty percent (30%) of household income on the payment of principal, interest, real estate taxes, condominium or homeowner's fees, mortgage insurance, and homeowner's insurance premiums, as shall be calculated by DHCD in its sole discretion. Mortgage financing shall be based on thirty (30) year fixed rate mortgages with interest rates no greater than conforming, conventional market rate mortgages.

PLANNING BOARD

Executive Summary: The adoption of this article will bring the language Tewksbury's Affordable Housing Bylaw current with the requirements of the Zoning Board of Appeals Comprehensive Permit Rules and Regulations and the recommendations of the Massachusetts Department of Housing and Community Development under its Local Initiative Program Guidelines dated February 2003. The new language, which applies to the resale of these units, keeps the units affordable to those qualified, whereas the existing language excludes those persons by allowing a higher sales price.

Motion: Planning Board Chairman, Frank Sweet, motioned to Adopt Article 28.

Voted: Article 28 was Adopted. 14 YES, -0- NO .
(Unanimous Vote)

8:18 PM 5/4/05

ARTICLE 29

To see if the Town will delete section 5272 of the Zoning By-Laws;

5270. Temporary Signs. Temporary signs which comply with these By-Laws shall be permitted (other than a temporary sign placed in a window).

5271. Temporary signs which do not comply with these By-Laws may be authorized by a special permit by the Board of Selectmen for private, nonprofit charitable organizations.

5272. Deleted. (*Attorney General's response of August 21, 2002*)

And Replace with:

5272. Temporary signs which are specific in nature to announce an event, including but not limited to Real Estate Signs, Construction Signs, Yard Sale Signs and Ballot Issue Signs and other such signs shall be permitted as a matter of right. Said signs shall not exceed 6 SF and a maximum of 4 signs per lot. Said signs shall be located on private property, and a minimum of 10 Ft. from the edge of pavement. Said signs shall not obstruct traffic sight lines or pedestrian traffic. Said signs shall not be illuminated and must be removed within 4 days of the conclusion of the event.

PLANNING BOARD

Executive Summary: This article will provide for the regulation of temporary signs based on size, number of signs per lot, duration of posting, and provide for a minimum setback from pavement's edge for public safety purposes.

Motion: The Planning Board motioned to Adopt Article 29.

Voted: Article 29 was Adopted. 17 YES, -0- NO
(UnanimousVote)

8:16 PM 5/4/05

ARTICLE 30

To see if the Town will vote to amend the Zoning By-Law section 3650, paragraphs 4 & 5 from:

4. Any reconstruction, extension, alteration or change to the side or face of a structure which encroaches upon a required yard or setback area, where the reconstruction, extension or alteration or change will not encroach upon such area to a distance greater than the existing structure; the provisions of this subsection shall apply regardless of whether the lot complies with current area and frontage requirements. The setbacks for this provision shall not be less than 25ft. front and 10ft. side and rear.

5. Any reconstruction, extension, alteration or change to a nonconforming structure which will not increase the footprint of the existing structure provided that existing height restrictions shall not be exceeded. The setbacks for this provision shall not be less than 25ft. front and 10ft. side and rear.

To remove the word "reconstruction" from paragraphs 4 & 5 to read as follows:

4. Any extension, alteration or change to the side or face of a structure which encroaches upon a required yard or setback area, where the reconstruction, extension or alteration or change will not encroach upon such area to a distance greater than the existing structure; the provisions of this subsection shall apply regardless of whether the lot complies with current area and frontage requirements. The setbacks for this provision shall not be less than 25ft. front and 10ft. side and rear.

5. Any extension, alteration or change to a nonconforming structure which will not increase the footprint of the existing structure provided that existing height restrictions shall not be exceeded. The setbacks for this provision shall not be less than 25ft. front and 10ft. side and rear.

The revised section 3650 would then read as follows:

3650. Pre-Existing Nonconforming Single and Two Family Residential Structures. Pre-Existing Nonconforming single and two family residential structures may be reconstructed, extended, altered, or structurally changed upon the issuance of a building permit after a determination by the Building Commissioner that such proposed reconstruction, extension, alteration, or change does not increase the nonconforming nature of said structure. The following five (5) conditions shall not be deemed to increase the nonconforming nature of said structure and shall be used in the Building Commissioner's determination.

1. Any reconstruction, extension, alteration or change to a structure which complies with all current setback, yard, building coverage, and building height requirements but is located on a lot with insufficient area, where the reconstruction, extension or alteration or change will also comply with all of said current requirements.

2. Any reconstruction, extension, alteration or change to a structure which complies with all current setback, yard, building coverage, and building height requirements but is located on a lot with insufficient frontage, where the reconstruction, extension or alteration or change will also comply with all of said current requirements.
3. Any reconstruction, extension, alteration or change to a structure which encroaches upon one or more required yard or setback areas, where the reconstruction, extension or alteration or change will comply with all current setback, yard, building coverage and building height requirements; the provisions of this subsection shall apply regardless of whether the lot complies with current area and frontage requirements.
4. Any extension, alteration or change to the side or face of a structure which encroaches upon a required yard or setback area, where the **reconstruction**, extension or alteration or change will not encroach upon such area to a distance greater than the existing structure; the provisions of this subsection shall apply regardless of whether the lot complies with current area and frontage requirements. The setbacks for this provision shall not be less than 25ft. front and 10ft. side and rear.
5. Any extension, alteration or change to a nonconforming structure which will not increase the footprint of the existing structure provided that existing height restrictions shall not be exceeded. The setbacks for this provision shall not be less than 25ft. front and 10ft. side and rear.

3651. In the event that the Building Commissioner determines that the nonconforming nature of such structure would be increased by the proposed reconstruction, extension, alteration, or change, the Board of Appeals may, by special permit, allow such reconstruction, extension, alteration, or change where it determines that the proposed modification will not be substantially more detrimental than the existing nonconforming structure to the neighborhood.

PLANNING BOARD

Executive Summary: The purpose of this article is to remove the word reconstruction, which was added in error when the by-law was recodified in May of 2002. The original by-law did not contain "reconstruct" in paragraphs 4 and 5. This change back to the original would allow an individual to reconstruct their dwelling destroyed by fire or disaster exactly as constructed before the disaster without having to appear before the ZBA. Additionally, this will eliminate problems homeowners could have with mortgage companies who like regulations that allow single-family dwellings to be result as they were, by right.

Motion: The Planning Board motioned to Amend Article 30 and Adopt, as Amended.

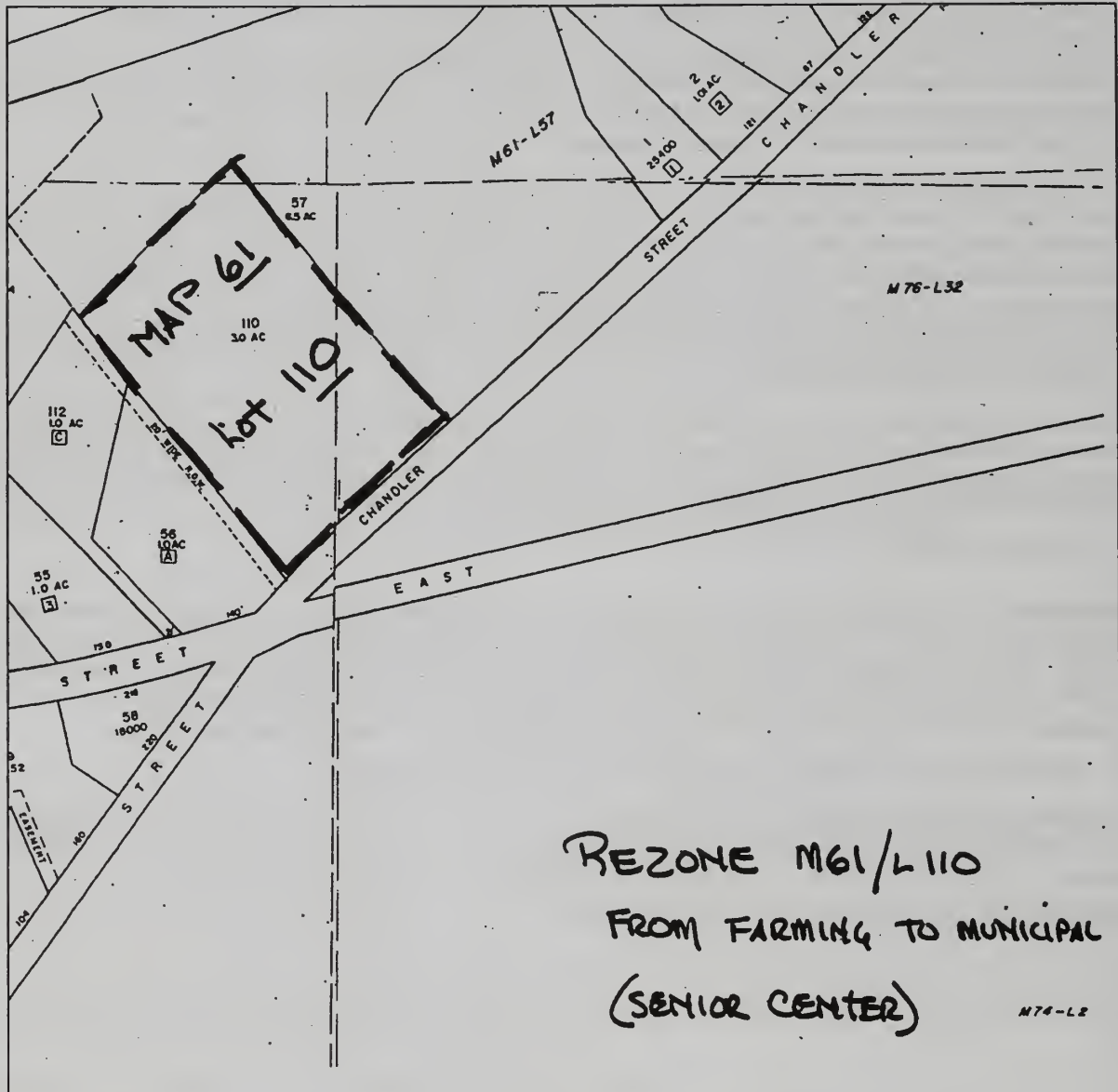
Voted: The Planning Board's Amendment was Adopted.
Article 30 was Adopted, as Amended. 28 YES, -0- NO
(Unanimous Vote)

8:30 PM 5/4/05

8:31 PM 5/4/05

AMENDMENT: Remove "reconstruction" in paragraph 4

ARTICLE 31



REZONE M61/L110
FROM FARMING TO MUNICIPAL
(SENIOR CENTER)

To see if the Town will vote to amend the Zoning Map dated March 27, 2002 on file with the Town Clerk to rezone the following parcel from Farming to MN (Municipal):

Map 61, Lot 110 (Senior Center)

Or take any other action necessary

Town Manager
Building Commissioner

Executive Summary: The purpose of this article is to Zone the Senior Center from Farming to Municipal. Color Copies of these maps are available at the Town Clerk's Office and Community Development Office.

Motion: Planning Board Chairman, Frank Sweet, motioned to Adopt Article 31.

Voted: Article 31 was Adopted. 10 YES, -0- NO
(Unanimous Vote)

8:08 PM 5/4/05

REZONE MAP 65/Lot 73
MAP 65/Lot 32
FROM R-40 TO MUNICIPAL
(AMES HILL WATER TANK)



To see if the Town will vote to amend the Zoning Map dated March 27, 2002 on file with the Town Clerk to rezone the following parcels from R 40 to MN (Municipal):

Map 65, Lots 32 & 73 (Ames Hill Water Tank)

Or take any other action necessary

Town Manager
Building Commissioner

Executive Summary: The purpose of this article is to Zone the Ames Hill Water Tank to Municipal. Color copies of these maps are available at the Town Clerk's Office and Community Development Office.

Motion: Planning Board Chairman, Frank Sweet, motioned to Adopt Article 32.

Voted: Article 32 was Adopted. 15 YES, -0- NO
(Unanimous Vote)

8:09 PM 5/4/05

ARTICLE 33



To see if the Town will vote to amend the Zoning Map dated March 27, 2002 on file with the Town Clerk to zone the following parcel from R-40 to MN (Municipal):

Map 58, Lot 86 (Colonial Drive- Foster Road Water Tank)

Or take any other action necessary

Town Manager
Building Commissioner

Executive Summary: The purpose of this article is to Zone the Colonial Drive-Foster Road Water Tank to Municipal. Color copies of these maps are available at the Town Clerk's Office and Community Development Office.

Motion: Planning Board Chairman, Frank Sweet, motioned to Adopt Article 33.

Voted: Article 33 was Adopted. 33 YES, -0- NO
(Unanimous Vote)

8:10 PM 5/4/05

ARTICLE 34



To see if the Town will vote to amend the Zoning Map dated March 27, 2002 on file with the Town Clerk to zone the following parcel from R40 to MN (Municipal):

Map 30, Lot 25 (Dog Pound)

Or take any other action necessary

Town Manager
Building Commissioner

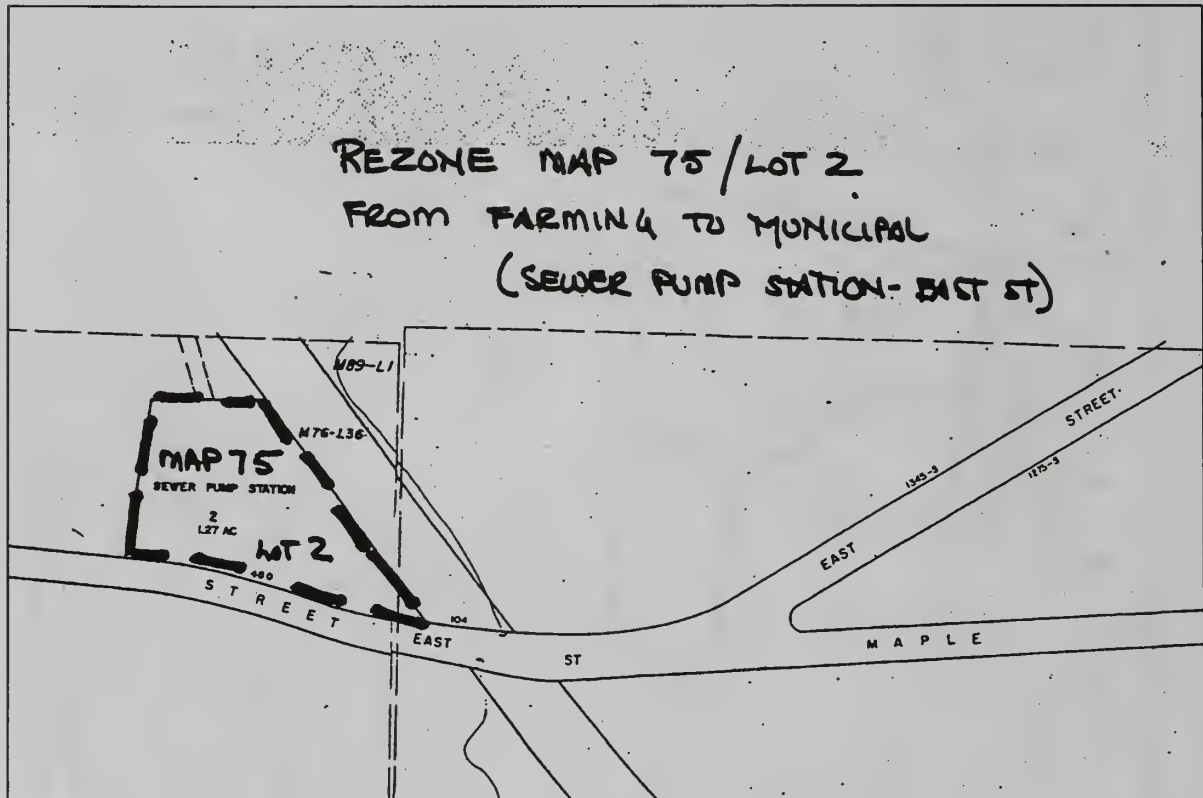
Executive Summary: The purpose of this article is to Zone the Dog Pound to Municipal. Color copies of these maps are available at the Town Clerk's Office and Community Development Office.

Motion: Planning Board Chairman, Frank Sweet, motioned to Adopt Article 34.

Voted: Article 34 was Adopted. 31 YES, -0- NO
(Unanimous Vote)

8:10 PM 5/4/05

ARTICLE 35



To see if the Town will vote to amend the Zoning Map dated March 27, 2002 on file with the Town Clerk to rezone the following parcel from Farming to MN (Municipal):

Map 75, Lot 2 (East Street Sewer Pump Station)

Or take any other action necessary

Town Manager
Building Commissioner

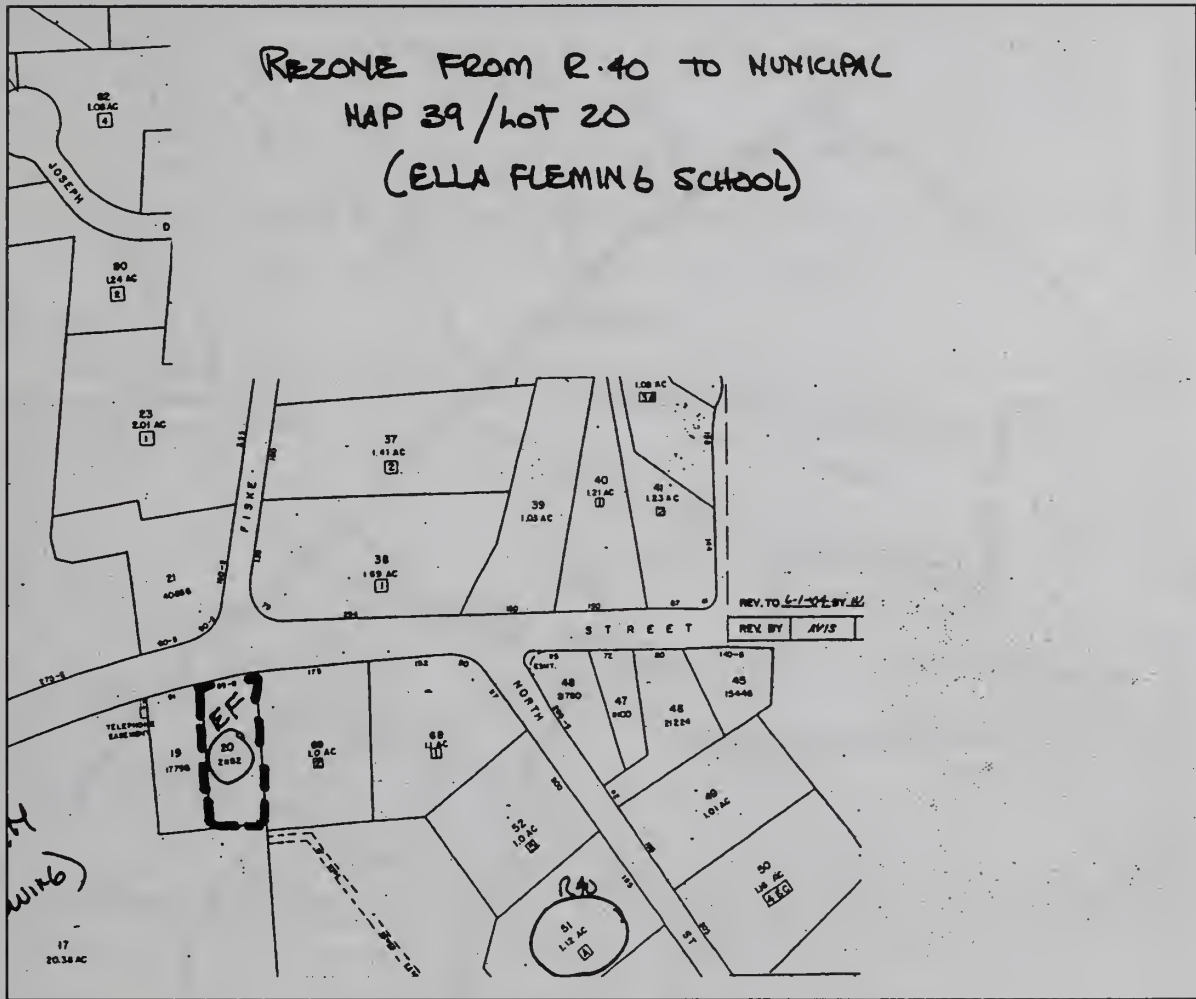
Executive Summary: The purpose of this article is to Zone the East Street Sewer Pump Station from Farming to Municipal. Color copies of these maps are available at the Town Clerk's Office and Community Development Office.

Motion: Planning Board Chairman, Frank Sweet, motioned to Adopt Article 35.

Voted: Article 35 was Adopted. 15 YES, -0- NO
(Unanimous Vote)

8:11 PM 5/4/05

ARTICLE 36



To see if the Town will vote to amend the Zoning Map dated March 27, 2002 on file with the Town Clerk to rezone the following parcel from R40 to MN (Municipal):

Map 39, Lot 20 (Ella Fleming School)

Or take any other action necessary

Town Manager
Building Commissioner

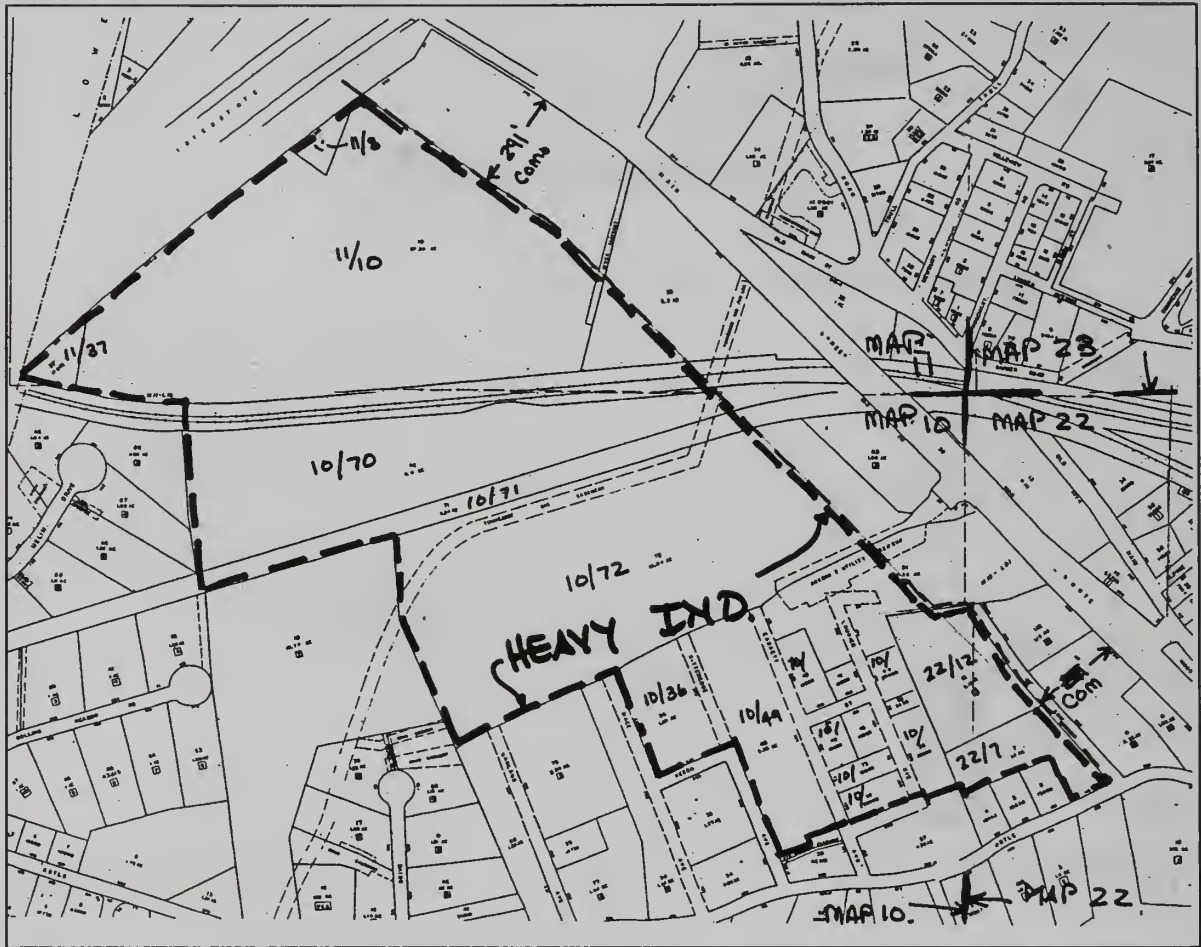
Executive Summary: The purpose of this article is to Re-Zone the Ella Fleming School from R-40 to Municipal. Color copies of these maps are available at the Town Clerk's Office and Community Development Office.

Motion: Planning Board Chairman, Frank Sweet, motioned to Adopt Article 36.

Voted: Article 36 was Adopted. 15 YES, -0- NO
(Unanimous Vote)

8:12 PM 5/4/05

ARTICLE 37



To see if the Town will vote to amend the Zoning Map dated March 27, 2002 on file with the Town Clerk to zone the following parcels HI (Heavy Industrial):

Map 22, Lots 7 & 12.

Map 10, Lots 56, 55, 44, 73, 45, 46, 41, 40, 49, 36.

Map 11, Lots 37 & 8.

Portions of the following lots starting 291' from and parallel to Main St: Map 10, Lot 91, 72, 71, 70 & Map 11 Lots 33, 10.

Or take any other action necessary

Town Manager
Building Commissioner

Executive Summary: The purpose of this article is to clarify the zoning district boundary for this area and to adjust the line to match the lot boundary lines and uses presently in the area. Color copies of these maps are available at the Town Clerk's Office and Community Development Office.

Motion: The Planning Board motioned to Amend Article 37 and Adopt Article 37, as Amended.

Voted: The Planning Board's Amendment was Adopted.

Article 37 was Adopted, as Amended. 36 YES, -0- NO
(Unanimous Vote)

8:20 PM 5/4/05

8:20 PM 5/4/05

AMENDMENT: "map 10, lot 54 to remain R-40"

FINAL VERSION – ARTICLE 37, AS AMENDED

To see if the Town will vote to amend the Zoning Map dated March 27, 2002 on file with the Town Clerk to zone the following parcels HI (Heavy Industrial):

Map 22, Lots 7 & 12.

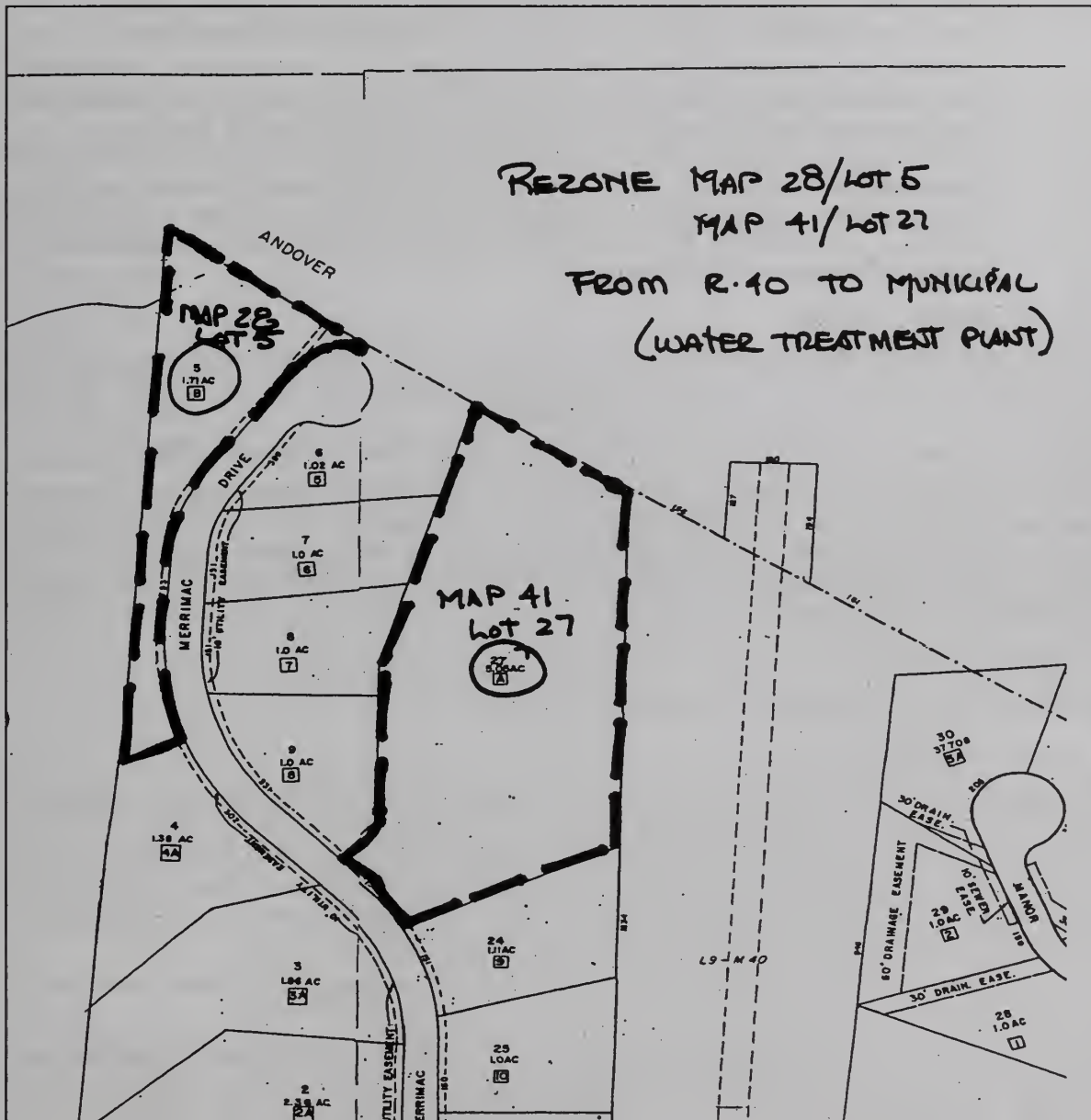
Map 10, Lots 56, 55, 44, 73, 45, 46, 41, 40, 49, 36.

“map 10, lot 54 to remain R-40”

Map 11, Lots 37 & 8.

Portions of the following lots starting 291' from and parallel to Main St: Map 10, Lot 91, 72, 71, 70 & Map 11 Lots 33, 10.

ARTICLE 38



To see if the Town will vote to amend the Zoning Map dated March 27, 2002 on file with the Town Clerk to rezone the following parcels from R40 to MN (Municipal):

Map 28, Lot 5 & Map 41, Lot 27 (Water Treatment Plant)

Or take any other action necessary

Executive Summary: The purpose of this article is to rezone the Water Treatment Plant from R40 to Municipal. Color copies of these maps are available at the Town Clerk's Office and Community Development Office.

Motion: The Planning Board motioned to Adopt Article 38.

Attorney Richard O'Neill, representing George D. Behrakis, motioned to Amend Article 38.

Voted: Attorney O'Neill's motion to Amend Article 38 was Adopted.

8:15 PM 5/4/05

Article 38 was Adopted, as Amended. 12 YES, -0- NO

8:15 PM 5/4/05

(Unanimous Vote)

AMENDMENT: To see if the Town will vote to amend the Zoning Map dated March 27, 2002 on file with the Town Clerk to rezone the following parcels from R-40 (Residential) to MN (Municipal):

Map 28, Lot 5 and Map 41, Lot 27 (Water Treatment Plant and Water Pumping Station)

; provided, that said rezoning shall be subject to the restrictions set forth in the deed from George D. Behrakis to the Town of Tewksbury, Massachusetts dated the 26th day of December 1986 and recorded at Middlesex North Registry of Deed at Book 3868, Page 32, including, but not limited to, the following two restrictions: (1) that the parcel located at Map 41, Lot 27 is to be used solely for the construction and operation of the Water Treatment Plant which is to provide drinking water to the Town of Tewksbury and to those other towns which purchase treated drinking water from the Town of Tewksbury, and (2) that the parcel located at Map 28, Lot 5 is to be used solely for the construction and operation of a water pumping station to be used in conjunction with the water treatment plant.

George D. Behrakis

ARTICLE 39

To see if the Town will vote to Amend Sections 2100 and 4000 of the Zoning Bylaw by adding the following:

Adopt the Town Master Plan model and establish a new zoning district entitled Neighborhood Compatibility District (NCD). NCD is a land use model, identified in the Town Master Plan and associated Land Use Concept Plan, defined as a predominantly residential area permitting single-family, two-family, multi-family, townhouses, small professional or medical office buildings, and business and personal service establishments; and as indicated in Appendix A, Table of Use Regulations and Appendix B, Table of Dimensional Requirements (Appendices Attached).

George L. Olson & Others

Motion: Mr. Olson requested, in writing, that Article 39 be Withdrawn.

Voted: Article 39 was Withdrawn.

8:18 PM 5/4/05

Executive Summary: To adopt the Town Master Plan model and recommendation by establishing a new zoning district entitled NCD within Town Zoning Bylaw. NCD is defined according to the "Neighborhood Compatibility Area" (NCA) described in the Town Master Plan. NCAs are "...intended to encourage a predominantly residential mix of uses and provide generous landscaped buffers between industrial, commercial and residential areas. Permitted uses could include townhouse and multi-family residences, small professional or medical office buildings, business and personal service establishments." The Plan classifies NCAs as a "Highest Priority". Reference the Master Plan, Chapter 2, and Land Use Concept Plan.

Notes: 1) This Article is submitted separately and should precede related rezoning Articles for the Area identified as Woburn St. to Lowell St.

2) The following Section requirements of the Zoning Bylaw were considered during the writing of this Article:

3400 Family Suite

4200 Special Dimensional

7010 Affordable Housing

7500 Open Space Residential

APPENDIX A

(Town Bylaws, December 2004 Final Version, beginning page 105)

TABLE OF USE REGULATIONS

Proposed

DISTRICTS



A. RESIDENTIAL USES	R40	R80	FA	LB	COM	TR	P	INS	MN	MFD	MFD/55	CDD	HI	NCD
1. Single-family dwelling	Y	Y	Y	Y	SP	Y	N	N	N	Y	Y	N	N	Y
2. Two-Family dwelling	N	N	N	N	N	N	N	N	N	PB	N	N	N	PB
3. Multi-family dwelling	N	N	N	N	N	N	N	N	N	PB	N	N	N	PB
4. Multi-family dwelling/55	N	N	N	N	PB	N	N	N	N	PB	PB	N	N	PB
5. Community Development Project	N	N	N	N	N	N	N	N	N	N	N	Y	N	N
6. Cluster Development	PB	PB	N	N	N	N	N	N	N	N	N	N	N	PB
7. Open Space Residential Design	PB	PB	PB	N	N	N	N	N	N	N	N	N	N	PB

Note: PB = Planning Board. SP = Special Permit. R40 = residential with minimum 1 acre lot. R80 = residential with minimum 2 acre lot. COM = commercial. HI = Heavy Industrial. NCD is generally described as predominantly residential with light or limit commercial use only.

B. EXEMPT AND INSTITUTIONAL USES	R40	R80	FA	LB	COM	TR	P	INS	MN	MFD	MFD/55	CDD	HI	NCD
1. Use of land or structures for religious purposes	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
2. Use of land or structures for educational purposes on land owned or leased by the Commonwealth or any of its agencies, subdivisions or bodies politic or by a religious sect or denomination, or by a nonprofit educational corporation	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
3. Child care facility in existing building	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
4. Child care facility in new building	N	N	PB	PB	PB	PB	PB	PB	N	N	N	N	PB	PB
5. Use of land for the primary purpose of agriculture, horticulture, floriculture, or viticulture on a parcel of more than five (5) acres in area	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
6. Facilities for the sale of produce, and wine and dairy products on exempt agricultural sites	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
7. Cemeteries, private	SP	SP	N	N	N	N	N	Y	SP	N	N	N	SP	SP
8. Municipal parks and playgrounds	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
9. Other municipal facilities	PB	PB	PB	PB	PB	PB	PB	PB	Y	PB	PB	Y	PB	PB
10. Essential services	N	N	N	N	PB	N	N	N	PB	N	N	N	PB	N
11. Water towers and reservoirs	PB	PB	PB	PB	PB	PB	PB	PB	PB	PB	N	N	PB	PB
12. Hospital	PB	PB	N	N	PB	N	N	Y	PB	N	N	N	PB	PB

December 2004 Final Version Page 106

C. COMMERCIAL USES	R40	R80	FA	LB	COM	TR	P	INS	MN	MFD	MFD/55	CDD	HI	NCD
1. Nonexempt farm stand for wholesale or retail sale of products	N	N	Y	N	PB	N	N	N	N	N	N	N	PB	PB
2. Nonexempt educational use	PB	PB	PB	PB	PB	PB	PB	Y	Y	PB	PB	Y	PB	PB
3. Nonexempt agricultural use	N	N	N	N	N	N	N	N	N	N	N	N	N	N
4. Animal clinic or hospital; kennel	N	N	N	N	PB	N	N	N	N	N	N	N	PB	N
5. Personal service establishment	N	N	N	SP	Y	SP	N	N	N	N	N	SP	Y	SP
6. Funeral home	N	N	N	N	PB	N	N	N	N	N	N	N	PB	N
7. Hotel/motel	N	N	N	N	PB	N	N	N	N	N	N	N	PB	N
8. Bed and Breakfast	N	N	N	N	Y	Y	N	N	N	PB	N	N	N	Y
9. Retail food or drug store	N	N	N	PB	Y	PB	N	N	N	N	N	PB	PB	PB
10. Retail sale of alcoholic beverages	N	N	N	N	Y	N	N	N	N	N	N	N	Y	PB
11. Retail sales not elsewhere set forth	N	N	N	N	Y	PB	N	N	N	N	N	N	Y	N
12. Motor vehicle, motorcycle, trailer, snowmobile, or boat sales and rental	N	N	N	N	N	N	N	N	N	N	N	N	N	N
13. Motor vehicle light service; Motor vehicle general and body repair	N	N	N	N	N	N	N	N	N	N	N	N	N	N
14. Car wash	N	N	N	N	SP	N	N	N	N	N	N	N	N	N
15. Garage for automotive storage	N	N	N	N	SP	N	N	N	N	N	N	N	SP	N
16. Limousine, taxicab or livery business	N	N	N	N	SP	N	N	N	N	N	N	N	SP	N
17. Automotive stereo systems installations	N	N	N	N	SP	N	N	N	N	N	N	N	SP	SP
18. Restaurant	N	N	N	N	Y	PB	N	N	N	N	N	PB	PB	PB

C. COMMERCIAL USES	R40	R80	FA	LB	COM	TR	P	INS	MN	MFD	MFD/55	CDD	HI	NCD
19. Restaurant, fast- food or drive-through	N	N	N	N	PB	PB	N	N	N	N	N	PB	PB	N
19. Business or professional office	N	N	N	N	Y	Y	N	N	Y	N	N	PB	Y	Y
20. Freestanding ATM or kiosk for public use	N	N	N	N	N	N	N	N	N	N	N	N	N	N
21. Adult day care	N	N	N	N	N	N	N	N	N	N	N	Y	N	N
22. Indoor commercial recreation	N	N	N	N	PB	N	N	N	N	N	N	N	PB	PB
23. Outdoor commercial recreation	N	N	N	N	PB	N	N	N	PB	N	N	N	PB	N
24. Membership club, civic, social, professional or fraternal organization	N	N	N	N	SP	N	N	N	N	N	N	N	SP	SP
25. Adult use establishment	N	N	N	N	N	N	N	N	N	N	N	N	PB	N
26. Wireless Communications Facility	N	N	N	N	N	N	N	N	PB	N	N	N	N	N
27. Airport, airfield or airstrip	N	N	N	N	N	N	N	N	N	N	N	N	N	N
28. Mobile parked food service	N	N	N	N	SP	N	N	N	N	N	N	N	N	SP
29. Itinerant roadside vending	N	N	N	N	BOS	N	N	N	N	N	N	N	N	N
30. Massage parlor	N	N	N	N	N	N	N	N	N	N	N	N	N	N
31. Major Commercial Project	N	N	N	N	PB	N	N	N	N	N	N	N	PB	N
32. Massage Therapy (Licensed)	N	N	N	N	Y	N	N	N	N	N	N	N	N	Y
33. Garaging or parking of one light commercial vehicle.(Accessory Use Only)	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
34. Garaging or parking of two light commercial vehicles.(Accessory Use Only)	SP	SP	SP	Y	Y	SP	Y	Y	Y	SP	SP	SP	Y	Y

C. COMMERCIAL USES	R40	R80	FA	LB	COM	TR	P	INS	MN	MFD	MFD/55	CDD	HI	NCD
35. Garaging or parking of three or more light commercial vehicles. (Accessory Use only)	N	N	SP	Y	SP	SP	SP	Y	Y	SP	SP	SP	Y	N
36. Garaging or parking of one heavy commercial vehicle. (Accessory Use Only)	N	N	SP	SP	Y	SP	SP	N	Y	SP	SP	SP	Y	SP
37. Garaging or parking of two or more heavy commercial vehicles. (Accessory Use only)	N	N	N	N	SP	N	N	N	Y	N	N	N	Y	N
38. Drive-through facility	N	N	N	PB	PB	PB	N	N	N	N	N	PB	PB	N

D. INDUSTRIAL USES	R40	R40	FA	LB	COM	TR	P	INS	MN	MFD	MFD/55	CDD	HI	NCD
1. Removal of loam, sand or gravel	N	N	N	N	N	N	N	N	PB	N	N	N	PB	N
2. Research laboratories, manufacture of equipment, electronics industry, assembling of electrical appliances	N	N	N	N	N	N	N	N	N	N	N	N	Y	N
3. Welding shop	N	N	N	N	N	N	N	N	N	N	N	N	Y	N
4. Machine shop	N	N	N	N	N	N	N	N	N	N	N	N	Y	N
5. Stone or monument works	N	N	N	N	PB	N	N	N	N	N	N	N	Y	N
6. Ceramic products manufactured by electrical kilns	N	N	N	N	Y	PB	N	N	N	N	N	N	N	N
7. Manufacturing	N	N	N	N	N	N	N	N	N	N	N	N	PB	N
8. Sale of products at retail manufactured on the premises	N	N	N	N	PB	N	N	N	N	N	N	N	PB	N
9. Wholesale, warehouse, self-storage mini-warehouse, or distribution facility	N	N	N	N	N	N	N	N	N	N	N	N	PB	N
10. Farm supply warehouse	N	N	PB	N	PB	N	N	N	N	N	N	N	PB	N
11. Heating fuel storage and sales	N	N	N	N	N	N	N	N	N	N	N	N	PB	N
12. Contractor's yard or landscaping business	N	N	N	N	N	N	N	N	N	N	N	N	PB	N
13. Junkyard or automobile salvage yard	N	N	N	N	N	N	N	N	N	N	N	N	N	N
14. Transportation or freight terminal	N	N	N	N	N	N	N	N	N	N	N	N	N	N
15. Truck stop	N	N	N	N	N	N	N	N	N	N	N	N	N	N
16. Steel Fabrication	N	N	N	N	N	N	N	N	N	N	N	N	PB	N

APPENDIX B

TABLE OF DIMENSIONAL REQUIREMENTS

DISTRICT	Min. Lot Area (acre)	Min. Frontage (ft.)	Min. front yard (ft.)	Min. side and rear yard (ft.)	Max. Building Height (stories/ ft.)	Max. Building Coverage (% of lot)
R40	1.0	150	25	15	2.5 / 35	15
R80	2.0	200	25	15	2.5 / 35	15
FA	1.5	150	50	15	2.5 / 35	20
LB	1.0	150	25	15	2.5 / 35	15
COM	1.0	150	40 dwellings 50 all others	15 dwellings 30 all others	2.5 / 35	30
TR	1.0	150	25	15	2.5 / 35	15
P	1.0	150	50	15	2.5 / 35	-
INS	5.0	150	150	150	2.5 / 35	30
MN	1.0	150	25	15	-	-
MFD	4.0	40	-	-	3/45	-
MFD/55	12.0	150	-	-	3/45	-
CDD	12.0	150	150	-	2.5 / 35	-
HI	1.0	150	50	50	2.5/35	35
HCOD	80.0	150	50	50	3.0/80	55
NCD (proposed)	0.375* dwellings 1.0 all others	100 dwellings 150 all others	25 dwellings 50 all others	10 dwellings 50 all others	2.5/35	20

* 0.375 acre would correspond to an R15 district, if such a District existed in the Town.

Note: The use determinations within NCD are based on the definition of Neighborhood Compatibility Area as presented in the Town Master Plan. The proposed NCD district is intended to be a broadly applicable designation.

ARTICLE 40

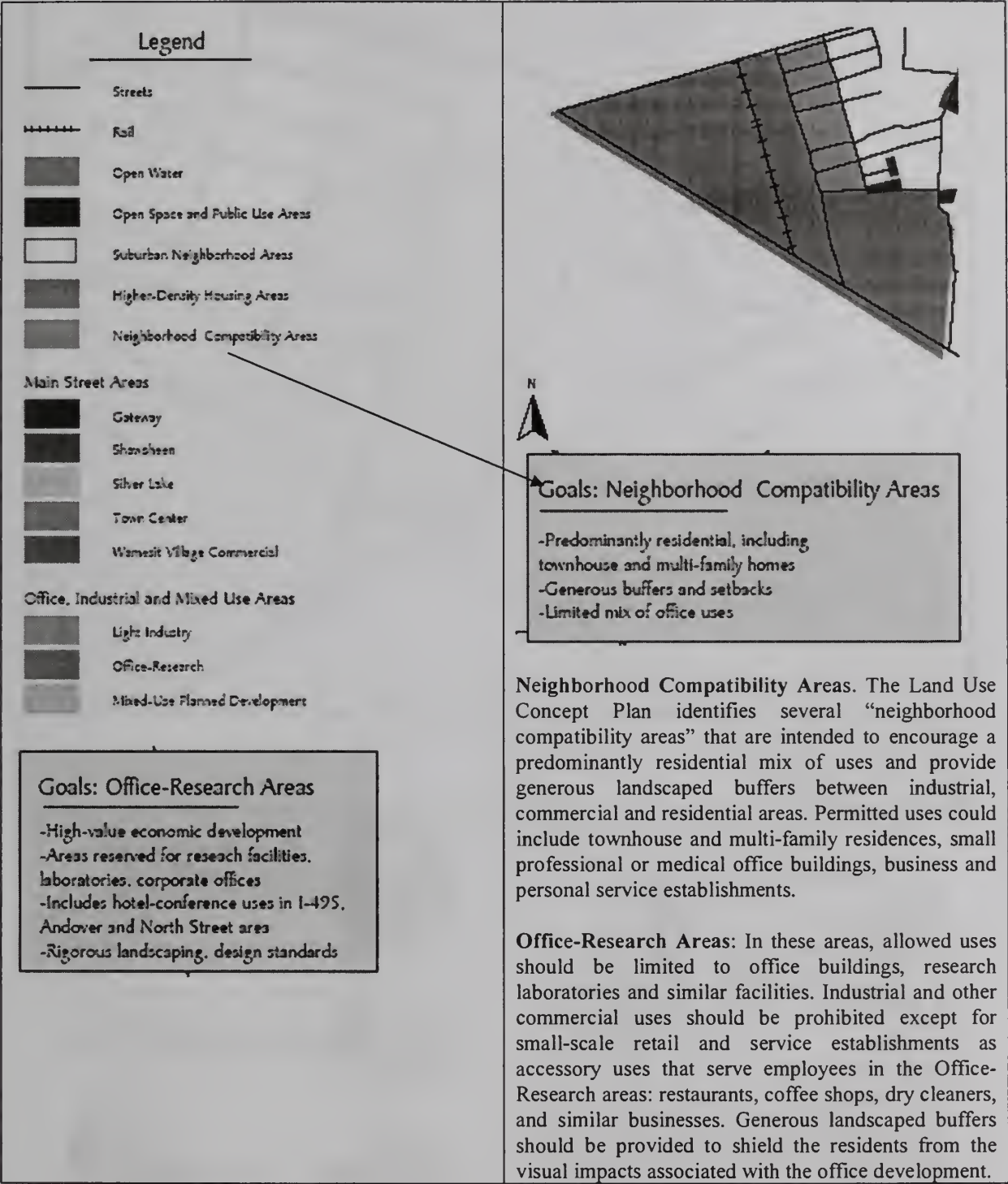
To see if the Town will vote to Amend Sections 2100 and 4000 of the Zoning Bylaw by adding the following:

Change from Heavy Industrial (HI) to NCD [Identified as Woburn St. to Lowell St]

Beginning at the intersection of Woburn St. and Elm Ave., thence east-northeast along Elm Ave. for a distance of 500', more or less, to Lowell St., thence south-southeast along Lowell St. for a distance of 1,770', more or less, to Park Ave., thence south-southwest along Park Ave. for a distance of 510', more or less, to Woburn St., thence north-northwest along Woburn St. for a distance of 1665', more or less, to the point of the beginning.*

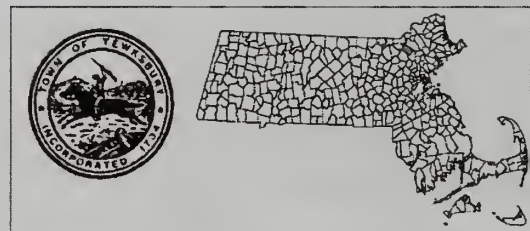
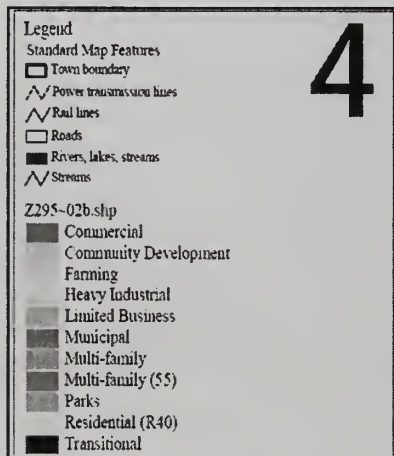
George L. Olson & Others

Figure 1B – Site Location Map
West Tewksbury, MA (Master Plan)



- Notes:
- 1) The specific area for rezoning, identified as [Woburn St. to Lowell St.], is highlighted in gray on the Town Master Plan and indicated here by an arrow.
 - 2) The Master Plan designates the same area highlighted in gray as a Neighborhood Compatibility Area (NCA). The definition of the proposed new zoning district, Neighborhood Compatibility District (NCD) and the area identified [Woburn St. to Lowell St.] are the same as in the NCA.

**Figure 2 – Site Plan
West Tewksbury, MA (Zoning Map)**



The information depicted on this map is for planning purposes only. This map represents existing zoning boundaries as portrayed by the January, 1999, "Tewksbury Zoning Map". It incorporates changes in zoning made subsequent to the above through May 2001.

Produced by:
The Northern Middlesex
Council of Governments
115 Thorndike St.
Lowell, MA 01852

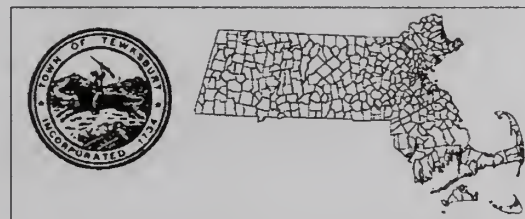
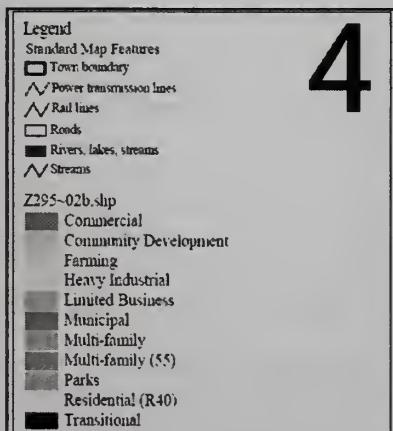


- Notes: 1) This map indicates the current zoning in the referenced Area identified as [Woburn St. to Lowell St.], and adjoining areas related to the NCD and related rezoning Articles.
- 2) The specific Area for rezoning, [Woburn St. to Lowell St.], is outlined in red.

- 3) The Master Plan designates this same area (outlined in red) as a Neighborhood Compatibility Area (NCA). Reference Figure 1B.

Source: Tewksbury, MA Zoning Map dated March 27, 2002.

Figure 3 – Site Plan with Current Land Use
West Tewksbury, MA (Zoning Map)



The information depicted on this map is for planning purposes only. This map represents existing zoning boundaries as portrayed by the January, 1999, "Tewksbury Zoning Map". It incorporates changes in zoning made subsequent to the above through May 2001.

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Lowell, MA 01852



Notes: 1) This map indicates the current zoning and land use in the referenced Area identified as [Woburn St. to Lowell St] regarding the NCD and related rezoning Articles. Current land use for the Area is approximate.

- 2) The specific Area for rezoning, [Woburn St. to Lowell St.], is outlined in red.
- 3) The Master Plan designates this same area (outlined in red) as a Neighborhood Compatibility Area (NCA). Reference Figure 1B.

Source: Tewksbury, MA Zoning Map dated March 27, 2002.

ARTICLE 41

To see if the Town will vote to Amend Sections 2100 and 4000 of the Zoning Bylaw by adding the following:

Change from Heavy Industrial (HI) to R40 [Identified as Woburn St. to Lowell St.]

Beginning at the intersection of Woburn St. and Elm Ave., thence east-northeast along Elm Ave. for a distance of 500', more or less, to Lowell St., thence south-southeast along Lowell St. for a distance of 1,770', more or less, to Park Ave., thence south-southwest along Park Ave. for a distance of 510', more or less, to Woburn St., thence north-northwest along Woburn St. for a distance of 1665', more or less, to the point of the beginning.*

George L. Olson & Others

Motion: Mr. Olson requested, in writing, that Article 41 be Withdrawn.

Voted: Article 41 was Withdrawn.

8:18 PM 5/4/05

* Distance and bearings scaled from Assessor's Map

Executive Summary: To rezone the above described Area according to the existing Town Zoning Bylaw entitled and described as Residential 40 (R 40). Rezoning to Residential would better reflect the current, predominantly residential nature of the "Area" than the existing HI zoning. Attached Figures 2 and 3 show the area described by this Article.

Notes: 1) This Article is submitted separately and should follow related Articles to establish a new zoning district entitled Neighborhood Compatibility District (NCD) and to rezone the Area identified as Woburn St. to Lowell St. to NCD.

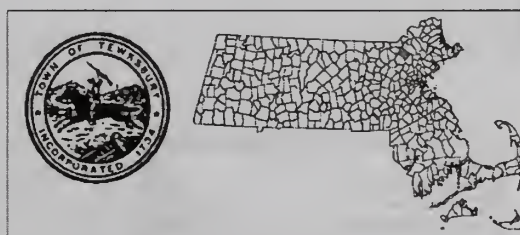
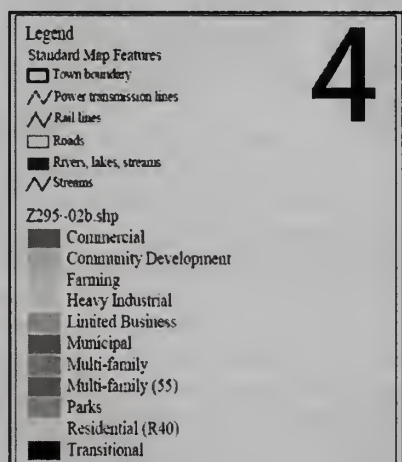
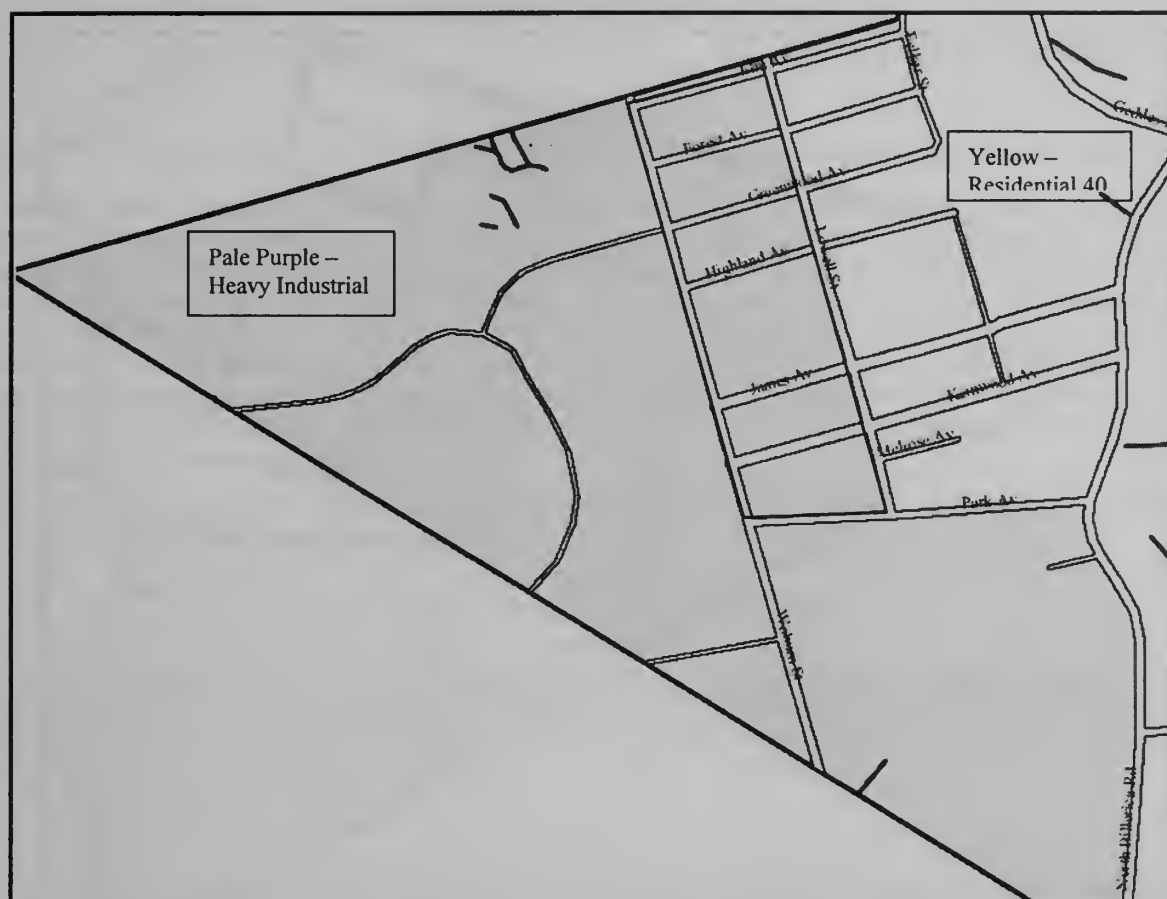
- 2) According to Town Zoning Bylaw, Section 3600, this Article will not apply to structures or uses lawfully in existence or begun within said Area before the first publication of notice of the public hearing at which this Zoning Article was adopted. For example, a property lawfully used for an industrial purpose may continue that pre-existing use regardless of this Article.

- 3) The following Section requirements of the Zoning Bylaw were also considered during the writing of this Article:

3402 Family Suite	4200 Special Dimensional
7012 Affordable Housing	7500 Open Space Residential

Color copies of these maps are available at the Town Clerk's Office and Community Development Office.

Figure 2 – Site Plan
West Tewksbury, MA (Zoning Map)



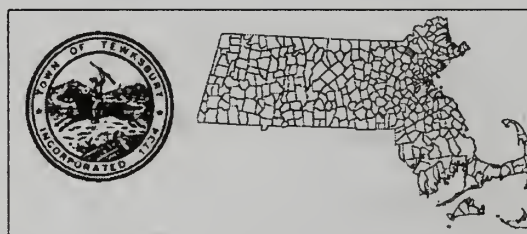
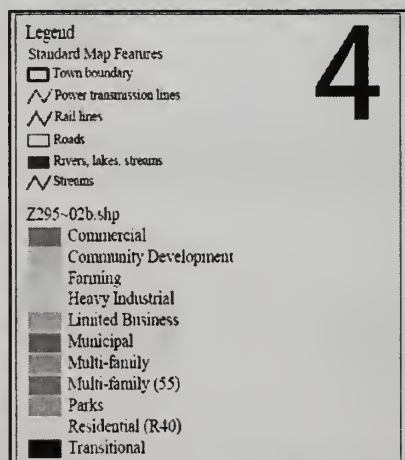
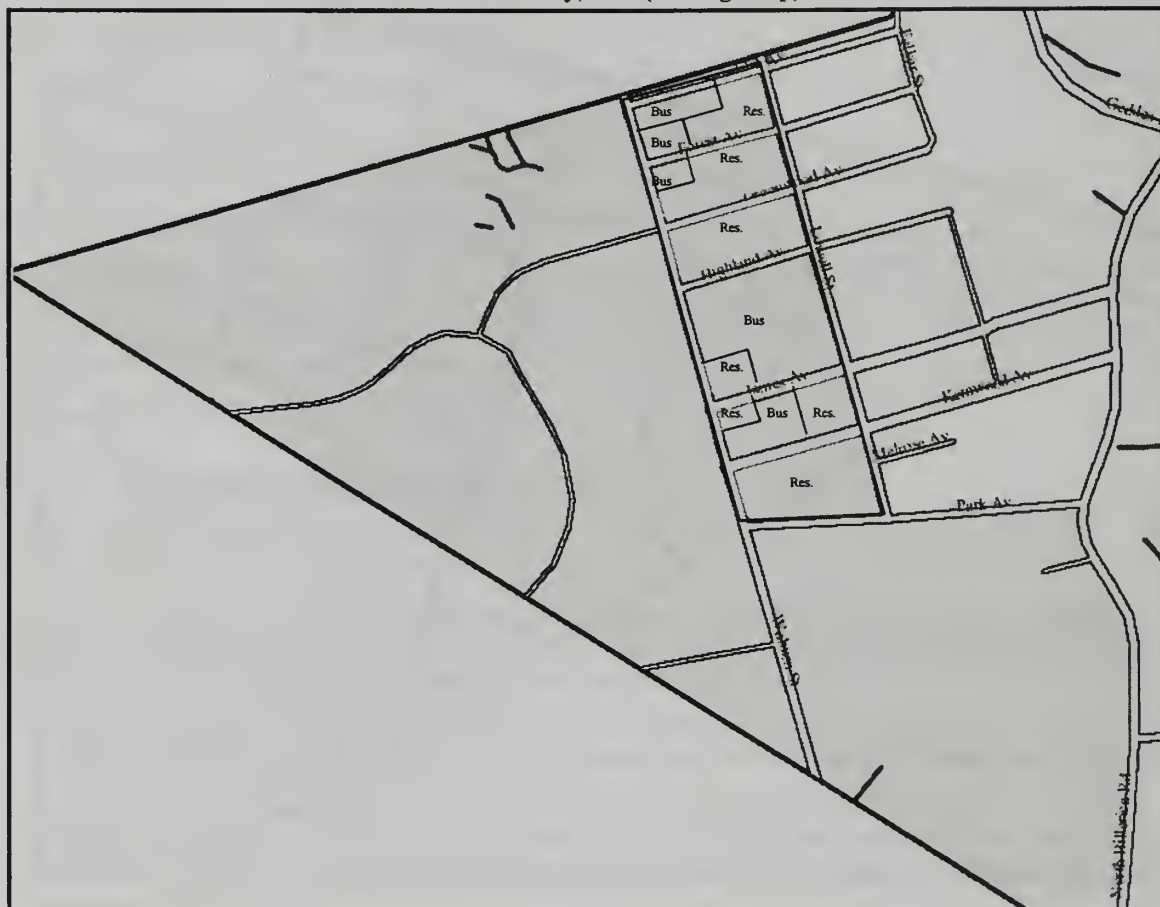
The information depicted on this map is for planning purposes only. This map represents existing zoning boundaries as portrayed by the January, 1999, "Tewksbury Zoning Map". It incorporates changes in zoning made subsequent to the above through May 2001.

Produced by:
 The Northern Middlesex
 Council of Governments
 115 Thordike St.
 Lowell, MA 01852



- Notes:
- 3) This map indicates the current zoning in the referenced Area identified as [Woburn St. to Lowell St.], and adjoining areas related to the NCD and related rezoning Articles.
 - 4) The specific Area for rezoning, [Woburn St. to Lowell St.], is outlined in red.
 - 4) The Master Plan designates this same area (outlined in red) as a Neighborhood Compatibility Area (NCA). Reference Figure 1B.

**Figure 3 – Site Plan with Current Land Use
West Tewksbury, MA (Zoning Map)**



The information depicted on this map is for planning purposes only. This map represents existing zoning boundaries as portrayed by the January, 1999, "Tewksbury Zoning Map". It incorporates changes in zoning made subsequent to the above through May 2001.

Produced by:
The Northern Middlesex
Council of Governments
115 Thorndike St.
Lowell, MA 01852



- Notes: 4) This map indicates the current zoning and land use in the referenced Area identified as [Woburn St. to Lowell St] regarding the NCD and related rezoning Articles. Current land use for the Area is approximate.
- 5) The specific Area for rezoning, [Woburn St. to Lowell St.], is outlined in red.

- 6) The Master Plan designates this same area (outlined in red) as a Neighborhood Compatibility Area (NCA). Reference Figure 1B.

Source: Tewksbury, MA Zoning Map dated March 27, 2002.

ARTICLE 42

To see if the Town will vote to amend the Tewksbury Zoning Bylaw by adding the following new Section 4240 thereto:

4240. Single Family Structure Located In Commercial and Industrial Districts. A single-family building designed exclusively for residential occupancy may be allowed in a Commercial (COM) District or Heavy Industrial (HI) District upon the issuance of a special permit from the Planning Board; provided, however, the Planning Board, after hearing and as a condition precedent to the granting of such special permit, shall find that the lot in question was in existence and on record on or before the date of adoption of this Section 4240; that said lot was clearly defined; not held in common ownership; and, conformed to the then existing zoning at the time of said recording or endorsement and continues to so conform or is otherwise determined to be legally "non-conforming" by written notification from the Building Commissioner. The provisions of this Section 4240 shall not apply to any lot created by any means whatsoever from and after said date of adoption, meaning and intending that only one (1) single-family building may be constructed on said lot.

; and to see if the Town will further vote to amend Appendix A, Table of Use Regulations, Section A. 1, subsection HI of the Zoning Bylaw by deleting same therefrom and inserting in lieu thereof the following new subsection IH:

APPENDIX A TABLE OF USE REGULATIONS DISTRICTS

A. RESIDENTIAL USES	R40	R80	FA	LB	COM	TR	P	INS	MN	MFD	MFD/55	CDD	HI
1. Single -Family Dwelling	Y	Y	Y	Y	PB	Y	N	N	N	Y	Y	N	PB

; or take any other action relative thereto.

James Mahoney & Others

Executive Summary: This bylaw change would, subject to the issuance of a building permit by the Building Commissioner, permit the construction of a single-family dwelling in a Heavy Industrial District (HI) upon the granting of a use special permit by the Planning Board for such purpose.

Motion: The Planning Board motioned to Adopt Article 42.

Voted: Article 42 was Adopted. 15 YES, -0- NO
(Unanimous Vote)

8:19 PM 5/4/05

ARTICLE 43

To see if the Town will accept Sections 3 to 7, inclusive, of Chapter 44B of the General Laws, also known as the Massachusetts Community Preservation Act, by approving a surcharge on real property for the purposes permitted by said Act, which establishes a dedicated funding source to enable cities and towns to (1) acquire open space, which includes land for park and recreational uses and the protection of public drinking water well fields, aquifers and recharge areas, wetlands, farm land, forests, marshes, beaches, scenic areas, wildlife preserves and other conservation areas, (2) acquire and restore historic buildings and sites, and (3) create affordable housing, be placed on the ballot for the next regular municipal election, that the amount of such dedicated funding surcharge on real property shall be 1.5% of the annual property tax assessed on real property; and that the Town hereby accepts the following exemptions from such surcharge permitted under Section 3(e) of said Act: property owned and occupied as a domicile by any person who qualifies for low income housing or low or moderate income senior housing in the Town, as defined in Section 2 of said Act, \$100,000 of the value of each taxable parcel of residential real property, or to take any other action relative thereto.

PLANNING BOARD

Executive Summary: The first of a two-step approval process for the Community Preservation Act. Upon approval, it will be on the ballot for the April 2006 election. The Planning Board chose from M.G.L c. 44B a surcharge of 1.5%, exemptions for the first \$100,000 of assessed value, low income housing, and seniors below the median income. The Act will allow the Town to create a separate fund exclusively for 1) open space, 2) affordable housing activities, 3) historical resources, and 4) recreational resources. Funds will be matched by State funds generated by fees currently being paid at the Registry of Deeds.

Motion: Planning Board Member, David Plunkett, motioned to Adopt Article 43.
Mr. William Hurton motioned for the Indefinite Postponement of Article 43.

Voted: Mr. Hurton's motion for Indefinite Postponement FAILED.
Article 43 was Adopted.

8:59 PM 5/4/05

8:59 PM 5/4/05

ARTICLE 44

To see if the Town will vote to amend the town bylaws by adding a new Chapter 14.04, Community Preservation Committee pursuant to Massachusetts General Law Chapter 44B, as follows:

Sections:

- 14.04.010 Establishment.
- 14.04.020 Duties
- 14.04.030 Requirement for a quorum and cost estimates
- 14.04.040 Amendments.
- 14.04.050 Severability
- 14.04.060 Effective Date

14.04.010 Establishment

There is hereby established a Community Preservation Committee (the Committee), consisting of seven (7) voting members pursuant to MGL C. 44B. The composition of the Committee, the appointment authority and the term of office for the Committee members shall be as follows:

- 1- One member of the Conservation Commission as designated by the Commission for a term of three years.
- 2- One member of the Historical Commission as designated by the Commission for a term of three years.
- 3- One member of the Planning Board as designated by the Planning Board for a term of three years.
- 4- One member of the Parks and Recreation Department as designated by the Town Manager for a term of three years.
- 5- One member of the Housing Authority as designated by the Authority for a term of three years.
- 6- One member of the Board of Selectmen or their designee as appointed by the Board of Selectmen for a term of three years.
- 7- One resident member appointed by the Board of Selectmen for a term of three years.

Should any of the Commissions, Boards, Councils, or Committees who have appointment authority under this Chapter be no longer in existence for what ever reason, the appointment authority for that Commission, Board, Council, or Committee shall become the Board of Selectmen.

14.04.020 Duties

- (1). The Committee shall study the needs, possibilities, and resources of the town regarding community preservation. The Committee shall consult with existing municipal boards, including the conservation commission, the historical commission, the planning board, the parks and recreation department and the housing authority, or persons acting in those capacities or performing like duties, in conducting such studies. As part of its study, the Committee shall hold one or more public informational hearings on the needs, possibilities and resources of the town regarding community preservation possibilities and resources, notice of which shall be posted publicly and published for each of two weeks preceding a hearing in a newspaper of general circulation in the town.
- (2). The Committee shall make recommendations to the Town Meeting for the acquisition, creation and preservation of open space; for the acquisition, preservation, rehabilitation and restoration of historic resources; for the acquisition, creation and preservation of land for recreational use; for the creation, preservation and support of community housing; and for the rehabilitation or restoration of open space, land for recreational use and community housing that is acquired or created as provided in this section. With respect to community housing, the Committee shall recommend, wherever possible, the reuse of existing buildings or construction of new buildings on previously developed sites.
- (3). The Committee may include, in its recommendation to the Town Meeting, a recommendation to set aside for later spending funds for specific purposes that are consistent with community preservation but for which sufficient revenues are not then available in the Community Preservation Fund (the Fund) to accomplish that specific purpose or to set aside for later spending for general purposes that are consistent with community preservation. The Committee may recommend the issuance of general obligation bonds or notes in anticipation of revenues to be raised pursuant to section 3 of the Community Preservation Act (the Act), the proceeds of which shall be deposited in the Fund. Bonds or notes so issued may be at such rates of interest as shall be

necessary and shall be repaid as soon after such revenues are collected as is expedient. The Town shall make every effort to limit the administrative costs of issuing such bonds by cooperating with other cities and towns using methods including, but not limited to, common issuance of bonds or common retention of bond counsel. Except as otherwise provided in this chapter, bonds or notes issued pursuant to this section shall be subject to the applicable provisions of said Chapter 44. The maturities of each issue of bonds or notes issued under this chapter may be arranged so that for each issue the amounts payable in the several years for principal and interest combined shall be as nearly equal as practicable in the opinion of the officers authorized to issue bonds or notes or, in the alternative, in accordance with a schedule providing for a more rapid amortization of principal.

As provided in the Act, no expenditures shall be made from the Fund without the approval of Town Meeting.

- (4) The Committee shall submit an annual administrative and operating budget for the Committee, which cannot exceed five percent (5%) of the annual revenues in the Fund, to Town Meeting for approval.
- (5) The Committee shall provide a summarized report and explanation in the Annual Report in such a manner to give the citizens a fair and full understanding and methods of such expenditures.

14.04.030 Requirement for a quorum and cost estimates

The Committee shall not meet or conduct business without the presence of a quorum. A majority of the members of the Committee shall constitute a quorum. The Committee shall approve its actions by majority vote. Recommendations to the Town Meeting shall include their anticipated costs.

14.04.040 Amendments

This Chapter may be amended from time to time by a majority vote of the Town Meeting, provided that the amendments would not cause a conflict to occur with said, Chapter 44B.

14.04.050 Severability

In case any section, paragraph or part of this chapter be for any reason declared invalid or unconstitutional by any court of last resort, every other section, paragraph or part shall continue in full force and effect.

14.04.060 Effective Date

This by-law shall take effect upon approval by the Attorney General of the Commonwealth, and after all requirements of M.G.L. c.40, S. 32 have been met. Each appointing authority shall have thirty days after approval by the Attorney General to make its initial appointments.

PLANNING BOARD

Executive Summary: The purpose of this bylaw is to establish a Community Preservation Committee pursuant to Massachusetts General Law Chapter 44B. This Committee will include seven members and will study the needs, possibilities and resources of the town regarding community preservation. The Committee shall make recommendations to Town Meeting for the expenditure of funds from the Community Preservation Fund for community preservation purposes.

Motion: Planning Board Member, David Plunkett, motioned to Adopt Article 44.
Mr. William Hurton motioned to Indefinitely Postpone Article 44.

Voted: Mr. Hurton's motion for Indefinite Postponement FAILED.
Article 44 was Adopted.

9:03 PM 5/4/05

9:03 PM 5/4/05

ARTICLE 45

To see if the Town will vote in accordance with Massachusetts General Laws Chapter 82, Section 23, as amended, and other applicable statutes, to discontinue a portion of a street in Tewksbury by order of the Board of Selectman as follows:

TOWN OF TEWKSBURY BY ORDER OF THE BOARD OF SELECTMEN DISCONTINUANCE LAYOUT

DESCRIPTION of a roadway in the County of Middlesex, Commonwealth of Massachusetts, in accordance with a plan entitled "Road Discontinuance Plan Dock Street Tewksbury Massachusetts 01876" dated February 16, 2005. A copy of which is attached as Exhibit A.

Beginning at the point of crossing onto Assessors **Map 25 / Lot 9**, crossing Lot 9 and Map 35 / Lot 8, to the current termination point of said Dock Street. Said termination point being approximately 626 feet from Old Boston Road, as shown hereon. or take any other action relative thereto.

Alfred Quinton & Others

Executive Summary: The purpose of this article is to discontinue a portion of Dock Street that was unintentionally extended through private land. Copy of this map is available at the Town Clerk's Office.

Motion: Board of Selectmen Chairman, Joseph Gill, motioned to Adopt Article 45.

The Moderator accepted a scrivener's error: **Change Assessor's Map 25/Lot 9 to Assessor's Map 35/Lot 9.**

Voted: Article 45 was Adopted, as Corrected.

8:25 PM 5/4/05

CORRECTION:

**TOWN OF TEWKSBURY
BY ORDER OF THE BOARD OF SELECTMEN
DISCONTINUANCE LAYOUT**

DESCRIPTION of a roadway in the County of Middlesex, Commonwealth of Massachusetts, in accordance with a plan entitled "Road Discontinuance Plan Dock Street Tewksbury Massachusetts 01876" dated February 16, 2005. A copy of which is attached as Exhibit A.

Beginning at the point of crossing onto Assessors **Map 35 / Lot 9**, crossing Lot 9 and Map 35 / Lot 8, to the current termination point of said Dock Street. Said termination point being approximately 626 feet from Old Boston Road, as shown hereon.

Motion: Finance Committee Chairman, Todd Johnson, motioned to Adjourn the 2005 Annual Town Meeting, Sine Die, and this motion was Adopted.

11:17 AM 6/25/05

ATTEST:

ELIZABETH A. CAREY, CMC, CMMC
TOWN CLERK

Special Town Meeting

May 4, 2005

Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant on May 4, 2005.

APPROPRIATION CERTIFICATE – SPECIAL TOWN MEETING – MAY 4, 2005

Article	Raise & Appropriate	Transfer From	Enterprise Fund	Borrow
1. Certain Sums of Money to Specific Accounts		\$ 94,524.00	Prev. Approp. Monies	
2. Pay Outstanding Bills of Previous Years.		376.17	Prev. Approp. Monies	
3. Water System Improvements				\$ 75,000.00
4. Sewer Enterprise Fund			\$ 14,678.00	Sewer Enterprise Fund Free Cash
6. Town Manager's Gift Acct.		6,250.00	Selectmen's Salaries	
7. Tewksbury Education Fund & Tewksbury Scholarship Fund		400.00	School Comm. Salaries	
9. School Dept. Technology Expenses		11,258.88	E-Rate Account	
Total Raise & Appropriate:		\$ 0.00		
Total Transfers:		\$ 112,809.05		
Total Enterprise Fund:			\$ 14,678.00	
Total Borrow:				\$ 75,000.00

ATTEST:

ELIZABETH A. CAREY, CMC, CMMC
TOWN CLERK

SPECIAL TOWN MEETING - MAY 4, 2005

Moderator James Coakley opened the May 4, 2005, Special Town Meeting at 7:00 PM.

There were 213 registered voters and 15 visitors in attendance.

Finance Committee Chairman, Todd Johnson, motioned to Waive the Reading of the Warrant Articles and this motion was Adopted. 7:00 PM

ARTICLE 1

To see if the Town will vote to transfer the following sums or take any action related thereto:

FROM:		TO:	
Cable TV-Operating	\$ 8,610	School-Salaries	\$ 8,610
Fire & Liability	\$ 40,000	DPW-Capital Outlay	\$ 7,989
Town Counsel-Operating	\$ 10,000	Parks & Rec-Capital Outlay	\$ 14,000
Fire-Salaries (OT)	\$ 34,845	Parks & Rec-Operating	\$ 2,800
Planning-Salaries	\$ 5,069	BOS-Operating (Legal)	\$ 10,000
		Fire-Operating (Other Equip)	\$ 13,500
		Unemployment Comp	\$ 10,000
		Medicare	\$ 31,625
Total	<u>\$ 98,524</u>	Total	<u>\$ 98,524</u>

Town Manager

Executive Summary: This article is a regular Special Town Meeting article where the Town transfers funds from accounts with a projected surplus to accounts with a projected deficit.

Motion: The Finance Committee motioned to strike column 1 and column 2 and replace with an Amendment and Adopt Article 1, as Amended.

Voted: The Finance Committee's Amendment was Adopted 7:05 PM
Article 1 was Adopted, as Amended. 7:05 PM

AMENDMENT: To see if the Town will vote to transfer the following sums or take any action related thereto:

FROM:		TO:	
Cable TV-Operating	\$ 8,610	School Salaries	\$ 8,610
Fire & Liability	\$40,000	DPW-Capital Outlay	\$ 7,989
Town Counsel-Operating	\$10,000	Parks & Rec-Capital Outlay	\$14,000
Interest Temp Loans	\$10,000	Parks & Rec-Operating	\$ 2,800
Planning-Salaries	\$12,000	BOS-Operating (Legal)	\$10,000
Town Hall-Salaries	\$ 1,114	Unemployment Comp	\$10,000
Building Dept-Salaries	\$ 5,000	Medicare	\$18,000
Veterans Aid	\$ 7,800	Town Clerk-Salaries	\$ 1,700
		Police- Salaries	<u>\$21,425</u>
Total	<u>\$94,524</u>	Total	<u>\$94,524</u>

Town Manager

ARTICLE 2

To see if the Town will vote to approve the sum of \$107.69 to pay outstanding bills of a previous fiscal year and that to raise this appropriation the Town will vote to transfer \$107.69 from Public Works-Operating to Public Works-Unpaid Bills.

Public Works-Operating Likarr, Inc. \$107.69

Town Manager

Executive Summary: According to Massachusetts General Law bills that are late must be approved by Town Meeting before payment. This article will authorize the bill to be paid and allow a transfer to cover the amount.

Motion: The Finance Committee motioned to Amend Article 2, and Adopt Article 2, as Amended.

Voted: The Finance Committee's Amendment was Adopted. 7:07 PM
Article 2 was Adopted, as Amended. 15 YES -0- NO Unanimous Vote 7:07 PM

AMENDMENT: To see if the Town will vote to approve the sum of \$376.17 to pay outstanding bills of a previous fiscal year and that to raise this appropriation the Town will vote to transfer \$107.69 from Public Works-Operating to Public Works-Unpaid Bills, \$229.90 from Police-Operating to Police Unpaid Bills and \$38.58 from Health Dept.-Operating to Health Dept.-Unpaid Bills or take any other related action.

Public Works-Operating	Likarr, Inc.	\$107.69
Police-Operating	NE Office Supply	\$229.90
Health Dept.-Operating (Northeast)	NE Office Supply	\$ 38.58
Total		<u>\$376.17</u>

Town Manger

ARTICLE 3

To see if the Town will vote to appropriate the sum of \$150,000 to be expended by the Town Manager, for the purpose of making improvements to the Town's water system, including the payment of all costs incidental and related thereto and to determine whether such amount should be raised by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing, or to take any action relative thereto.

Motion: That the Town hereby appropriates the sum of \$150,000 to pay the costs of making improvements to the Town's water system and for the payment of all other costs incidental and related thereto, and that to meet this appropriation the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 Sections 7 and 8 of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

Town Manager

Motion: The Finance Committee motioned to Amend Article 3, and Adopt Article 3, as Amended.

Voted: The Finance Committee's Amendment was Adopted. 7:09 PM
Article 3 was Adopted, as Amended. 14 YES, -0- NO Unanimous Vote 7:10 PM

AMENDMENT: Change the amount from \$150,000 to \$75,000.

Executive Summary: This article will allow the Town to borrow funds for an interconnection with the Town of Andover at two locations or the Town of Andover and another town to allow access to additional water for fire protection in the Town of Tewksbury.

ARTICLE 4

To see if the Town will vote to transfer from Sewer Enterprise Fund free cash the sum of \$4,077.28 to increase the FY05 appropriation voted in Article 5 of the May, 2004 Annual Town Meeting or take any related action.

Town Manager

Executive Summary: This article allows the Town to increase the appropriation voted at a previous Town Meeting by \$4,077.28 to cover an easement payment and repairs to a sewer pump station. The source of the funds is free cash certified as of July 1, 2004.

Motion: The Finance Committee motioned to Amend Article 4 and Adopt Article 4, as Amended, and Transfer \$14,678 for the purpose of the article.

Voted: The Finance Committee's Amendment was Adopted. 7:11 PM
Article 4 was Adopted, as Amended 16 YES, -0- NO Unanimous Vote. 7:11 PM

AMENDMENT: Change the amount from \$4,077.28 to \$14,678 (to cover the purchase of a camera system to inspect pipes).

ARTICLE 5

To see if the Town will vote to authorize the Board of Selectmen to petition the State Legislature to exempt the Town from a reversionary clause in the deed of the Police Station at 935 Main Street and allow the Town to sell the property or to jointly sell the property with the Commonwealth and share the proceeds, or take any action relative thereto.

Town Manager

Executive Summary: This article authorizes the Board of Selectmen to petition the State Legislature to adopt legislation authorizing the sale of the Old Police Station by either removing a reversionary clause in the deed or jointly selling the property.

Motion: The Finance Committee motioned to Adopt Article 5.

Mr. Greg Peters, a member of the Conservation Commission, motioned to Indefinitely Postpone Article 5.

The Moderator motioned to Move the Question and this motion was Adopted.

7:18 PM

Voted: Mr. Peter's motion for the Indefinite Postponement of Article 5, Failed.

7:19 PM

The Finance Committee's motion to Adopt Article 5, was Adopted.

7:19 PM

ARTICLE 6

To see if the Town will vote to transfer the sum of \$5,000.00 from the Selectmen's Salary Account to the Town Manager's Gift Account to be expended by the Town Manager for the purchase of supplies, materials, equipment, and services for the 9/11 Memorial at the Tewksbury Public Library or take any other action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Amend Article 6 and Adopt Article 6, as Amended.

Board of Selectman Chairman, Joseph Gill, motioned to Move the Question and this motion was Adopted.

7:24 PM

Voted: The Finance Committee's Amendment was Adopted.

7:25 PM

Article 6 was Adopted, as Amended.

7:25 PM

AMENDMENT: To see if the Town will vote to transfer the sum of \$6,250 from the Selectmen's Salary Account to the Town Manager's Gift Account to be expended by the Town Manager \$5,000 for the purchase of supplies, materials, equipment, and services for the 9/11 Memorial at the Tewksbury Public Library & \$1,250 for the Tewksbury Community Food Pantry Building Fund or take any other action relative thereto.

Executive Summary: Selectman John Ryan has requested that his annual salary be donated to the Town Manager's Gift Account for the purpose of purchasing supplies, materials, equipment, and services for the 9/11 Memorial located at the Tewksbury Public Library.

ARTICLE 7

To see if the Town will vote to transfer \$200.00 from account "School Committee-Salaries" to account "Tewksbury Scholarship Fund", and to transfer \$200.00 from account "School Committee – Salaries" to account "Tewksbury Education Fund", or take any other action.

School Committee

Executive Summary: School Committee member Keith Rauseo is donating his \$2,500.00 annual stipend to the School Department, Tewksbury Scholarship Fund, and Tewksbury Education Fund. Town Meeting must approve the transfers to the two funds, as they are transfers from the School Department account to Town accounts. The \$2,100.00 not included in this article has been transferred to the School Department Operating account and allocated to our school libraries to purchase new books. That money remained in the School Department budget, so its transfer required a School Committee vote rather than a Town Meeting vote.

Motion: The Finance Committee motioned to Amend Article 7 and Adopt Article 7, as Amended.

Voted: The Finance Committee's Amendment was Adopted.

7:25 PM

Article 7 was Adopted, as Amended.

7:25 PM

AMENDMENT: Transfer \$400.00

ARTICLE 8

To see if the Town will vote to amend the Personnel By-Laws by amending Section IV. Fringe Benefits, (O) Insurance by adding a Paragraph 4 as follows:

4. Effective July 1, 2005, said insurance benefits and costs for by-law employees will be governed by what is negotiated between the Town and the Public Employee Committee, provided said negotiated agreement is approved by the Board of Selectmen, seventy percent or more of employees represented by the Public Employee Committee and funded by the Town. Or take any other action relative thereto.

Town Manager

Executive Summary: The purpose of this article is to provide the same insurance benefits to Personnel By-Law employees as the Town negotiates with other Town and School Department employees and retirees represented by the Public Employee Committee which is authorized by M. G. L. Chapter 32B, Section 19 to collaboratively negotiate health insurance benefits for town and school department employees and retirees.

Motion: The Finance Committee motioned to Adopt Article 8.

Voted: Article 8 was Adopted.

7:28 PM

ARTICLE 9

To see if the Town will vote to authorize the School Department to spend \$11,258.88 from the E-Rate Account for the purposes of paying for School Department Technology Expenses.

School Committee

Executive Summary: The School Department is requesting that the Town authorize the expenditure of the \$11,258.88, which is in the E-Rate Account for the purposes of paying for School Department technology expenses. These funds were generated from the implementation of the Telecommunications Act of 1996 and are the direct result of discounts for technology services that were provided to the School Department. These discounts were generated in the form of checks and deposited by the Town of Tewksbury. The intent of the Act was to offset the cost to the School Department of affordable access to modern telecommunications and information services.

Motion: The Finance Committee motioned to Adopt and Transfer \$11,258.88 for the purpose of the article.

Voted: Article 8 was Adopted, per the Finance Committee's recommendation.

7:28 PM

ARTICLE 10

To see if the Town will to amend Section 5231 of the Zoning By-Laws by replacing the Zoning Board of Appeals with the Planning Board so that the Section would read:

523.1. Movement. No sign shall contain any moving, flashing or animated lights or visible moving parts. A sign consisting solely of indicators of time and/or temperature or of an automatically changing message shall be permitted only upon the issuance of a special permit by the Planning Board.

PLANNING BOARD

Executive Summary: This article will provide for the Planning Board to make findings for the use of a moving or animated sign. This action would be consistent with the Planning Board's review of site plans.

Motion: Planning Board Chairman, Frank Sweet, motioned to Adopt Article 10.

The Moderator accepted a scrivener's error. Change the section to read: 5231.

Voted: Article 10 was Adopted. 25 YES, -0- NO Unanimous Vote.

7:30 PM

SCRIVENOR'S ERROR: Change the section to read: 5231.

ARTICLE 11

To see if the Town will vote to amend Section 2000 of the Zoning Bylaw by taking the following action:

a) Delete the existing Section 2100 and replace it with the following:

2100. ESTABLISHMENT. For the purpose of this By-Law, the Town of Tewksbury is divided into the types of zoning districts set forth below:

Residence 40 District	(R40)
Farming District	(FA)
Limited Business District	(LB)
Commercial District	(COM)
Transitional District	(TR)
Park District	(P)
Municipal District	(MN)
Multiple Family District	(MFD)
Community Development District	(CDD)
Heavy Industrial District	(HI)

b) Delete the existing Section 2200 and replace it with the following:

2200. OVERLAY DISTRICTS. In addition, the following overlay districts are also hereby established:

7600	Multiple Family Dwellings in the Senior Village District/55 (SVD/55)	See Section 7600 for requirements.
8100	Flood Plain District	See Section 8100 for requirements.
8200	Arts, Crafts, Antiques/Cottage Industries Overlay District	See Section 8200 for requirements.
8300	Ground Water Protection District	See Section 8300 for requirements.
8400	Interstate Overlay District	See Section 8400 for requirements.
8500	Highway Corridor Overlay District	See Section 8500 for requirements.

c) Amend Section 2300 by deleting it in its entirety and replacing with the following, which includes the adoption of the Zoning Map dated March 25, 2005:

2300. MAP. The districts identified in Section 2100 are shown, defined and bounded on the map accompanying this By-Law entitled "Town of Tewksbury Zoning Map, Underlying Districts" (map 1 of 2) dated March 25, 2005, and on file with the Town Clerk.

The overlay districts identified in Section 2200, with the exception of the Flood Plain District, are shown on a map accompanying this By-Law entitled "Town of Tewksbury Zoning Map, Overlay Districts" (map 2 of 2) dated March 25, 2005 and on file with the Town Clerk.

The Flood Plain District is shown, defined and bounded on the map accompanying this By-Law entitled the Tewksbury Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) dated July 2, 1981 as Zone A, A1-30, B, & C, and the FEMA Flood Boundary & Floodway Map dated July 2, 1981 on file with the Town Clerk.

d) Amend Section 2317 by replacing the Zoning Board of Appeals with the Planning Board so that the Section reads as follows:

2317. Where physical or cultural features existing on the ground are at variance with those shown on the official map, or in other circumstances not covered by the above subsections, the Tewksbury Planning Board shall interpret the district boundaries.

e) Add a new Section 2318 to read as follows:

2318. The Commercial District along Main Street shall extend from the Lowell line to the Wilmington line, Two hundred & Ninety-one (291') feet deep along each side of Main Street, where the frontage of a lot of land is on Main Street. (Unless otherwise zoned).

PLANNING BOARD

Executive Summary: This article will update the Town's Zoning Map on a GIS generated panel map. Changes (a) and (b) will bring this section of the bylaw up to date. Change (c) is the adoption of the Zoning Map dated March 25, 2005. Change (d)

replaces the Zoning Board of Appeals with the Planning Board as the interpreter of the district boundaries. Change (e) incorporates language that governs the commercial district.

Motion: The Planning Board motioned to Adopt Article 11.

Voted: Article 11 was Adopted. 17 YES, -0- NO Unanimous Vote

7:32 PM

ARTICLE 12

To see if the Town will vote to amend the Zoning Bylaw by deleting Appendix D - Zoning Map Descriptions in its entirety.

PLANNING BOARD

Executive Summary: With the approval of the parcel based Zoning Map of March 25, 2005, Appendix D becomes obsolete. MGL Chapter 40A, Section 4 requires that zoning districts be shown on a map sufficient for identification.

Motion: The Planning Board motioned to Adopt Article 12.

Voted: Article 12 was Adopted. 25 YES, -0- NO Unanimous Vote

7:34 PM

ARTICLE 13

To see if the Town will vote to authorize, but not require, an intermunicipal agreement for a term not to exceed twenty-five years, pursuant to M.G.L. c.40, §4, as amended, with the House of Atreus Realty Trust and the Town of Andover and the City of Lowell, (unless the Selectman determine that the City of Lowell does not need to be a party), whereby the Town of Tewksbury will provide sewer services, and be paid by the landowners for such services, to Lots 12, 13, 14, 15, 16, 17, 25, 27 and 29 Crystal Circle which lots are located in the Town of Andover, with all such lots shown on a Plan of Land which is on file with the Town Clerk's Office, depicting the Crystal Circle Subdivision which is located in both Andover and Tewksbury, Massachusetts and to authorize, but not require, the Board of Selectmen and the Town Manager as the Sewer Commissioner, to enter into such an intermunicipal agreement in their total discretion upon such terms and conditions as they may deem appropriate including requiring said sewers to be constructed in total and operational by January 1, 2007 or the agreement is null and void, the Town of Tewksbury will indemnify, defend and hold harmless the Town of Andover for all claims relating to the sewer line and sewer backup in the lots in Andover and a perpetual deed restriction for such lots stating that the Town of Andover shall have no responsibility whatsoever for the construction or maintenance of such sewers or the collection of payment for such sewer services and to take any other action related thereto.

Niki Ladakos and Others

Executive Summary: Crystal Circle - This Warrant Article would authorize the Board of Selectmen and Town Manager as the Sewer Commissioners to enter into an Intermunicipal Agreement with the Town of Andover, and the City of Lowell, if necessary, whereby the Town of Tewksbury would provide sewer services for 9 lots located in Andover which are part of the Crystal Circle Subdivision. This subdivision is located in both Tewksbury and Andover. Each of the lot owners in Andover would be responsible for the payment of all costs incurred.

Motion: Board of Selectman Chairman, Joseph Gill, motioned to Indefinitely Postpone Article 13.
The Finance Committee concurred.

Voted: Article 13 was Indefinitely Postponed.

7:35 PM

ARTICLE 14

To see if the Town will vote to rezone land located and shown at **Tewksbury Assessor's Map 113 Lots 10, 11, 12, 13 and 14** from Residential (R-40) and or Heavy Industrial (HI) to Multi Family District (MFD). Said parcels are comprised of 8.46 +/- acres of land and are located on East Street, being further described as follows:

Beginning at a point on the northerly line of East Street, said point being 265 feet, more or less from the intersection of East Street and the Tewksbury / Andover Town Line, said point being the southwest corner of Lot 15 on Assessor's Map 113, thence;

Southwesterly by said East Street, a distance of 577.47 feet, more or less, to a point at the southeast corner of Lot 9 on Assessor's Map 113, thence;

Northerly by said Lot 9 by a curve to the left, having a radius of 20 feet, a distance of 34.91 feet, more or less, to a point, thence;

Northwesterly by a straight line, along the easterly line of said Lot 9, a distance of 86.16 feet, more or less, to a point at the northeast corner of said Lot 9, thence;

Southwesterly by the northerly line of Lots 9 and 8 on Assessor's Map 113 and by the northerly line of Lot 103 on Assessor's Map 103, a distance of 300.00 feet, more or less, to a point at the northwest corner of said Lot 103, thence;

Southeasterly, by the westerly line of said Lot 103, a distance of 104.92 feet, more or less, to a point on the northerly line of East Street, thence; southwesterly, by said East Street, a distance of 33.60 feet, more or less, to a point at the southeast corner of Lot 79 on Assessor's Map 103, thence;

Northwesterly by the easterly line of said Lot 79, a distance of 230.01 feet, more or less, to a point on the southerly line of Lot 124 on Assessor's Map 103, thence;

Northeasterly by the southerly line of Lots 124, 110, 126, 109, 125 and 72 on Assessor's Map 103, a distance of 976.08 feet, more or less, to a point at the southeast corner of said Lot 72, thence;

Southeasterly by the westerly line of Lot 16 on Assessor's Map 113, a distance of 370.91 feet, more or less, to a point at the northeast corner of Lot 15 on Assessor's Map 113, thence;

Southwesterly, by said Lot 15, a distance of 131.87 feet, more or less to a point at the northwest corner of said Lot 15, thence;

Southeasterly, by the westerly line of said Lot 15, a distance of 309.41 feet, more or less, to the point of beginning.

Said parcels are comprised of 8.46 +/- acres of land

Marc Ginsburg and Others

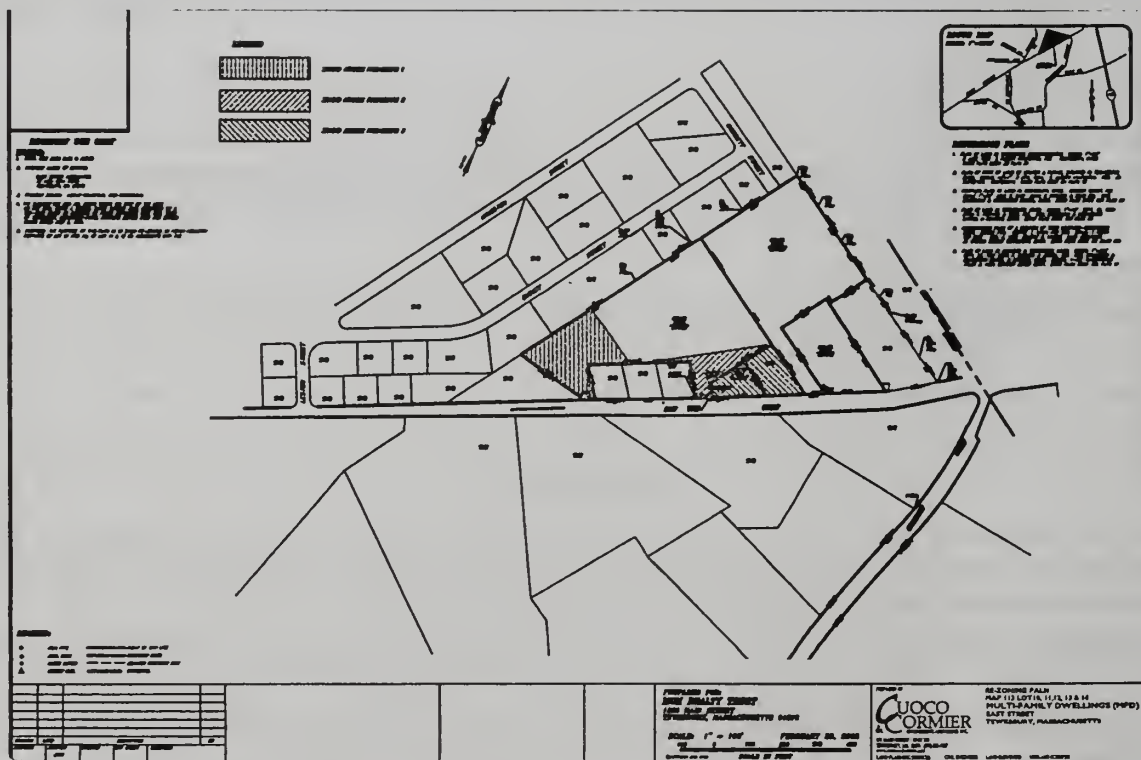
Executive Summary: This proposed zoning article seeks to amend the zoning bylaw by rezoning five abutting parcels of land located on East Street from Residential (R-40) and or Heavy Industrial (HI) to Multi Family District (MFD).

Motion: The Planning Board motioned to Adopt Article 14.
The Board of Selectmen concurred.

Voted: Article 14 was Adopted. 138 YES, 16 NO (2/3's vote=103)

7:44 PM

ARTICLE 15



To see if the Town will vote to rezone land as located and described below and to also amend Appendix D of the Zoning Bylaw to reflect said changes as follows:

Change from R40 to IH [Identified as East St. Near Shawsheen]

That portion of Town beginning at the East St. and the intersection of land now or formerly of Pitts and land now or formerly of East St. Associates, thence southwest along East St. a distance of 34', more or less, thence northwest along land of East St. Assoc., a distance of 225', more or less, thence northeast along land of East St. Assoc., a distance of 250', more or less, thence southeast a distance of 200', more or less, thence southwest along land of East St. Assoc. a distance of 125', more or less, thence southwest along land of East St. Assoc. to the point of beginning, a distance of 100', more or less, being the westerly portion of Lot 10 on Assessor's Map 113.

And Change from R40 to IH

That portion of Town beginning at a point 200', more or less, from East St. along the land of East St. Assoc. and Brandon, thence southwest along land of East St. Assoc. to East St., a distance of 260', more or less, thence southwest along East St. a distance of 50', more or less, thence northwest along land now or formerly of Speliotis, a distance of 100', more or less, thence southwest along land of East St. Assoc. a distance of 150', more or less, thence northeast a distance of 375', more or less, to the point of beginning, being the southerly portion of Lot 10 on Assessor's Map 113.

And Change from R40 to IH

That portion of Town beginning at a point on the northerly line of East Street, at the southeast corner of Lot 12 on Tewksbury Assessor's Map 113, said point being 500 feet, more or less, from the intersection of East Street and the Tewksbury/Andover Town Line, thence southwesterly by East Street, a distance of 260 feet, more or less, thence; Northerly and Northeasterly, by land of now or formerly East Street Associates, a distance of 269 feet, more or less, to a point at other land of East Street Associates, thence; southeasterly 180 feet, more or less, to the point of beginning, being Lots 11 & 12 on Assessor's Map 113.

Marc Ginsburg and Others

Executive Summary: To rezone the above described parcels to Heavy Industry in order to have said zoning be consistent with adjacent Heavy Industry property.

Motion: Attorney Richard O'Neill, representing the Applicant, motioned to Withdraw Article 15.

Voted: Article 15 was Withdrawn.

7:45 PM

ARTICLE 16

To see if the Town will vote to rezone land located and shown at Tewksbury Assessors Map 27, Lot 4, 110 and part of Map 27, Lot 17 from Residential (R-40) to Multi Family District (MFD). Said parcels are comprised of 5.05 +/- acres of land and are located on River Road and also abut the end of Cobleigh Drive.

James Andella and Others

Executive Summary: This proposed zoning article seeks to amend the zoning bylaw by rezoning three abutting parcels of land located on River Road and also abut the end of Cobleigh Drive from Residential (R-40) to Multi Family District (MFD). If this Article is approved, the dwelling units to be constructed in the Development will be expressly for use and residency by persons who have achieved a minimum age requirement for residency of fifty five (55) years of age or older in accordance with M.G.L. Chapter 151B, Section 4, Subsection 7. All dwelling units shall be subject to an age restriction described in a deed/deed rider, restrictive covenant, or other document approved by the Planning Board that shall be recorded at- the Registry of Deeds or the Land Court. The age restriction shall restrict occupancy of the dwelling units to seniors age 55 or older, and their spouses and children of any age. In the event of the death of a qualifying owner/occupant of a unit in a dwelling unit in the Development, the surviving spouse of a qualifying owner/occupant, regardless of age, shall be allowed to remain until death or remarriage to a non-qualifying individual.

Motion: Attorney Richard O'Neill, representing the Applicant, motioned to Withdraw Article 16, Without Prejudice.

Voted: Article 16 was Withdrawn, Without Prejudice.

7:45 PM

Selectman Chairman, Joseph Gill, informed the Assembly, while they are waiting for the Annual Town Meeting to resume, Red Sox Raffle Tickets are on sale in the front lobby. The proceeds from this raffle shall benefit the 9/11 Memorial.

Finance Committee Chairman, Todd Johnson, motioned to Adjourn the May 4, 2005, Special Town Meeting, Sine Die, and this motion was Adopted.

7:46 PM

ATTEST:

ELIZABETH A. CAREY, CMC, CMMC
TOWN CLERK

Special Town Election

JUNE 4, 2005

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the DPW for Precinct 1 and 1A; at the Teen Center for Precinct 2; at the South Fire Station for Precinct 2A; at the Senior Center for Precinct 3 and 3A; and at the Library for Precinct 4 and 4A, the following business was transacted. Registered on the ballot boxes in the seven Precincts showed 0000, and check lists were in order. Polls opened at 8:00 AM and closed at 8:00 PM. There were 2,180 votes cast. Precinct 1 – 248, Precinct 1A – 279, Precinct 2 – 253, Precinct 2A – 255, Precinct 3 – 289, Precinct 3A – 324, Precinct 4 – 230, and Precinct 4A – 302.

Precinct 1	- Ellen M. Keefe, Warden	Alice Carroll, Clerk
Precinct 1A	- Mary A. Casazza, Warden	Joanne Foley, Clerk
Precinct 2	- Bernice Sprague, Warden	Marie T. Magro, Clerk
Precinct 2A	- Rosemarie Krugh, Warden	Bertha D'Amico, Clerk
Precinct 3	- Laurence Bairstow, Warden	Priscilla Hurton, Clerk
Precinct 3A	- Rita Coyle, Warden	Mary Pilcher, Clerk
Precinct 4	- Mary Ann Nichols, Warden	Rita O'Brien Dee, Clerk
Precinct 4A	- Christina R. Stanley, Warden	Dorothy McGrath, Clerk

PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
	248	279	253	255	289	324	230	302	2,180

QUESTION 1

Shall the Town of Tewksbury be allowed to exempt from the provisions of proposition two and one-half, so called, the amount required to pay for the bond issued to pay for the costs of remodeling, reconstructing, making additions to and making extraordinary repairs to the Tewksbury Memorial High School, including costs of equipping and furnishing the Tewksbury Memorial High School, and including the payment of all costs incidental and related thereto?

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	0	0	0	0	0	0
Yes	135	129	109	105	180	172	104	152	1,086
No	113	150	144	150	109	152	126	150	1,094
Total	248	279	253	255	289	324	230	302	2,180

Total Registered Voters	18,500
Total Votes	2,180
Percent	12%

A TRUE COPY ATTEST:

ELIZABETH A. CAREY, CMC, CMMC

Special Town Meeting

Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant on October 4, 2005.

APPROPRIATION CERTIFICATE – SPECIAL TOWN MEETING – OCTOBER 4, 2005

Article	Raise & Appropriate	Transfer From	Enterprise Fund	Borrow
1. Pay Outstanding Bills of Previous Years.	\$ 9,944.91	\$ 39,987.56 Sewer Enter. Fund-Free Cash		
2. Town's Share of the Costs Sutton Brook Disposal Site. (Rocco's Dump)				\$ 100,000.00
3. Supplement FY06 Water Enterprise Budget. (Amend Art. 7, 2005 ATM)			\$ 34,000.00	From Water User Rate Revenues
4. Increase FY06 Budget Expenditures (Voted Art. 4, 2005 ATM)		\$ 160,500.00 Sewer Enter. Fund-Free Cash		
8. PRRB, Group C, Employees (3% Salary Increase)	\$ 5,577.00			
18. Design of Improvements to Central Fire Station.				\$ 50,000.00
20. Fund FY06 General Fund Budget		\$ 1,806,061.00 Reserve for "Subsequent Year Budget" (\$ 806,061.00 Hotel/Motel Tax, Received March 2005 \$1,000,000.00 Part of the Close Out of the Town's Trash Disposal Agreement with NESWC, Received June 2005)		
Total Raise & Appropriate:	\$ 15,521.91			
Total Transfers:		\$ 2,006,548.56		
Total Enterprise Fund:			\$ 34,000.00	
Total Borrow:				\$ 150,000.00

ATTEST:

ELIZABETH A. CAREY, CMC, CMMC
TOWN CLERK

**SPECIAL TOWN MEETING
OCTOBER 4, 2005**

Tewksbury Memorial High School
320 Pleasant Street
October 4, 2005

Moderator James Coakley opened the October 4, 2005, Special Town Meeting at 7:00 P.M.

There were 92 registered voters and 10 visitors in attendance.

The Moderator designated the visitor and press seating section.

The Moderator permitted Elizabeth Carey, Town Clerk, to recognize and present a bouquet of flowers to Mrs. Kathy Garrant, Assistant Town Clerk. This is Mrs. Garrant's last town meeting as she will be retiring from her duties in December 2005. For almost a quarter of a century, Mrs. Garrant has been an able, faithful and discreet town employee of high ethical standards coupled with a helpful and friendly personality. The assembly gave Mrs. Garrant a warm ovation.

The Moderator welcomed Ken Poirier, Headmaster, Troop 49, St. William's Church, and Jeff Lobdell, Greg Lobdell, and Alex Buehler. Jeff, Greg and Alex are attending the town meeting in an effort to receive their Communications Merit Badge as they continue towards their Eagle Scout title.

The Moderator informed the Assembly of the Tootsie Roll Drive, sponsored by the Knight's of Columbus, outside near the front entrance to the school, and in which proceeds are dedicated to the Knight's of Columbus charitable works.

Finance Committee Chairman, Todd Johnson, motioned to Waive the Reading of the Warrant Articles and this motion was Adopted.7:04 PM 10/4/05

ARTICLE 1

To see if the Town will vote to raise and appropriate the sum of \$9,929.55 to pay outstanding bills of the previous year or take any related action.

Fire Dept-Operating	New England Office Supply	\$ 37.56
	COMSTAR	\$ 505.27
	A&A Automobile Parts	\$ 36.61
DPW-Operating	City of Lowell	\$ 8,923.82
Council on Aging-Operating	Advanced Irrigation	\$ 426.29
Total		<u>\$ 9,929.55</u>

And further to see if the Town will vote to transfer from sewer enterprise fund free cash the sum of \$39,987.56 to pay outstanding bills of the previous year or take any related action.

Sewer Enterprise-Operating Lowell Sewer \$ 39,987.56

Town Manager

Executive Summary: According to Massachusetts General Law bills that are late or lacked available funds from prior fiscal years must be approved by Town Meeting before payment.

Motion: The Finance Committee motioned to Amend Article 1 and Adopt Article 1, as Amended.

Voted: The Finance Committee's Amendment was Adopted.

7:05 PM 10/04/05

Article 1 was Adopted, as Amended by the required 9/10's vote.

59 YES, -0- NO Unanimous vote.

7:10 PM 10/04/05

AMENDMENT: Add \$15.36 for the Police Dept - Operating account to pay an outstanding bill from PetEdge.
Change the total of outstanding bills from \$9,929.55 to \$9,944.91

ARTICLE 2

To see if the Town will vote to appropriate the sum of \$100,000 to be expended by the Town Manager for payment of the Town's share of the costs of the Sutton Brook Disposal site (Rocco's Landfill) remediation study, including costs incidental and related thereto; that to raise such appropriation the Treasurer, with the approval of the Selectmen, be authorized to borrow \$100,000 under and pursuant to Special Act Legislation as passed at the May 5, 2004 Special Town Meeting as Article 11 and subsequently approved by the Massachusetts State Legislature allowing the Town to borrow for this purpose, or any other enabling authority and to issue bonds or notes of the Town therefore, and that the Town Manager be authorized to apply for, accept and expend any Federal, State or other grants that may be available for the project, or take an other action relative thereto.

Town Manager

Motion: That the Town hereby appropriates the sum of \$100,000 to be expended by the Town Manager for the payment of the Town's share of the costs of the Sutton Brook Disposal Site (Rocco's Landfill) remediation study, including all costs incidental and related thereto; and that to meet this appropriation the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Special Act Legislation as passed at the May 5, 2004 Special Town Meeting as Article 11 and subsequently approved by the Massachusetts State Legislature, or any other enabling authority, and to issue bonds or notes of the Town therefore.

Executive Summary: This article will provide funds thru borrowing payment of the Town's share of the Sutton Brook Disposal Site remediation study.

Motion: The Finance Committee motioned to Adopt and Borrow \$100,000 for the purpose of the article.

Voted: Article 2 was Adopted. 32 YES, -0- NO Unanimous vote.

7:11 PM 10/04/05

ARTICLE 3

To see if the Town will vote to amend Article 7 of the May, 2005 Annual Town Meeting to raise and appropriate or transfer from available funds \$34,000 to supplement the FY06 Water Enterprise Fund budget or take any related action.

Town Manager

Executive Summary: This article will increase the FY06 amount appropriated for the Water Enterprise Fund to establish a reserve fund for emergency purposes in the amount of \$25,000 and to provide \$9,000 for the annual DEP water assessment. The additional appropriation will be covered by water user rate revenue.

Motion: The Finance Committee motioned to Adopt and raise and appropriate \$34,000 for the purpose of the article.

Voted: Article 3 was Adopted.

7:11 PM 10/04/05

ARTICLE 4

To see if the Town will vote to transfer from Sewer Enterprise Fund free cash the sum of \$160,500 to increase the FY06 appropriation voted in Article 4 of the May, 2005 Annual Town Meeting or take an related action.

The additional funds will be used as follows:

Overtime	\$ 30,000
Reserve Fund	\$ 25,000
Mission Communication System	\$ 12,000
Grinder Pumps	\$ 13,500
Lowell Sewer	\$ 80,000
Total	<u>\$160,500</u>

Town Manager

Executive Summary: This article allows the Town to increase the appropriation voted at a previous Town Meeting by \$160,500 to cover the above projected expenditures. The source of the funds is free cash certified as of 7/1/05.

Motion: The Finance Committee motioned to Adopt and Transfer \$160,500 for the purpose of the article.

Voted: Article 4 was Adopted.

7:12 PM 10/04/05

ARTICLE 5

To see if the Town will vote to accept the provisions of Chapter 40 Section 142J of the Massachusetts General Laws which allows the Town to defer unpaid water charges for residents who have qualified and are receiving a tax deferral under Massachusetts General Law Chapter 59 Section 5 Clause 41A, or take any related action.

Town Manager

Executive Summary: Acceptance of this article will allow the Town to defer unpaid water charges for those residents qualifying for a real estate tax deferral under Chapter 59 Section 5 Clause 41A.

Motion: The Finance Committee motioned to Adopt Article 5.

Voted: Article 5 was Adopted.

7:13 PM 10/04/05

ARTICLE 6

To see if the Town will vote to accept the provisions of Chapter 83 Section 16G of the Massachusetts General Laws which allows the Town to defer unpaid sewer charges for residents who have qualified and are receiving a tax deferral under Massachusetts General Law Chapter 59 Section 5 Clause 41A, or take any related action.

Town Manager

Executive Summary: Acceptance of this article will allow the Town to defer unpaid sewer charges for those residents qualifying for a real estate tax deferral under Chapter 59 Section 5 Clause 41A.

Motion: The Finance Committee motioned to Adopt Article 6.

Voted: Article 6 was Adopted.

7:13 PM 10/04/05

ARTICLE 7

To see if the Town will vote to amend the Personnel By Laws, Section III (e) Salaries and Wages by adding the following new positions and wage schedule to Group C of Addendum A library of job titles to be effective July 1, 2005:

Professional Librarian Part Time

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
\$18.6467	\$19.7267	\$20.8756	\$22.0914	\$23.3650	\$24.7183

Account Clerk

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
\$12.3607	\$13.1009	\$13.8891	\$14.7203	\$15.604	\$16.5420

And further, to see if the Town will vote to amend the Personnel By Laws, Section III (e) Salaries and Wages by adding the following new position and wage schedule to Group B of Addendum A library of job titles to be effective July 1, 2005:

Facilities Maintenance Worker

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
\$26,873	\$28,463	\$30,175	\$31,984	\$33,891	\$35,945

Or take any other action relative thereto.

Town Manager

Executive Summary: These positions will address staffing coverage in several departments.

Motion: The Finance Committee motioned to Adopt Article 7.

Voted: Article 7 was Adopted.

7:13 PM 10/04/05

ARTICLE 8

To see if the Town will vote to provide for a 3% salary increase for all Group C Personnel Relations Review Board employees effective July 1, 2005 and to make the transfer noted below or take any related action.

<u>From</u>		<u>To</u>	
PRRB Salary	\$5,577	Board of Selectmen-Salaries	\$ 115
		Finance Committee-Salaries	\$ 70
		Assessor-Salaries	\$ 950
		Community Develop-Salaries	\$ 185
		Town Hall-Salaries	\$ 380
		Police Dept-Salaries	\$ 925
		Emergency Mgt-Salaries	\$ 128
		DPW-Salaries	\$ 245
		Board of Health-Salaries	\$ 925
		Excep Child-Salaries	\$ 134
		Library-Salaries	\$1,275
		Recreation-Salaries	\$ 245
			<u>\$5,577</u>

Town Manager

Executive Summary: This article would grant a 3% salary increase to all Group C Personnel Relations Review Board employees. Group C employees are temporary part-time employees that work 17 hours or less per week.

Motion: The Finance Committee motioned to Adopt and raise and appropriate \$5,577 for the purpose of the article.

Voted: Article 8 was Adopted.

7:14 PM 10/04/05

ARTICLE 9

To see if the Town will vote to transfer \$33,424.43 from the FY04 Provision for Abatement and Exemption Account to the FY03 Provision for Abatement and Exemption Account or take any related action.

Town Manager

Executive Summary: This transfer would eliminate the deficit in the FY03 Provision for Abatement and Exemption Account by using projected surplus funds from the FY04 Provision for Abatement and Exemption Account therefore the deficit will not have to be raised on the FY06 recap.

Motion: Town Manager, David Cressman, motioned to Withdraw Article 9.

Voted: Article 9 was Withdrawn.

7:14 PM 10/04/05

ARTICLE 10

To see if the Town will vote to amend the Town By-Laws, **Town By-Law 2.04.012 Annual Town Meeting lottery**; by deleting all words that are in bold print. Except for a motion to lay on the table at the Annual Town Meeting to a date, place and time specific, for any article related to an appropriation, transfer or borrowing of funds; the motion to lay on the table at the Annual Town Meeting is prohibited. At the specific time when the Budget Article is to acted upon, the order of consideration shall be drawn by the Moderator from a container which shall contain each Budget Classification Total. At the call of the Budget, the Moderator shall call out the heading of each Budget Classification and if any voter wishes to speak on any budget listed under each Budget Classification he/she should call out "Debate." Transfers of monies within each Budget Classification Total shall be prohibited without the prior written approval of the Town Manager and the Department Head responsible for such budget. In the event the Town Manager shall notify the Finance Committee and the appropriate monies shall be transferred to the department to which the employee is transferred.

The zoning by-law amendments, Town by-law amendments, general articles shall be selected by the lottery system and each numbered article shall be placed in a container and the Town Moderator shall draw an article number from the container to be acted upon. Certain articles which are in sequence and related to each other whereby the passage of the first article is dependent upon the action of the next article may be taken as one drawing for action. For example, if Article 16 is concerned whether a school is to be built and Article 17 is to appropriate money for architectural fees, then the drawing of

Article 17 will permit action to be taken first by the Annual Town Meeting on Article 16. (Art. 30, ATM 2002: Art. 30, ATM 1998)

Section 2.04.012, as amended, to read:

Except for a motion to lay on the table at the Annual Town Meeting to a date, place and time specific, for any article related to an appropriation, transfer or borrowing of funds; the motion to lay on the table at the Annual Town Meeting is prohibited. At the call of the Budget, the Moderator shall call out the heading of each Budget Classification and if any voter wishes to speak on any budget listed under each Budget Classification he/she should call out "Debate." Transfers of monies within each Budget Classification Total shall be prohibited without the prior written approval of the Town Manager and the Department Head responsible for such budget. In the event the Town Manager shall notify the Finance Committee and the appropriate monies shall be transferred to the department to which the employee is transferred.

And amend section 2.04.010 C. Schedule established, by deleting (lottery system) after Article 4. Budget Article and by deleting a after Section Three:

or take any other action, thereto:

Town Meeting Review Committee

Executive Summary: The purpose of this article is to eliminate the lottery system at the Annual Town Meeting.

Motion: The Finance Committee motioned to Adopt Article 10.

Voted: Article 10 was Adopted.

7:15 PM 10/04/05

ARTICLE 11

To see if the Town will vote to amend Section 5200 of the Zoning Bylaw as follows:

Add a second paragraph to Section 5220 to read:

The Planning Board, acting as Special Permit Granting Authority, under Section 5200 may approve, approve with conditions, or disapprove requests to deviate from the requirements of Section 5200.

Add a new Section 5256 to read:

5256. Multiple Signs. When more than one sign is permitted for a principal use, a combination of not more than two of the following types of signs shall be permitted per principal use: attached sign, projecting sign, awning sign, and freestanding sign.

Delete Section 5290 which currently reads:

5290. Appeal. A person aggrieved by an order or decision of the Sign Officer under this By-Law may appeal to the Board of Appeals.

PLANNING BOARD

Executive Summary: The purpose of this article is continue to allow signs by-right as identified in the Zoning Bylaw, but creates the ability to vary from the requirements through a special permit from the Planning Board instead of a variance from the Zoning Board of Appeals.

Motion: Planning Board Member, Robert Fowler, motioned to Adopt Article 11.

Voted: Article 11 was Adopted. 24 YES, -0- NO Unanimous vote.

7:15 PM 10/04/05

ARTICLE 12

To see if the Town will vote to amend Section 9400 of the Zoning Bylaw as follows:

a) Renumber 9434 to 9435

b) add a new number 9434 to read:

A Master Signage Plan will be submitted for the entire site showing all placement, color renderings and compliance with Section 5200 of the Zoning Bylaw for the proposed signage. The Master Signage Plan must be approved as part of the Site Plan Special Permit and no building permit will be issued for a sign unless it complies with the Master Signage Plan. In lieu of color renderings referenced above, an applicant may submit a computer generated visual simulation of the signs.

PLANNING BOARD

Executive Summary: The purpose of this article is amend the existing site plan special permit requirements to include the submission of a Master Signage Plan that will become part of the Site Plan Special Permit decision.

Motion: Planning Board member, Robet Fowler, motioned to Adopt Article 12.

Voted: Article 12 was Adopted. 15 YES, -0- NO Unanimous vote.

7:16 PM 10/04/05

ARTICLE 13

To see if the Town will vote to amend Section 9481 of the Zoning Bylaw by deleting paragraph c in its entirety and renumber accordingly.

PLANNING BOARD

Executive Summary: The purpose of this article is to delete the small car parking provision from site plan special permit considerations. Town Meeting voted to delete the small car parking provision from the Zoning Bylaw at the 2004 Annual Town Meeting.

Motion: Planning Board member, Robert Fowler, motioned to Adopt Article 13.

Voted: Article 13 was Adopted. 28 YES, -0- NO Unanimous vote.

7:17 PM 10/04/05

ARTICLE 14

To see if the Town will vote to amend Section 3410 of the Zoning Bylaw by replacing the number of requirements from (1-10) with (1-11).

PLANNING BOARD

Executive Summary: The purpose of this article is to correct a typographical error for the Family Suite- As of Right requirements in the Zoning Bylaw. There are currently 11 enumerated requirements, but the introductory paragraph only references 10.

Motion: Planning Board member, Robert Fowler, motioned to Adopt Article 14.

Voted: Article 14 was Adopted. 17 YES, -0- NO Unanimous vote.

7:18 PM 10/04/05

ARTICLE 15

To see if the Town will vote to amend Sections 7011 and 7013 paragraph (a) of the Zoning Bylaw by replacing referenced sections of GL c. 40B from 20-24 to 20-23.

PLANNING BOARD

Executive Summary: The purpose of this article is to correct a typographical error for the Affordable Housing Requirement of the Zoning Bylaw. The proper references to Massachusetts General Law Chapter 40B are Sections 20-23.

Motion: Planning Board member, Robert Fowler, motioned to Adopt Article 15.

Voted: Article 15 was Adopted. 28 YES, -0- NO Unanimous vote.

7:18 PM 10/04/05

ARTICLE 16

To see if the Town will vote to amend the Zoning Bylaw by deleting there from Section 7121 of Section 7100 (Multiple Family Dwellings In The MFD) and inserting in lieu thereof the following new Section 7121:

7121. A Multi-Family Dwelling Development site (MFD) shall have a minimum lot area of four (4) contiguous acres with 150 feet of frontage on an accepted town way, or on a public or private way determined by the Planning Board to have sufficient width, suitable grades, and adequate construction to provide for the needs of vehicular traffic in relation to the proposed use of the land. By special permit, the Planning Board may vary the requirement of 150 feet of frontage on such way to not less than 40 feet of frontage on a public or private way provided that a suitable private access road into

the site area can be constructed with the reduced frontage. These provisions shall not apply to the development of single-family dwellings in a non-MFD Development.

;and by further deleting the provisions of Section 7151 of said Section 7100, and inserting in lieu thereof the following new Section 7151:

7151. Not more than 100 dwelling units shall be constructed by special permit in any single construction phase.

;and by further deleting the provisions of Section 7170 of said Section 7100, and inserting in lieu thereof the following new Section 7190:

7190. **Waiver Requirements.** Strict compliance with the requirements of Sections 7150, 7160 and 7170 may be waived or varied by the Planning Board upon a finding by the Board that such action is in the public interest and would improve the overall quality of the site development plan.

Marc P. Ginsburg and Others

Executive Summary: This proposed zoning article seeks to amend the zoning bylaw to recognize that legal frontage of 150" may be obtained via an accepted town way, or on a private way determined by the Planning Board to have sufficient width, suitable grades, and adequate construction to provide for the needs of vehicular traffic in relation to the proposed use of the land. The change regarding the deletion of Section 7170 and inserting the new Section 7190 would give to the Planning Board as the Special Permit Granting Authority greater planning control over proposed site development.

Motion: The Planning Board motioned to Withdraw Article 16, without prejudice.
Attorney Richard O'Neill, representing the applicant, stated, "The applicant concurred."

Voted: Article 16 was Withdrawn, without prejudice.

7:19 PM 10/04/05

ARTICLE 17

To see if the Town will vote to rezone land located and shown as a portion of Tewksbury Assessors Map 51, Lot 7 from Residential (R-40) to Multi Family District (MFD). Said parcel is comprised of 53 +/- acres of land and is further described as follows:

LEGAL DESCRIPTION

Beginning at a point on the westerly shore of Ames Pond at the northwest corner of Lot 74 of Tewksbury Assessor's Map 65, thence; Southwesterly, by said Lot 74, a distance of 250 feet, more or less, to a point, thence; Southeasterly, by said Lot 74, a distance of 186.78 feet, more or less, to a point at the end of Overlook Drive, thence; Southwesterly, by Lots 75 and 59, on a distance of 515 feet, more or less, to a point, thence; Northwesterly, by the northerly line of lots 38, 37, 36 and 35, a distance of 561.75 feet, more or less, to a point, thence; N 36° 50' 30" W, a distance of 302.00 feet, more or less along the northerly line of the Open Space of Ames Run subdivision, thence; N 46° 20' 03" W, a distance of 799.19 feet, more or less along said Open Space, thence; N 59° 28' 14" W, a distance of 219.15 feet, more or less along said Open Space, to a point, thence; S 43° 38' 06" W, a distance of 293.44 feet, more or less along said Open Space, to a point, thence; N 33° 47' 32" W, a distance of 781.02 feet, more or less along said Open Space, to a point, on the easterly line of Lot 5 on Tewksbury Assessor's Map 52, thence by said lot 52 by the following courses: N 56° 12' 28" E a distance of 228.56 feet, more or less, thence; N 33° 47' 32" W a distance of 180.00 feet, more or less, thence; N 56° 12' 28" E a distance of 145.00 feet, more or less, thence; N 21° 18' 27" E a distance of 131.09 feet, more or less, to a point at Ames Pond Drive, thence; N 21° 18' 27" E, by said Ames Pond Drive, a distance of 146.40 feet, more or less, to a point, thence; S 33° 47' 32" E a distance of 310 feet, more or less, to the westerly shore of said Ames Pond; thence; Easterly by said shore line a distance of 3,400 feet, more or less, to the point of beginning.

; and to see if the Town will vote to approve the following described Development Agreement, so-called, between the Town of Tewksbury, a Massachusetts municipal corporation with a usual place of business at Town Hall, Tewksbury, Massachusetts, acting by and through its Planning Board and Town Manager ("Tewksbury"), and Ames Hill Development, LLC, with a usual place of business at 77 New York Road, Tewksbury, County of Middlesex ("Ames Hill"), which Agreement sets forth the rights and obligations of the parties with regard to the use and development of certain parcels of land in the Town of Tewksbury located and shown as a portion of Tewksbury Assessors Map 51, Lot 7, as set forth in said Agreement attached hereto.

DEVELOPMENT AGREEMENT

This *Agreement* is made by and between the Town of Tewksbury, a Massachusetts municipal corporation with a usual place of business at Town Hall, Tewksbury, Massachusetts, acting by and through its Planning Board and Town Manager ("Tewksbury"), and Ames Hill Development, with a usual place of business at 77 New York Road, Tewksbury, County of Middlesex ("Ames Hill").

RECITALS

WHEREAS, AMES HILL is in the process of seeking to re-zone a portion of a certain parcel of land located at Tewksbury Assessors Map 51, Lot 7 from Residential (R-40) to Multi Family District (MFD); and

WHEREAS, AMES HILL has voluntarily offered to impose certain restrictions on the said parcel of land in connection with the zoning amendment that changes a portion of the aforesaid parcel from Residential (R-40) to Multi Family (MFD); and

WHEREAS, the parties hereto agree that the proposed re-zoning is an appropriate rezoning classification of the locus in light of the physical characteristics of the land and that such will continue to preserve Tewksbury's traditional housing affordability by providing a mix of residential types and home prices in the immediate vicinity;

NOW, THEREFORE, the parties hereto hereby agree as follows:

1. AMES HILL represents and warrants that it is the owner of real property which is the subject of this Agreement, said property being located and shown as a portion of Tewksbury Assessor's Map 51, Lot 7; further described on a plan entitled "Definitive Subdivision Plan entitled "Map 51/Lot 7-1, Ames Run, North Street and Catamount Road, Tewksbury, MA, December 30, 2004, last revised January 27, 2005; prepared for Ames Hill Development, LLC; prepared by Cuoco & Cormier Engineering Associates, Inc.", which plan is attached hereto and incorporated herein as Exhibit "A".
2. AMES HILL is seeking to rezone from Residential (R-40) to Multi Family (MFD) that parcel of land known as a portion of Tewksbury Assessor's Map 51 Lot 7, being further described in Exhibit "B" which Exhibit is attached hereto and incorporated herein.
3. Subject to the approval of the proposed re-zoning amendment by the Town of Tewksbury and the Attorney General, AMES HILL will apply for all the necessary permits and approvals to be obtained from all local, state and/or federal agencies for approval of a Multi-Family Dwelling (MFD) Special Permit and related permits and variances (if any), as the case may be, in order to construct the proposed residential multi-family development thereon.
4. In the event that the proposed re-zoning amendment is approved by the Town of Tewksbury and the Attorney General, AMES HILL hereby voluntarily agrees to impose on the parcel of land to be re-zoned the following conditions and restrictions at the time that it applies for such necessary permits and approvals for the proposed subdivision plan and related permits and variances (if any):
 - (a) AMES HILL and it's successors and assigns, shall have full responsibility for the maintenance of the roadway to be built in accordance with the Planning Board's rules and regulations regarding the construction of same; it being the intent of the parties that the said road shall remain as a private way.
 - (b) The proposed MFD Development shall consist of not more than three hundred fifty-seven (357) multi-family units which conform in all respects to the zoning bylaws of the Town of Tewksbury pertaining to the construction of multi-family residential dwellings, including, but not limited to, the provisions of Section 7100, Multiple Family Dwellings In The MFD.
 - (c) Because the proposed subdivision is contiguous to Overlook Drive, a public way within the Town of Tewksbury, AMES HILL further agrees that the roadway to be built in accordance with the Planning Board's rules and regulations regarding the construction of same and as depicted generally on the plan attached hereto as Exhibit A, shall not be used as an access roadway to connect to said Overlook Drive. This covenant shall run with the property in perpetuity.
 - (d) AMES HILL shall provide to the Town all reasonably necessary documentation, including but not limited to, the results of any title search conducted within the last three (3) years and which affect the Property in question, to support the claim of AMES HILL that it has control over the said Property. AMES HILL further covenants and states that no encumbrance or defect exists which would substantially affect the rights of the Town under this Agreement.
 - (f) AMES HILL shall set aside and dedicate for public use as a park a tract of land approximating 2-4 acres in area abutting Ames Pond along Ames Pond Drive. Said park shall be suitably landscaped and shall contain an enclosed children's playground area, picnic tables and benches and other like amenities.
 - (g) AMES HILL shall also set aside and dedicate for public use as a walking trail a tract of land abutting the property boundaries of the said parcel. Said trail is to be located on the ground at the time of permitting.

5. This Agreement shall be recorded in the Middlesex North District Registry of Deeds and or Land Court and shall bind and inure to the benefit of and be enforceable by the parties and their respective successors and assigns. To this end, the parties agree that they will duly execute any and all documents that are necessary to effect a recordation of the entire agreement with the Middlesex North District Registry of Deeds and or Land Court.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, by their duly authorized representative(s) on the _____ day of _____ 2005.

AMES HILL DEVELOPMENT, LLC

By:

Marc P. Ginsburg, Manager

EXHIBIT A

PLAN OF LAND

(COPIES ON FILE AT TOWN CLERK'S OFFICE AND COMMUNITY DEVELOPMENT OFFICE)

EXHIBIT B

LEGAL DESCRIPTION

Beginning at a point on the westerly shore of Ames Pond at the northwest corner of Lot 74 of Tewksbury Assessor's Map 65, thence; Southwesterly, by said Lot 74, a distance of 250 feet, more or less, to a point, thence; Southeasterly, by said Lot 74, a distance of 186.78 feet, more or less, to a point at the end of Overlook Drive, thence; Southwesterly, by Lots 75 and 59, on Tewksbury Assessor's Map 65 on a distance of 515 feet, more or less, to a point, thence; Northwesterly, by the northerly line of lots 38, 37, 36 and 35, a distance of 561.75 feet, more or less, to a point, thence; N 36° 50' 30" W, a distance of 302.00 feet, more or less along the northerly line of the Open Space of Ames Run subdivision, thence; N 46° 20' 03" W, a distance of 799.19 feet, more or less along said Open Space, thence; N 59° 28' 14" W, a distance of 219.15 feet, more or less along said Open Space, to a point, thence; S 71° 43' 47" W, a distance of 391.24 feet, more or less along said Open Space, to a point, thence; S 43° 38' 06" W, a distance of 293.44 feet, more or less along said Open Space, to a point, thence; N 33° 47' 32" W, a distance of 781.02 feet, more or less along said Open Space, to a point, on the easterly line of Lot 5 on Tewksbury Assessor's Map 52, thence by said lot 52 by the following courses: N 56° 12' 28" E a distance of 228.56 feet, more or less, thence; N 33° 47' 32" W a distance of 180.00 feet, more or less, thence; N 56° 12' 28" E a distance of 145.00 feet, more or less, thence; N 21° 18' 27" E a distance of 131.09 feet, more or less, to a point at Ames Pond Drive, thence; N 21° 18' 27" E , by said Ames Pond Drive, a distance of 146.40 feet, more or less, to a point, thence; S 33° 47' 32" E a distance of 310 feet, more or less, to the westerly shore of said Ames Pond; thence; Easterly by said shore line a distance of 3,400 feet, more or less, to the point of beginning.

Said parcel contains 53 +/- acres of land, more or less.

Marc P. Ginsburg and Others

Executive Summary: This proposed zoning article seeks to amend the zoning bylaw so as to rezone land located and shown as a portion of Tewksbury Assessors Map 51, Lot 7 from Residential (R-40) to Multi Family District (MFD). Said parcel is comprised of 53 +/- acres of land. If this Article is approved, the MFD Development will be responsive to the socio-cultural needs of residents; will achieve land development that is responsive to an analysis of the environmental assets and constraints of the site; and will preserve Tewksbury's traditional housing affordability by providing additional multiple family housing units.

The further purpose of this Article is to have Town Meeting also approve the attached Development Agreement. If this Agreement is approved by Town Meeting, and if Town Meeting also approves the accompanying modifications to the Zoning Bylaw set forth in the accompanying Article at the Special Town Meeting, the proponent (AMES HILL) and the Town of Tewksbury by its representatives set forth above will enter into and agree to be bound by the terms of this Development Agreement, subject to the terms and conditions therein contained.

Motion: The Planning Board motioned to Withdraw Article 17, without prejudice.

Attorney Richard O'Neill, representing the applicant, stated, "The applicant concurred".

Voted: Article 17 was Withdraw, without prejudice.

7:20 PM 10/04/05

ARTICLE 18

To see if the Town will vote to appropriate the sum of \$50,000 to be expended by the Town Manager for the design of improvements to the Central Fire Station, including costs incidental and related thereto; that to raise such appropriation the Treasurer, with the approval of the Selectmen, be authorized to borrow \$50,000 under and pursuant to Chapter 44 section 7(3A) of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore, and that the Town Manager be authorized to apply for, accept and expend any Federal, State or other grants that may be available for the project, or take an other action relative thereto.

Town Manager

Motion: That the Town hereby appropriates the sum of \$50,000 to be expended by the Town Manager for the design of improvements to the Central Fire Station and for the payment of all other costs incidental and related thereto, and that to meet this appropriation the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 Section 7 of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

Executive Summary: This article will provide funds thru borrowing for the design of improvements to the Central Fire Station.

Motion: The Finance Committee motioned to Adopt Article 18.

Mr. Ray Shaw motioned to Amend Article 18.

The Moderator did not accept Mr. Shaw's Amendment because it was "not within the scope of the article".

Voted: Article 18 was Adopted, as written 51 YES, -0- NO Unanimous vote.

7:23 PM 10/04/05

ARTICLE 19

To see if the Town will vote to appropriate the sum of \$125,000 to be expended by the Town Manager for the construction and originally equipping of a wash bay and storage facility to be added to the Parks and Recreation Dept garage, including costs incidental and related thereto; that to raise such appropriation the Treasurer, with the approval of the Selectmen, be authorized to borrow \$125,000 under and pursuant to Chapter 44 section 7(3) and (3A) of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore, and that the Town Manager be authorized to apply for, accept and expend any Federal, State or other grants that may be available for the project, or take an other action relative thereto.

Town Manager

Motion: That the Town hereby appropriates the sum of \$125,000 to be expended by the Town Manager for the construction and originally equipping of a wash bay and storage facility and for the payment of all other costs incidental and related thereto, and that to meet this appropriation the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 Section 7 of the Massachusetts general Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

Executive Summary: This article will provide funds thru borrowing for construction and equipping a wash bay facility for the purpose of properly cleaning town vehicles and equipment in accordance with DEP regulations as well as provide much needed storage space.

Motion: Town Manager, David Cressman motioned to Withdraw Article 19.

Voted: Article 19 was Withdrawn, without prejudice.

7:25 PM 10/04/05

ARTICLE 20

To see if the Town will vote to transfer from available funds "Reserve for Subsequent Year Budget" the sum of \$1,806,061 to fund the FY06 general fund budget or take any related action.

Town Manager

Executive Summary: This article will allow the Town to spend \$1,806,061 in one-time revenues to fund the FY06 general fund budget. \$806,061 was received in March, 2005 as a supplement to the Hotel/Motel tax. \$1,000,000 was received in June, 2005 as part of the close-out of the Town's trash disposal agreement with the Northeast Solid Waste Committee.

Motion: The Finance Committee motioned to Adopt and transfer \$1,806,061 for the purpose of the article.

Voted: Article 20 was Adopted.

7:25 PM 10/04/05

ARTICLE 21

To see if the Town will vote to ratify prior Intermunicipal agreements for sewer and water between the Town of Tewksbury and other municipalities or take any other action relative thereto.

Town Manager

Executive Summary: Some prior agreements did not attain this authorization and this will resolve the matter.

Motion: The Finance Committee motioned to Adopt Article 21.

Voted: Article 21 was Adopted. 59 YES, 2 NO

7:27 PM 10/04/05

Finance Committee Chairman, Todd Johnson, motioned to Adjourn the October 4, Special Town Meeting, sine die, and this motion was Adopted.

7:27 PM 10/04/05

Respectfully submitted:

ELIZABETH A. CAREY, CMC, CMMC
TOWN CLERK

ADMINISTRATION

*Board of Selectmen
Administrative Services
Parking Clerk*

*Town Manager
Board of Registrars
Town Clerk
Department of Public Works*

*Town Counsel
Housing Authority
Veteran's Services*

Board of Selectmen



In 2005, the Board of Selectmen held regular meetings twice a month September through May and once a month during the months of June, July and August. Board members served on many subcommittees, such as, the South Fire Station Building Committee, Senior Center Building Committee, Sewer Agreement Committee, Memorial Day Committee, DPW Study Committee, and Town Meeting Review Committee. The Board held hearings regarding liquor licenses, conduit and pole petition hearings. Many residents applied for and were appointed to serve on the various openings on town committees.

Our state legislators, Representative James Miceli, Senator Susan Tucker, and Representative Barry Finegold were available to the Board on a regular basis to discuss budget information and pending and future legislation of interest to the community.

The Board of Selectmen wishes to extend their thanks to all department heads, town employees, and office staff for their commitment to better serve the residents during this past year. The Board would also like to take this opportunity to thank those men and women who have served this community as members of numerous appointed and elected boards and committees for the time and effort expended by them in various positions in town government.

The Selectmen's Office, which is located in the Town Hall, is open Monday through Friday from 8:00 a.m. to 4:30 p.m. for the convenience of the townspeople. The Selectmen meet twice a month on Tuesday evenings at 7:30 p.m. All residents are welcome to attend these meetings. However, if you wish to be heard on an issue, or have the Board take action on a specific matter, it will be necessary to have a detailed written request presented at the Selectmen's Office prior to the noon closing of the agenda on Wednesday preceding each meeting. This procedure enables the Selectmen to gather any pertinent information prior to the meeting and eliminates the necessity for delay in making decisions.

For your convenience, the Selectmen's meetings, as well as other Board and Committee meetings, continue to be televised live on Channel 10.

BOARD OF SELECTMEN

Joseph P. Gill, Jr., Chairman
Jerry Selissen, Vice Chairman
John Mackey, Clerk
Charles E. Coldwell
John Ryan

Town Manager

As 2005 draws to a close, it is a time to look back on a progressive year particularly over the past few months. Most importantly we started the Senior Center Renovation and Expansion project. Mrs. Brabant and her staff along with assistance from other departments, particularly Public Works and Parks and Recreation, and Computer Services made the move to their temporary location in the white house at Livingston and East Streets plus Tewksbury Hospital greatly assisted the Town in making this site available. Additionally, Representative Miceli sponsored a \$400,000 Supplemental Appropriation from the Commonwealth to help close the funding gap.

Someday someone will write about the history of 2005 in Tewksbury and will most likely conclude that it represented the greatest development of utility infrastructure in the Town's history. This conclusion can be reached by noting that the Town was in the third year of the Master Sewer Program. This meant that final paving of streets in Phase 6 was undertaken. In Phase 7, sewer pipe installation in Contracts 22 and 24 was completed and a significant amount of the sewer pipes in Contracts 23 and 25 was installed. In Phase 8, sewer pipe construction was started on Contracts 26 and 27 and final design of Contract 28 was completed. Additionally, surveying work was started in the Phase 9 area. Verizon decided to offer Cable TV service to Tewksbury residents which resulted in the installation of new wiring on almost every street in Town so that the Town could be serviced by two Cable TV providers. The Massachusetts Highway Department started the long awaited re-construction of the Main and Shawsheen Streets intersection which is one of the busiest intersections in town. Tennessee Gas constructed a gas supply line across most of the Town to provide service to Wyeth in Andover. The Town completed the traffic light installation at East and Chandler Streets. The Town re-paved part of Brown Street and Hoover Road and completed drainage work at Kendall Road and Livingston Street. Finally, Massachusetts Electric was making improvements to its service on Main Street. While all of this work was a challenge to the Town, its contractors, engineering consultants and employees particularly in Police, Public Works and Community Development Departments, the Massachusetts Highway Department and its contractors, Verizon, Massachusetts Electric and its contractor, and Tennessee Gas and contractor, the greatest achievement was the cooperation and understanding of Town residents and businesses who realize that these utility improvements will provide the necessary infrastructure for the Town in the 21st century.

Significant time was spent on the Water Tank project on Colonial Drive and a contract was awarded so work can begin in the Spring of 2006.

September was the end of the NESWC contract and the beginning of a new contract with Wheelabrator. However, there is still on-going work involved with shutting down the NESWC organization and a financial bonus forthcoming in 2006.

During the past few months, I participated in the Long Range School Space Committee to select a consultant to perform the study and worked with the Fire Department Long Range Planning Committee to secure funding to hire an architect to decide and forecast a plan next year for the renovation or reconstruction of the Center Fire Station.

Over the past few months, we witnessed the destruction of Hurricane Katrina and Rita and felt their effects in terms of the availability and price of PVC pipe for the sewer project and energy costs. I am hopeful that delay in bidding sewer Contract 28 will allow time for prices to recede. In terms of electricity costs, it was fortunate that last year we signed a three year electric supply contract at 7.7 cents/KWH versus what you are experiencing on your electric bills. Unfortunately, our natural gas supply contract ended on October 31, 2005, at 8.35 per deca therm. Since the price had almost doubled from two years ago, we decided to float with the market as we expected and have already seen a price decline which we have secured.

In January at the MIIA Annual Meeting, the Town was recognized by its property and liability insurer for its efforts which resulted in a direct savings to the taxpayer. In the Spring of 2005, the Boston Globe reported on Fire Department responses to emergency calls and Tewksbury's results were excellent. The Police Chief reported lowered crime incidents. These are items recognizing the work of Town employees which should be commended.

In May, Town and School unions successfully completed contract negotiations resulting in a new health insurance program thereby saving the town \$500,000 in FY 2006.

In conclusion, 2005 was a very progressive year for the Town of Tewksbury and I wish to thank the Town's employees and residents for their cooperation and assistance.

Sincerely,
David G. Cressman
Town Manager

Town Counsel

In 2005, Charles J. Zaroulis, Town Counsel, represented the Town of Tewksbury in litigation before the Middlesex Superior Court, the Massachusetts Land Court, the Appeals Court, and in matters before the Appellate Tax Board.

The Town received favorable decisions and/or judgments in the following cases:

- James Ryan, et al. v. Demoulas and Conservation Commission - Superior Court
- Tewksbury Building Commissioner v. Robert Capachietti - Land Court.

The following cases against the Town were dismissed:

- Calandrello v. Zoning Board of Appeals - and Court.
- Louis Carciofi v. FAB and Zoning Board of Appeals - Superior Court.
- Nancy Caton v. Zoning Board of Appeals - Land Court.
- Guy Indelicato v. Zoning Board of Appeals - Superior Court.
- Retail Management & Development, Inc. v. Planning Board - Land Court.
- James Ryan et al. v. Demoulas Super Markets, Inc. and Planning Board - Superior Court.

The following cases are pending:

- George Barnes v. Zoning Board of Appeals - Land Court.
- Richard Bouchard v. Brothers Development, Inc., and Zoning Board of Appeals - Superior Court.
- David G. Cressman v. Domenic Germano and Zoning Board of Appeals - Superior Court.
- David G. Cressman and Planning Board v. George Brothers and Zoning Board of Appeals - Land Court.
- David G. Cressman v. Atamian - Superior Court.
- David G. Cressman v. Zoning Board of Appeals and C&M, LLC - Superior Court.
- Veronica Curseaden v. Zoning Board of Appeals - Superior Court.
- Robert DiStefano, Trustee v. Zoning Board of Appeals - Land Court.
- Robert DiStefano, Trustee v. Planning Board - Land Court.
- Germano v. Zoning Board of Appeals - Superior Court.
- Giasullo v. Planning Board - Land Court.
- Lefebvre, Donald, Jr. v. Zoning Board of Appeals - Land Court.
- City of Lowell v. Tewksbury - Superior Court.
- MJP Contracting, Inc. v. Zoning Board of Appeals - Land Court.
- Timothy McClendon, et al. v. Joseph Gerard, et al. and the Inhabitants of the Town of Tewksbury - Superior Court.
- R.J.R. Ventures, d/b/a Cornerstone Corp. v. Planning Board - Land Court.
- Sheehan and DAV v. Flanagan and Tewksbury - Appeals Court.
- Tewksbury Building Commissioner v. George Brothers - Superior Court.
- Tewksbury Building Commissioner v. Christopher Eagan - Superior Court.

In addition to court and administrative hearings, Town Counsel appeared before state agencies, prepared legal documents, contracts, deeds, easements, court pleadings, legal memoranda and opinions for various departments; he has drafted by-laws and rules and regulations for Boards and has reviewed and drafted Town Meeting Articles; and he has made eminent domain land takings for sewer improvements.

Town Counsel will continue his program of providing municipal law memoranda and training sessions which address important and current issues of law and the interpretation of laws for the various Boards, Committees, Commissions, and Departments.

Town Counsel thanks the Boards of Selectmen, the Town Manager, the several Boards, Committees, Commissions, Departments, and their officers and employees for the excellent co-operation again afforded to him during the past year.

Charles J. Zaroulis
Town Counsel

Administrative Services

OFFICE HOURS ARE MONDAY THRU FRIDAY

7:30 A.M. - 4:30 P.M.

Department Staff

- William Rose, Administrative Services Assistant, concentrating on Personnel Computer System, Job Postings, and New Employee Orientation, Labor and Civil Service.
- Melanie Sitar, Administrative Services Assistant, concentrating on Employee Benefits, Occupational Injury Compensation, and Medical Cost Analysis, COBRA and Family Medical Leave, Medicare Part D.

2005 was a busy year for the Administrative Services Department, which serves the town in the following areas:

Employee Services

- Centralized all employee records, including medical and separate employment records.
- All town and school employees and retirees are now listed on the central database with their benefits including health, dental, and life insurance plans.
- All town employee's vacation, sick time, and personal days are tracked
- Job Postings for all town side employment opportunities
- Background Checks and CORI checks are accomplished on all new employees
- New Employee Orientation

New employees are made aware of town benefits, the sexual harassment policy is distributed/explained, and payroll information is collected.

- New Health and Dental benefits were introduced, offering the employees two health plans.
- All new employees are entered in the Munis Financial Program.
- Administrative Services provides support for the Personnel Relations Review Board
- Administrative Services reviews, corrects when needed and tracks all accrued time off for Town Employees.
- Administrative Services tracks and maintains the new Medicare Part D computer program.
- Maintaining occupational health records, coordinating and performing utilization review as needed.

Respectfully,
Sandra Barbeau
Assistant to the Town Manager

Board of Registrars

Beverly A. Bennett
 Donald Ordway
 Edward Creamer, Chairman
 Elizabeth A. Carey, Town Clerk

One of the major duties of the Board of Registrars is to conduct all voter registration sessions. Registrars are responsible for the voter registration process, for maintaining voter registration records, and for submitting certain records to the Secretary of State.

There are three (3) important lists the registrars are required to prepare: the annual street list, the annual card file of registered voters, and the registered voters list.

Certification of nomination papers, petitions, proposed town meeting articles, and applications for absentee voting are also the duty of the Registrars. Applications for voting absentee may be requested from the Office of the Town Clerk. Information about absentee voting may be obtained by phoning the Town Clerk's Office at 640-4355.

Prior to any election or town meeting, the Board of Registrars conducts a special voter registration session; the date and time are published in advance in the local newspapers and cable TV.

In 1994, the Motor Voter Law became effective and this allows eligible town residents to register to vote by mail. Phone the Town Clerk's office at 640-4355 and request that a mail-in voter registration form be mailed to you and/or eligible members of your family.

Residents may register to vote at the Town Clerk's Office, Town Hall, Monday through Friday, from 8:30 A.M. to 4:30 P.M. and Tuesday evenings from 7:00 P.M. to 8:30 P.M.

PRECINCT 3 AND PRECINCT 3A - TEMPORARY RE-LOCATION

Effective December 6, 2005, the Board of Selectmen voted to temporarily re-locate Precinct 3 and Precinct 3A from the Senior Center at 175 Chandler Street to the Town Hall at 1009 Main Street due to the renovations of the Senior Center. It is estimated that Precinct 3 and Precinct 3A will be at the Town Hall location for the following elections: Saturday, April 1, 2006 Annual Town Election; Tuesday, September 19, 2006, State Primary; Tuesday, November 7, 2006 State Election and the Saturday, April 2007 Annual Town Election.

PRECINCT ENROLLMENT:

Precinct 1	2,415	Precinct 3	2,580
Precinct 1A	2,309	Precinct 3A	2,422
Precinct 2	2,205	Precinct 4	2,191
Precinct 2A	2,211	Precinct 4A	2,360

PARTY ENROLLMENT: (as of 12/22/05)

Precinct	Democrat	Green Party USA	Green- Rainbow	Interdependent 3 rd Party	Libertarian	Reform	Republican	Unenrolled	Total
1	748	0	1	1	12	1	344	1,308	2,415
1A	787	1	1	4	9	1	289	1,217	2,309
2	783	0	1	3	14	2	244	1,158	2,205
2A	728	0	0	0	24	1	256	1,202	2,211
3	807	0	0	2	17	0	400	1,354	2,580
3A	749	0	1	1	12	1	325	1,333	2,422
4	761	0	1	3	2	0	242	1,182	2,191
4A	890	1	1	2	11	1	245	1,209	2,360
Total	6,253	2	6	16	101	7	2,345	9,963	18,693

Respectfully submitted,
 Elizabeth A. Carey, CMC, CMMC
 Town Clerk

Housing Authority

During this year, the Authority received approval from the Department of Housing and Community Development (DHCD) to fund improvements to the fire alarm system and to do site improvements along with adding additional tenant parking spaces at the Saunders Circle Development. Construction is expected to start in the spring of 2006.

The Authority had Energy Audits performed on all our public housing developments. The audit resulted in energy conservation improvements, such as; Energy efficient shower heads, blown in insulation, new thermostats and overhead porch lights, all of these improvements being completed before the start of the heating season.

At the end of 2005, the Tewksbury Housing Authority had 297 applicants on its Section 8 Program's waiting list, and 743 on its Federal and State Public Housing waiting lists. The vacancy turnovers for our elderly and disabled housing units were 27, and 2 for the family units.

The Tewksbury Housing Authority manages 232 State and Federal Public Housing Units, 110 Section 8 Subsidized Housing Units, and monitors private affordable units that were developed through the Town's Local Initiative Program.

The Board is comprised of four (4) Elected Officials and one (1) State Appointed Official. The THA meetings are held on the first Tuesday of each month at 3:00 P.M., in the community building at the Saunders Circle Development.

In closing I would like to thank my fellow Board Members, our office staff and maintenance department in their efforts to provide and maintain decent, safe and affordable housing for our community.

Louise A. Gearty
Chairman

TEWKSBURY HOUSING AUTHORITY

TEWKSBURY REVOLVING FUND

BALANCE SHEET

DECEMBER 31, 2005

ASSETS

* 111 CASH		
1112 ENTERPRISE	\$ 2,881.17	
TOTAL * 111 CASH		\$ 2,881.17
* 144 ACCTS RECEIVABLE		
1121 A/R MA 139-1 DEPT 1	(15,384.30)	
1122 A/R SECT 8 VOUCHER DEPT 2	22,715.49	
1123 A/R 400-01 DEPT 03	23,531.09	
1125 A/R FED MOD DEPT 05		
1127 A/R 167-1 DEV DEPT 7	(3,094.66)	
1130 A/R TOWN HOUSING DEPT 10	(9,696.82)	
1132 A/R 689-1 DEV DEPT 9	370.30	
1133 A/R 689-2 DEV DEPT 11	(3,470.71)	
TOTAL * 144 ACCTS RECEIVABLE		14,970.39
* 174 OTHER ASSETS		
1290 UNDISTRIBUTED CHARGES		
1291 DEFERRED PAYROLL		
TOTAL * 174 OTHER ASSETS		0.00
TOTAL ASSETS		<u>\$ 17,851.56</u>

SEE ACCOUNTANT'S REPORT

TEWKSBURY HOUSING AUTHORITY

TEWKSBURY REVOLVING FUND

BALANCE SHEET

DECEMBER 31, 2005

LIABILITIES

* 312 ACCOUNT PAYABLES			
2111	ACCOUNT PAYABLE OTHER	\$ 1,294.00	
2114	SECURITY DEP-PETS		
	TOTAL * 312 ACCOUNT PAYABLES		\$ 1,294.00
* 321 A/P W/H ACCTS			
2171	FEDERAL WITHHOLDING TAX		
2172	STATE WITHHOLDING TAXES		
2173	RETIREMENT WITHHELD	2,928.25	
2174	GROUP INSURANCE	(26.36)	
2176	CHRISTMAS W/H	150.00	
2179	FICA/MED TAX WITHHELD		
2180	DENTAL W/H	(657.55)	
2181	LONG TERM DISABILITY	2.54	
	TOTAL * 321 A/P W/H ACCTS		2,396.88
* 342 DEFERRED CREDITS			
2290	UNDISTRIBUTED CREDITS		
2291	DEFERRED INTEREST INCOME		
2292	AFFORD HSG FEES		
	TOTAL * 342 DEFERRED CREDITS		0.00
* 347 ADVANCES			
2401	ADVANCE MA 139-001	5,000.00	
2402	ADVANCE SECTION 8	575.68	
2403	ADVANCE 400-01	8,585.00	
	TOTAL * 347 ADVANCES		14,160.68
	TOTAL LIABILITIES		\$ 17,851.56

SEE ACCOUNTANT'S REPORT

TEWKSBURY HOUSING AUTHORITY
TEWKSBURY FEDERAL MA 139-1 LEDGER
BALANCE SHEET
DECEMBER 31, 2005

ASSETS

* 111 CASH			
1112	ENTERPRISE	\$ 2,236.00	
1113	PET ENTERPRISE	681.57	
	TOTAL *111 CASH		\$ 2,917.57
ACCOUNT RECEIVABLE			
1122	126 A/R TENANTS	2,410.00	
112201	126.1 ALLOW DOUBT ACCTS	(265.00)	
1125	122 A/R HUD		
112901	144 A/R FEDERAL MOD		
	TOTAL ACCOUNT RECEIVABLE		2,145.00
ADVANCES			
1155	144 REVOLVING FUND	5,000.00	
	TOTAL ADVANCES		5,000.00
* 111 INVESTMENTS			
1162	ENTERPRISE BANK #10226874	404,390.28	
	TOTAL *111 INVESTMENTS		404,390.28
DEFERRED CHARGES			
1210	142 PREPAID INSURANCE	10,029.81	
1211	142 PREPAID RETIREMENT		
1212	142 INSURANCE DEPOSIT	463.00	
1290	174 DEFERRED CHARGES		
	TOTAL DEFERRED CHARGES		10,492.81
FIXED ASSETS			
1506	161 LAND	1.00	
1507	162 BUILDING	3,081,683.15	
1508	163 EQUIPMENT DWELLING		
1509	164 EQUIPMENT ADMIN	39,150.26	
1510	165 LEASEHOLD IMPROV		
1511	167 WORK IN PROCESS	4,737.50	
1515	166 ACCUM DEPRECIATION	(1,716,958.39)	
	TOTAL FIXED ASSETS		1,408,613.52
	TOTAL ASSETS		<u>\$ 1,833,559.18</u>

SEE ACCOUNTANT'S REPORT

TEWKSBURY HOUSING AUTHORITY
TEWKSBURY FEDERAL MA 139-1 LEDGER
BALANCE SHEET
DECEMBER 31, 2005

LIABILITIES & SURPLUS

ACCOUNTS PAYABLE		
2114	341 A/P PET DEPOSITS	\$ 681.57
2119	347 A/P REV FUND	(15,384.30)
211901	347 A/P FEDERAL MOD	
TOTAL ACCOUNTS PAYABLE		\$ (14,702.73)
ACCRUED LIABILITIES		
2134	346 ACCRUED UTILITIES	5,594.20
2135	321 ACCRUED PAYROLL	
213501	322 ACCRUED COMP ABSENCES	3,415.07
213502	354 L.T. COMP ABSENCES	8,811.19
2137	333 ACCRUED PILOT	7,382.53
TOTAL ACCRUED LIABILITIES		25,202.99
DEFERRED CREDITS		
2240	342 PREPAID RENTS	660.00
2290	353 DEFERRED CREDITS	
TOTAL DEFERRED CREDITS		660.00
SURPLUS FROM OPERATIONS		
2802	508 INV C/A NET DEBT	1,408,613.52
2806	512 UNRESTRICT NET ASSET	413,785.40
TOTAL SURPLUS FROM OPERATIONS		1,822,398.92
CURRENT YEAR OPERATIONS		
2940	RESIDUAL RCPTS, - DEFICIT	
TOTAL CURRENT YEAR OPERATIONS		0.00
TOTAL SURPLUS & LIAB		<u>\$ (1,833,559.18)</u>

SEE ACCOUNTANT'S REPORT

TEWKSBURY HOUSING AUTHORITY

TEWKSBURY SECTION 8 VOUCHER

BALANCE SHEET

DECEMBER 31, 2005

ASSETS

* 111 CASH			
1112	ENTERPRISE	\$ 145,504.13	
1114	ENTERPRISE FSS ESCROW	<u>5,294.41</u>	
	TOTAL *111 CASH		\$ 150,798.54
ACCOUNT RECEIVABLES			
1122	128 A/R BACK RENTS	7,206.00	
112201	128.1 ALLOW DOUBT FRAUD	(7,206.00)	
1125	122 A/R HUD		
1129	125 A/R OTHER		
112999	125 A/R PORTABILTY		
1130	126.2 ALLOW DOUBT OTHER	<u> </u>	
	TOTAL ACCOUNT RECEIVABLES		0.00
ADVANCES			
1155	144 REVOLVING FUND	<u>575.68</u>	
	TOTAL ADVANCES		575.68
DEFERRED CHARGES			
1210	142 PREPAID INSURANCE	1,835.15	
1211	142 PREPAID RETIREMENT		
1212	142 INSURANCE DEPOSIT	787.00	
1290	174 DEFERRED CHARGES	<u> </u>	
	TOTAL DEFERRED CHARGES		2,622.15
LAND STRUCTURES EQUIPMENT			
147501	164 EQUIPMENT OFFICE	1,201.16	
1515	166 ACCUM DEPRECIATION	<u>(1,201.16)</u>	
	TOTAL LAND STRUCTURES EQUIPMENT		<u>0.00</u>
	TOTAL ASSETS		<u>\$ 153,996.37</u>

SEE ACCOUNTANT'S REPORT

TEWKSBURY HOUSING AUTHORITY

TEWKSBURY SECTION 8 VOUCHER

BALANCE SHEET

DECEMBER 31, 2005

LIABILITIES

ACCOUNTS PAYABLE

2111	312 A/P OTHER	\$ 3,357.00	
2114	345 A/P FSS ESCROW	5,294.41	
2118	331 A/P HUD	50,567.83	
2119	347 A/P REV FUND	22,715.49	
211998	347 A/P SECT 8 CERT		
211999	312 A/P MOB CLEAR A/C		
2135	321 ACCRUED PAYROLL		
213501	322 ACCRUED COMP ABSENCES	3,998.15	
213502	354 L.T. COMP ABSENCES	8,332.94	
TOTAL ACCOUNTS PAYABLE			\$ (94,265.82)

DEFERRED CREDITS

2290	342 UNDISTRIBUTED CREDIT		
2690	342 DEFER CREDIT-BK RENT	7,206.00	
269001	312 CONTRA BACK RENT	(7,206.00)	
TOTAL DEFERRED CREDITS			0.00

EQUITY REAC

2806	512.1 UNRESTRICT N/ASSET	59,730.55	
TOTAL EQUITY REAC			(59,730.55)

HUD SURPLUS MEMO ONLY

2810	UNRESERVED SURPLUS		
2826	OPERATING RESERVE		
2827	PROJECT ACCOUNT UNFUNDED		
2840	CUMULATIVE HUD CONTRIB.		
TOTAL HUD SURPLUS MEMO ONLY			0.00

CURRENT OPERATIONS

2940	RESIDUAL RCPTS, - DEFICIT		
TOTAL CURRENT OPERATIONS			0.00
TOTAL SURPLUS & LIAB.			<u>\$ 153,996.37</u>

SEE ACCOUNTANT'S REPORT

TEWKSBURY HOUSING AUTHORITY
TEWKSBURY STATE CONVENTIONAL 400-01 HOUSING
BALANCE SHEET
DECEMBER 31, 2005

ASSETS

* 111 CASH			
1111	ENTERPRISE	\$10,544.04	
1113	ENTERPRISE	2,302.57	
1117	111 PETTY CASH	100.00	
	TOTAL * 111 CASH		\$ 12,946.61
ACCOUNT RECEIVABLES			
1122	126 A/R TENANTS 667-C	2,279.00	
112201	126 A/R TENANTS 705-C	8,476.56	
112250	126.1 ALLOW DOUBTFUL A/C	(4,579.56)	
1125	124 A/R DHCD	59,945.56	
112501	124 A/R DHCD 12/05	48,748.93	
	TOTAL ACCOUNT RECEIVABLES		114,870.49
ADVANCES			
1155	144 REVOLVING FUND	8,585.00	
	TOTAL ADVANCES		8,585.00
INVESTMENTS			
116201	111 ENTERPRISE #10226887	281,800.72	
116202	111 SPEC PURPOSE 10227831	405,156.30	
	TOTAL INVESTMENTS		686,957.02
DEFERRED CHARGES			
1210	142 PREPAID INSURANCE	18,696.92	
1211	142 PREPAID RETIREMENT		
1290	175 UNDISTRIBUTED CHARGES		
	TOTAL DEFERRED CHARGES		18,696.92
FIXED ASSETS			
1561	161 LAND	24,106.00	
1562	162 BUILDING	4,830,196.81	
1563	163 EQUIP DWELLING		
1564	164 EQUIP ADMIN	166,642.33	
1565	165 LEASE HOLD IMPROV		
1566	166 ACCUM DEPRECIATION	(3,181,875.36)	
1567	167 WORK IN PROCESS	5,507.63	
	TOTAL FIXED ASSETS		1,844,577.41
	TOTAL ASSETS		<u>\$ 2,686,633.45</u>

SEE ACCOUNTANT'S REPORT

TEWKSBURY HOUSING AUTHORITY
TEWKSBURY STATE CONVENTIONAL 400-01 HOUSING
BALANCE SHEET
DECEMBER 31, 2005

LIABILITY & SURPLUS

ACCOUNT PAYABLES			
2111	312 A/P OTHER		
2114	341 TENANT SECURITY DEP	\$ 2,302.57	
2118	333 A/P DHCD		
2119	347 A/P REVOLVING FUND	<u>23,531.09</u>	
	TOTAL ACCOUNT PAYABLES		\$ 25,833.66
ACCRUED LIABILITIES			
2134	346 ACCRUED UTILITIES	13,469.20	
213501	322 ACCRUED COMP ABSENCES	18,083.78	
213502	354 L.T. COMP ABSENCES	30,327.19	
2137	333 ACCRUED PILOT	<u>2,000.00</u>	
	TOTAL ACCRUED LIABILITIES		63,880.17
DEFERRED CREDITS			
2240	342 PREPAID RENTS	2,817.50	
2290	342 DEFERRED CREDITS	<u></u>	
	TOTAL DEFERRED CREDITS		2,817.50
SURPLUS			
2560	511 RESTRICT NET ASSET		
2590	512 UNRESTRICT NET ASSET		
2700	NET INCOME (DEFICIT)		
2805	511.1 RESTRICT N/ASSETS	280,409.11	
2806	512 UNRESTRICT N/ASSET	474,623.23	
2807	508 INV C/A NET DEBT	<u>1,839,069.78</u>	
	TOTAL SURPLUS		<u>2,594,102.12</u>
	TOTAL LIABILITY & SURPLUS		<u>\$ 2,686,633.45</u>

SEE ACCOUNTANT'S REPORT

TEWKSBURY HOUSING AUTHORITY
TEWKSBURY FEDERAL MOD PROGRAMS
BALANCE SHEET
DECEMBER 31, 2005

ASSETS

ACCOUNT RECEIVABLES			
1125	122 A/R HUD		
112901	144 A/R MA 139-1		
	TOTAL ACCOUNT RECEIVABLES		\$ 0.00
DEFERRED CHARGES			
1290	DEFERRED COST		
	TOTAL DEFERRED CHARGES		0.00
CAPITAL FUND 501-02 2002			
140201	CAP FUND 501-02 \$67,760	\$ 67,760.00	
140298	CLOSE SOFT COST	(67,760.00)	
	TOTAL CAPITAL FUND 501-02 2002		0.00
CAPITAL FD 501-03 \$55,752			
140301	CAP FD 501-03 \$55,752	55,752.00	
140398	CLOSE SOFT COST	(55,752.00)	
140399	CLOSE HARD COST		
	TOTAL CAPITAL FD 501-03 \$55,752		0.00
CAPITAL FD 502-03 \$11,111			
140401	CAPITAL FD 502-03 \$11,111	11,111.00	
140498	CLOSE SOFT COST	(11,111.00)	
140499	CLOSE HARD COST		
	TOTAL CAPITAL FD 502-03 \$11,111		0.00
FIXED ASSETS			
1506	161 LAND		
1507	162 BUILDING		
1509	164 EQUIPMENT ADMIN		
1515	166 ACCUM DEPRECIATION		
	TOTAL FIXED ASSETS		0.00
CONTRACT REGISTER			
1801	A/E CONTRACT		
1802	1 ST CONTRACTOR		
1851	A/E CONTRACT		
1852	1 ST CONTRACTOR		
	TOTAL CONTRACT REGISTER		0.00
	TOTAL ASSETS		<u>\$ 0.00</u>

SEE ACCOUNTANT'S REPORT

TEWKSBURY HOUSING AUTHORITY
TEWKSBURY FEDERAL MOD PROGRAMS
BALANCE SHEET
DECEMBER 31, 2005

LIABILITY & SURPLUS

ACCOUNT PAYABLE			
2111	312 A/P OTHER		
2112	312 RETENTIONS		
2118	331 A/P HUD		
2119	347 A/P REV FUND		
211901	347 A/P MA 139-1		
TOTAL ACCOUNT PAYABLE			\$ 0.00
OTHER DEFERRED CREDITS			
2290	353 DEFERRED CREDITS		
TOTAL OTHER DEFERRED CREDITS			0.00
EQUITY			
2700	NET INCOME, - DEFICIT		
2802	504 HUD/PHA CONTRIBUTION		
2806	512 RETAINED EARNINGS		
TOTAL EQUITY			0.00
TOTAL LIABILITY & SURPLUS			<u>\$ 0.00</u>

SEE ACCOUNTANT'S REPORT

TEWKSBURY HOUSING AUTHORITY
TEWKSBURY FEDERAL MOD PROGRAMS
BALANCE SHEET
SUBSIDIARY SCHEDULE
DECEMBER 31, 2005

		<u>Current</u>	<u>Balance</u>
140201	CAP FUND 501-02 \$67,760		
140206	1406 OPERATIONS		\$ 67,760.00
	TOTAL	<u>\$ 0.00</u>	<u>\$ 67,760.00</u>
140301	CAP FD 501-03 \$55,752		
140306	1406 OPERATIONS	\$ 55,752.00	\$ 55,752.00
140310	1410 ADMINISTRATION		
140330	1430 A/E FEES		
140350	1450 LANDSCAPE		
140360	1460 RETAINING WALLS		
	TOTAL	<u>\$ 55,752.00</u>	<u>\$ 55,752.00</u>
140401	CAPITAL FD 502-03 \$11,111		
140406	1406 OPERATIONS	\$ 11,111.00	\$ 11,111.00
140410	1410 ADMINISTRATION		
140430	1430 A/E FEES		
140450	1450 LANDSCAPE		
	TOTAL	<u>\$ 11,111.00</u>	<u>\$ 11,111.00</u>

SEE ACCOUNTANT'S REPORT

TEWKSBURY HOUSING AUTHORITY
TEWKSBURY 167-1 DMH DEVELOPMENT
BALANCE SHEET
DECEMBER 31, 2005

ASSETS

	CASH		
1111	ENTERPRISE BANK	<u>\$ 44,830.55</u>	
	TOTAL CASH		\$ 44,830.55
	DEFERRED CHARGES		
1211	PREPAID RETIREMENT	<u> </u>	
	TOTAL DEFERRED CHARGES		0.00
	FIXED ASSETS		
1561	161 LAND	1.00	
1562	162 BUILDING	435,919.36	
1564	164 ADMIN EQUIPMENT	2,307.69	
1566	166 ACCUM DEPRECIATION	<u>(127,634.63)</u>	
	TOTAL FIXED ASSETS		<u>310,593.42</u>
	TOTAL ASSETS		<u>\$ 355,423.97</u>

LIABILITY & SURPLUS

	ACCOUNT PAYABLE		
2119	REVOLVING FUND	<u>\$ (3,094.66)</u>	
	TOTAL ACCOUNT PAYABLE		\$ (3,094.66)
	ACCRUED LIABILITIES		
213501	322 ACCRUED COMP ABSENCES	485.23	
213502	354 L.T. COMP ABSENCES	1,278.49	
2137	PAYMENT IN LIEU OF TAXES	<u>450.00</u>	
	TOTAL ACCRUED LIABILITIES		2,213.72
	SURPLUS		
2590	512.1 UNRESTRICT N/ASSET		
2700	NET INCOME (DEFICIT)		
2806	512 UNRESTRICT N/ASSET	45,711.49	
2807	508 INV CAP/ASSET NO DEBT	<u>310,593.42</u>	
	TOTAL SURPLUS		<u>356,304.91</u>
	TOTAL LIABILITY & SURPLUS		<u>\$ 355,423.97</u>

SEE ACCOUNTANT'S REPORT

TEWKSBURY HOUSING AUTHORITY
TEWKSBURY TOWN HOUSING PROGRAM
BALANCE SHEET
DECEMBER 31, 2005

ASSETS

	CASH		
1112	ENTERPRISE	<u>\$ 43,057.51</u>	
	TOTAL CASH		\$ 43,057.51
	ACCOUNT RECEIVABLE		
1122	TENANTS ACCOUNT REC V	<u>514.00</u>	
	TOTAL ACCOUNT RECEIVABLE		514.00
	OFFSETTING INCOME		
1506	161 LAND		
1507	162 BUILDINGS		
1508	163 EQUIPMENT DWELLING		
1509	164 EQUIPMENT ADMIN		
1515	166 ACCUM DEPRECIATION	<u></u>	
	TOTAL OFFSETTING INCOME		<u>0.00</u>
	TOTAL ASSETS		<u>\$ 43,571.51</u>

LIABILITY & SURPLUS

	ACCOUNT PAYABLE		
2111	OTHER (SCHEDULE 4)	\$ 950.00	
2119	REVOLVING FUND	<u>(9,696.82)</u>	
	TOTAL ACCOUNT PAYABLE		\$ (8,746.82)
	ACCRUED LIABILITIES		
2134	346 ACCRUED UTILITES	<u>75.00</u>	
	TOTAL ACCRUED LIABILITIES		75.00
	SURPLUS		
2590	OPERATING RESERVE		
2700	NET INCOME (DEFICIT)		
2806	512 UNRESTRICT N/ASSET	<u>52,243.33</u>	
	TOTAL SURPLUS		<u>52,243.33</u>
	TOTAL LIABILITY & SURPLUS		<u>\$ 43,571.51</u>

SEE ACCOUNTANT'S REPORT

TEWKSBURY HOUSING AUTHORITY
TEWKSBURY 689-1 GERRY DEVELOPMENT
BALANCE SHEET
DECEMBER 31, 2005

ASSETS

	CASH		
1111	ENTERPRISE BANK	<u>\$ 90,596.65</u>	
	TOTAL CASH		\$ 90,596.65
	FIXED ASSETS		
1561	161 LAND	1.00	
1562	162 BUILDINGS	543,062.44	
1563	163 DWELLING EQUIPMENT		
1564	164 ADMIN EQUIPMENT	2,369.99	
1565	165 LEASEHOLD IMPROV		
1566	166 ACCUM DEPRECIATION	<u>(165,288.75)</u>	
	TOTAL FIXED ASSETS		<u>380,144.68</u>
	TOTAL ASSETS		<u>\$ 470,741.33</u>

LIABILITY & SURPLUS

	ACCOUNT PAYABLE		
2119	REVOLVING FUND	<u>\$ 370.30</u>	
	TOTAL ACCOUNT PAYABLE		\$ 370.30
	ACCRUED LIABILITIES		
213501	322 ACCRUED COMP ABSENCE	485.23	
213502	354 L.T. COMP ABSENCES	1,278.49	
2137	333 ACCRUED PILOT	<u>500.00</u>	
	TOTAL ACCRUED LIABILITIES		2,263.72
	SURPLUS		
2806	512 UNRESTRICT N/ASSET	87,962.63	
2807	508 INV C/A NET DEBT	<u>380,144.68</u>	
	TOTAL SURPLUS		<u>468,107.31</u>
	TOTAL LIABILITY & SURPLUS		<u>\$ 470,741.33</u>

SEE ACCOUNTANT'S REPORT

TEWKSBURY HOUSING AUTHORITY
TEWKSBURY 689-2 DMR DEVELOPMENT
BALANCE SHEET
DECEMBER 31, 2005

ASSETS

	CASH		
1111	ENTERPRISE BANK	<u>\$ 109,020.80</u>	
	TOTAL CASH		\$ 109,020.80
	FIXED ASSETS		
1561	161 LAND	1.00	
1562	162 BUILDINGS	534,894.02	
1563	163 DWELLING EQUIPMENT		
1564	164 ADMIN EQUIPMENT	2,307.69	
1565	165 LEASEHOLD IMPROV		
1566	166 ACCUM DEPRECIATION	<u>(156,089.74)</u>	
	TOTAL FIXED ASSETS		<u>381,112.97</u>
	TOTAL ASSETS		<u>\$ 490,133.77</u>

LIABILITY & SURPLUS

	ACCOUNT PAYABLE		
2119	347 A/P REVOLVING FUND	<u>\$ (3,470.71)</u>	
	TOTAL ACCOUNT PAYABLE		\$ (3,470.71)
	ACCRUED LIABILITIES		
213501	322 ACCRUED COMP ABSENCE	485.23	
213502	354 L.T. COMP ABSENCES	1,278.49	
2137	333 ACCRUED PILOT	<u>450.00</u>	
	TOTAL ACCRUED LIABILITIES		2,213.72
	SURPLUS		
2806	512 UNRESTRICT N/ASSET	110,277.79	
2807	507 STATE CONTRIBUTION	<u>381,112.97</u>	
	TOTAL SURPLUS		<u>491,390.76</u>
	TOTAL LIABILITY & SURPLUS		<u>\$ 490,133.77</u>

SEE ACCOUNTANT'S REPORT

TEWKSBURY HOUSING AUTHORITY
TEWKSBURY AFFORDABLE HOUSING OPPORTUNITY PROGRAM
BALANCE SHEET
DECEMBER 31, 2005

ASSETS

1112	CASH		
	ENTERPRISE	<u>\$ 519.43</u>	
	TOTAL CASH		\$ 519.43
	ACCOUNT RECEIVABLES		
1129	ACCOUNT RECV - OTHER	<u> </u>	
	TOTAL ACCOUNT RECEIVABLES		0.00
	DEFERRED CHARGES		
1290	UNDISTRIBUTED CHARGES	<u> </u>	
	TOTAL DEFERRED CHARGES		0.00
	DEVELOPMENT COSTS		
1404	INVENTORY EQUIPMENT		
140471	1475.1 OFFICE EQUIP.	<u> </u>	
	TOTAL DEVELOPMENT COSTS		<u>0.00</u>
	TOTAL ASSETS		<u>\$ 519.43</u>

SEE ACCOUNTANT'S REPORT

TEWKSBURY HOUSING AUTHORITY
TEWKSBURY AFFORDABLE HOUSING OPPORTUNITY PROGRAM
BALANCE SHEET
DECEMBER 31, 2005

LIABILITY & SURPLUS

ACCOUNT PAYABLE			
2111	ACCT PAY - OTHER		
2119	ACCT PAY REVOLVING FUND		
2135	ACCRUED COMP ABSENCE		
	TOTAL ACCOUNT PAYABLE		\$ 0.00
OTHER DEFERRED CREDITS			
2290	UNDISTRIBUTED CREDITS		
	TOTAL OTHER DEFERRED CREDITS		0.00
SURPLUS			
2590	OPERATING RESERVE		
2700	NET INCOME, - DEFICIT		
2806	512 UNRESTRICT N/ASSET	\$ 519.43	
	TOTAL SURPLUS		519.43
	TOTAL LIABILITY & SURPLUS		\$ 519.43

SEE ACCOUNTANT'S REPORT

Parking Clerk

A hearing on any parking violation may be obtained upon the written request of the registered owner of the vehicle, as stated on the parking violation notice.

Year 2005 Fines collected and deposited with the Town Treasurer – 16,643.20

Parking Ban (Overnight-Inclement Weather) Town By-Law 8.24.010

It shall be unlawful for any vehicle, other than one acting in an emergency, to be parked on any street from 12:00 (Midnight) to 6:00 AM. This shall take effect on November First of each year and end on March Thirty-First. (A fine of \$10.00 will be imposed for a violation of this Section).

It shall be unlawful for any vehicle, other than one acting in an emergency, to be parked on any street, day or night, when it is snowing or when icy conditions exist. (A fine of \$10.00 will be imposed for a violation of this Section).

Any vehicle, other than one acting in an emergency, parked, day or night, on any street in the Town, so as to interfere with the work of removing or plowing snow, removing ice, or sanding the street, may be removed or towed away, at the sole expense of the registered owner of said vehicle, under the authority and direction of the Superintendent of the Department of Public Works to a public garage or any convenient place. The Superintendent of the Department of Public Works shall within a reasonable time, notify the Chief of Police of the removal of any such vehicle and of the place to which it has been removed, and the Chief of Police shall give like notice to the registered owner of the vehicle.

Vehicles so towed away shall be stored in a safe place and restored to the registered owner thereof upon proper identification and full payment, to the Town or to the Keeper of the place of storage, for the expenses incurred in such removal and storage. Inquiries, about vehicles so towed away, shall be made at the Police Station. This allows easy and uninterrupted access for the fire, police, school buses, snowplows, sanders, and other emergency vehicles.

Effective January 2000 unauthorized parking in a designated handicap parking area will carry a violation fine of \$100.00 and parking in a fire lane will carry a violation fine of \$100.00.

TEMPORARY HANDICAPPED PARKING PLACARD/PERMIT. (Town By-Law 8.24.020)

Any motor vehicle bearing a handicapped parking permit, a Temporary Handicapped Parking Placard/Permit, or a motor vehicle Registration Plate designating the vehicle as one used by a handicapped person, shall be authorized to park in a designated handicapped parking space. The Town Clerk may issue a Temporary Handicapped Parking Placard/Permit to any Tewksbury resident upon application and with a supporting letter signed by a licensed physician designating the applicant as physically handicapped. The temporary HANDICAPPED PARKING Placard/Permit shall be issued with an expiration date not to exceed 180 days from the date of issue and shall be displayed so as to be visible through the left portion of the front windshield of any vehicle parked in a designated Handicapped Parking Space. The Temporary Handicapped Parking Placard/Permit will be mutually honored by the Towns of Billerica, Chelmsford, Dracut, Tewksbury, Tyngsboro, Westford, and the City of Lowell. For further information pertaining to the Temporary Handicap Parking Permits please notify the Town Clerk's Office at 640-4355.

2005 Parking Violations Issued	229
2005 Total Payments	204
Parking Surcharge (MGL Ch.90:20E)	\$ 3,193.20
Parking Fines Collected	\$ 13,350.00
	\$ 16,643.20

Respectfully submitted,
Elizabeth A. Carey, CMC, CMMC
Town Clerk - Parking Clerk

Town Clerk

Elizabeth A. Carey, CMC, CMMC, Town Clerk (Elected April 1981)
Mary-Ann O. Nichols, Assistant Town Clerk (Appointed January 2006)

Mission Statement

The mission of the Town Clerk's Office is to uphold the integrity of the Town's democratic process, to maintain and preserve public records and to act in the best interest of the Town and the State by providing efficient, innovative, and quality services in a fair and impartial manner to all.

Congratulations:

Congratulations to Kathleen M. Garrant, Assistant Town Clerk, who retired on December 31, 2005. Mrs. Garrant started as a clerk-secretary in the early 1980's and worked up to the position as Assistant Town Clerk. We thank her for her high ethical standards as she performed her duties. We congratulate her and wish her a happy, healthy and long retirement.

TOWN STATISTICS

	<u>2005</u>	<u>2004</u>
Population	30,730	30,859
Licenses -		
Dogs	1,665	1,671
Sporting	293	439

FINANCIAL

1/1/2005 - 12/31/2005

Fees to Town Treasurer	\$43,603.00
Dog Fees to Treasurer	17,688.00
Sporting Licenses to State	7,619.00
Parking Fines to Town Treasurer	16,643.20
Passport Fees	11,370.00
TOTAL	\$96,923.20

VITAL STATISTICS

	<u>2005</u>	<u>2004</u>
Births	272	250
Marriages	118	121
Deaths	246	256

Chapter 45, Section 15 of the Massachusetts General Laws: The Town Clerk will furnish blanks for the return of Births to parents, householders, physicians and registered hospital medical officers applying therefor.

The Town Clerk holds office hours Monday through Friday from 8:30 a.m. to 4:30 p.m., and Tuesday evenings from 7:00 p.m. to 8:30 p.m.

Respectfully submitted,
Elizabeth A. Carey, CMC, CMMC
Town Clerk

E911 DISABILITY NOTIFICATION FORM

This notification will provide additional information to the Public Safety Officials so they will be better prepared to serve you.

ALERTING PUBLIC SAFETY OFFICIALS: POLICE, FIRE & AMBULANCE SERVICE

You or any individual residing at your address who communicates over the phone by a TTY and/or has a disability that may hinder evacuation or transport, may request an E911 Disability Notification Form from the Town Clerk's Office by calling 640-4355, Monday-Friday, 8:30 AM to 4:30 PM.

PASSPORT ACCEPTANCE AGENCY – TOWN CLERK OFFICE

Town Clerk Elizabeth Carey, Assistant Town Clerk Kathleen Garrant and Sandra Turcotte have successfully completed the requirements of the U.S. Department of State Passport Application Acceptance Program.

The Town Clerk's Office is offering the Passport Service Monday through Friday, 9:00 AM to 3:00 PM at the Town Hall, 1009 Main Street and Tuesday evenings by appointment from 7:30 pm to 8:30 pm.

Year 2005 – 379 Passport Applications Processed - \$11,370.00 execution Fees Collected and Deposited with Treasurer.

Veterans' Services

OFFICE HOURS ARE MONDAY THROUGH FRIDAY
8:00AM - 4:30PM

The Veterans' Services Department has again been active in helping the Town's Veterans. We have provided financial support to those Veterans needing assistance, including administrative support, interpreting and filling out the sometimes complex federal and state forms. In 2005, the Federal Government (VA) expanded veteran's benefits and medical services including; a wider range of prescription benefits. This greatly increased the number of Veterans applying for State and VA Hospital services.

I have represented the Town of Tewksbury at several functions including Memorial Day and Veterans' Day celebrations. On the state level, as a member of the MVSOA, I have worked hard to, get the Welcome Home Bill passed, expanded the definition of a Veteran and secured additional benefits for Veterans. As the Veterans' Service Officer, I attend monthly meetings of the American Legion, Disabled American Veterans and Veterans of Foreign Wars. This office has provided, to our Veterans, a book by the Secretary of the Commonwealth William F. Galvin, detailing Veterans' laws and benefits. The latest benefit is the bonus for the Afghanistan and Iraq War Veterans. All returning Town Veterans have been notified regarding this benefit and we have begun the process to attain this bonus for them.

The Department of Veterans Services continues to offer to the Veterans, dependents, or the widows, services in a wide range of categories; such as:

VA Pension & Compensation	Grave Markers
Hospitalization (in and out patient)	Social Security Assistance
Burial Allowance	Disability Assistance
Drug & Alcohol Treatment	Medicare Part D assistance
Educational & Vocational Training	Retirement Matters
Copies of Discharges (DD214)	Military Records

The Department of Veterans' Services does not stand alone in serving the Town's Veterans, but works with the other Veterans' and Fraternal Organizations within the Town. I would like to thank each organization and their members for all the time, effort and contributions they have given to the Town's Veterans. Special thanks should also go to the Town Manager, Board of Selectmen and other Town Departments for their help in making this a Town where the Veteran is well served.

I have worked with the Tewksbury Veterans' Council comprised of the American Legion, Disabled American Veterans, the Veterans of Foreign Wars as well as the Ladies Auxiliary on several occasions to ship "CARE Packages" overseas to our men and women serving our country.

Respectfully submitted,
James F. Williams
Director, Veterans' Services

Department of Public Works

The mission of the Tewksbury Department of Public Works is to provide outstanding public services for the residents of Tewksbury and our visitors while maintaining a superior infrastructure, providing a clean and safe environment, as well as sustaining a high quality of life.

ADMINISTRATION:

The Administration Division with a staff of four comprised of the Superintendent of Public Works, Project Manager, Executive Secretary and Head Account Clerk, is responsible administrative oversight for all five divisions of the Department. The administrative staff coordinates the department's activities, develops and manages the annual operating budget of the department, develops capital improvement and capital equipment for each division, prepares personnel and payroll records for 38 employees, processes vendor invoices for payment, administers the issuance of driveway and utility road opening permit process. This division also provides project planning, project problem resolution and oversees all construction whether conducted by the Town or by a contractor to ensure compliance with project plans; assists with the review of plans of proposed subdivisions to insure compliance with DPW standards within areas that may be presented for acceptance and perpetual maintenance. Also, the Administration Division assists with the hiring of new staff, assists with labor negotiations and manages labor agreement issues, develops, implements and enforces departmental policies, coordinates the administrative support for all divisions of the department and handles all public inquiries.

Physical Alteration Permits

(Driveway Permits) a Total of 111 applications processed.

Street & Sidewalk Opening Permits

(Utility Road Opening Permits) a Total of 117 applications processed.

Sidewalk Construction: Project Administration

- North Street Sidewalk (East Street to the RXR).
- Main Street Sidewalk (Hinckley Road to Bacci's Restaurant).

Recycling Bins Issued 200 recycling bins to residents.

Linda Monahan, Executive Secretary

HIGHWAY DIVISION:

The Highway Division is responsible for over 152 miles of roadway. The total existing breakdown of the Division consists of one (1) division supervisor, one (1) crew leader, three (3) special heavy equipment operators, and three (3) heavy motor equipment operators/laborers. This is a reduction of one (1) from last year because due to fiscal constraints, and far below the staffing level of communities in the Merrimack Valley, whose average staffing levels ranges between 16 and 24 men. Although last year's expectations for more labor staffing never materialized because of the Town's revenue problems, it is highly anticipated again that additional staffing needed in the Highway Division will be addressed. Although the duties and responsibilities of this division are to service the community in a multiple of road maintenance and drainage related tasks, staffing level shortages have reduced our ability to effectively respond to resident requests as we have in previous years and we ask that the residents understand this fact. Duties such as the reclamation, paving, and "backfilling" of the roadside edge of streets; the repairing of potholes, the installation of driveway "lips and aprons", as well as the installation and repair to curbside *berm* are still an active part of this division's daily activities. Other related street maintenance and repairs include street sweeping; street sign/traffic sign installation and repair; center-line striping and the painting of school and other pedestrian crosswalks. In addition, drainage maintenance and "new" installations of catch basins, their cleaning and repair, along with periodic "jetting" of drain lines and the cleaning of culverts/drainage ditches are also a part of this division's activities. The Highway Division responsibilities also include support services for "special projects" requiring both carpentry, masonry, painting and other specialized skills. Examples of these duties are the repairing or replacement and installation of doors, window, and roofs in and on most municipal buildings and other requested structures. The skills required for mixing, pouring, troweling of mortar and concrete; the construction and repair of block walls and the building of leech basins, are all daily routine duties of the Highway Division staff. During inclement weather events, it is the skills and endurance of the DPW staff, (while operating heavy duty trucks and other specialized equipment), that work snow and ice operations pre-treating roads with salt & chemicals and plowing streets, schools, sidewalks and municipal parking lots to insure that all motorists and pedestrian traffic are safe and secure while commuting in and around the Town of Tewksbury.

Examples of this Division's duties and accomplishments in FY 2005 are:

Daily assignment of all Highway Division staff and equipment. Seasonal assignment for outsourced services, all DPW staff, equipment and snowplowing contractors during the winter months. The Division responded to 125 emergency, after hour calls involving inclement weather events, potholes repairs and street flooding. The calls for the Divisions services were broken down as follows: 20 involving potholes; 12 involving street flooding; 17 misc. calls for traffic accidents, illegal dumping of debris, etc. and 76 involving the salting of roads and/or snowplowing.

Reclaimed and Paved a total of (18) Phase 6 Sewer Project Roads:

Hill Street, Edgar Avenue, Sunset Road, Mollie Drive, Laurie Drive, Columbia Road, Baystate Ave, McLaren Road, Eighth Street, Tenth Street, Belvoir Road, Albert Road, Stephanie Road, Carroll Road, Young Street, Rosewood Ave, Ninth Street, and Taft Road.

Reclaimed and Paved/Overplayed a total of (12) Phase 7 Sewer Project Roads:

Maple Street, Lowe Street, David Street, Douglas Road, South Street, Allen Road, Allen Rd. Extension, Homestead Road, Carlton Road, Grove Street, Pomfret Road, and Pace Road.

Reclaimed and Paved a total of (6) Chapter 90 Program Funded Roads:

Hoover Street, Brown Street, Greenhalge Street, Kendall Road, Livingston Street, and Brentwood Road.

Installed New Drainage Collection System funded by Chapter 90 Program.

On sections of Kendall Road, Livingston Street, and Brentwood Road.

Driveway Apron or Asphalt Berm Installed

18 Driveway "Lips and/or Aprons and Berm" installed in connection with the above listed streets.

Sidewalk Installations & Repairs

Shawsheen St.(from Joanne Dr. to Foster Rd.) and Shawsheen St.(from Beech St. to Patten Rd.).

Street Crack Sealing Program

4,852 gallons of "Crack sealing" material on Foster Road and Pleasant Street.

Administration of All Dig Safe Markings

Processed 1,969 DIG SAFE requests (181 Emergencies), including the delivery of notification to appropriate DPW divisions and all town departments affected such as Building, Engineering, Health, and Fire.

Requests for Services/Complaints

Responded to 1,436 voice-mail and 232 e-mails from residents for customer service.

Storm Drainage Collection System Repairs

54 Drainage Structures Installed or Repaired in the following locations:

Andover St. Green meadow Dr., Woodcrest Dr., Bailey Rd., Mt. Joy Dr., Lancaster Dr., River Rd. Maplewood Rd., North St. School, Old Main St., Capitol Ave., Chivas Circle, East St., Mitchell G Dr., Livingston St., Pinewood Rd., Shawsheen St., Bradford Rd., Carter St., Edith Dr., Arlington Rd., Patriot Rd., Heathbrook School, Webster Rd., Taft Rd., Brown St., Fieldstone Circle, Beech St., South St., Kennedy Rd., Astle St., James Ave., Woburn St., No. Billerica Rd., Fox Run Dr., Babacz Rd., Wedgewood Rd., Sesame St., Marie St., Carnation Dr., Chandler St., Starbird Ave., Belt Circle, Tomahawk Dr., Judith E Dr.

Catch Basins Cleaned

Total of 2,729 catch basins were cleaned.

Culvert Maintenance/Repairs/Replacement

Culvert Maintenance & Repair, consisting mostly of those repairs made to the Foster rd. culvert, pending its replacement in the spring of 2006.

Beaver – Related Flood Complaints Responded To

56 Beaver-related calls/complaints addressed throughout the year.

Total Pot Hole Repairs

Total of 2,179 were repaired.

Roads Graded

15 responses to calls for *grading of gravel* roads.

Old Stagecoach Rd.-Saville St.-Carver St.-Dock St.-Martel Ln.-Erica Ln.-Johnson Rd. and Rice Rd.

Street Sweeping

Total of 529 streets serviced.

Plus 37 additional call-outs for road debris & water breaks.

Traffic Pavement Markings:

Installed 375 LF of *pavement markings* on the following roadways: North St., International Dr., *section of* Trull Rd., Kendall Rd., Fiske St., River Rd., Andover St., Clark Rd., Pinnacle St., *section of* Shawsheen St., Vale St., East St., Maple St., Lowe St., *section of* South St., *section of* Salem Rd., Brown St., Lake St., State St., Whipple Rd., Rogers St., Marston St., Chapman Rd., Pike St., Astle St., French St., Woburn St., No. Billerica Rd., Old Boston Rd., Patten Rd., Pleasant St., Pine St., Chandler St., Pond St., Marshall St., Pine St., Helvetia St.

Crosswalks, Stop Bars and Railroad Crossing Markings

Painted 35 of *existing* 64 School and other Pedestrian cross walks and 20 stop bars and R&R Crossing's markings.

Street & Traffic Regulatory Signage

Total of 66 Street, 62 Stop Signs and 28 Traffic Delineators installed.

Ernest Lightfoot, Highway Division Supervisor

FORESTRY DIVISION:

The Forestry Division comprised of a staff of four: one (1) Division Supervisor/Tree Warden, one (1) SHMEO/Tree Surgeon and two (2) laborers that were upgraded heavy motor equipment operators/tree climbers in FY06. The division is responsible for the maintenance and care of all town owned trees within the Town property. In addition, it assists with snow and ice operations, holiday lighting and special community activities.

The Forestry Division provided the following services during 2005:

286 Livingston Street (haunted house) – removed three diseased maples trees and three cherry trees.

Easement Road Circle – removed eight pine trees and 5 oak trees in preparation of paving.

Town Common – replaced 1,350 feet of holiday lighting wiring along with 6236 bulbs and added 168 lights to the bandstand.

Roadside brush was cleared at the following locations:

Coolidge Street (from Beech Street to Walnut Road), Greenhalge Street (from Brown Street to Arkansas Road), Wolcott Street (from Ruby's Way to Georgia Road), South Street (from Pace Road to Bridge Street), Pomfret Road, Grove Street, Hoover Rd, Fiske Street (from Scotland Dr. to Bridle Path Way, Water Tower Road, French Street and Hood Road (from Rte 133 to Trull Brook Lane).

Trees were removed from the following locations:

Belvoir Road, 154 Brown Street, 218 Brown Street, 20 Oregon Road (2), 90 Lake Street, 25 Ninth Street, 88 County Road, 38 Hill Street, 667 South Street (5), 615 South Street, Pole #91 – South Street, 947 South Street, 952 South Street, 1 Pomfret Rd, 71 McLaren Road, 134 McLaren Road, 45 Ninth Street, 49 Nichols Street, 54 Nichols Street, 23 Pratt Street, 84 Lake Street, 512 Woburn Street, 606 North Street, 1448 Whipple Road, 1449 Whipple Road, 1436 Whipple Road, 1408 Whipple Road, 1344 Whipple Road, 873 Chandler Street, 160 Pine Street, 133 Patton Road, 128 Beech Street, 8 South Street, 86 Mystic Ave, 286 Livingston Street, 837 Livingston Street, 840 Livingston Street, North Street @ Germano Drive, 36 East Street, 14 Hood Road, 48 Summer Street, 27 Old Boston Road, Secor Way @ Rogers Street, 79 Rogers Street, 163 Rogers Street, 560 Rogers Street, 150 N. Billerica Road, 179 Astle Street, 48 Lowell Street, opposite 138 Astle Street and Easement Road Circle.

The Forestry Division conducted an extensive up-grade and expansion of the Town Common Christmas light display. The division staff replaced 1,350 feet of defective wiring and installed 6,236 bulbs of a more luminous quality. The bandstand display was expanded by the addition of 168 lights to the roof supports as well as the return of the star to the roof. The Forestry division hopes

to continue the traditional lighting that was begun by the DPW General Foreman, John Kane for the enjoyment of all our fellow residents. This will only be possible with the continuous support of the DPW Electrician and the funding provided by the Town.

Christmas Trees Recycled:

Total of 387 trees recycled.

William Chandler, Forestry Division Supervisor

WATER/SEWER DIVISION:

The water & sewer division, with a staff of seven (8) comprising of: (1) Division Supervisor, (1) Special Heavy Motor Equipment Operator, (1) Crew Leader, (4) Heavy Motor Equipment Operators, and one (1) part time meter reader are responsible for ensuring the integrity of the water supply and it's 163 mile distribution system, water meter installation & repair and customer service needs. Also, the division is responsible for maintaining the Town's sewer infrastructure consisting of 75 miles of gravity and forced main sewer collection system, and 24 sewer pumping stations directing discharge to the Lowell Waste Water Treatment Plant.

FY 2005 was a very active year for our water and sewer division with the on-going sewer project work. It kept the staff very busy along with our assigned responsibilities.

Responded to numerous water service repair calls and water main/transmission line breaks throughout the town. Installed water shutoffs in new houses, condominiums and commercial buildings and took measurements for all outside ties for all outside curb shutoff valves. Cleared clogged sewer mains and made repairs to the pump station and sewer collection system.

Conducted our annual Flushing Program in the evening hours to minimize the impact of turbulent water and to insure clean potable water for our residents.

We repaired and/or replaced a number of fire hydrants, water service lines and house services.

All water meters are read twice a year by division staff. New water meters and outdoor meter readers were installed to all dwellings.

General preventive maintenance was performed to the town's water distribution system and to the town's sewer collection system. All of the above mentioned was quite an accomplishment due to the fact that 90% of the divisions time was consumed with the on-going major sewer project which included pre-markings of all the water mains in Phase 6, 7, 8, 9, a portion of Phase 10 for sewer design and the remarking for test borings, water mains and water services for construction. There are times that these markings were, lost or unrecognized and required to be re-established. Checked all water gates in the sewer project areas to make sure they are operable in the event of an emergency or scheduled shutdown for the contractors. The division also assisted contractors in the removal and construction of new water mains within the sewer project.

Assisted the Highway Division in snow and ice operations, flooding and with other projects requiring our assistance.

The staff did an exceptional job this past year considering the amount of work load coupled with the lack of manpower.

William Wilkinson, Water & Sewer Division Supervisor

WATER TREATMENT FILTRATION DIVISION:

The Water Filtration Plant with a staff of ten (10) consisting of: (1) Chief Operating Engineer/Division Supervisor, (1) Chemist, (1) Water Machinery Repairman and (7) Head Filter Operators are responsible for the treatment and quality control of water in accordance with all federal and state regulations for delivery of the drinking water to the consumer.

The Tewksbury Water Filtration plant is a 7 million gallon per day facility located on the Southern Banks of the Merrimack River by the Andover line. The staff consists of licensed operators, a chemist and maintenance mechanic. Head filter operators perform the duties of the day to day operation of the facility based on a 24/7 schedule. Last year the facility operated for 99.9 % of the time. The final 0.1% was for planned shutdowns for maintenance. Head filter operators perform in-process testing and insure that the water quality stays well within EPA/DEP regulations. The chemist performs a variety of duties ranging from daily and weekly testing, insuring the proper operation of the laboratory, customer quality issues, public relations etc. The maintenance mechanic maintains the sophisticated pumping and chemical feed systems contained within the plant. The plant is maintained operationally ready at all times to be able to pump 100 % capacity.

FY 2005 was a year of building and refurbishing equipment. The fluoride system was refurbished using a custom electronic scale system and a new custom day tank and pumping system. Chlorine Dioxide is a chemical used for disinfection and taste and odor problems. A new generator system for this powerful oxidant was built in-house by the maintenance mechanic utilizing new monitoring technology. The resulting set-up is more consistent and able to produce Chlorine Dioxide of a higher quality than before.

Two 120 horsepower Variable Frequency Drives (VFD) were installed into our intake station for raw water pumps number one and number four. Through a partnership program with the electric company most of the \$60,000 price tag for the project was granted and/or loaned through the rates. The system will pay for itself within one year and the plant will enjoy precise flow control and reduced electrical consumption for years.

The plant and staff have performed well this year and successfully supplied drinking water for Tewksbury. Also consumed and produced was over 750 wet tons of sludge cake, using 268,000 pounds of aluminum sulfate, 176,000 pounds of Potassium Hydroxide, 48,000 pounds of Bleach, 5,000 lbs of Corrosion Inhibitor, 8,340 lbs of Chlorine Dioxide and 9,000 lbs of Fluoride. All of these treatment chemicals were used in the most precise and efficient manner producing close to one billion gallons of drinking water.

Lewis Zediana, Chief Operating Engineer/Division Supervisor

FLEET MAINTENANCE DIVISION:

The Fleet Maintenance Division with a staff of three (3) comprising of (1) Fleet Maintenance Division Supervisor, (1) Motor Equipment Repairman and (1) Motor Equipment Maintenance Man. The Fleet Maintenance Division is responsible for the development and implementation of professional fleet management standards and practices, the design and procurement of all public works vehicles and equipment. The Fleet Maintenance Division also provides critical support of vehicle maintenance of other departments within the Town.

The division's goal is to provide the DPW with the most functionally effective equipment possible, to maintain the equipment at a high state of readiness, to preserve the residual value of the equipment and its component parts, and to minimize or eliminate unscheduled maintenance which can cripple the operational efficiency of the department.

Vehicles Serviced:

Total of 95 vehicles serviced.

66 DPW

25 Police

4 Park/Recreation

Larry Gilbert, Fleet Maintenance Division Supervisor

In closing, I would like to thank all of the Department of Public Works staff for their continued efforts to insure that all divisions acted in a coordinated fashion to improve and maintain the Town's infrastructure and in their effort to sustain the existing level of services within the limits of the Town's fiscal budgetary constraint for the residents of the Town of Tewksbury.

Respectfully submitted,
Toma Duhani, P.E.
Superintendent of Public Works

COMMUNITY ACTIVITIES

*Library Trustees
Recycling Committee*

*Council on Aging
Historical Commission*

*Parks & Recreation Department
Lowell Regional Transit
Authority*

Library Trustees



Board of Library Trustees 2005-2006

Joseph Frank, Chairman

Warren R. Carey

Paul Manning

Mary MacDonald

Mark O'Connor

Brenda Orio

2005 saw the dedication of the September 11th Memorial on the fourth anniversary of the terrorist attacks. The Library Trustees are proud to have this magnificent structure, dedicated to the memory of Tewksbury residents Peter Gay and Peter Hashem, on the library grounds. In his welcoming comments, Trustee Chair Joseph Frank described how both of these two individuals imparted a love of books and reading to their children. The public library will maintain resources on this tragedy to help residents learn more about it.

Tewksbury's public library circulated 233,400 books and other items in 2005, an increase of 9.5% over the previous year. Of this number, more than 75% consisted of books and magazines, so Tewksbury residents still use the library mainly for reading. For an overview of library activity during 2005, check out the statistics summary located at the end of this article.

One of the main goals of the Library Trustees in managing the public library is to maintain our accreditation status as certified by the Massachusetts Board of Library Commissioners. Financially, the Town benefits from certification through direct State Aid to Public Libraries. In December 2005, the Town received almost \$35,000 in state aid for the public library. The library itself benefits since accredited libraries are allowed to participate in numerous cost-saving cooperative purchasing initiatives. The inter-library loan system and daily courier services between libraries are available based on accreditation status. Residents benefit since library users from accredited communities can use their library cards interchangeably at other Massachusetts public libraries. Loss of accreditation means that Tewksbury residents would no longer be able to borrow materials from other public libraries. Reciprocity exists only between libraries certified as meeting the Minimum Standards established by the Commonwealth's Library Commissioners, including hours of operation (based on population) and level of financial support.

In view of the national and regional trend towards Sunday opening of public libraries, and the expressed demand from existing users, Tewksbury's Library Trustees sought and received funding for the first expansion of hours of service in more than thirty years. Beginning in September, 2005, the public library is open on Sunday afternoons during the 2005-2006 school year on a trial basis. Continuation of the Sunday hours will be determined by budgetary factors as well as usage measurements.

Memorial donations and other gifts are greatly appreciated and help to supplement the budget that the library receives from the Town and from State Aid. The Friends of the Library conduct fund-raising activities throughout the year to purchase museum passes, to fund arts-and-crafts programs, and to bring authors and other speakers to the public library. A generous donation from a local family is being used to replace the well-worn furniture in the Children's Room. Computer hardware has been replaced using funds from our generous benefactors. The library lost a long-time supporter and avid reader in 2005, with the death of Jack Dougherty, a prominent local businessman. His family's gracious decision to designate the public library as the recipient of memorial contributions in Jack's name allowed us to purchase books and computer software in his memory. Both local funeral homes, Tewksbury Funeral Home and Farmer & Dee Funeral Home, have gift cards for this purpose. For additional information, please contact the Library Director.

The public library's Children's Room offers materials, services and programs for children of all ages. Our staff members work with the public schools to build collections that support the curriculum, with local nursery schools to promote reading, and with parents and other caregivers to promote family literacy. Regular story hours introduce children to books and reading. Lap-sit activities for infants and their caregivers are offered, and Wiggle Time is designed for two year old children. Monthly book discussion groups for children give readers the opportunity to develop critical thinking skills. And what would summer be without the weekly programs and special presentations that accompany the summer reading club activities? For the 2005 Summer Reading Club, the theme was "Going Places @ Your Library." Children's staff signed up 870 children for the program and read more than 16,400 books during July and August. We are especially proud of the ingenuity of Library Specialist Karen Grasso who constructed a train engine, measuring 6 ft long, 4 ½ ft high and 3 ft wide for the Children's Room. Incentives and prizes for participants are provided through generous donations from local businesses.

From the Children's Room's web page, schedules for story hours, craft programs, book discussion groups and other activities and resources can be easily accessed. Due to patron requests, evening programs have been added in the Children's Room. Saturday morning programs are held twice each month throughout the school year. Attendance at children's programs in 2005 was 6,400, an increase of 12% over 2004 program attendance.

In addition to normal activities such as book selection and programming, Children's Room staffers Noelle Couture and Karen Grasso work closely with the public schools and visit classrooms each year.

Programming for adults has expanded during 2005, under the leadership of Assistant Library Director Emily Classon. With funding from the Friends of the Library, a monthly chess club has been established, and other programs have been scheduled on at least a monthly basis.

Our monthly book discussion group for adults is thriving under the direction of Reference Librarian Christine Goodchild. New members are always welcome. A flyer listing the scheduled books is available at the Reference Desk.

During 2005, Mrs. Goodchild also undertook an intensive, and extensive, project to create a disaster plan for the public library, partnering with resource personnel from the Massachusetts Board of Library Commissioners and the New England Document Conservation Center. With funding from the Friends of the Library, a dehumidifier was purchased for the Local History Room. Other plans to protect especially vulnerable portions of the library's assets were also developed.

In 2005, the library website www.tewksburypl.org underwent a major facelift, improving its design and functionality. Library users with Internet access can place their own requests for library materials and view their accounts. Library holdings can be viewed through the consortium's on-line catalog, called IPAC. As a member of the Merrimack Valley Library Consortium, Tewksbury benefited from the major upgrade to the on-line catalog in 2005. Overdue notices and reserve notices can be sent via e-mail and residents can sign up for notification of library activities and events; please check with the Circulation Desk to determine whether we have your correct e-mail address for these functions. Between MVLC's web-site (www.mvlg.org) and the library's own web-site, www.tewksburypl.org, local residents can find a wealth of information about the library and its resources, including upcoming events for children and adults, important notices and library news.

In addition to the library's computer workstations, patrons are able to bring in their personal laptops which can be used on the second floor to access high speed Internet provided free of charge to the public library by Comcast. Also for laptop users, the Library is now offering wireless "WiFi" access to the Internet for properly equipped laptops and handheld computers. There are many obvious advantages to our offering this service:

- No more waiting for an available PC
- No enforced time limits. Patrons can connect as long as they'd like
- Patrons can spread out at a larger table or in a quieter area of the building
- Patrons can download files directly to their own devices

From our Reference Department's web page, library users can e-mail questions to the Reference Desk or access real time Reference Help ("Answers-To-Go") through our affiliates. Also, from the Reference Department's page, local teachers can send us a Homework Alert that allows us to gather appropriate resources for school assignments.

Our Teen Page offers Homework Help, College Resources, book lists and Frequently Asked Questions. Programs and services for teens are coordinated by Elizabeth Berlik. Several workshops for teens have been conducted during the past year, supported by grant funding from the Tewksbury Cultural Council and the Friends of the Library. New this year in the Teen Section is a growing collection of graphic novels, including manga, which has become quite popular.

New materials at the library are processed through our Technical Services Department. From our on-line catalog, IPAC, you can click on the link Popular Items to review recent acquisitions. Our Circulation Desk is represented on the site with library registration and use guidelines, information about our museum pass program, hours of service and directions, and other general information. In addition to her cataloging duties, Erin Cressy, our Technical Services Librarian, also covers the Reference Desk on a regular basis.

In its effort to increase its connection with the Tewksbury community, news about library programs, services, and collections are discussed in library news columns in the two local weekly newspapers the Town Crier and the Tewksbury Advocate. These weekly columns highlight in-library and library website resources, announce upcoming special events, recommend new book titles for both children and adults, and showcase special areas of the library collection.

We appreciate the efforts of all members of the library staff who are responsible for the actual delivery of library services:

Library Director	Elisabeth Desmarais
Assistant Director	Emily Classon
Reference Librarians	Elizabeth Berlik
	Christine Lower Goodchild
	Patricia DeTullio (Sundays)
Technical Services Librarian	Erin Cressy
Children's Librarian	Noelle Couture
Children's Specialist	Karen Grasso
Technology Specialist	Joyce Salvato
Executive Secretary	Mary Toombs

and the full-time and part-time members of our support staff:

Mary Abbott	Mary MacDonald
Judy Bangs	Heather MacLeod
Jennifer Burke	Helen Mooney
Cheryl Faherty	Patricia Silveira
Marilyn Fowler	Stacy Seavey
Gail Holland	Joanne Toppin

Our front desk employees are our greatest source of strength. We deeply appreciate their unflagging devotion to their jobs and their enthusiastic promotion of books and reading.

John Crowe provides custodial and maintenance services at the public library. Our evening maintenance worker is John Pino. We would like to express our appreciation to our high school pages, Caitlin Bennett, Amanda Cote and Emma Cote.

The Library Trustees invite local residents to attend our monthly meetings. Dates and times are posted on the library's web-page (follow the link from General Information to Library Trustees.) At these meetings, the six elected Trustees deal with policies and goals for the library. The trustees encourage local residents to make use of the library's collections, services and special programs.

Library Hours:		
Monday - Thursday	9 a.m. - 9 p.m.	
Friday & Saturday	9 a.m. - 5 p.m.	
Sunday	1 p.m. - 5 p.m.	
Telephone	978.640.4490	
	Circulation	ext. 202
	Children's Room	ext. 204
	Reference	ext. 207
Web-sites	www.tewksburypl.org	
	www.mvlc.org	

At a Glance	
Collection size	87,775
FY 2005 total expenditures	\$1,024,670
State Aid received Dec 2005	\$34,996
Overdue fines returned to Town Treasury	\$20,000
Spent on books & other materials	\$139,150
Number of registered borrowers	24,125
Number of items checked out in 2005	233,400
Number of items checked out in 2004	213,440
Number of adult programs	34
Attendance at adult programs	612
Number of children's programs	316
Attendance at children's programs	6,400

Council On Aging

There is an English Proverb that states: "As you begin the year so you'll end it."

The Council on Aging, Senior Center Building Committee and Elders began 2005 with the success of obtaining a Town appropriation for the construction and expansion of the Senior Center. At this same time, the Town would seek additional grant funds needed for the project through a CDBG grant and start the project bidding process. Hence, the year began with the excitement of a new beginning, the hope of additional funding, and the expectation of traveling a long awaited journey.

As 2005 unfolded and as life would have it, there was disappointment to accept... obstacles to overcome... and progress to be made. The disappointment was... the notification that the Town was not a recipient of any CDBG grant funds. The obstacles were... finding the means to make the project a reality. The successes... the preparation and completion of the bidding process with the low bid being \$4.6 million; the resolution of the problems at hand; the signing of the project contract with Whiteway Construction; the temporary relocation of the Council on Aging offices at 460 East Street as well as the satellite sites for activities; and, the commencement of construction on the expansion project.

It is with the utmost sincerity and appreciation that we thank those noted below... for the progress of 2005 would not have evolved had it not been for the cooperation and assistance of:

- Town Manager
- Board of Selectmen
- Town Counsel
- The Senior Center Building Committee
- Tewksbury Building Commissioner
- Sterling Associates, Inc.
- Tewksbury Hospital Personnel
- Tewksbury Rod and Gun Club Members
- Tewksbury/Wilmington Elks Lodge #2070 Members
- Middlesex County Sheriff's Office
- Tewksbury Housing Authority
- Representative James Miceli and Staff
- Senator Susan Tucker and Representative Barry Finegold
- The following Town Departments and Personnel: Financial; Board of Health; Community Development; Computer Services; Fire; Library; Parks and Recreation; and, Public Works
- Council on Aging Members, Staff, Instructors and Volunteers

Due to the relocation of the Senior Center and the establishment of various satellite sites throughout town, a drop in participation was experienced. However, with the passing of time and the acceptance of change, participation has started to increase.

The following statistics will summarize some of the services rendered by the Council on Aging during a rather hectic 2005:

- Through Elder Services Supported Programs:
 - 16,565 congregate and home delivered meals
 - 915 units of service by the Lowell Visiting Nurse
 - 51 units of service by the Merrimack Valley of Legal Services
 - 31 Asian Elder Outreach services
- 2,128 individual elders served (1,469 women and 659 men)
- 343 non-elders served
- 22,327+ volunteer hours rendered representing a dollar value of \$331,556
- 7,452 Town Nurse units of service at the Senior Center
- 14,920 general information calls
- 56 fuel assistance intakes
- 98 tax assistance by AARP Volunteer
- 156 grocery shopping by COA Senior Companion
- 46 medical equipment loans
- 9,483 health & exercise units of service
- 52 weight management meetings
- 20 Legislative Office Hours by Representatives Miceli & Finegold
- 29 COA day trips
- 10 dance socials – 2 Christmas Dinners

- 9 Educational Seminars such as Identity Theft-Medicare Part D-Nutrition-Probate & Family Court
- 11 Community Organization meetings (Piecemakers, Garden Club, Historical Society)

Tewksbury Seniors participated in the Town Memorial Day Parade with the assistance of Dennis Sheehan, Maureen DiPalma, Larry and Sue Gilbert and others. The Tewksbury Senior Softball players had a great season having one of the highest records among its neighboring town competitors. The Senior Center band "The Silver Tones" would see the completion of 57 gigs in 2005 and would be found performing at nursing homes, restaurants and special town events. Twenty-two elders were again trained for their role as MEMA School Host Volunteers. Tewksbury Seniors Citizens also assisted the Town Recycling Committee by manning its monthly recycling day at the DPW.

Through the Friends of the Elderly and Council, Tewksbury Seniors conducted two yard sales, six breakfast benefits, an art show, their 8th annual Mary Ann Wareham golf tournament and a fall craft fair. Through these events and all such benefits over the past years, the Seniors through the "Friends" gifted a quarter of a million dollars to the Town in 2005 for the Senior Center Expansion Project.

Two other entities housed at the Tewksbury Senior Center are the Golden Age Club and the Red Hat Carnation Belles. Through the use of the facility, the Golden Age Club (GAC) elders were able to carry on its organization's business and hold practices for its November variety show. Show proceeds enable Tewksbury Senior Citizens, through the GAC, to contribute several scholarships each year for graduating students of the Tewksbury High School and the Shawsheen Technological High School.

Likewise, Tewksbury Carnation Belle elders utilized the Senior Center for its organization's business and socials. This past year the Belles have worked diligently... and pleasantly... on a Carnation Belles Calendar (a take-off of the famous Calendar Girls production!) which is estimated to be available in June of 2006. All proceeds from this calendar will benefit the Senior Center Expansion Project. For more information on reserving a copy of this "rare" publication one may contact a Carnation Belle at the Senior Center.

It should be noted that through State COA Formula Grant Award funds, the Council on Aging was able to continue supporting, in part, its numerous exercise programs whereby helping to keep Tewksbury elders healthy and "in shape". The award fund totaling \$24,140 also helped to support part-time volunteer and activity coordinators and the COA Volunteer Recognition and Training Events.

In 2005, the Senior Citizens would see the long awaited traffic lights installed at the East and Chandler Street intersection. This would be the first traffic light ceremony of its kind, as stated by Selectman Joseph Gill, as Representative James Miceli dedicated the project to Lucy LaBella who was an avid proponent of the project.

Ironically, the temporary Senior Center is located at yet another dangerous intersection that of East and Livingston (460 East Street) right next to the "Farm Stand". Senior Citizens visiting the temporary location are encouraged to proceed on Chandler Street past the site now under construction. At the end of Chandler take a right turn onto Livingston Street. Then enter the temporary site of the "White House" by the back driveway entrance.

The Senior Center is open Monday through Friday from 8:00 a.m. to 4:00 p.m. Hot lunches and numerous programs are held at the 460 East Street location. The following programs are held at the noted satellite locations:

- Monday Japanese Bunka Class and Friday Yoga Classes at the *Tewksbury Library*
- Daily Exercise and Country Line Dance Classes at the *Tewksbury Hospital Old Chapel*
- Monday evening Band Practice at the *Tewksbury Hospital Auditorium*
- Tuesday Light Exercise & Walking, Hot Lunch and Zingo – and – Wednesday Quilting at the *Rod & Gun Club, 79 Chandler Street*
- Wednesday Cribbage and Thursday Whist activities at the *Tewksbury/Wilmington Elks Lodge, 777 South Street*
- Thursday Traditional Embroidery Class at *Saunders Circle Housing Hall*.

A schedule listing of all COA program times and locations may be obtained at the Senior Center "White House" location. For information one may call the Senior Center at 978-640-4482.

During 2005, as in every year, there were many Senior friends who left our world. Yet, their spirit still remains with us along with their hopes and dreams for a larger facility. Among them was COA volunteer instructor, Joe LaBella. Mr. LaBella was one of our outdoor walking leaders and the instructor of the light exercise and indoor walking class. He and our other departed friends will be greatly missed.

At the close of 2005, the same circumstances prevail as in its beginning. There is the excitement of seeing the expansion "come alive and grow" as the building slowly takes its shape... there is the hope of additional State funding which our legislators are working to acquire... and there are still miles to travel on our journey.

Words from Frederick Douglass tell us that "If there is no struggle, there is no progress"; and, an old Chinese Proverb will remind us that "a journey of a thousand miles must begin with a single step".

It is estimated that the Town has traveled much of those "thousand miles" since that first step that the Town's people took in establishing a Senior Center on Main Street and in funding a new Center in 1979 and opening its doors to the WWII era elderly... "the greatest generation". Those miles will be shortened even more when it opens the Expanded Senior Center doors and includes yet another generation... "the baby boomer generation".

As has been noted in the past and deserves mention again, Tewksbury residents can take pride in the fact that they serve our elderly well... they make a difference in many an elder's life... they provide many an elder with those special things in life, for...

It's the special things in life
that make it mean so much,
The sun, the rain, the sky;
the *thoughts and the touch*.
If we let these precious things
float out to endless sea,
we lose our hope, our love and
all our reason to be.

(Author Unknown)

Respectfully submitted:
Linda R Brabant, Director

Council Members

Chairman, Joel Deputat
Vice Chair, Norman DeMarais
Treasurer, Bernice Sprague
Clerk, Phyllis Gibson
Joanne Aldrich
Marie Durgan
Peg Keefe
Rose McKenna
Lorene Patch
Joan Unger
Mark Wood

Alternate Members

Carolyn French
Muriel Gifford
Warren Layne

COA Staff

Linda Brabant
Carol A. Hazel
Robert Noel

Temporary Staff

Anne Vallantry
Dee Wallace

Building Committee Members

Linda Brabant, Chairman
Charles Coldwell, Selectman
David G. Cressman, Town Manager
Joel Deputat, COA Chairman
Thomas Cooke, Finance Committee
Robert Scarano, Friends of the Elderly
Carolyn French, Resident
Matthew Hakala, Resident
William Wareham, Resident

Parks & Recreation Department

The Recreation Department is located at 286 Livingston Street, inside the Teen Center.

Summer Programs: The Recreation Department offers three different summer programs: Heath Brook, Livingston Street, and Camp Pohelo. These programs have grown and have been very successful over the past several years. A summary of the programs are outlined below:

Heath Brook Program

This program is offered for children ages 4 ½ - 7 and is held at the Heath Brook School. It provides two three-week sessions for 75 children per session from 9:00 a.m. – 12:00 noon or 7:30 a.m. – 5:30 p.m. for our extended day program. The Heath Brook Summer Program has lots of fun games and crafts for the children. Each week we have a different theme i.e., *In The Garden*, *It's A Bug's Life*, *Fire and Safety*, and *'Tis The Season*. Everyday there are arts and crafts planned along with a day of outside fun with hula-hoops, bouncy balls, and boxes, sprinklers and much more. There is also a playground out back where the children love to play. In the extended day program, the children continue with outside fun, arts and crafts and computer games. There is also a big screen TV for the children to watch a movie and take a rest.

Livingston Street Program

This is our eight-week summer program for children ages 7-13 and is held at the Livingston Street Park. The summer always flies by as we keep the children busy with several activities and field trips. Some of the field trips have included the Boston Duck Tours, rock climbing, Basketball Hall of Fame, a tour of Fenway Park and of course, the old time favorites like Canobie Lake, Water Country, Southwick Zoo and Good Times Arcade. The children have a great time playing tennis, basketball, arena soccer, archery and doing arts and crafts. We offer two programs: 9:00 a.m. – 2:00 p.m. and 7:30 a.m. to 5:30 p.m. for the extended day program (hours were increased this year). Last year we built a 42 ft.x65 ft. patio in the rear of the Recreation

building and this year we purchased a large tent that fits over the patio. This tent comes in handy on rainy days and is a great way to get the children out of the sun and play games, pool, ping-pong and more. On Wednesday mornings, we show movies on a large screen under the tent.

Our end-of-the summer party is always a hit with the children and their families. We have a disc jockey provide music, while the children and their families play on rides, participate in games, have their faces painted, and entertain us at the Annual Children's Talent Show. Fried dough, popcorn, drinks and ice cream sundaes are provided for all the children and their families.

We are always happy to hear suggestions and, as always, it is our hope to continuously improve the program and offer the children a variety of fun and safe activities.

Camp Pohelo

The Exceptional Children's Program provides recreational opportunities to Tewksbury residents, ages 3-21, who have an active IEP.

During the summer, we have a six-week day program, which is held at the Loella Dewing School from 9:00 a.m. to 2:00 p.m. The children participate in a variety of activities including arts and crafts, games and athletics. The children also go on field trips to Shawsheen Tech for swimming, the Collin's Bowladrome in Billerica for bowling, and weekly trips to Livingston Street Park to watch movies. The children are transported to and from this program by bus.

During January and February a Bowling/Teen Center program is offered on Saturdays. One week the children go to Collin's Bowladrome and the following week they go to the Teen Center, where they can play air hockey, pool, shuffle board and more. The children are transported to these activities by bus.

The Recreation Department also offers other programs throughout the year for children and teens, including:

School Vacation Weeks

The Recreation Department offers an extended day (8:00 a.m.-5:00 p.m.) program during the February, April and December school vacations. Children, ages 7-13, can participate in a variety of activities, including air hockey, ping-pong, arts and crafts and more. Field trips are also offered during these weeks to places such as Chunky's, Good Times Arcade, Snow Tubing and more.

Snow Days

It's snowing outside and school has been canceled. What are you going to do with your children? Well, the Recreation Department has a snow day program in place. When school is cancelled due to snow or inclement weather, parents can bring their children to the Recreation Center for the day. On those days, the Recreation Center will be open from 8:00 a.m. to 5:00 p.m. Please call the Recreation Department at 978-640-4460 for more details.

Teen Center

The Teen Center is open for children in grades 6 and up on Mondays, Tuesdays, and Thursdays from 2:00 p.m.-7:00 p.m. and on Fridays from 2:00 p.m.-10:00 p.m. All hours are subject to change depending on member participation and volunteers.

The Teen Center provides a safe, supervised place for teens to socialize with their friends, while playing air hockey, pool, ping-pong, Dance/Dance Revolution, Karaoke and more. This past fall, the Teen Center sponsored dances under the tent and have scheduled several more beginning in the spring of 2006. The Teen Center operates mainly on fundraisers. Our largest fundraiser is the Haunted House and Family Hayride during the month of October.

The Teen Center relies heavily on volunteers for activities and fundraisers and we are always looking for volunteers to help us out. Anyone who is interested in volunteering, should contact the Recreation Department at 978-640-4460.

Family Recreation and Adult Recreation: During 2005, the Recreation Department has sponsored the following family and adult recreation activities for Tewksbury residents:

Family Recreation

In January, we offered ski/snowboard lessons for six-weeks at Nashoba Valley Ski in Westford for children ages, 7-13.

In February, we held our Fourth Annual Father/Daughter Valentine Dance at the Tewksbury Country Club. It was another sold out event. We held three sessions this year to try and accommodate more children. The sessions were as follows: ages 4-6 attended from 2:00 p.m.-3:30 p.m., ages 7-9 attended from 4:00 p.m.-5:30 p.m., and ages 10-12 attended from 6:00 p.m.-7:30 p.m. It is always great to see so many fathers in suits and ties dancing with their daughters who are always dressed up for the occasion.

In February, we went into Boston to see Disney on Ice—Finding Nemo.

The Wednesday night summer concerts on the common had another great year, with many talented musicians. The concerts started at 6:30 p.m. and ended at 8:30 p.m.

Safe Halloween was held on Sunday, October 30, 2005 and was a big success again this year. Many families participated in all the fun. Children who wore costumes were treated to a bag of goodies. A disc jockey provided music so the children could dance with the monsters from the Haunted House. We also had rides and free cotton candy, popcorn and hot chocolate for everyone.

The Lighting on the Common was held on Friday, December 2, 2005, with Santa and Mrs. Claus arriving by fire truck. Also on hand to help with the fun, were toy soldiers, elves, Frosty the Snowman, and Jack in the Box. The Tewksbury High School band provided music along with Steve Savio. The Town Hall was decorated inside so children could have their picture taken with Santa.

Adult Recreation

In January, we went to Boston to see a Celtics game.

In April, we saw Phantom of the Opera at the newly renovated Opera House.

In July, we went to Camden Yards, Oriole Park, Baltimore for the day to watch a Red Sox/Orioles game. Everyone had a great time even though the Red Sox lost.

In July, we went to the Baseball Hall of Fame in Cooperstown, New York for the Wade Boggs Induction Ceremony.

During the year, we offered trips to Foxwoods, the Canadian Rockies in August and Discover Sedona in October.

Other Park and Recreation Departments activities:

Junior Golf Clinic and Tennis Lessons

A Junior Golf Clinic was offered during the summer for children ages 5-11 and tennis lessons were offered for adults and children, ages 8 and above, on Wednesday nights and Saturday mornings.

Basketball/Tennis Courts

The basketball and tennis courts were busy again this year with lots of activity throughout the spring, summer and fall. There were lots of pick-up basketball games.

Skate Park

The skate park is open for the season in April (weather permitting) and closes October 31.

Parks Department

The Parks department had a busy year. The parking lot across the street from the Recreation Department was finished. A new pavilion was built near the playground thanks to the Rotary Club. The pavilion is complete, except for the landscaping.

Recreation Department Offerings

1. Showcase Cinema discount tickets (Lowell, Lawrence, and Woburn) - \$7.00
2. Lowes Cinemas discount tickets - \$8.00
3. Nashoba Valley discount tickets for skiing, snowboarding, and tubing
4. Water Country discount tickets

Patriotic Committee – 2006 Events

Memorial Day Parade will take place on Monday, May 29, 2006. Anyone wishing to lend a hand or participate should contact the Veteran's Agent at 978-640-4485.

Fourth of July Celebrations will be held on Tuesday, July 4, 2006. The day will begin with a breakfast at 8:00 a.m. (sponsored by the Teen Center), track and field events for children of all ages, decorated doll carriage contest, decorated bike contest, little Mr. and Ms. Tewksbury Contest and more. The day will end with fireworks at 9:00 p.m.

Summary

We had another great and busy year. We had many opportunities for growth and success for both the Parks and Recreation Departments. We look forward to continued success and expanded services in the year ahead. Remember to watch channel 10 for upcoming Recreation news or check out our website at www.tewksburyrec.com.

Roy Patterson
Parks and Recreation Director

Recycling Committee

Environmental Day

On May 21st and October 15th, environmental recycle days were held at the DPW. Metals, car batteries, oil, hazardous waste, air conditioners, CRTs, and propane tanks were collected. Weather played a major part at our less than average showing, when fewer than 200 cars turned out on each day.

Monthly Collections

On the third Saturday of each month, many materials are collected at the DPW. These items include: Oil, sheetrock, CRTs, and fluorescent light bulbs. The TRC would like to take a moment and thank Linda Brabant and all the wonderful volunteers from the Senior Center for their help with our monthly collections. Without them, the days wouldn't be possible.

Local Businesses

The TRC would like to acknowledge and thank Raytheon Corporation of Apple Hill Drive, Tewksbury for their generous donations and continual support. Their employees have helped us clean up our community and have offered their expertise in helping the TRC with ongoing projects. We both welcome and thank them for their support. We'd also like to thank the employees of Stoneham Bank, who are currently working with us in tracking recycling through the school system. Home Depot also deserves our thanks as they have donated a live tree to the TRC for our local *Festival of Trees* event.

We thank everyone for his or her contributions.

Scholarship Award

Two \$500.00 scholarships were given to graduating seniors at the Tewksbury High School in the name of the Tewksbury Recycling Committee and BFI. All Tewksbury seniors are eligible for our yearly scholarship. You can find an application at our website: www.tewksbury.info/recycle

Recycling in Schools

The John Wynn Middle School had another successful year with our recycling program, once again courtesy of Rick Camire and his students. It has been so successful that the J.W. Wynn is being used in a study concerning the amount of recycling the school is capable of processing. When we have more data, we will share it with the community.

Budgetary Allowances

The Committee purchased or created:

- (1) Donated money to the Wynn Middle School Earth Day Fair
- (2) Recycling barrels to be used at local events
- (3) Carry cases for traveling material
- (4) Attendance at various workshops and seminars
- (5) Laminating paper for school recycling posters

TRC Flea Market

The TRC's Flea Market will be held at the Tewksbury Commons on Saturday, April 29th with a rain date of Sunday, April 30th. The cost of a space is \$10.00. You can contact Jae Gray at 978-657-7810 for more information.

Collecting Recyclables:

The Committee collected bottles and cans from a major event this summer, the Fourth of July. The Committee collected over 800 bottles/cans and over 1,000 water bottles alone on the Fourth of July. Hats off to Marcie Rizzo for leading this group.

Newspaper Articles

The Committee submits articles to the Tewksbury Advocate to let the residents know what is going on concerning recycling and what is being done to promote it. We hope these articles have been informative.

State Grants

The TRC received various items for the town through state grants. Some of these items are: recycling bins, brochures, calendar mailings, junk mail kits, and technical assistance for upcoming projects.

Festival of Trees

The Committee decorated a live fir tree, donated by Home Depot. When the festival was done, the committee donated the tree to the Loella F. Dewing School.

Mercury Exchange

The mercury thermometer exchange program continued this year. Residents are able to take their mercury thermometers to the Selectmen's Office, Town Hall, Monday through Friday 8:30 a. m. to 4:30 p. m. and the Board of Health Office, 999 Whipple Road Monday through Friday 8:00 a. m. to 3:30 p. m. and exchange it for a digital thermometer. For your convenience, thermostats containing mercury are also collected for proper disposal but not for exchange.

Recycling

The TRC is collecting used stamps, greeting cards, and pull tabs from aluminum cans. They can be turned in at the TRC station at the library. These items are then donated to various groups and reused for craft projects.

Current Projects Under Construction

- (1) Improving recycling in all schools in the Tewksbury school system
- (2) TRC's Flea Market: Saturday, April 29, 2006 (rain date: Sunday, April 30, 2006)
- (3) 8th Tidy-Up Tewksbury Day: set for fall
- (4) E-Day -5/20/06
- (5) Tewksbury Recycling Directory
- (6) "Reducing Costs in the Town of Tewksbury Through Increased Recycling": a report evaluating the options available to increase recycling in town.

I would like to take this opportunity to thank the members of the Recycling Committee for their dedication and hard work and the Committee would like to thank the residents of Tewksbury who take the time to recycle and urge other residents to participate in this worthwhile program.

Kristina Rogers
Chairman
Tewksbury Recycling Committee

Historical Commission

The Tewksbury Historical Commission is established by Massachusetts General Laws as accepted by Town Meeting. Its duties are directed toward the purpose of "preservation, protection, and development of the historical or archeological assets" of the town of Tewksbury.

The Commission meets bi monthly on the third Monday of the month at 6:30 PM at the Tewksbury Memorial Library History room.

During the past year, the Commission fulfilled its responsibilities under the Town's Dernolition Delay By-Law by reviewing nineteen applications. One of these applications, for 360 North Billerica Road, was designated for public hearing. Demolition was allowed to proceed after securing the Developer's commitment to place a historic marker on the Site. The Commission met with the Tewksbury Planning Board Community Preservation Act SubCommittee, and voted to support placing the measure on the ballot for consideration by the Town. The Commission monitored Route 38 Road widening activities to protect the Shawsheen Street Cemetery from encroachment or damage.

The Commission continues its efforts in inventorying sites and buildings with Historical significance. The commission encourages review of our "working inventory" found as a link at the Town web site. Suggestions for additions and corrections are welcome.

The Commission also voted to establish a program of awards recognizing achievement in the area of Historical Preservation. The Commission hopes to make the first awards this spring. Suggestions for deserving recipients arc encouraged.

The Commission also provided input to the Tewksbury Planning Board's current efforts to develop a Master Plan for the Town, and is currently working with the State Archeologist and Town Engineering Consultants to protect Native American sites which may be located within Sewer Expansion Program construction areas. The Commission also coordinates with the Tewksbury Historical Society, a non profit corporation which has grown to more than fifty members and sponsors speaking and educational programs throughout the year. Recent topics included "Trains and Trolleys in Tewksbury", "Old Houses and Buildings Then and Now" and "Tewksbury's Relationship to the Revolutionary War Period." The Society organizes Charter Day Activities every

December 27th. It is also continuing progress in assembling and cataloguing photographs, documents and other historical artifacts with a Tewksbury connection. Anyone interested in joining or learning about its events schedule can visit its web site at www.Tewksburyhistoricalsociety.org or call Sandra Mouser at 978 851 4966.

The Historical Commission would also appreciate being contacted about preservation issues, especially any Historical or Archeological asset which may be threatened or unknown to us. The Commission can be reached by calling Chairman James J. Gaffney III at 978 640 0200 or contacting one of the other members. The current Membership consists of

Chairman: James J. Gaffney, III
978-640-0200
jgiiiilaw@verizon.net

Vice Chair: Beverly Bennett
978-851-6628
abigail110@comcast.net

Secretary: Eileen McDonagh
978-851-6076

Raymond Paczkowski
Warren Carey
Doug Scars
Keith Rausco

Lowell Regional Transit Authority

SERVICES TO THE TOWN OF TEWKSBURY

The LRTA services eleven communities providing fixed route bus service for nearly 1.5 million passengers annually in six cities and towns and serves over 100,000 elderly and disabled citizens through Councils on Aging and the LRTA Road Runner Program.

The service operates continually between the hours of 6 a.m. and 6 p.m.

The LRTA serve an area population of 300,000 people. Its operating budget is \$5.2 million annually employing over 200 people through its private transportation contractors who provide a substantial positive economic impact on our region.

The Town of Tewksbury receives the following services through its participation in the Lowell Regional Transit Authority:

- **Fixed Route Bus Service:** The LRTA provides over 54,000 passenger trips to the Town of Tewksbury annually. The service operates Monday through Friday from 6:30 a.m. -5:15 p.m. (8 round trips) with no Saturday service. As part of its total fixed route operation to five communities, the LRTA provides vehicles, maintenance, drivers, insurance, administration and State and Federal capital and operating assistance for this service.
- **Road Runner Service:** Beginning January 1, 2005, the LRTA provides nearly 10,000 passenger trips through the Road Runner program to elderly and disabled residents. Road Runner Service is available in Tewksbury, Monday – Saturday 8:00 a.m.-4:00 p.m.

SAFETY

Fire Department

Police Department

Fire Department

The Tewksbury Fire Department has had many changes in the past year. Deputy Chief George Yost retired after 29 years of service to the town. Captain Jim Ryan was promoted to Deputy Chief. Lieutenant Mike Callahan was promoted to Captain. Brian Hurley was promoted to Lieutenant.

Tewksbury firefighters have been active at the Massachusetts Firefighting Academy. Firefighters Dan Yost, Tom Murphy, and Dan Sawicki graduated last spring.

The Tewksbury Fire Department has received numerous grants in the past year. The department received a grant from the Massachusetts Executive Office of Public Safety for \$31,000. With this grant, the department purchased two additional combustible gas detectors. These detectors are used in checking for carbon monoxide, oxygen deficiency, hydrogen sulfide and combustibles. The department also purchased five radiation detection devices that will be carried on our apparatus.

The department installed mobile computers on our apparatus. These computers are specially made to endure more demanding conditions. We will use these computers to store pre-fire plan information pertaining to commercial, municipal and high occupancy buildings and residential special situations such as handicapped residents and certain medical conditions. Also, we will have access to hazardous material information which will be critical in an emergency. Additionally, these computers will enable firefighters to have quick access to hydrant lists on route to a fire emergency.

In November, the Tewksbury Fire Department received and put into operation new Self Contained Breathing Apparatus. This equipment was purchased with a combination of a \$129,431 grant from the Department of Homeland Security and town funds. This new equipment has many operational and safety enhancements and will provide firefighters more capabilities in performing their jobs in a safer manner.

Tewksbury Firefighters received a grant of \$55,000 from the Department of Homeland Security to purchase new firefighting protective clothing. This protective clothing was received in December.

Walmart made another \$1,000 donation to the Fire Department through their Good Neighbor Program. The \$1,000 will be used to assist in purchasing a computer for the ambulance.

We are progressing on converting our wired Municipal Fire Alarm System to a wireless radio box system. Town buildings are in the process of being converted to the new system. New occupancies in the town are purchasing radio boxes to join the municipal system. It will take two years to completely convert current users of the wired municipal system over to the radio box system.

Tewksbury Firefighters participated in many fire prevention activities during Fire Prevention Week in October. Firefighters visited the elementary schools and instructed the children in fire safety. Also, during this week, the Fire Department had an Open House attended by many residents.

The District 6 Fire Safety House was brought to the elementary schools for seven days during the month of April. Approximately 400 children per day were brought through the house. The children learned fire safety education under the direction of Public Education Officer Rick Hamm and the many Tewksbury Firefighters who participated in this program.

The Tewksbury Fire Department continues to promote the purchase of hydrant markers for its Adopt a Hydrant Program. Information may be obtained at Tewksbury Fire Stations or the Tewksbury Fire Department web site (www.tewksbury.info and then select town departments).

The Tewksbury Firefighters, Local 1647, are sponsoring a File of Life Program. This program will provide Tewksbury residents who have significant medical history to compile this information on paper work to be stored in a magnetized envelope that can be kept on a refrigerator and accessed in an emergency. Details will be provided at the fire stations or call 978 640 4410.

Respectfully submitted,
Richard Mackey
Fire Chief

FIRE DEPARTMENT ROSTER-2005

Fire Chief:	*Richard Mackey	1979		*John Fowler	2004
				*James A. Giasullo	1988
Deputy Chief:	*James Ryan	1975		*Joseph Gillis	1997
				*William Gosse	1998
Captains:	*Michael Hazel	1988		*Russell Gourley	1971
	*Michael Callahan	1989		*Richard Hamm	1987
	*Michael Sitar Jr.	1982		*Timothy Holden	1994
	*Albert Vasas	1989		*Brian Hurley	1989
				*David Karlberg	2001
Lieutenants:	*William Brothers	1997		*Joseph Kearns	1995
	*Robert Calistro	1988		*Dale Lawrie	2000
	*Jeffrey Giasullo	1995		*David Levy Jr.	1997
	*Donald Greer	1986		Robert Little	1984
	*Paul Guttadauro	1994		*Christina Merrill	2003
	*Brian Hurley	1989		*Michael Merrill	2004
	*Scott Keddie	1987		*Thomas Murphy	2004
	*Gary Kerr	1988		*Stephen Powers	1982
	*David Levy Sr.	1973		*Alan Rosemond	1989
	*Russell McGlauflin	1989		*Kenneth Sandberg	2003
	*Timothy Niven	1985		*Daniel Sawicki	2004
	*Jon Viscione	1985		*Daniel J. Sitar	1987
				*Daniel Small	1988
				*Steven Spencer	2002
Firefighters:	*Scott Austin	2003		*Vance Vonkahle	1987
	*Patrick Brothers	1995		*Daniel Yost	2004
	*William Brothers	1997			
	*James Bruce	1995	*Emt		
	*David Carney	1995			
	*Joseph Dogherty	1986	Secretary:	Susan Perry	2002
	*Patrick Doherty	1997			
	*Oscar Forero	1985	Retired:	*George Yost	1976
	*Joseph C. Fortunato	2001			Retired-7/4/05

FIRE DEPARTMENT INCIDENTS - PRIMARY TYPE ONLY

From Date: 1/1/2005 12:00:00AM to: 12/31/2005 11:59:59PM

Jurisdiction: Town of Tewksbury

Fire

16	Building fire
14	Cooking fire, confined to container
2	Chimney or flue fire, confined to chimney or flue
1	Fuel burner/boiler malfunction, fire confined
13	Passenger vehicle fire
1	Mobile property (vehicle) fire, other
29	Brush, or brush and grass mixture fire
1	Natural vegetation fire, other
2	Outside rubbish, trash or waste fire
1	Dumpster or other outside trash receptacle fire
1	Outside rubbish fire, other
16	Special outside fire, other
5	Fire, other
102	Sub-Total, Fire

Overpressure, Ruptures, Explosion, Overheat(no ensuing fire)

2	Overpressure rupture from steam, other
2	Excessive heat, scorch burns with no ignition
4	Sub-Total,Overpressure, Ruptures, Explosion, Overheat(no ensuing fire)

Rescue & Emergency Medical Service

1	Medical assist, assist EMS crew
2,014	EMS call, excluding vehicle accident with injury
202	Vehicle accident with injuries
2	Motor vehicle accident with no injuries
7	Lock-in (if lock out , use 511)
2	Extrication of victim(s) from vehicle
1	Rescue or EMS standby
12	Rescue, emergency medical call (EMS) call, other
2,241	Sub-Total,Rescue & Emergency Medical Service

Hazardous Conditions(No Fire)

1	Gasoline or other flammable liquid spill
1	Gas leak (natural gas or LPG)
44	Carbon monoxide incident
1	Heat from short circuit (wiring), defective/worn
2	Overheated motor
4	Power line down
2	Arcing, shorted electrical equipment
99	Hazardous condition, other
154	Sub-Total,Hazardous Conditions(No Fire)

Service Calls

65	Lock-out
8	Water evacuation
1	Water or steam leak
6	Smoke or odor removal
3	Animal problem
47	Assist police, fire, or other governmental agency
52	Assist invalid
48	Unauthorized burning
3	Cover assignment, standby, moveup
768	Service Call, other
1,001	Sub-Total,Service Calls

Good Intent Calls

5	Dispatched & canceled en route
1	No incident found on arrival at dispatch address
3	Authorized controlled burning
33	Smoke scare, odor of smoke
2	Steam, vapor, fog or dust thought to be smoke
1	Hazmat release investigation w/ no hazmat
7	Good intent call, other
52	Sub-Total,Good Intent Calls

False Alarms & False Calls

6	Municipal alarm system, malicious false alarm
2	Direct tie to FD, malicious/false alarm
1	Bomb scare - no bomb
24	Sprinkler activation due to malfunction
50	Smoke detector activation due to malfunction
6	Heat detector activation due to malfunction
64	Alarm system sounded due to malfunction

2	CO detector activation due to malfunction
17	Sprinkler activation, no fire - unintentional
65	Smoke detector activation, no fire - unintentional
28	Detector activation, no fire - unintentional
36	Alarm system sounded, no fire - unintentional
55	False alarm or false call, other
356	Sub-Total,False Alarms & False Calls

Severe Weather & Natural Disasters

3	Severe weather or natural disaster, other
3	Sub-Total,Severe Weather & Natural Disasters

Other Type of Incidents

3	Citizen complaint
16	Special type of incident, other
19	Sub-Total,Other Type of Incidents

3,932 Incident Types

Total Count of Unique Incident Numbers for this Period:	3,931
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Grand Total Count of Unique Incident Numbers for this Period:	3,931
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Police Department

During this year the Tewksbury Police Department was able to complete a 5 year transitional period of replacing officer's who have retired. Twenty two new officers were hired, trained, and certified during this time period and all are now completely trained and working the streets. The department recently purchased, trained the staff, and has authorized officers to carry Taser stun guns to add to their arsenal of less than lethal weapons. The Taser stun guns have been approved for use by the States Executive Office of Public Safety and will be a great alternative to the use of deadly force in certain circumstances. The department's detective bureau has been concentrating on drug activity which continues rise in this part of the state and has become factor in the rise of crime in this area.

Alfred P. Donovan
Chief of Police

POLICE DEPARTMENT ROSTER

Chief
Donovan, A
Deputy Chiefs
Layne, W
Sheehan, T
Lieutenants
Hazel, G
Peterson, D
Budryk, R
Mckenna, J
Voto, J
Stephens, R
Sergeants
Barry, J
Field, R
Gaynor, S
Kelly, T
Perry, M
Columbus, R
Coviello, C
Williams, J
Casey, T
Westaway, R
Torres, S
Powers, J

Patrolman
Warren, B
Sheehan, M
Lafortune, R
Patrolman
Schwalb, W
Doherty, P
Suarez, J
Reese, K
Hollis, J
Kerber, D
Gonzalez, A
Mulvey, J
McLeod, K
Reese, K
Jop III, W
McMahon, M
Cooke, T
Piccolo, Al
Riccardi, K
Piccolo, A
Hanley, E
Scott, C
Welch, J
Regan, P

Patrolman
Harrington, P
Capuano, K
Casey, J
Biewener, J
Bjorkgren, R
Pratt, D
Godin, D
Kelley, J
Harrington, M
Peterson, DJ
Farnum, B
O'Neill, B

EDUCATION

*School Committee
Scholarship Awards*

*Superintendent of Schools
Scholarship & Education Fund
Committees
School Roster*

Enrollment by Schools

*Student Services
General Information*

*Shawsheen Valley Regional
Vocational / Technical School
District*

School Committee

Introduction

Tewksbury Town elections took place on Saturday April 2, 2005. The election brought the return of Joseph Russell to the School Committee for his second three-year term. The Committee held a reorganization meeting on Wednesday April 6, 2005. Dennis Peterson was elected the Chairman of the School Committee. Ruth Perrin was elected as Vice Chairwoman and Keith Rauseo was elected Clerk.

School Department Budget

The FY06 School Department Budget of \$29,949,676 was approved at the June 25, 2005 Town Meeting. This meeting was adjourned from the Annual Town Meeting of May 2, 2005. The approved budget represented a 3.3% increase when compared with the FY05 budget. The increase in the school department budget was drawn in part from the unexpected and non-recurring revenue from a hotel tax in the amount of \$800,000.

Additional revenue sources were garnered when the School Committee increased school lunch prices across the district and student parking fees at Tewksbury Memorial High School. The Committee also increased tuition in the Extended Day Program. Finally, the Committee implemented user fees for all after school clubs, athletics and intramural activities.

Despite the contribution from the hotel tax, the increase in existing fees and the establishment of new fees, the School Department once again realized a reduction in programs and services. The Elementary Program for Gifted and Talented Students was eliminated. The elementary librarian position was eliminated and the high school and middle school now share one librarian with the four K-4 elementary schools. The high school industrial teacher was re-assigned to the high school In House Suspension Position. Approximately ninety-five elementary children were redistricted. The redistricting allowed the School Committee to balance class size without any increase in staff.

Class size continues to be of great concern to the School Committee. The increased class sizes and student enrollment are most evident at Tewksbury Memorial High School. Nearly 50 classes during the first semester and the second semester enrolled over 30 students.

The School Committee appreciates the time, effort and cooperation of the members of the Town Wide Budget Sub-committee. These are challenging financial times. The Town is well served by the joint efforts of the representatives of the Board of Selectmen, Finance Committee, School Committee and Town and School Administrators. Together these individuals review the available revenues and expenses and present a unified budget recommendation at the Annual Town Meeting.

Long Range School Space Study Committee

The Town Meeting approved an Article with a dollar value of \$75,000 for the purpose of establishing a Long-Range School Space Study Committee. The School Committee is well represented by Joseph Russell, James Cutelis, Dennis Francis and Lauri Ann Soprano. The Long-Range Committee interviewed and selected the architectural firm of Symmes, Maini & McKee Associates. The firm has completed an enrollment projection study spanning student enrollment in our school district for the next ten years. The study supports the continued increase in the student enrollment over this ten-year period. The study also supports the fact that an increased percentage of school age children who reside in the Town are attending the public schools. Copies of this enrollment projection study are available in the Office of the Superintendent (978) 640-7800.

The architectural firm has completed a detailed inventory of all classrooms and related spaces in each school. The firm has also assessed the structural integrity of all school facilities with the exception of the newly constructed John F. Ryan and John W. Wynn

Schools. The firm will present the results of their work to the Long-Range Committee. These results will help to frame a master plan for school facilities in the Town.

Tewksbury Memorial High School Accreditation

The School Committee worked in concert with the faculty, staff and administration at Tewksbury Memorial High School to host the visiting team from the New England Association of Schools and Colleges (NEASC). The Team arrived on Sunday October 23, 2005 and remained on site through Wednesday October 26, 2005. The school department was well prepared for the visiting team. The faculty and the administration worked hard to prepare all materials for the team. The custodial and the maintenance staff were tireless in their efforts to present a facility that was both clean and well maintained.

Summary

The Tewksbury Public Schools continue to take pride in hosting a number of events that welcome the community into our schools. Despite the funding limitations in our 2004-2005 School Department budget, we continued to host the College/Career fair, the Children's Opportunity Fair, holiday and spring concerts, the annual art fair and countless other cultural and informational programs. We are grateful to the Parent Advisory Councils and the School Councils for supporting these events.

We continue to appreciate the efforts of our legislators to support the work of the School Committee on behalf of our students. Their advocacy for an increase in Chapter 70 Aid and Lottery Aid was of great value. Their success in postponing the Educational Quality Audit scheduled for March 2006 was invaluable. This audit was scheduled in close proximity to the NEASC Visit and the Special Education Mid-cycle Coordinated Program Review all of which represented significant cost to the school district in preparing the volumes of required materials.

The school department remains dedicated to providing a high quality education for our students within the current climate of fiscal constraint. The School Committee is guided in this work by the school district five-year strategic plan. This plan includes many important goals to guide the work of our school district. Copies of this plan are also available in the Office of the Superintendent (978) 640-7800.

I would like to thank my fellow school committee members for their support. I would like to thank the faculty, staff and administration of our school district for their efforts on behalf of our students. I would also like to thank the elected and appointed members of Town Government for their tireless work and consistent support of the work of our school district. We are most grateful.

It has been my pleasure once again to serve as the chairperson of the Tewksbury School and to submit this report on behalf of the Committee.

Respectfully Submitted,
Dennis J. Peterson
Chairman
Tewksbury School Committee

Superintendent of Schools

Introduction

This past year continued to present financial challenges for the school department. These challenges resulted in a reduction in certain programs and services, the redistricting of students, assessment of student fees and an increase in class sizes. Despite these challenges, we continued to work diligently to provide the best possible education for our students. We understand that all Town Department faced similar challenges, and we appreciate the efforts of the elected and the appointed officials to earmark available funds for the school department.

Personnel

The following individuals retired at the conclusion of the 2004-2005 school year. We applaud them for their years of distinguished service to the school department, and we wish them a long, happy and healthy retirement.

Administration

Mrs. Joan Martin Dey, Director of Food Services retired after 39 years of service. Mrs. Dey provided a high quality school lunch program, and she organized the food service for countless school events. She will be sorely missed. Ms. Karen Chanaki, Director of Food Services in the Winchendon Public Schools was hired as the new Food Service Director. Ms. Chanaki joined our school district in September and we wish her success in her new position.

Tewksbury Memorial High School

Ms. M. Elisabeth Gaffney- Guidance Department Head
Mr. Dale Black- Business Teacher

John W. Wynn Middle School

Mr. Stephen Prodanas- Grade Seven Social Studies Teacher

John F. Ryan Elementary School

Ms. Agnes Sacramone- Grade Six Science Teacher

Heath Brook School

Mrs. Susan LaMotte- Grade One Teacher

Loella F. Dewing School

Mrs. Barbara Vitallo- Grade Two Teacher

Louise D. Trahan School

Mrs. Patricia Dias- Grade Four Teacher
Mrs. Karen Ware- Grade Three Teacher
Mrs. Elizabeth Zambella – Grade Three Teacher

Support Personnel – Tewksbury Memorial High School

Mr. Joseph DelGrosso- In-House Suspension Supervisor
Mr. Kenneth Ryan- Security Monitor
Mr. Leo Frechette- Foreign Exchange Coordinator

Academic Program**Program Changes**

Gifted and Talented- The position of Elementary Gifted and Talented Teacher was eliminated. We are working on the continuation of differentiated instructional practices within our classrooms and through after school enrichment programs.

School Libraries- The positions of Middle School and Elementary (K-4) Library Media Specialists were eliminated. The John F. Ryan School retained a full time teaching librarian. Library aides are operating all other school libraries with the oversight of one librarian shared among those libraries.

Applied Arts- We eliminated one Business Teacher in an effort to respond to an increased need in the Fine Arts Department, and we eliminated the Industrial Technology Program at Tewksbury Memorial High School.

Humanities and World Language- We reduced each of these departments at Tewksbury Memorial High School by one position resulting in an increase in class sizes.

Grade Five- We eliminated two positions at this grade level to provide the funding for two grade seven positions where the need was more critical.

Redistricting- We redistricted 95 students from the Dewing and the North Street Schools to the Heath Brook and the Trahan Schools. This allowed us to reduce one elementary position and maintain equitable class sizes across the four (K-4) elementary schools.

Support Services- We eliminated the administration of the Iowa Test of Basic Skills in Grade Five and the CoGat Aptitude Test in Grade Six.

Kindergarten Schedule- We shifted from the two-day/three day alternating schedule to a consistent two and one half day yearlong schedule. Parents/guardians who required a full time kindergarten program continued to enroll their child in the Extended Day Kindergarten Program. This tuition-based program operates during the remaining two and one half days.

Student Fees

The Tewksbury School Committee instituted a series of student fees to help offset the reduction in the requested school department budget. The Committee increased the fees within our Extended Day Program by \$2.00 per week in the After School Program, \$1.00 per week in the Before School Program and \$10.00 per week in the Extended Day Kindergarten Program.

The price of school lunch increased by 20 cents. Despite these increases, our Extended Day Tuition and School Lunch prices are below the average when compared with other area school districts.

The School Committee instituted a fee for after school sports, clubs and other activities. A fee of \$30.00 dollars per activity was established at the elementary and middle schools with a cap of \$60.00 per individual student. A fee of \$60.00 dollars per activity was set for the high school with a cap of \$120.00 per individual student. These fee structures included a family cap of \$240.00

dollars. The fee for student parking at the high school was increased from \$10.00 to \$100.00 dollars per year and \$50.00 for the half-year.

Foundation Reserve Aid- We received a grant from the Foundation Reserve (pot hole) Program in the amount \$52,000. We used these funds to hire an English and a Social Studies Teacher for second semester at the High School. These positions assisted in the reduction in our class sizes.

High School Accreditation

Tewksbury Memorial High School hosted an accreditation team from the New England Association of Schools and Colleges. The Team arrived on Sunday October 23, 2005 and began their work with an opening panel presentation by the faculty and a reception. The Team concluded their work on Wednesday October 26, 2005. The recommendation of the Team regarding the continued accreditation of our high will not be official until the spring of 2006. Team Chairperson, Mr. Paul Daigle did provide some summary comments about the general impressions formed by the Team during their visit. He commended the faculty and administration in the areas of curriculum and instruction, student assessment, support services and school leadership. He noted that despite the age of the facility, furniture and equipment, there was a high quality education offered to the students. The team was most complimentary about the level of school spirit and citizenship displayed by our student body. A concern noted by the Team was the lack of a full time Library Media Specialist and the current high ratio of guidance counselor to student.

Tewksbury Memorial High School derived great benefit from our participation in the accreditation process. The preparation of the self-study, the revision of the mission statement and learning expectations, the review of the results of the parent, student and staff surveys and the development of a school wide rubric were most helpful in informing and improving instructional practice at Tewksbury Memorial High School. We look forward to reviewing the final report.

School Facilities

We undertook some important initiatives in the area of school facilities.

High School Facilities Sub-committee- This sub-committee met throughout the year. The focus of this sub-committee was to address the facility standards within the school accreditation process and to improve the tracking system and the response time for completing work orders at Tewksbury Memorial High School. The sub-committee identified key areas in need of improvement and researched the costs associated with these improvements. The sub-committee developed a power point presentation and an informational brochure outlining the facility needs and the associated costs. The power point slide show was presented before the School Committee, Board of Selectmen, Finance Committee and multiple parent groups. An article was presented at the Annual Town Meeting in an effort to gain the financial support for the project. The article was approved at Town Meeting but failed at the election for a debt exclusion override on June 4, 2005. The tracking system for work orders was implemented and the response time was significantly improved. The work of this Sub-committee met with a favorable response from the Visiting Team.

Friends Supporting the Future of Tewksbury Memorial High School- This group was tireless in their efforts to garner support for the Town Meeting article and the debt exclusion override vote. They organized as a non-profit group. They mailed brochures and distributed the brochures at community and school events. We were most grateful for their time, effort and support.

Long Term School Space Study Committee- The voters approved an article for 75,000 dollars at the June 25, 2005 Town Meeting. This article provided for the establishment of a Long Term School Space Study Committee with representatives from the Tewksbury School Committee, Board of Selectmen, Finance Committee, Parent Advisory Council and School Council along with the Town Manager. This Committee was charged with the responsibility of selecting a firm that would conduct a school space inventory, assess the structural integrity of the existing facilities and offer some recommendations regarding the future use of the existing facilities and any need for the construction of new facilities.

School Building Authority (SBA)- This newly authorized agency operates within the office of the State Treasurer. This agency will determine the level of State reimbursement for future school construction or renovation projects. A representative from the Authority recently conducted an on site visit to all schools to compile an inventory of existing school space. It is our hope that the work of the Long Term School Space Study Committee will enhance any future application for funding through this Authority.

Strategic Plan

We continued to work hard to meet the goals and the objectives of both our strategic plan. We are currently implementing our third five-year strategic plan. The current plan expires at the conclusion of the 2006-2007 school year. The plan is organized around four major areas; **curriculum and instruction, school and community, school resources and program improvement.**

Curriculum and Instruction

We have worked hard to review and analyze the student test score data from the annual Massachusetts Comprehension Assessment System (MCAS). This analysis results in the ongoing review and revision of our curriculum. These revisions are documented in both the school district strategic plan and the respective improvement plans for each school.

The strategic plan includes objectives that will result in new and expanded assessments for middle school students in both mathematics and English/language arts. We implemented a new reading approach for special needs students attending the John F.

Ryan and the John W. Wynn Schools. We continued our curriculum renewal efforts with the development of a revised social studies curriculum at the kindergarten and high school levels. In addition, we reviewed the integration of phonics instruction within our Guided Reading Program. We expanded the implementation of the TERC Math Program into the third grade. We will also expand the range of computer technology training for all staff members and we will develop a scope and sequence for K-12 Computer Technology Curriculum.

Our work in the area of student assessment will include a continued emphasis on the use of "power standards" within our standards-based instructional program along with the development of scoring rubrics to evaluate student work. We will also continue to collect student work and organize this work in student portfolios.

Student test scores on the MCAS continue to outpace the State with our strongest performance among the grade ten. Student performance on the Iowa Test of Basic Skills continues to be well about the national average at all tested grade levels. The most impressive gain in this area was the Scholastic Aptitude Test (SAT) Scores at Tewksbury Memorial High School. The average SAT for the verbal area increased by 20 points and by 27 points for mathematics.

School and Community

We will continue to align the goals of our district strategic plan with each school improvement plan. This alignment provides a well coordinated and focused effort toward meeting our annual goals. This area of the plan also details our effort to intervene on behalf of those students who are chronically truant from school. The results of this effort were manifested in the recent release of a record low dropout rate for Tewksbury Memorial High School. Our work in the area of student and school safety continues through the work of the District Security Team. Members of the Team were featured speakers at a conference sponsored by the Middlesex District Attorney's Office where they presented their work on a recent simulation drill staged at Tewksbury Memorial High School.

School Resources

Effort in this area focused on our school facilities. We continue to implement the preventative maintenance program with work orders logged in on an Access Data Base.

This system has increased our response time and has helped the school personnel monitor the status of a requested work order. We will work closely with the Long Range School Space Planning Committee on the development of the plan for the future use of existing facilities and the potential need for new facilities. The maintenance and custodial staff worked hard to prepare the High School facility for the Visiting Team from the NEASC. Their efforts did not go unnoticed by the Team.

Program Improvement

We experienced two outside evaluations during 2005. The first evaluation was the Mid-cycle Coordinated Program Review by the Massachusetts Department of Education. This audit reviewed our compliance with the Civil Rights, Title I, Special Education and English as a Second Language requirements. We are in process of responding to the results of this audit. The second evaluation was the Team Visit by the New England Association. We were scheduled for a third outside evaluation by the Office of Educational Quality. This audit was postponed until the fall of 2006 in consideration of the two previous outside evaluations. We are most grateful to Senator Sue Tucker for her advocacy in gaining this postponement.

We continue to improve our teacher evaluation tool with an increased emphasis on the attributes of effective instruction. We are developing a succession plan in recognition of the many retirements due to take place among the members of the school administration. We implemented an exit interview process to gain some feedback from those individuals who were leaving the employ of the school district.

Despite the financial limitations, we continue to work on moving our school district forward. The current financial climate has required us to look very closely at those programs and services that we are funding and to continuously evaluate the effectiveness of these initiatives.

Summary

The Tewksbury Public Schools continue to benefit from the support and the guidance of many individuals and groups. The Tewksbury School Committee work tirelessly throughout 2005 to review and reduce the FY06 school department budget. There were many debates leading to the difficult decision to institute student fees. Throughout these deliberations, the Committee kept the best interests of our students as the focal point of each discussion. I would like to thank them for their support and their tenacity throughout this difficult process.

I would also like to thank the members of our central office administration and support staff as well as the faculty, staff and administration throughout our school system. We have been asked to stretch our existing resources to accomplish the work on behalf of our students. You have met the challenge and I am most grateful.

Our efforts are further enhanced by the tremendous support from parents and guardians. Their work as members of the Parent Advisory Councils, School Councils, school volunteers, booster club members and chaperones for school events enables us to provide a full range of enrichment activities for our students.

Finally, I would like to extend my appreciation to the members of the Tewksbury Board of Selectmen, the Tewksbury Finance Committee, and the Town Wide Budget Sub-committee. Their time effort and support for the school department has been of great assistance to our work during these times of fiscal constraint. I would also extend my appreciation to my colleagues within the other Town Departments for their support and assistance. This School Department and our Town are most fortunate to have a group of talented public servants working on behalf of the community.

I am pleased to present this annual report on behalf of the Tewksbury Public Schools. It is both an honor and a privilege to serve as the Superintendent of Schools.

Respectfully Submitted,
Christine L. McGrath, PhD
Superintendent of Schools

Student Services

The start of 2005 found Student Services involved in preparing for a Department of Education Mid-Cycle Coordinated Program Review. This component of the Department of Education's Accountability System enables the Department to oversee school district compliance with education requirements. Student Services is delighted to inform the public that the district received high ratings in Special Education and Civil Rights [*Methods of Administration*]. The Department of Education Staff who conducted this review made particular note of the positive impact that having all of the areas addressed in this report fall within the school department's Student Services has in effectively addressing student academic and social/emotional needs across the curriculum and throughout all grade levels.

English As A Second Language Programs and Services:

Following the voter's approval in 2002 of an initiative petition entitled "Question 2," Massachusetts law as it relates to English Language Learners, the Department of Education developed new program standards for school districts to implement. These new program standards were received by the school district during spring 2005.

In response to the development and receipt of new program standards, Student Services formed a task force of administrators to review the standards and to develop a plan of action for the purpose of developing a process and procedure for (1) identifying English Language Learners in the district, (2) assessing the English proficiency of identified students, (3) informing parents/legal guardians of the results of assessments and of the program options proposed for those students found eligible to participate and (4) obtaining parental/legal guardian consent to implement the appropriate program options.

By the close of 2005, the Student Services English Language Learners Task Force had drafted a number of documents to facilitate the meeting of the new standards for English Language Learners. A Home Language Survey to be completed by the parent/s or legal guardian/s for each child enrolled in the Tewksbury Public Schools at the time each child is registered will assist in the identification of students whose primary language is not English. The English Language Learner Referral Checklist for Teachers, to be completed and submitted to the Principal for each child a Teacher would like to have considered for eligibility determination assessment, will enable the Principal of each school and the English As A Second Language Tutor incorporate Teacher information in the eligibility determination process. A notification letter of the results of assessments completed to determine eligibility for services to the parent/legal guardian from the English As A Second Language Tutor will inform the parent/legal guardian of assessment results and, if the student meets eligibility criteria, obtain parental/legal guardian consent to permit the student to participate in the ESL program.

The Student Services English Language Learners Task Force anticipates that processes and procedures to meet all standards developed by the Department of Education to meet the requirements set forth in Massachusetts law will be finalized and implemented before the close of school in June 2006.

Gifted and Talented Programs and Services:

During the period of time from January 2005 through the close of school in June 2005, more than 100 students in Grades 3 and 4 at each elementary school who met eligibility criteria participated in the "Challenge Groups" program. The Resource Teacher of the Gifted and Talented met with eligible students one time per week in small group settings and presented student participants with academic challenges in the areas of math, reading, and writing. "Challenge Groups" participants also chose special creative projects to be accomplished within the school year and presented their accomplishments during school based events implemented by the School Principal and the Resource Teacher of the Gifted and Talented.

Beginning in January 2005 and continuing after the start of the new school year in August 2005, greater emphasis was focused on providing increased training for faculty and administrators in the area of differentiated instruction and, as a result of this training,

enhancing and expanding classroom teacher expertise in meeting the needs of the gifted and talented student in the classroom. Professional Development training for administrators and teachers in gifted and talented related topics such as Differentiated Instruction, Cooperative Learning, Tiered Learning Activities, Contract Based Learning, the Talents Unlimited Thinking Skills Model, Accelerated Learning Clusters, Core Curriculum Learning Centers and Circles, Research Based Learning, and Curriculum Compacting was presented by the district from January 2005 through June 2005, during the Summer of 2005, and from September 2005 through December 2005. The implementation of these strategies in the classroom setting increased opportunities for students in all grade levels to have their varied learning styles and achievement levels challenged and enhanced.

Guidance Programs and Services:

The 11th Annual College/Career Fair was held on April 7, 2005. The 120 Colleges and Universities represented at the Fair afforded opportunity to meet and chat with College and University representatives and to collect information and literature about school options, career options and other post secondary options for students following successful completion of High School. The nearly 1,000 students and parents and guardians from Tewksbury and from surrounding communities in attendance at this Student Services initiated and now annual school district event commented on how valuable they found the College/Career Fair to be to the future decision-making in which they would be engaged as parents of students attending high school and as students who were to soon be completing their high school education.

The \$2,031,798.00 in scholarship awards presented during the Scholarship Awards program held on June 2, 2005, to honor the academic, athletic, and leadership achievements of members of Tewksbury Memorial High School's Class of 2005 clearly represents the impressive commitment, support, and generosity extended to these students by community residents, community groups, community and other businesses, school department associations and groups, athletic associations and groups, professional associations and organizations, colleges and universities, and individuals. The Tewksbury Public Schools and the graduating members of the Class of 2005 extend our grateful appreciation to all those who awarded scholarships for all that they have done and given. A listing of the 2005 donors and of the recipients to whom each donor awarded one or more scholarships is presented at the conclusion of this annual Student Services report.

To assist high school seniors and their parents and guardians in understanding the process and in meeting the challenge of making application to college, Guidance Counselors at Tewksbury Memorial High School once again presented a Senior Parent/Guardian Breakfast program in October 2005. Topics addressed during this presentation included a review of Graduation requirements, the college search and application process, and college admissions testing programs. At the start of the 2005-2006 school year, the High School Guidance Department again also sponsored a New Student Breakfast and a Senior College Application Assembly for students planning to apply to college.

To further assist Tewksbury students in meeting college acceptance and entrance requirements, Tewksbury once again served as the local site for the College Board's Educational Testing Services' Advanced Placement, PSAT/National Merit Scholarship Qualifying, and the SAT Reasoning and the SAT Subject college admissions testing programs.

During the period of time from May 3 through May 13, 2005, 101 eligible Tewksbury students enrolled in Grades 11 and 12 at Tewksbury Memorial High School took Advanced Placement Tests in specific subject areas included in the curriculum at Tewksbury Memorial High School. The subject areas included in the 2004-2005 high school curriculum included *AP Calculus AB*, *AP English Literature*, *AP United States History*, *AP Biology*, and *AP Psychology*. Additionally, individual students enrolled in non-Advanced Placement courses chose to take the *Chemistry* and *Latin Literature* Advanced Placement Tests. Of those who participated in the May 2005 Advanced Placement test administration, one was a recipient of the College Board's *A. P. Scholar With Distinction Award*, two received the College Board's *A. P. Scholar With Honor Award* and three students were recipients of the College Board's *A. P. Scholar Award*.

The PSAT/National Merit Scholarship Qualifying Test [*PSAT/NMSQT*], which is fully funded by the Tewksbury Public Schools for students in Grades 10 and 11 who attend Tewksbury Memorial High School, was administered in Tewksbury on October 15, 2005. Eighty-Six Grade 10 Tewksbury students and 129 Grade 11 Tewksbury students participated in this October administration of the 2006 PSAT/NMSQT. Two of the students who participated in this October 2005 testing program received recognition from the College Board as *Commended Students in the 2006 National Merit Scholarship Program*.

On December 3, 2005, Student Services again hosted the administration of the SAT Reasoning Test and the SAT Subject Tests on behalf of Tewksbury students in Grades 10 through 12 who were planning to apply for college admission during their senior year in high school. Participating students took the newly revised College Board SAT Reasoning and Subject tests, which were expanded to include the following areas: Critical Reading, Math, and Writing. In addition, 18 Wynn Middle School Students in Grades 7 and 8 who met eligibility criteria for the John Hopkins Talent Search Program also took part in the SAT Reasoning test program.

On December 13, 2005, interested students and the parents and guardians of students planning to attend college or some other post secondary school or training program attended Student Services' annual Financial Aid Workshop during which a Bank Loan Officer presented information about loan options and rates available through a variety of resources and a college Financial Aid Director provided instruction on how to complete the application for Federal Student Financial Aid [FAFSA]. The FAFSA is the form and format used by colleges and universities to determine student eligibility to receive money to assist students and their

families in meeting the tuition and other expenses of a college education from federal grants, through work-study programs, and from the colleges and universities. Those in attendance were also presented with information about federal financial aid grant programs and about loan options and current rates available through the financial institution of the parents' and guardians' choice. To ensure that those parents and guardians who were unable to attend the presentation on December 13th, the Financial Aid program was video taped for transmission via Tewksbury's local cable channel.

Health Education Programs and Services and Health Services:

During 2005, the task of reviewing Tewksbury's Pre-School through Grade 12 Comprehensive Health Education Curriculum to ensure uniformity of format and finalized alignment with the Massachusetts Health Curriculum Frameworks was undertaken. This comprehensive, district-wide curriculum incorporates performance standards and anticipated outcomes to serve as guidelines for the development of appropriate health enhancing behaviors and good decision-making. It is anticipated that this major curriculum task will be completed before the close of school in June 2006.

Health Educators and Physical Education Specialists continued to collaborate on the implementation of the Health Education curriculum at every grade level. Classroom Teachers, Guidance Counselors, School Psychologists, School Adjustment Counselors, and School Nurses also worked in conjunction with Health Education and Physical Education Teachers to deliver the varied aspects of Tewksbury's Health Education Curriculum on behalf of students enrolled in the district. In all instances, scientifically based instructional materials and staff professional expertise provided emphasis in and direction to the delivery of the curriculum while focusing on the current issues in violence, substance abuse, and bullying.

Under the direction of the Peer Leadership Advisor, students participating in the Peer Leadership program participated in a 2.5 day Leadership Academy course designed to further their skills in serving as role models in the school setting and in the community at large. Peer Leaders activities and programs included those designed to help their fellow students successfully transition to new grade levels, to support the success of the High School's accreditation process, and to encourage all students to avoid inappropriate risk-taking behaviors. Among the accomplishments of the Peer Leaders was the Freshman Orientation Day program held at the start of the 2005-2006 school year for students entering Grade Nine and the presentation of the Drunk Driving Prevention Program presented at both the Middle School and the High School at the close of school in June 2005.

Medical skill in identifying, through diagnosis, at-risk students who may be in need of emergency procedures and action proved helpful to the district in specifically designing programs and procedures to ensure student safety in the school and in implementing informational and training programs for school personnel. At the start of the school year in September 2005, School Nurses facilitated an informational session for administrators and staff at each school site on the management and treatment of life threatening allergies and autoimmune diseases. These informational sessions also focused on the early signs and symptoms of anaphylaxis and included training in the use of the EpiPen.

Special Education Programs and Services:

In March 2005, the Department of Education conducted a Mid-Cycle Coordinated Program Review of all Special Education Programs and Services implemented under the leadership of the Director of Student Services, the Systemwide Team Chairperson, and the Principals of each school in the District. This monitoring of the school district's compliance with federal and state legal standards is an on-going accountability process designed to ensure student needs are being appropriately met. The findings of the Department of Education verified that Special Education Programs and Services in the Tewksbury Public Schools effectively and appropriately meet all special education legal and regulatory requirements.

To ensure that the district continues to meet all legal standards governing the procedures, processes and programmatic designs mandated by federal and state legislation, the Director of Student Services implemented multiple session Leadership Training Series throughout 2005. Principals, the Systemwide Team Chairperson, all Case Managers, the Early Childhood Education Facilitator, other key personnel and staff served as the target audience for these Leadership enhancement programs. Training topics included changes in federal and state laws and regulations, Team Meeting process and construct, eligibility determination through the evaluation process, conflict resolution, and IEP development. In addition to the training sessions designed and implemented by the Director of Student Services, professional development training programs presented by non-district employee experts in the legal and educational fields were provided for various constituencies within the school district and for parents and guardians. Both training strands focused on the broadening of a knowledge base so that decision making related to program development and service delivery for students would further advance the collaborative working relationships in place among Tewksbury parents, guardians, and school personnel.

During the period of time from April through June 2005, special education and regular education faculty participated in a 45-hour course on the topic of *The Foundations and Fundamentals of Reading Instruction*. This professional development course designed by the Director of Student Services and implemented on behalf of the district by Student Services provide participants with opportunity to learn about the various theories, strategies, practices, and programs for teaching reading in the regular education classroom, in the special education classroom, in the special education setting, and in the Title I setting. Course work focused on the assessment and evaluation of reading and language difficulties and on diagnostic/prescriptive planning for instruction based on scientifically based reading research and mastery. Participants were also required to conduct research, to prepare and make

presentations concerning effective teaching strategies for students, and to develop lesson plans and materials to use with their students. In addition, each was provided with copies of six professional Reading Resource publications for reference in lesson plan development and to share with their colleagues. Each school in the district was represented.

Meetings of the Special Education Area Review Committee, held during the period of time from January 2005 through May 2005, explored issues of concern to special educators, assessment matters, and programmatic options. The resultant products developed by participants were designed to be helpful to all personnel working with students with disabilities.

Tewksbury's Integrated Pre-School Program completed the reaccreditation process in its new location at the Center School and was awarded reaccreditation by the National Association for The Education of Young Children [NAEYC] in January 2005.

The Parent Support Group implemented by the staff of the Integrated Pre-School program continued to provide all parents of pre-school age children in Tewksbury with opportunity to share experiences and to participate in topic specific presentations designed to assist parents and guardians in providing their children with meaningful learning experiences in the home and in the community. A very successful Scholastic Book Fair was presented by the Integrated Pre-School program in 2005. In addition to the wonderful experiences afforded through the Parent Support Group, the physical environment of the Integrated Pre-School was beautifully enhanced through the impressive creative efforts of the parents of the pre-school students enrolled in the program.

School Psychologists and the School Adjustment Counselor actively addressed student social, emotional, and behavioral needs by means of the Second Step program implemented in the classroom with all students. This personal safety, mutual respect, and aggressive behavior prevention curriculum is a nationally recognized curriculum that is based on scientific research. The "Bully Free Classroom" curriculum was also implemented in grade four at selected elementary schools to enhance appropriate student role modeling and to prevent bullying behavior to be practiced in the schools. Additionally, every School Psychologist and the School Adjustment Counselor received updated Sequential Training For Effective Parenting [S.T.E.P.] kits to review in preparation for the re-implementation of this American Guidance Service nationally recognized program for parents. The S.T.E.P. program is designed to assist groups of six to eight parents and guardians to become familiar with strategies to improve child/student behavior and performance in the home and to share experiences and suggestions participants have found to be helpful to them.

In August 2005, the Department of Education notified school districts that the Parents' Rights brochure containing the rights of parents, guardians, and students under special education regulations and law had been revised in accordance with changes included in the Reauthorization of IDEA 2004. This newly revised document was renamed: *Notice of Procedural Safeguards*. To ensure everyone was informed of their revised and expanded rights as stipulated in IDEA 2004, the Director of Student Services and her staff mailed copies of the document to every parent and guardian of students who met eligibility criteria for special education. A program to review these Basic Rights is scheduled to be held for parents and guardians in March 2006.

Title I Programs and Services:

Although Title I Grant funds allocated to school districts by the federal government for Title I programs and services have been reduced each year, the district has continued to use the funds received to provide effective learning support services at the three identified Title I eligible schools in Tewksbury. The grants prepared by the Director of Student Service covering the period of time from January 2005 through June 2005 and the period of time from September 2005 through December 2005 ensured that each of the three Title I schools would have a Certified Reading Specialist on staff to provide instruction in reading skills in support of the Reading Curriculum implemented in the regular classroom setting.

In addition to implementing Title I consultation, targeted population ["pull-out"], inclusion, and Reading Recovery [*Grade One only*] services to these Title I eligible students, each Title I Reading Specialist designed and presented programs for parents and guardians. Parents of Title I eligible students were invited to participate in Parent Informational Programs presented by Title I personnel prior to each Open House scheduled by the school department in 2005. Suggestions on how best to motivate students to read and on how to make reading a shared family experience were the highlighted topics presented during these 2005 programs for the parents and guardians of students found eligible for Title I programs and services.

Literacy and incentive program events in which Title I eligible students, their parents and guardians, school personnel, and community leaders participated included celebrations of the Read Across America national event at each school, National Education Week, Reading to Students in the School Day and celebrations of Dr. Seuss' birthday. These special events and incentive programs were all specifically designed to demonstrate the value of reading in our lives and to enhance good reading skills and full integration of all students into the school culture at each Title I eligible school site.

All Title I eligible students who received Title I services also fully participated in the regular education curriculum in the regular classroom. Instruction received from Title I Reading Specialist reviewed and reinforced all reading skills and concepts taught in the regular classroom. To make certain that the instruction provided to Title I eligible students enhanced student achievement in the classroom and on MCAS testing, Title I Teachers, Regular Education Teachers, Special Education Teachers, and English As A Second Language Tutors regularly engaged in collaborative planning of instructional sessions and in developing alternative learning activities to meet students' differentiated instruction needs and learning styles. All Title I programs and services provided

complemented the educational program implemented in the Classroom but did not take the place of classroom instruction in Reading provided by the Classroom Teacher.

Student Services in Summary:

The array of areas comprising Student Services in the Tewksbury Public Schools affords a unique opportunity for linkage among varied disciplines, a construct leading to effective collaboration throughout the district among each of the programs presented in this report. This coordination and cohesiveness enhances Student Services' responsiveness to the needs of students, parents, the community and school personnel. It is the pleasure of Student Services administrators and staff to continue to provide these important and varied programs and services on behalf of the Tewksbury Public Schools in 2006.

Respectfully Submitted
Dr. Michele F. DeAngelis
Director of Student Services
Tewksbury Public Schools

Class of 2005 Community and University Scholarship Awards

We are pleased to acknowledge the businesses, the individuals, the community organizations, the school organizations, the sports organizations, and the private and professional organizations and schools who participated in Tewksbury's 2005 Community Scholarship Program and who awarded more than \$2,000,000.00 in scholarships to the members of the graduating Class of 2005.

The commitment of the donors listed below to the students of the Tewksbury Public Schools contributes to the attainment of the personal and educational goals of the scholarship recipients. The generosity of the donors provides an investment in the future of Tewksbury.

THANK YOU to each of the Scholarship Award Donors and **CONGRATULATIONS** to the Scholarship Recipients.

BUSINESS DONORS:

Holt & Bugbee Foundation Scholarship Awards:

Jeffrey Cooney	\$2,500.00
Katherine MacDonald	\$2,500.00
Eric Mistretta	\$2,500.00
Kimberly Perley	\$2,500.00

Lowell Five Cent Savings Bank Scholarship Award:

Kimberly Perley	\$1,000.00
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MASSBANK Charitable Foundation Scholarship Award:

Stephen Silva	\$500.00
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Schlott Tire Academic Scholarship Award:

Dina Ferriero	\$500.00
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Stoneham Savings Bank Scholarship Award:

Kimberly Saltmarsh	\$500.00
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Tewksbury Business Association Scholarship Awards:

Stacy Blair	\$250.00
Stephan Zarembo	\$250.00

Tewksbury Physical Therapy Scholarship Award:

Taylor King	\$750.00
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COMMUNITY DONORS:

Elks Scholarship Awards:

*** Tewksbury/Wilmington Lodge of Elks #2070 Scholarship Awards:**

Lauren McAvoy	\$1,000.00
Bretton Starliper	\$1,000.00

Merrimack Valley Area Rotary Club Scholarship Award:

Sarah Lee	\$500.00
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Tewksbury D.A.R.E. Parent Advisory Committee Scholarship Awards:

Jeffrey Cooney	\$500.00	Kristina Maglio	\$500.00
Elizabeth Cressman	\$500.00	Sarah Senna	\$500.00
Jennifer Dermody	\$500.00	Kellyn Welch	\$500.00
Jamie Frank	\$500.00	Daniel Westaway	\$500.00

Tewksbury Golden Age Club Scholarship Awards:

Lauren Barbour	\$600.00
Timothy Lambert	\$600.00

Tewksbury Lions Club Scholarship Awards:

Renee Allard	\$1,500.00
Nicole Gladstone	\$1,500.00
Taylor King	\$1,500.00
Sarah Lee	\$1,500.00
Kristina Maglio	\$1,500.00
Laura Malfy	\$1,500.00
Eric Mistretta	\$1,500.00

Tewksbury Rotary Club Scholarship Awards:

Jeffrey Cooney	\$1,500.00
Sarah Lee	\$1,500.00
Kellyn Welch	\$1,500.00

Tewksbury Scholarship Fund Awards:

Sarah Lee	\$250.00
William LaVigne	\$250.00

PERSONAL DONORS:

Aldred: The Derek Aldred Memorial Scholarship Award:

Jerimiah Boyle	\$1,500.00
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Anderson: The Mabel Anderson Memorial Scholarship Award:

Brett Anderson	\$300.00
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Byers: Willie Byers Memorial Scholarship Awards:

Justin Chin	\$1,500.00
Alexander Herzog	\$1,500.00
William LaVigne	\$1,500.00
Ashley London	\$1,500.00

Currier: The A. Elizabeth Currier Memorial Scholarship Awards:

Matthew Porcaro	\$500.00
Ashley Sheehan	\$500.00
Brooke Sliva	\$500.00
Marisa Sullivan	\$500.00
Lauren Tucker	\$500.00

Evans: The Marc L. Evans Memorial Scholarship Award:

Alexander Herzog	\$1,000.00
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Flynn: The Daniel Flynn Memorial Scholarship Award:

Stacey McDonald	\$500.00
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Gillette: The Daniel S. Gillette, Jr. Memorial Scholarship Awards:

Ashley Taiple	\$1,000.00
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Hood: The Detective Sergeant James C. Hood Scholarship Award:

Marisa Sullivan	\$1,500.00
Daniel Westaway	\$1,500.00

Miceli: The Honorable James Miceli Scholarship Award:

Ashlee Andrews	\$300.00
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O'Brien: The Kevin J. O'Brien Memorial Scholarship Awards:

Alicia Rocco	\$1,000.00
Alexandria Sacco	\$1,000.00

Olson: The Ronald C. Olson, Jr. TMHS Baseball Scholarship Award:

Jeffrey Little	\$500.00
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Perrault: The John Perrault Memorial Scholarship Award:

Mark Davis	\$500.00
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Perrin: The Holly Perrin Memorial Scholarship Award:

Alicia Rocco	\$500.00
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Peters: The Linda Peters Memorial Scholarship Awards:

Melissa Goldsher	\$1,200.00
Kerry Laferriere	\$1,200.00
Jacqueline LeBoeuf	\$1,200.00
Brian Macy	\$1,200.00
Kevin Terrio	\$1,200.00
Amie Webb	\$1,200.00

Scott: The David W. Scott Memorial Scholarship Awards:

Melissa Goldsher	\$1,000.00
Kevin Igo	\$1,000.00
Brian Macy	\$1,000.00

Sheehan: Francis B. Sheehan Memorial Scholarship Award:

David Alfano	\$500.00
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Stott: Stacy Stott Memorial Fund Scholarship:

Christina Robson	\$500.00
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Strong: The Gary Strong Memorial Scholarship Award:

Ryan Walsh	\$500.00
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Trainor: The Therese and Pie Trainor Memorial Scholarship Award:

Brett Anderson	\$500.00
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Zawacki: The Joshua Zawacki Memorial Scholarship Awards:

Jeffrey Little	\$1,500.00
Lauren Tucker	\$1,500.00

Excellence in Achievement Scholarship Award:

Amanda Parsons

\$500.00

PRIVATE, PROFESSIONAL, AND OTHER ORGANIZATIONS DONORS**AFSCME Local 1703 Scholarship Awards:**

*Marisa Sullivan \$1,500.00

*Stephan Zaremba \$1,500.00

Assumption College Lyceum Scholarship Award:

*Samantha Ventura \$32,000.00 [\$8,000.00 per yr.]

Bentley College Scholarship Awards:

*Dina Ferriero (President's) \$56,800.00 [\$14,200.00 per yr.]

*Sarah Lee (President's) \$56,800.00 [\$14,200.00 per yr.]

Bryant University Scholarship Awards:

*Mark Davis (Grant) \$56,000.00 [\$14,000.00 per yr.]

*David Reichert (Dean's) \$36,000.00 [\$ 9,000.00 per yr.]

*Robert Stewart (Dean's) \$40,000.00 [\$10,000.00 per yr.]

Colby-Sawyer Scholarship Awards:

*Elizabeth Cressman (Rising Scholar) \$12,000.00 [\$3,000.00 per yr.]

*Elizabeth Cressman (Community Service Merit)
\$16,000.00 [\$4,000.00 per yr.]**Emmanuel College Leadership Scholarship Award:**

*Jennifer Dermody \$10,000.00 [\$2,500.00 per yr.]

Framingham State Scholarship Awards:

*Sara Faulkner (John & Abigail Adams) \$3,880.00 [\$ 970.00 per yr. est.]

*Sara Faulkner (Alice M. Glover) \$6,000.00 [\$1,500.00 per yr.]

*Lauren McAvoy (John & Abigail Adams) \$3,880.00 [\$ 970.00 per yr.est.]

*Michael Williams (Paul Tsongas) \$19,000.00 [\$4,750.00 per yr.]

Hofstra University Scholarship Award:

*Kimberly Saltmarsh (Hofstra Grant) \$16,800.00 [\$4,200.00 per yr.]

Honey Dew Donuts Scholarship Award:

*Elizabeth Mucica \$250.00

Johnson and Wales University Scholarship Awards:

*Kara Drinkwater (DECA) \$6,000.00 [\$1,500.00 per yr.]

*Alison Lewandowski (Presidential) \$10,000.00 [\$2,500.00 per yr.]

Kiwanis Club Scholarship Award:

*Taylor King \$700.00

Lesley University Merit Scholarship Award:

*Elizabeth Crowley \$20,000.00 [\$5,000.00 per yr.]

Lowell Lock Monster Booster Club Scholarship Award:

*Dina Ferriero \$1,000.00

Loyola Marymount University Scholarship Award:

*Kevin Gillotte (Grant) \$39,880.00 [\$9,970.00 per yr.]

Massachusetts AFL-CIO Scholarship Program Awards:

*Ashlee Andrews (UAPP Local 537)	\$1,000.00
*Elyse Diorio (IAIW Local 7)	\$1,000.00
*Ashley Hoefer (IBEW Local 1505)	\$1,500.00

Merrimack College Scholarship Awards:

*Jacqueline LeBoeuf (Merit)	\$44,000.00	[\$11,000.00 per yr.]
*Victoria Scibilia (Merit & Trustee)	\$32,000.00	[\$ 8,000.00 per yr.]
*Stephan Zarembo (Gildea & Trustee)	\$60,000.00	[\$15,000.00 per yr.]

New England College Business and Communications Scholarship Award:

*Michael Feldhouse	\$40,000.00	[\$10,000.00 per yr.]
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Northeastern University Scholarship Awards:

*Sarah Bennett (Merit)	\$20,000.00	[\$ 5,000.00 per yr.]
*Christopher Byrne (Full Scholarship)	\$187,750.00	[\$37,750.00 per yr.est.]
*Brian Macy (Achievement)	\$20,000.00	[\$ 5,000.00 per yr.]
*Lauren Malfy (Achievement)	\$25,000.00	[\$ 5,000.00 per yr.]
*Eric Mistretta (Dean's)	\$37,500.00	[\$ 7,500.00 per yr.]
*Nicholas Pappas (Dean's)	\$20,000.00	[\$ 5,000.00 per yr.]
*Michael Reed (Dean's)	\$64,000.00	[\$16,000.00 per yr.]
*William Yerkes (Excellence)	\$36,000.00	[\$ 9,000.00 per yr.]

Norwich University Scholarship Awards:

*Daniel Field (Admiral George Dewey)	\$14,000.00	[\$3,500.00 per yr.]
*Daniel Field (Captain Alden Partridge)	\$20,000.00	[\$5,000.00 per yr.]

Rensselaer Polytechnic Institute Scholarship Awards:

*Alexander Herzog (Leadership)	\$88,000.00	[\$22,000.00 per yr.]
*Conor Sheehan (Leadership)	\$80,000.00	[\$20,000.00 per yr.]

Rensselaer Polytechnic Institute Math and Science Medal and Scholarship Award:

*Kimberly Perley	\$60,000.00	[\$15,000.00 per yr.]
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Richmond – The American International University in London Dean's Scholarship Award:

*Ashlee Andrews	\$28,000.00	[\$7,000.00 per yr.]
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Rivier College Scholarship Awards:

*Stacey Holland (Achievement)	\$3,000.00	[\$3,000.00 per yr.]
*Kathleen Sokel (Trustee)	\$32,000.00	[\$8,000.00 per yr.]

Roger Williams University Educational Scholarship Award:

*Christina Robson	\$16,000.00	[\$4,000.00 per yr.]
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Salem State College Scholarship Award:

*Kristina Maglio (John & Abigail Adams)	\$3,640.00	[\$910.00 per yr. est.]
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State University of New York at Albany Achievement Scholarship Award:

*David Blaisdell	\$16,500.00	[\$5,500.00 per yr.]
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State University of New York at Buffalo Scholarship Awards:

*Kelly Cross (Performing Arts & Honors)	\$58,000.00	[\$14,500.00 per yr.]
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2005 Teamsters Local 25 Memorial Scholarship Award:

*Matthew Porcaro	\$2,000.00
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University of Connecticut Scholarship Awards:

*Danielle DelPonte (Full Scholarship)	\$88,904.00	[\$22,226.00 per yr. est.]
*Brooke Sliva (Achievement)	\$37,200.00	[\$ 9,300.00 per yr.]

University of Hartford Alumni Scholarship Award:

*Eleni Afouxenides	\$24,000.00	[\$6,000.00 per yr.]
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University of Massachusetts – Amherst - Scholarship Awards:

*Jillian Angelo (John & Abigail Adams)	\$6,856.00	[\$1,714.00 per yr. est.]
*Jillian Angelo (Commonwealth College)	\$4,000.00	[\$1,000.00 per yr.]
*Gregory Brennan (John & Abigail Adams)	\$6,856.00	[\$1,714.00 per yr. est.]
*Jennifer Ducharme (John & Abigail Adams)	\$6,856.00	[\$1,714.00 per yr. est.]
*William LaVigne (John & Abigail Adams)	\$6,856.00	[\$1,714.00 per yr. est.]
*Katherine MacDonald (John&Abigail Adams)	\$6,856.00	[\$1,714.00 per yr. est.]
*Stacy Ossinger (John & Abigail Adams)	\$6,856.00	[\$1,714.00 per yr. est.]
*Kristen Wahl (John & Abigail Adams)	\$6,856.00	[\$1,714.00 per yr. est.]

University of Massachusetts – Dartmouth - Scholarship Award:

*Stephanie Gass (John & Abigail Adams)	\$5,668.00	[\$1,417.00 per yr. est.]
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University of Massachusetts – Lowell- Scholarship Awards:

*Justin Chin (Engineering Merit)	\$4,000.00	[\$ 1,000.00 per yr.]
*Lauren Tucker (John & Abigail Adam)	\$5,816.00	[\$ 1,454.00 per yr. est.]
*Lauren Tucker (Dean's)	\$8,000.00	[\$ 2,000.00 per yr.]
*Gregory Weisse (Commonwealth)	\$57,908.00	[\$14,477.00 per yr.]

University of New Hampshire Scholarship Awards:

*Justin Cardarelli (Merit)	\$24,000.00	[\$6,000.00 per yr.]
*Sarah Senna (Director's)	\$12,000.00	[\$3,000.00 per yr.]
*Marisa Sullivan (Director's)	\$12,000.00	[\$3,000.00 per yr.]

University of Rhode Island Scholarship Awards:

*Jacqueline O'Connor (Centennial)	\$71,600.00	[\$17,900.00 per yr.]
*Amanda Watkins (Centennial)	\$12,000.00	[\$ 2,000.00 per yr.]

Westfield State College Scholarship Awards:

*Paul McDermott (Presidential)	\$18,000.00	[\$4,500.00 per yr.]
*Kellyn Welch (John & Abigail Adams)	\$3,880.00	[\$ 970.00 per yr. est.]

Worcester State College Scholarship Award:

*Daniel Westaway	\$10,000.00	[\$10,000.00 per yr.]
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**Counselors Have Been Notified of Student Acceptance of Scholarship from Donor*

SCHOOL ORGANIZATIONS DONORS:**Dewing: The Loella F. Dewing School P.A.C. Scholarship Awards:**

Melissa Goldsher	\$500.00
Paul McDermott	\$500.00

Heath Brook: The Heath Brook School P.A.C. Scholarship Award:

Jillian Angelo	\$500.00
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Heath Brook: PAC Scholarship Award in Memory of Angela Munro:

Kevin Gillotte	\$500.00
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Middle School: The J. W. Wynn Middle School P.A.C. Scholarship Awards:

Taylor King	\$500.00
Laura Malfy	\$500.00
Bronson Milanazzo	\$500.00

Middle School: The J. W. Wynn Middle School Student Council Scholarship Awards:

Michelle Coppi	\$500.00
Jennifer Dermody	\$500.00
Bryan Greene	\$500.00
Peter Leavitt	\$500.00

North Street: The North Street School P.A.C. Scholarship Awards:

Renee Allard	\$250.00
Bryan Greene	\$250.00
Matthew Porcaro	\$250.00
Kristen Wahl	\$250.00

Tewksbury Food Service Association Scholarship Awards:

Sarah Bennet	\$425.00
Victoria Scibilia	\$425.00

TMHS: TMHS P.A.C. Anthony J. Romano Honorary Scholarship Award:

Gregory Weisse	\$750.00
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TMHS: TMHS P.A.C. Scholarship Awards:

Sabrenna Hall	\$750.00
Christine Lecesce	\$750.00
Lindsey Marsh	\$750.00
Meaghan McCarthy	\$750.00
Bethany Myers	\$750.00
Nicole Russell	\$750.00
Andria Straujups	\$750.00
Ashley Taiple	\$750.00

TMHS: The TMHS Music Association Loyalty Scholarship Awards:

Leanne Bradley	\$500.00
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TMHS: The TMHS National Honor Society Scholarship Awards:

David Alfano	Katherine MacDonald
Renee Allard	Elizabeth Mucica
Jillian Angelo	Emily Niles
Leanne Bradley	Kimberly Perley
Justin Chin	Sonia Shah
Jeffrey Cooney	Conor Sheehan
Dina Ferriero	Lauren Tucker
Kevin Igo	Stephan Zaremba
Sarah Lee	

TOTAL: \$2,300.00

TMHS: The TMHS Student Council Scholarship Awards:

Renee Allard	Taylor King
Stacey Blair	Kristen Wahl
Jennifer Dermody	Amanda Watkins
TOTAL: \$4,750.00	

The Tewksbury Teachers Association Scholarship Awards:

Sarah Silva	\$500.00
Kellyn Welch	\$500.00

Trahan School: Louise Davy Trahan School P.A.C. Scholarship Award:

Jeffrey Jackman	\$500.00
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SPORTS ORGANIZATIONS DONORS:**TMHS Field Hockey Boosters Scholarship Awards:**

Paula Bartalamia	Kimberly DiCredico
Jessica Berquist	Kara Drinkwater
Michelle Boncore	Jamie Frank
Michelle Coppi	Kimberly Perley
Danielle DelPonte	

TOTAL: \$1,800.00

Tewksbury Boy's Youth Basketball:*** James G. Mendonca, Jr. Memorial Scholarship Award:**

Thomas Mulligan	\$500.00
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Tewksbury Boy's Youth Basketball Scholarship Awards:

Gregory Brennan	\$250.00
Darren Chamberland	\$250.00
Mark Davis	\$250.00
Alexander Herzog	\$250.00
Kevin Igo	\$250.00
James Ryser	\$750.00

Tewksbury Girls Basketball League Scholarship Awards:

Dianne Carew	Taylor King
Michelle Coppi	Jacqueline LeBoeuf
Jennifer Dermody	Sonia Shah
Jamie Frank	Kristen Wahl

TOTAL: \$2,400.00

Tewksbury Girls Softball League Scholarship Awards:

Jenna Bristol	\$500.00
Julie Carlino	\$500.00
Michelle Coppi	\$500.00
Lindsey Marsh	\$500.00
Lauren Tucker	\$500.00

Tewksbury Lady Redmen Basketball Booster Club Scholarship Awards:

Dina Ferriero	\$200.00
Elizabeth Mucica	\$200.00
Jacqueline O'Connor	\$200.00
Alicia Rocco	\$200.00
Alexander Sacco	\$200.00

Tewksbury Redmen Baseball Boosters Scholarship Awards:

Matthew Carlson	\$200.00
Matthew Carrigan	\$200.00
Mark Davis	\$200.00
Douglas Heald	\$200.00
William LaVigne	\$200.00
Jeffrey Little	\$200.00
Ryan Walsh	\$200.00
Gregory Weisse	\$200.00

Tewksbury Redmen Basketball Booster Club Scholarship Awards:

Ryan Berube	\$500.00
Darren Chamberland	\$500.00
Gregory Weisse	\$500.00

James Sullivan, Sr. Basketball Coaches Scholarship Award:

Ryan Berube	\$300.00
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Tewksbury Redmen Football Club Scholarship Awards:

*** The Coach Bob Aylward Redmen Football Scholarship Award:**

Stephan Zaremba	\$1,000.00
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*** The James E. Brooks Memorial Redmen Football Scholarship Awards:**

Matthew Carlson	\$1,000.00
Douglas Heald	\$1,000.00
Kevin Terrio	\$1,000.00

*** Redmen Football Club Memorial Scholarship Award:**

Daniel Westaway	\$1,000.00
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Tewksbury Redmen Basketball Cheerleaders Scholarship Awards:

Melissa Goldsher	\$100.00
Lauren McAvoy	\$100.00

Tewksbury Redmen Football Cheerleaders Scholarship Awards:

Kelly Cross	\$100.00
Sara Faulkner	\$100.00

Tewksbury Redmen Hockey Club:

*** George "Timmy" Ernest Memorial Scholarship Awards:**

Daniel Bowse	\$500.00
Patrick Fitzmaurice	\$500.00
William LaVigne	\$500.00
Brian Macy	\$500.00
Donald Swansburg	\$500.00
Ryan Walsh	\$500.00

Redmen Hockey Booster Club Scholarship Awards:

Daniel Bowse	\$250.00
Patrick Fitzmaurice	\$250.00
William LaVigne	\$250.00
Brian Macy	\$250.00
Donald Swansburg	\$250.00
Ryan Walsh	\$250.00

Tewksbury Youth Football/Cheerleader Most Deserving Student Scholarship Awards:

Mark Davis	\$250.00
Peter Fortunato	\$250.00
Melissa Goldsher	\$250.00
Lauren McAvoy	\$250.00
Marisa Sullivan	\$250.00
Tommy Tashjian	\$250.00
Stephan Zaremba	\$250.00

Tewksbury Youth Football Memorial Scholarship Awards:

Kevin Ianetta	\$500.00
Amie Webb	\$500.00

Tewksbury Youth Football Billy Bird Memorial Scholarship Award:

Daniel Westaway	\$500.00
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Tewksbury Youth Lacrosse Scholarship Awards:

David Alfano	\$200.00
Patrick Fitzmaurice	\$200.00
Brad Robillard	\$200.00
Tyler Michalewicz	\$200.00
Kimberly Perley	\$200.00

Tewksbury Youth Skating Association: Fred Carpenito Memorial Scholarship Awards:

Ryan Walsh	\$1,000.00
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Tewksbury Youth Skating Association Scholarship Awards:

Jenna Bristol	\$250.00
Jeffery Cooney	\$250.00
William LaVigne	\$500.00
Brian Macy	\$500.00
Donald Swansburg	\$500.00

Tewksbury Youth Soccer League Scholarship Awards:

Lauren Barbour	Jacqueline O'Connor
Jennifer Ducharme	Stacy Ossinger
Robert Fitzpatrick	James Ryser
Kevin Gillotte	Michael Williams
TOTAL:	\$3,500.00

2005 SCHOLARSHIP AWARDS TOTAL:	\$2,031,798.00
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Scholarship & Education Fund Committees

Keith Rauseo, Chairman
Gail Tressler, Clerk
Alfred Donovan
John Wynn
Dr. Christine McGrath

The Tewksbury Scholarship and Education Funds came into being when the October 2003 Special Town Meeting voted to accept Mass. General Law Chapter 60, Section 3C. In early 2004, the Selectmen created the Scholarship and Education Fund Committees, which determine the criteria and distribution of awards from the funds. School Superintendent Dr. Christine McGrath is a member of the Committees per state law, and the Selectmen have appointed the other members.

The members met periodically in 2005. In May 2005, donation forms were included in property owners' tax bills. At the end of 2005, the balances in the funds were:

Scholarship Fund:	\$1,584.30
Education Fund:	\$1,119.14

Thank you to all the donors!

The Scholarship Fund Committee made its first awards at the end of the 2004-2005 school year. There were four \$250 scholarships. The Committee received 64 applications for these awards, and after a thorough review chose four worthy recipients. Because the awards exist through the generosity of the community, the Committee considered community service activities of foremost importance when making its selections, along with strong academic achievement. The 2005 winners were all honors students with exemplary participation in extracurricular activities.

The 2005 Tewksbury Scholarship Fund recipients were:

Sarah Lee, 130 Lancaster Dr., TMHS Class of 2005
Marie Salem, 9 Deering Dr., Lawrence Central Catholic Class of 2005
William LaVigne, 52 Pinewold Ave., TMHS Class of 2005
Jeremy Sawicki, 25 Trudeau Ln., Shawsheen Tech Class of 2005

Sarah Lee graduated 9th in the Class of 2005 of Tewksbury Memorial High School. She was a Principal's List student, a member of the National Honor Society for two years, held a Renaissance Gold Card and Red & Blue Card, and one of TMHS's 2005 winners of the Stanley K. Koplik Certificate of Mastery for achievement on the MCAS test in Grade 10. She participated in Academic Decathlon and Math Team competitions. She volunteered at the Tewksbury Food Pantry, Tewksbury Recreation Center, Lawrence Memorial Hospital, and for Jimmy Fund and UNICEF activities. Sarah recently entered Bentley College and is studying Accounting.

Marie Salem graduated 29th in the Class of 2005 of Lawrence Central Catholic High School. She achieved Distinguished or High Honors in each quarter all four years, was a member of the National Honor Society, and a winner of a Principal's Scholarship, a Gold Medal in Science, and the Bausch and Lomb Honorary Science Award. At school, she participated in the Chorus, Passport Club, Math League, Theater Guild, and Ski Club. She was also a Student Ambassador, Peer Leader, and an Amnesty International member. She has been active in Sports for Life, the Campus Learning Center, and at Children's Village. Marie is attending Wheelock College and is studying Education.

William LaVigne graduated 13th in the Class of 2005 of Tewksbury Memorial High School. He was a Principal's List student, a two-year member of the National Honor Society, a Hat's Off Award winner, and holder of Renaissance Gold & Silver and Red & Blue Cards. He was a three-sport athlete, in golf, hockey, and baseball. He was involved in the DECA Marketing organization, winning 1st Place in the local district's e-Commerce competition this year, and participating in DECA's annual Fashion Show fundraiser for Muscular Dystrophy. He was a Math Tutor, participated in local baseball and hockey youth clinics, and was involved in National Honor Society community service projects as well. William has entered the University of Massachusetts at Amherst and is studying Marketing and Management.

Jeremy Sawicki graduated 29th in the Class of 2005 of Shawsheen Valley Technical High School, with a Culinary Arts specialty. He was an Honor Roll student and won several Citizenship Awards. He was a two-sport athlete, in soccer and basketball, and was an assistant basketball coach as well. He was a member of VICA (Vocational Industrial Clubs of America, now known as SkillsUSA) for three years. VICA is both a competitive organization where vocational students can display their skills, and a community service organization that allows these students to share their skills to promote the public good. Jeremy has entered the Culinary Institute of America and is studying Baking and Pastry Arts.

In 2006, the Committee will make scholarship applications available on-line and at various locations throughout town. Any resident attending an accredited institution beyond the high school level is eligible to apply. The Committee is excited about making more awards at the end of the 2005-2006 school year.

The Committee members would like to again acknowledge and extend their gratitude to Finance Director Donna Walsh, Treasurer Janet Smith, and Collector Dorothy Lightfoot for their help during the year.

Finally, the Committee members are hopeful that our residents and business owners will continue to donate to the funds so we will be able to help our students with scholarships and help our educational system with program grants. Look for those donation forms in the May 2006 tax bills!

Respectfully Submitted,
Keith Rauseo, Chairman

School Department General Information

REGISTRATION FOR SCHOOL IN SEPTEMBER 2005

Kindergarten: A Child must be five years old as of August 31st of the year entering Kindergarten.

First Grade: A child must be six years old as of August 31st of the year entering the First Grade.

NO SCHOOL ANNOUNCEMENTS

School will be closed only in the case of severe inclement weather. The schedule of no school signals in effect for this school year follows:

A series of three sets of two blasts (2-2-2) on the horns at the State Hospital and the following times for groups indicated.

6:45 A.M. – No School At All Schools

7:45 A.M. – No School At All Elementary Schools Only (K-4)

Announcements relative to closing schools for inclement weather will be carried by radio stations WCAP, WCCM, and WBZ.

When it is in the interest of students' safety to delay the opening of school due to weather conditions, the Superintendent will notify the public by the same procedure as "no school" announcement.

Enrollment by Schools

Tewksbury Public Schools

SCHOOL	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	UGR	Totals
CENTER	113															113
NORTH STREET		77	76	72	65	75									11	376
TRAHAN	8	63	74	80	88	80									9	402
DEWING		112	132	115	126	112									34	631
HEATH BROOK		83	81	95	83	91									64	497
RYAN							380	407								787
WYNN MIDDLE									432	397						829
MEMORIAL HIGH											330	333	293	261		1,217
TOTALS	121	335	363	362	362	358	380	407	432	397	330	333	293	261	118	4,852
	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	UGR	

School Roster

TEWKSBURY PUBLIC SCHOOLS

2005 – 2006 ROSTER

SCHOOL COMMITTEE

Scott Consaul, Esq.	2006
Ruth M. Perrin	2006
Dennis J. Peterson	2007
Keith E. Rauseo	2007
Joseph E. Russell	2008

ADMINISTRATION

Christine L. McGrath, Ph.D. - Superintendent of Schools

Loreen R. Bradley - Assistant Supt. Curriculum & Instruction

Mr. John F. Quinn - Business Manager

Dr. Michele DeAngelis - Director of Student Services

Cheryl Porcaro - Systemwide Team Chairperson

Thomas Lovett - Data Processing Coordinator

Karen Chanaki - Director of Food Services

Cynthia Basteri - Director of Extended & Community Education Services

Patricia Lally, Assistant Principal

DEPARTMENT HEAD, HUMANITIES – *Ginamarie Talford*

ENGLISH

Jennifer Brooks
John Byrnes
Bryan Desjardin
Cynthia Georgian
Carolyn Kibbe – (Part time English/High School,
Part time Hearing Impaired)
Elsa Marsh
Catherine Stack
Ginamarie Talford
John Weir, III

SOCIAL STUDIES

Brian Aylward
Donna Boudreau-Hill
Marc Demers
Robert Doolan
Sharon Milenavich
Peter Molloy
William Piscione
Thomas Ryan
Erin Sarsfield
Thomas Shanley
Nadine Sutliff

**DEPT. HEAD, MATHEMATICS AND TECHNOLOGY –
*Eileen Osborne***

DEPT. HEAD, SCIENCE –
Stanley White

MATHEMATICS

Robert Brigida
Thomas Carpenito
Ethel Chace
Annina Faraci
Debra Glass
MaryBeth McGinn
Maureen McNamara
Eileen Osborne
Anne L. Rand
Mary Jo Rosmarinofski
Shelli-An Ryan
Jason Stamp
Kyra Varhegyi

COMPUTER SCIENCE

Sandra Bettencourt
Frances DeLucia
Susan Sullivan

SCIENCE

Allyson Bacht
Edward Cremins
Susan Dunn Barnett
Janet Gordon
John Morgan
Patricia Pishock
James Pringle
Elaine Senechal
Stanley White
Rhonda Yeats

DEPARTMENT HEAD, FINE ARTS -

WORLD LANGUAGES

Henrietta Araujo
Michael Jane Buss
Paul Early
Tatiana P. Garcia
Claire Piscione
Jennifer Spaulding

ART

Jennifer Arnold
Nicole G. LaPierre
Daniel Rogacki

MUSIC

Hilary Anderson (Shared with Ryan/Middle Schools)

DEPARTMENT HEAD, APPLIED ARTS – *Lawrence Basteri*

BUSINESS/MARKETING

James Sullivan, Jr.

**FAMILY AND CONSUMER
SCIENCE**

Nicole Smallidge

TECHNOLOGY EDUCATION

Lawrence Basteri

DEPARTMENT HEAD GUIDANCE – *Karen Baker O'Brien*

GUIDANCE

Linda Hair-Sullivan
Brian Hickey
Cecily Ann Markham
Karen Baker O'Brien

PHYSICAL EDUCATION

Steven Levine
Patricia Ryser

HEALTH

Karen Ferreira
Denise Saindon

LIBRARIAN

Gertrude Carey

IN HOUSE SUSPENSION

Joseph Frank

SECURITY MONITOR

Constance Morris

MEDIA

Joseph Dermody

JOHN W. WYNN MIDDLE SCHOOL

James McGuire, Principal

John Donoghue, Assistant Principal

<p><u>TEAM 7A – Joanna Krainski, T.L.</u></p> <p><u>ENGLISH</u></p> <p>Nancy Laws</p> <p><u>SOCIAL STUDIES</u></p> <p>Warren Yaeger*</p> <p><u>MATH</u></p> <p>Joanna Krainski*</p> <p><u>SCIENCE</u></p> <p>Mary Gignac</p>	<p><u>TEAM 7B – Cathleen Bilodeau, T.L.</u></p> <p><u>ENGLISH</u></p> <p>Sarah Redman*</p> <p><u>SOCIAL STUDIES</u></p> <p>Dorothy Graaskamp</p> <p><u>MATH</u></p> <p>Cathleen Bilodeau</p> <p><u>SCIENCE</u></p> <p>Kathleen Connell</p>
<p><u>TEAM 7C – Stephanie Pagiavlas, T.L.</u></p> <p><u>ENGLISH</u></p> <p>Kimberly Johnston</p> <p><u>SOCIAL STUDIES</u></p> <p>Mary Eldringhoff</p> <p><u>MATH</u></p> <p>Geraldine Cummings</p> <p><u>SCIENCE</u></p> <p>Glen Osterman</p>	<p><u>TEAM 7D – Frances Rouff, T.L.</u></p> <p><u>ENGLISH</u></p> <p>Julie DeRoche</p> <p><u>SOCIAL STUDIES</u></p> <p>Roseann Kolack</p> <p><u>MATH</u></p> <p>Charlaine Drew</p> <p><u>SCIENCE</u></p> <p>Francesca Rouff</p>
<p><u>TEAM 8A –Carol Navetta, T.L.</u></p> <p><u>ENGLISH</u></p> <p>Emily Garr</p> <p><u>SOCIAL STUDIES</u></p> <p>Patricia Krol</p> <p><u>MATH</u></p> <p>Joanne Hession</p> <p><u>SCIENCE</u></p> <p>Carol Navetta</p>	<p><u>TEAM 8B –Kristina Rogers, T.L.</u></p> <p><u>ENGLISH</u></p> <p>John Bresnahan</p> <p><u>SOCIAL STUDIES</u></p> <p>Christopher Gagnon</p> <p><u>MATH</u></p> <p>Sandra Barnett</p> <p><u>SCIENCE</u></p> <p>Kristina Rogers</p>

<p><u>TEAM 8C – Kimberly Bresnahan, T.L.</u></p> <p><u>ENGLISH</u> Elaine Speros</p> <p><u>SOCIAL STUDIES</u> Katherine E. Taylor</p> <p><u>MATH</u> Vikki Ireland</p> <p><u>SCIENCE</u> Kimberly Bresnahan*</p>	<p><u>TEAM 8D – Rosamond Malatesta, T.L.</u></p> <p><u>ENGLISH</u> Brian Gouthro</p> <p><u>SOCIAL STUDIES</u> Cheryl Witham</p> <p><u>MATH</u> Rosamond Malatesta</p> <p><u>SCIENCE</u> Cynthia Abate-Upson</p>
<p><u>ART</u> Gail Hamilton</p> <p><u>MUSIC</u> Catherine Himmel</p> <p><u>INSTRUMENTAL MUSIC</u> Hilary Anderson (Shared with High School / Ryan School)</p> <p><u>HEALTH</u> Robert McGrath Maura Dearing John O'Brien</p> <p><u>WORLD LANGUAGES</u> <i>FRENCH</i> Julie Fowler Florence Souza*</p> <p><u>SPED</u> – Elaine Cheng Sinclair, T.L. * Shared with Ryan School (one half)</p>	<p><u>INDUSTRIAL TECHNOLOGY</u> John Jarek</p> <p><u>EXPLORATORY</u> <i>Team Leader</i> – Susan Scofield</p> <p><u>COMPUTERS/PHYSICAL EDUCATION</u> <i>COMPUTERS</i> Bonita Hansberry* Richard Zbieg</p> <p><i>PHYSICAL EDUCATION</i> Thomas Morrill Susan Scofield John O'Brien</p> <p><u>WRITING</u> Pam Koskey</p> <p><u>LIBRARIAN</u> Gertrude Carey</p> <p><u>GUIDANCE</u> Kelly McFadden Adam Colantuoni</p>

JOHN F. RYAN ELEMENTARY SCHOOL

Kevin McArdle, Principal

Karla Conway, Assistant Principal

TEAM 6A – William Buckley, T.L.

ENGLISH

Judi Foley

SOCIAL STUDIES

William Kirwin

MATH

William Buckley

SCIENCE

Jennifer Mrozowski

TEAM 6B - Thomas Conlon, T.L.

ENGLISH

Eileen Gardner

SOCIAL STUDIES

Thomas Conlon

MATH

Virginia Kirwin

SCIENCE

Robin Reading

TEAM 6C – Brenda Regan, T.L.

ENGLISH

Pamela McDade

SOCIAL STUDIES

Edward Manzi

MATH

Brenda Regan

SCIENCE

Sara Dragosits McCaffery

TEAM 6D – Barbara Gillette-Manna, T.L.

ENGLISH

Marjorie Jean Chan

SOCIAL STUDIES

Sharon J. Moser

MATH

Barbara Gillette-Manna

SCIENCE

Robert Shirkoff

TEAM 5A

ENGLISH/SOCIAL STUDIES

Nicole Zwirek

MATH/SCIENCE

Gretchen Hummrich

TEAM 5B

ENGLISH/SOCIAL STUDIES

Jayne Farnham

MATH/SCIENCE

Pamela Shirkoff

TEAM 5C

ENGLISH/SOCIAL STUDIES

Joanne O'Brien

MATH/SCIENCE

Christine Cremin

TEAM 5D

ENGLISH/SOCIAL STUDIES

Mary Jo Gould

MATH/SCIENCE

Patricia McDonnell

<u>TEAM 5E</u> <u>ENGLISH/SOCIAL STUDIES</u> Kristin Dillon <u>MATH/ SCIENCE</u> Robert Rogers	<u>TEAM 5F</u> <u>MATH/SCIENCE</u> Scott Winters <u>ENGLISH/SOCIAL STUDIES</u> Gus Jardin
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<u>TEAM 5G</u> <u>ENGLISH/SOCIAL STUDIES</u> Andrée Johnson <u>MATH/ SCIENCE</u> Susan Hogan	
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<u>ART</u> Diane Slezak <u>MUSIC</u> Marguerite Weidknecht , <u>INSTRUMENTAL MUSIC</u> Hilary Anderson (Shared with High/Middle Schools) <u>HEALTH</u> Kristi Flagg John O'Brien (Shared with Wynn) <u>COMPUTERS</u> Barbara Jagla Jamie Foss	<u>PHYSICAL EDUCATION</u> Ronald Drouin James Manley <u>WORLD LANGUAGES</u> Susan Gagnon <u>READING</u> David Mullen Kimberly Stone Lisa Zullo <u>LIBRARIAN</u> Maureen Kelley
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SPED - *Elaine Cheng Sinclair, T.L.* * (One Half – Shared with Middle School)

HEATH BROOK SCHOOL**Pauline King, Principal****Carole Gallo, Head Teacher****Kindergarten**

Linda Austin
Kathleen Ford

Grade 1

Helen Matysczak
Brandi Merrill
Joanne Morrissey
Jennifer Reardon

Grade 2

Donna Bowden
Joan Ciambella
Diane Davos
Brenda McWilliams

Grade 3

Lori Hyland
Jaime Lane
Sheri Mulloy
Sheila Sadler

Grade 4

Christine Hassan
Marcia Kalarites
Mary Loosen
Jennifer Siopes

LOELLA F. DEWING SCHOOL**Cathy Ronan, Principal****Donna LeCam, Head Teacher****Elizabeth Robinson Head Teacher****Kindergarten**

Jennifer Marcella
Maureen McSheehy
Kristi Rodgers

Grade 1

Lisa Cournoyer
Shelley DeGrechie
Patricia Fabrizio
Maryellen Hirtle
Claire Reed
Patricia Stratis

Grade 2

Maureen Kane
Jane Kelley
Kathleen MacLeod
Shannon Miranda
Carole Sullivan

Grade 3

Nancy Boyle
Michelle McGrath
Danielle Preston
Mary Ann Primerano
Loren Vella
Sarah Yore

Grade 4

Rosemary Mangun
Lynn Francisco Marsh
Lisa Parker
Kelly M. Scialdone
Kimberly Siepka

LOUISE DAVY TRAHAN SCHOOL

**George Paul, Principal
Ann O'Hara, Head Teacher**

<u>Kindergarten</u> Allison Cameron (Share with North Street) Kathleen Mootrey <u>Grade 1</u> Maureen Jackman Ann O'Hara Betty Themeles <u>Grade 2</u> Catherine Brimer Judith Middleton Donna Mooney	<u>Grade 3</u> Judy Allard Trudi Hennemuth Susan Mulno Susan Raneri <u>Grade 4</u> Shannon Demos Rosamond Dorrance Catherine Gagne
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**NORTH STREET SCHOOL
Kristan Rodriguez, Principal
Marjorie Conlon, Head Teacher**

<u>Kindergarten</u> Allison Cameron (Share with Trahan) Dolores Harrison <u>Grade 1</u> Teresa Enos Ann Whynot Catherine Ventura <u>Grade 2</u> Deborah Brewin Elizabeth Krzesinski Denise Morandi	<u>Grade 3</u> Mary Lou Adams Marjorie Conlon Theresa Follett <u>Grade 4</u> Karen Cintolo Kim Gagnon Michelle Sierpina
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ELEMENTARY SPECIALISTS**Elementary Media Specialist**

Lynette Allen

Reading Specialists

Gloria Graves – Trahan School
Nancy Kalajian – North Street School
Susan Lachance - Heath Brook School
Elizabeth Robinson – Dewing School
Nancy H. Ferguson

Elementary Art

Kristen Kosiba – Dewing/North Street Schools
Linda Malone – Heath Brook/Trahan Schools

Elementary Music

Marie Maranville – Dewing/North Street Schools
Andrea O'Donnell - Trahan/Heath Brook School

Elementary Physical Education

Jodi Higgins - Dewing/North Street School
David Marcus - Heath Brook/Trahan Schools

Health Educator

Mary Laffey

Behavior Management Facilitator

Robert Ware

Attendance Officer**Gifted and Talented****K-4 Technology Curriculum Specialist**

Kathy Santilli

MCAS SUPPORT

Eileen Lindsey (Shared with Ryan/Middle Schools)

SPECIAL EDUCATION DEPARTMENT

School Adjustment Counselors and School Psychologists

Jane M. Castiglioni – Dewing School
 Alexandra Comer – Ryan School
 Melissa Gilgun – Middle School
 Linda Hamilton - Trahan/High Schools
 Mariellen Nastasi – Heath Brook School
 Zoe Perry-Wood - North Street/Dewing Schools

Speech Therapists

Kristen R. DiAntonio – Trahan
 Jan Fuller – Integrated Preschool
 Jodi Gere – Ryan/MS/HS
 Amanda Herrera – MS/North Street
 Heather Raab – Dewing School
 Stefani Waitte – Heath Brook

Early Childhood Specialist

Donna Greene – Integrated Preschool
 Patricia Keddle – Integrated Preschool
 Lisa Marcheterre - Integrated Preschool

P.D.D.

Audria Johnson – Trahan School
 Patricia Martel – Trahan School

Physical Therapist

Jennifer Merrill – Systemwide

Occupational Therapist

Gail Bliss – Systemwide
 Pamela Pinard - COTA

English as a Second Language Tutor

Mary DiCiaccio - Systemwide

Early Childhood Facilitator

Mary Ann Storms

Behavior Specialist

Anissa S. Zotos – Trahan School

Moderate Special Needs Specialists

Mary Beth Aiello - Heath Brook School
 Kathleen Anderson – Ryan School
 Karen Bancroft – Heath Brook School
 Donna Blakeslee – High School
 Antonette Byrnes – Middle School
 Richard Camire, Life Skills, Middle School
 Lisa Chasan – North Street School
 Emily Cotter – Dewing School
 Nancy Farrey-Forsyth – Middle School
 Patrick Galligan - High School Case Mgr./TL
 Carole Ann Gallo – Heath Brook School
 Kevin Gibson – Ryan School
 Jane Goggin – Trahan School
 Richard Goudreau – Ryan School
 Donna Graham – Middle School
 Robyn Hakala – Dewing School
 Kim Hynes – Ryan School
 Courtney Kaloyanides – Dewing School
 Sandra Keefe – Ryan School
 Mary Kennedy – High School
 Carolyn Kibbe – High School, Hearing Imp/PT
 High School English
 Kimberly LaFland – Heath Brook Kindergarten
 Renee Langlais – Heath Brook School
 Donna LeCam – Dewing School
 Joan Lynch – North Street School
 Kathleen A. Maloney – Ryan School
 Patrick McAndrews – High School
 Kara Buckley Murray – Middle School
 Stephanie Pagiavlas – Middle School
 Diane Pellegrini – Ryan School
 Cindy Ramaska – Middle School
 Janet Reyes – Heath Brook School
 Elaine Riley – High School
 Elaine Cheng Sinclair – Middle/Ryan Schools
 Case Mgr.
 Paula Stefanski - Ryan
 Jennifer Taylor – Heath Brook School

EDUCATIONAL SUPPORT STAFF

Certified Aides

Nicholas Amato – Ryan School
Kristine E. Benning – Ryan School
Anne Brennan – Heath Brook School
Lauren N. Bibo – Ryan School
JoAnn Brace – North Street
Elaine Ciccolella - Center School
Paula Curtin – North Street School
Mary Ann Deshler – Special Needs – Middle
Joanne Elwell – Spec Needs, Heath Brk School
Patricia Elwell – Pre-School, Center School
Marcia Freeman – Special Needs, Heath Brook
Kristin Hurd – Ryan School
Pamela Lussier – Center School
Anne McGregor- Special Needs, High School
Lois Murphy – Spec Needs – H.B. Inclusion
Teresa Oberg – Dewing School
Joseph O'Brien – Middle School
Meghan O'Neill – High School
Cheryl Ann Silva – Dewing/North Streets Schools
Maria Skoropowski - Spec Needs - High School
Richard Sullivan – High School
Mary Beth Tierney – Dewing School
Melanie Tirabassi – Learning Center - H. S.
Denise Trevor – Trahan/Heath Brook/No. Street
Leanne Walsh – Middle School
Dennis Winn – High School

Network Manager

Keith Young – Center School

Technology Service Technician

Kevin Carey – Center School

Non-Certified Aides

Linda Alukonis – Kind. PT/North Street School
Kathleen Casey – High School
Janet Davis – Kind. Aide – Heath Brook School
Donna DePierro – Life Skills – Heath Brook School
Laurie Doherty – Kind. PT./Dewing School
Gale Durkin - A.V. Aide - High School
Judith Fitzgerald – Kind. Aide – Trahan School
Patricia Gale – Kind. Aide – North Street School
Sally Gariepy – PDD Aide - Trahan School
Christine Hirsh – Special Needs – High School
Sheri Kirby – PDD Aide – Trahan School
Mary Lazzara – Kind. Aide - Heath Brook
Denise Martucci – Kind. Aide – Dewing School
Beth Ann McDermott – Dewing School
Mary Morris - A.V. Aide - Middle School School
Kathleen Penney – Spec. Needs - Heath Brook
Erin Ryan – High School
Alison Shikles – Spec Needs - Dewing School
Debbie Wells – Spec. Needs - Ryan School
Patricia Welch – Spec. Needs - Ryan School

Transportation & Facilities

David Libby – Center School

School Nurses

Judith Hopkins
Linda House
Monica McBrine
Sandra Miller – Assoc. Nurse
Carol Moriarty
Marcia Osterman
Beverly Robinson
Elaine Walsh

Library Aides

Gayle Bowers
Christine Cote
Ann Donnelly
Judith Dziadosz
Patricia Fothergill
Dixie LeBlanc
Evelyn McCabe
Ellen-Dale Robichaud
Kathleen Starling
Mary Tozowski
Laurie Woods

Elementary Computer Tech Aides

Cheryl Silva
Denise Trevor

School Secretaries

Jean Aylward
Jeanne Blackstone
Rose Cochran
Judith Colman
Paula Coppola
Maria Doherty
Anne Duncan
June Fowler
Joanne Kearns
Patricia Kearns*
Louise Kelley
Janice LaRocque
Mary Maguire
Eileen Mahoney
Lisa Marget*
Annmarie McCormick
Donna McKenna
Kelly Mercier
Patricia Meuse
Patricia Napoli
Nancy O'Hare
Diane Paglia
Sarah Robson
Barbara Sullivan, School Committee Secretary*
Deborah Sullivan
Nancy Torname
Sharon Zaremba

*Part time

Food Service Workers

Robin Adams
Maureen Bedard
Elaine Bennett
Eileen Callanan
Linda Carter
Linda Castigilone
Lesley Craft
Barbara Curtin
Allison DeFelice
Carolyn DeSisto
Lynn DeVoe
Gladys DiBisceglia
Robin Foran
Anna Gaudet
Jane Grant
Denise Guiliani
Rosemary Indelicato
Kim Kane
Joyce Kling
Carol Lennon
Christine Lopolito
Carol McCarthy
Marie Murphy
Mary Beth Morello
Deborah Mugford
Yvette Payne
Fabrianna Peters
Grace Petkiewich
Patricia Reale
Tammy Rich
Kimberly Sheehan
Kathy Sholl
Barbara Stevens
Laura Sullivan
Holly Tellier
Roberta Waldrup
Jane Wilson
Janice Woodman

Maintenance and Custodial Workers

James Sharkey, Maintenance Foreman
Joseph Burke – Heath Brook School
Michael Carey - Heath Brook School
William Catherwood – Middle School
Charles Coughlin – Ryan School
Henry Dewing – Middle School
Benjamin Dobbin – North/Trahan Schools
Travis Dobbin – Ryan School
Lynne Dykeman – High School
Richard Fallon – Ryan School
Thomas Gilbride – Maintenance
David Harrington – High School
Richard Lefebvre - High School
Bruce MacDonald – High School
Jon Marchand – Maintenance
Daniel Martin – Middle School
Joseph McCann – North Street School
Robert McCarthy – Dewing School
Kevin Morrissey – Maintenance
Terrance Neal – Middle School
Richard Newton - High School
Roy Osterberg – Middle School
Donald Page – Heath Brook School
Ronald Page – North Street School
Roland Patterson – High School
Carlos Rebelos – Ryan School
Sandra Ryan – Dewing School
Joseph Rice – Trahan School
James Shimkus – High School
Richard Stronach – Dewing School
Phillip Stone – Maintenance
Barry J. Sullivan – Ryan School
Barry T. Sullivan – Ryan School
Nancy Teas – Dewing School
Peter Thuillier – Trahan School
William Wareham – Middle School

Matron

Shawsheen Valley Regional Vocational / Technical High School District

The Shawsheen Valley Regional Vocational Technical School District is pleased to submit its 2005 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury, and Wilmington. Located on Cook Street in Billerica bordering the towns of Burlington and Wilmington, the school celebrated its 36th anniversary this year, perpetuating the highest quality in vocational technical education to area youth and residents.

The elected representatives of the 10-member Regional School Committee that governs the District are: Mark Trifiro and Donald Drouin from Bedford; Kenneth L. Buffum, Chairman, and Bernard F. Hoar, Secretary, from Billerica; Paul V. Gedick and John P. Miller from Burlington; J. Peter Downing and Patricia W. Meuse, Treasurer, from Tewksbury; and James M. Gillis, Vice Chairman, and Robert G. Peterson, from Wilmington. Charles Lyons has been Superintendent/Director of the District since 1987.

Shawsheen Valley Technical High School (SVTHS) is one of 26 regional vocational technical school districts in Massachusetts. One thousand two hundred and twenty-eight (1,237) high-school students were enrolled in SVTHS's day school programs in October of 2005 and the Adult Evening School program's enrollment exceeded 600.

In June 2005, Shawsheen Tech graduated 273 seniors. By September of 2005, 94 percent of SVTHS graduates were either employed in their area of expertise or pursuing higher education. In addition, three percent entered the military forces, and three percent were employed in other trade areas.

The Shawsheen Tech faculty is an exceptional group of talented academic and vocational-technical educators who are all highly qualified to teach in their respective disciplines and occupational areas. Shawsheen employs 131 full-time teachers as well as 15 paraprofessionals (teacher aides). Of those, there are nine department heads and 18 lead teachers. All SVTHS teachers hold state certification credentials and exhibit the character, health, personality and professional competency worthy of serving the needs of District students.

The New England Association of Schools and Colleges documented the following during a recent evaluation of SVTHS:

- "The Focused Visiting Committee found the school staff at Shawsheen to be very competent, professional and dedicated."
- "There is ample evidence of staff collaboration on school improvement projects ranging from athletics and student activities to curriculum revision and assessment."
- "The school atmosphere is pleasant and cordial. The staff appears happy in their work."
- "The Focused Visit Committee recognizes the genuine enthusiasm of the staff, their commitment to the school improvement process, and their fondness for their school and students."

The NEASC went on to commend Shawsheen Tech teachers for "creating an environment that serves the individual needs of the entire student population," and added:

- "The rapport between the staff and the students is exemplary."
- "There exists a high degree of professionalism at the school in all areas."
- "Anyone from the Shawsheen Tech sending districts would be proud to know such a facility exists in their community."

Academic Programs

MCAS Performance: Shawsheen Valley Technical High School students continue to demonstrate strong academic proficiency as is evidenced by their performance on the state MCAS tests. All 275 students in the Class of 2005 attained State Competency Determination by passing the MCAS English Language Arts and mathematics portions of the test.

Once again, Shawsheen Tech sophomores who fielded the high stakes exam for the first time performed exceptionally well. Ninety-three percent passed in the area of English Language Arts and eighty-nine percent passed in the area of mathematics.

In the Spring of 2005, the collective performance of Shawsheen sophomores on the English Language Arts (ELA) MCAS test once again attracted academic attention and praise. Measured by the Advanced-Proficient index, which represents the number of students who score at or above MCAS' Proficient level, this school's tenth graders outperformed their peers from all other Massachusetts vocational-technical high schools on the ELA test. Sixty-four percent of Shawsheen's sophomores scored within the index range, equaling the state average. Ninety-nine percent of Shawsheen's mainstream population passed the test on their initial attempt.

For the third consecutive year, the Mathematics MCAS passing rate for Shawsheen Valley Technical High School's sophomores exceeded the statewide average, again demonstrating significant and progressive improvement. In the spring of 2005, an impressive fifty-seven percent of Shawsheen Valley Technical High School's sophomores scored within the Advanced-Proficient range in Mathematics, compared to forty-three percent during the preceding year. Measured by the Advanced-Proficient index, the

outstanding Mathematics performance of Shawsheen's sophomores ranked second among all Massachusetts vocational-technical high schools in the Spring of 2005.

This spring, SVTHS will field an MCAS test in Introductory Physics and will continue to prepare students for a test in US History that is expected in 2006.

Support Services: During the 2005 school year, Shawsheen Tech made a significant advancement in the process of preparing Individual Educational Plans (IEP's) and communicating individual student's needs to teachers. A web-based software program (Excent) now allows every teacher 24/7 access to student IEP's. Special Education teachers received Excent training in the spring and have since produced 400 IEP's on the new system. Teachers throughout the school now regularly use the new program to review IEP's and become informed about specific learning needs and necessary learning accommodations for students.

SVTHS educators believe that one factor that has contributed to the MCAS success of Special Education students is the extra effort taken to identify and implement appropriate accommodations for students with diagnosed learning disabilities. Another example of Shawsheen Tech's attention to addressing specific student learning issues is the utilization of Kurzweil software. Kurzweil is a voice-activated program that provides special support for students with serious reading and writing needs. Ms. Sheila Fitzpatrick, a teacher in the Support Services Department, has become an expert in the use of Kurzweil. She is currently training other teachers in the use of this learning tool school-wide. Ms. Fitzpatrick also serves as a trainer for the Department of Education for the Alternate Assessment Portfolio. Mrs. Marie Smith, another member of the Support Services Department, serves Shawsheen Tech as an assessment specialist and oversees the preparation of all MCAS performance appeals and alternate assessment portfolios. To date, every MCAS performance appeals submitted on behalf of a Shawsheen Tech student has resulted in the granting of State Competency Determination.

New Staff: As SVTHS continues to be impacted by the retirement of veteran staff, the school has had the opportunity of adding new talent. Shawsheen Tech began early in the school year to plan recruitment activities. An eye-catching brochure entitled, *Teach at Shawsheen Tech*, was designed and printed at the school and distributed to area colleges. SVTHS staff was actively involved in the planning of the first annual Merrimack Valley Recruitment Fair, which was held at the Lowell Auditorium on March 3, 2005. Members of the faculty circulated within the large crowd at the event distributing the Shawsheen Tech recruitment brochure and speaking personally with potential hires. Shawsheen's participation in the Merrimack Valley Recruitment Fair, as well as the posting of vacancies on *Monster.com*, resulted in the hiring of most new teachers well before the end of the school year. Shawsheen Tech students are now benefiting from the talents of ten new academic teachers. The new teachers are: Angel Hardy and Anda Lucia in Science; Mary Brooks, Robert McWilliams, Victoria Richardson and Jenna Volpe in Mathematics; David Marone in Social Studies; Frederick Clark and Timothy Woodward in English and Jason Tildsley in Health/Physical Education. Beth Evans from Wilmington has also been a wonderful addition to the faculty as an Aide in the Support Services Department. Attorney Mary Colburn-O'Neill has been promoted to the Department Chair of the Mathematics Department and James DeLuca has assumed responsibilities as Department Chair for the Science Department as well as the Physical Education Department.

Students Clubs and Activities

SVTHS Video: Students and staff collaborated to produce a new informational video used during visits to District middle schools. Teams of students and staff conduct these "Road Shows" to present information on Shawsheen Tech to students who are considering applying to the school. Staff member Joanne Wicks, who also serves on the Board of Directors of Billerica Access Television, is working to post the new "Road Show" video on BATV for the community viewing.

Web Club: 2005 saw the creation of a new school web site as a result of extensive effort and the talents of students from the Computer Science and Internet Technology Shop. In addition to the new school web site, Web Club members created an extensive new website for the Billerica Chamber of Commerce and began work on a new web site for the Town of Billerica. The Web Club also participated in the development of the new school "Road Show" video.

Sargent Camp: In an effort to expand civic engagement and integrate Character Education into the educational program, 25 students were selected by the staff to participate in a two-day overnight program at the Sargent Camp Leadership facility in Hancock, New Hampshire, in the fall of 2005. Five teachers accompanied the students and participated with them in a series of personally challenging activities. Objectives of the experience were to build group cooperation and basic leadership skills. All involved returned with expanded personal confidence as well as improved interpersonal and intrapersonal skills.

Gay/Straight Alliance: Shawsheen Tech joined other schools in the Shawsheen Valley School District and started its own Gay/Straight Alliance. Although Shawsheen Tech has been spared anti-gay incidents, it was the feeling of students that a GSA at the school would help to assure that the school environment remains safe for all students. The Gay/Straight Alliance meets regularly at the school and provides a forum for students to educate each other and their school community about issues relating to sexual orientation.

Student Council: Directing attention to those less fortunate continues to be the focus of Student Council activity. An enthusiastic effort to collect funds and donations for the victims of Hurricane Katrina was a school-wide activity. The annual Food Drive and Turkey Bowl generated money for the Billerica Food Pantry. The recycling program is now a school commitment that is well

established. Collection of recyclable items has expanded considerably and now includes printer cartridges and cell phones as well as paper products. A holiday party for children and parents from Lowell Shelters—House of Hope, Milly's Place and Merrimack House—is an annual highlight of the holiday season. Students and staff work together to share with the city children the special magic of the season.

Newspaper: From writing to photography and layout, Shawsheen Tech students have demonstrated considerable academic and vocational talents in 2005 by producing four editions of the school newspaper, *The Rampage*. Articles are generated via English classes while Commercial Art and Design Students produce photographs before Graphic Arts students design, layout and print a quality product.

Literary Magazine: The Shawsheen Tech Literary magazine, *Ramblings*, was published at the end of the school year and highlighted the visual art and creative writing talents of Shawsheen Tech students as well as staff members. Selections included illustrations, photography, short stories, poems and essays.

All Night Graduation Party: A culminating highlight to the school year is the highly successful All Night Graduation party that is held on the evening of graduation. The Shawsheen Tech Parent Activity Council created the event and is instrumental in its planning (along with Class Advisors) and funding. This fun and safe activity for the graduating class was truly a memorable concluding activity for the Class of 2005.

Alumni: During 2005, the classes of 1975, 1985 and 1995 held class reunions. The website *Classmates.com* was utilized to locate alumni. Shawsheen Tech's new website also has a link for alumni activities. The alumni link will include a bulletin board to reach alumni for available job opportunities and a message board to help locate and communicate with former classmates from Shawsheen Tech.

Athletics

For the fourth consecutive year and fifth time in nine years, the Athletic program was honored as the recipient of the prestigious Walter Markham Award, presented annually by the *Boston Globe* in recognition of the most successful vocational school athletic program in the Commonwealth of Massachusetts.

More than 392 students participated in interscholastic athletics, capturing the Commonwealth Athletic Conference championships in football cheerleading, girls' soccer, basketball cheerleading, spring track and co-championships in football and hockey. SVTHS state tournament qualifiers included boys' soccer, girls' soccer, boys' basketball, girls' basketball, hockey, lacrosse, and baseball. The football team played in the State Vocational (Large) Championship game while the Spring of 2005 included the creation of the Shawsheen Rams girls' lacrosse program.

In addition, dozens of SVTHS student athletes received league all-star recognition in various sports.

Building and Grounds

The Building and Grounds Department completed many projects during 2005. In addition to the Bakery floor refinished with an epoxy colored quartz-flooring system, a new ceiling was installed in the Bakery, 500 student lockers were (electrostatic) painted, a new ceiling was installed throughout the boys' locker room, nine heating, ventilating, air-conditioning units were installed in 100-area classrooms, 1,000 square feet of (Nora) rubber flooring and 4,000 square feet of (vct) vinyl floor tile were installed in hallways around building, 20 Americans with Disability Act (ADA) approved lever handle lock sets were installed throughout the building and extensive renovation to the Graphic Arts plate room was completed.

Many repairs and modifications to the building were made during the summer, especially during a planned one-week facility closure in August. Work crews—including a group of inmates from the Billerica House of Correction who painted the cafeteria and some hallway walls—maintained a rigorously coordinated schedule.

Community Services

Adult Evening School: The Adult Evening School continued to offer a wide variety of opportunities to adults interested in expanding their vocational and technical knowledge and skills. More than thirty courses were offered during both the fall and spring semesters. The enrollment in these courses exceeded 600 adult learners during the past year. Course offerings included a variety of traditional vocational programs such as welding, electrical, woodworking and collision repair as well as technical programs in Adobe Photoshop, web design, computer repair and computer applications. Residents interested in taking these and other types of practical courses are encouraged to contact Mr. Raymond Callahan, Adult Education Coordinator, at (978) 671-3679 for information and/or a brochure.

School of Practical Nursing: During June commencement exercises, the School of Practical Nursing graduated its eleventh class, comprising 36 Licensed Practical Nurses (LPN). Since its inception in September of 1994, a total of 393 students have successfully graduated from this program and have gone on to rewarding careers as Licensed Practical Nurses. This intense ten-month program offers qualified adults a combination of evening coursework and clinical externship experiences that prepare aspiring healthcare professionals for the state LPN exam. The significance and benefit of this valuable program to the community

is magnified by the extreme shortages of qualified healthcare professionals that exist both locally and nationally. Residents interested in applying to the LPN program are urged to contact the Director of the School of Practical Nursing, Ms. Patricia Noonan, at (978) 671-3646.

Middle School Career Awareness: Over 400 middle-school students from District seventh, and eighth grades participated in after-school, career awareness activities during the winter of 2004-05. Students spent five hours exploring six of twelve different career paths - options aligned with the manufacturing, transportation, services, information technology and construction industries. Mr. Richard Lavoie coordinates this program in conjunction with a guidance counselor from each of the middle schools located within the district. He can be reached at (978) 667-2111, Extension 594 for registration materials or general information. The program is free of charge and is available to District middle-school students. Busing is provided by SVTHS.

Tech Prep: SVTHS is very proud of the articulation agreements that it has developed with nine local colleges. Through the nationally recognized Tech Prep program, these agreements provide qualified SVTHS students the opportunity to receive college credit for coursework completed prior to high-school graduation. Students receive post-secondary credit when they matriculate into a degree program at one of the nine institutions. These Tech Prep articulation agreements serve to further develop career paths for our graduates, maximize their interest in obtaining advanced degrees in their vocational-technical areas and assure that students are engaged in a post-secondary educational career path that is both relevant and rewarding. Ongoing negotiations with several union and open-shop apprenticeship programs focus on articulated advanced-placement for qualified students who choose to enter apprentice programs upon graduation.

Summer School: SVTHS enrolled 136 students from ten surrounding school systems in twenty-six courses during the summer of 2005. Courses were offered in English 7, 8, 9, 10, 11, 12, and Remedial Reading; Mathematics 7, 8, 9, and 10; Pre-Algebra; Algebra 1; Algebra 2; Geometry; U.S. History; Civics; World History/World Civilization/World Cultures; Middle-School Social Studies; Lab Physical Science; Lab Biology; Earth Science; Health; and Physical Education. Many courses were team taught, requiring students to complete integrated research tasks in a state-of-the art PC lab. Remedial Reading instruction was offered by certified Consulting Teachers of Reading using traditional and technologically-assisted instruction. Individual and small-group pull-out tutoring was available for students whose Educational Plans stipulated these services. Individuals seeking summer-school information should contact Dr. Robert Kanellas, the Summer School Coordinator, at 978-671-3631.

Swim Programs: SVTHS offered several high-quality swim programs on a year-round basis during 2005 in its Olympic-sized swimming pool. Youth swim lessons, water aerobics, and family-swim programs were available on a regularly scheduled basis during the winter, spring, summer and fall seasons. In addition, the Shawsheen pool acts as the home site for interscholastic high-school swim teams from the Billerica, Bedford and Burlington public schools. During the summer months, local organizations and recreation departments from Wilmington, Tewksbury and Burlington schedule pool hours as part of their respective summer recreational programs. Individuals seeking swim program information should contact Mr. Anthony Fiore, Aquatic Director, at 978-671-3699.

Computer Services

Student Information System: The Computer Services staff completed the 2005 Academic School Year using the iPASS student information system meeting all Department of Education and District reporting requirements. Changes were implemented in iPASS to meet the Department of Education's new end of year requirements for reporting on 52 data elements instead of the previous (35). During the summer, all academic student scheduling as well as ninth grade exploratory scheduling was completed. The customized "welcome back to school" letter to parents was also generated by the iPASS system. In the fall, progress reports and first quarter report cards were produced. For the first time, customized "Failure" letters to parents were also generated by the iPASS system. Since this is the first senior class that the iPASS system has tracked for four years, college transcripts were produced without any manual changes. Work continues on the Certificate of Occupational Proficiency Report that allows vocational teachers to provide each student with a detailed account of the student's competencies in their shop area. Use of the iPASS Parent Access Manager has increased from 25% to 53% of the parents. The Parent Access Manager allows parents to be able to view up to date information on their children in the areas of attendance, grades, schedules and discipline information. Finally, Excent - a new web-based online system that handles Individualized Education Plans for the Support Services Department - was introduced at the end of the 2005 school year. Support Services teachers can access this secure system at school or at home in creating their education plans. In addition, all academic and vocational teachers have read-only access to the student's education plan.

Computer Network: In early spring, the Shawsheen network firewall was updated with an Intrusion Prevention and Gateway Anti-Virus service, an anti-spyware service and an Instant Messenger and Peer-2-Peer Management & Prevention Service. During the summer a new enhanced electronic message board was installed in the school cafeteria. This message board connects to the school network and communicates daily school activities to the students. Also during the summer, the school's network was upgraded. First, the core network switch was replaced with an HP 5308 core switch and three new VLAN's were created to improve network traffic. The HP 5308 provides greater bandwidth and reliability for the school network. Second, the network staff also installed a ProCurve Manager Plus server to provide better network management and monitoring. Finally, the remaining perimeter switches throughout the building were replaced with new HP switches. These older perimeter switches had been causing network problems

over the last two years. The network staff also installed a network printer in the Construction Cluster part of the building to provide teachers in that area with print capability. One of the Business Technology labs was updated with new flat panel monitors and Dell GX280 computers from funding received from a Perkins grant. The network staff also helped the Graphic Arts and Technical Illustration departments setup Mac OSX servers for managing the Mac computers in these departments. The network staff installed a new print and file server for the drafting department and provided them with Internet access. A small imaging server was also installed in Computer Services to provide the capability to re-image computer labs over the network rather than manually. A new computer was also installed in the library to act as the server for the Winnebago electronic library circulation system. During the fall, a four-year computer technology replacement plan was developed and approved by the school's Technology Committee.

Computer Application Upgrades: The computer staff upgraded the Kurzweil text-to-speech software system to version 9 and added additional licenses for student use by the Special Needs department. The computer staff also upgraded the Plato Math and English software to version 4.2 and added more licenses for student use in the Math and SPED departments. The Master Cam software system was installed for the Machine Technology department to enhance student training. The computer staff installed a site license for the Grade Machine software to allow teachers to track quizzes, homework, tests, class grades, etc., and then automatically calculate a student's final grade for the marking period.

Guidance

Admissions: Applications for the freshman class entering in September 2005 held at the same level as the previous two years. The Guidance Department received approximately 600 applications and enrolled 325 freshmen for the class of 2009.

College and Career Planning Night: This year's College and Career Planning Night attracted a record number of junior and senior students and their parents. Well over 500 people attended this popular event. The evening also recorded its highest number of colleges participating - forty colleges and career schools sent representatives, as did all branches of the armed forces. Representatives from the industrial community included a mix of traditional trade areas as well as a significant number of technical areas.

Financial Aid Night: In January, the Guidance Department partnered with the Massachusetts Educational Financing Authority (MEFA) in presenting comprehensive workshops to assist students and parents in understanding the financial aid process. A representative from MEFA gave an in-depth presentation on how to complete the Free Application for Federal Student Aid (FAFSA) form.

Co-Operative Education Program: Forty-one percent of the Class of 2005 participated in the Cooperative Education program. With the assistance of local industry, seniors have the opportunity to work in their field of study during senior year. Many positions lead to permanent job placement upon graduation. Participating employers have been helpful in assisting Shawsheen in the implementation of a state initiative to expand the evaluation process of students enrolled in the Cooperative Education program. This new evaluation process is designed to address the student's academic, technical and employability skills. The evolution process enhances the cooperative education experience of eligible students by identifying and implementing the skills requisite in evolving employment markets.

Scholarships and Awards: One hundred sixty-two (162) Shawsheen graduates received approximately \$70,000 in scholarships from local community organizations and Shawsheen affiliates. In addition, graduates received numerous awards from colleges, career schools, and the state-sponsored scholarship programs designed to recognize academic excellence. The industrial community was once again generous in its support of graduates through the donation of tool and equipment awards.

School Council

The School Council consists of three parents, two community members, two students (one voting and one non-voting), and two Shawsheen teachers. Several individual members of the School Council have served in this capacity for a number of years contributing their time and energies to this important agency of school governance. Assistant Superintendent-Director/Principal Robert E. Cunningham, and parent Ms. Nancy Higgins are the co-chairs, and student Kimberly Haley is the secretary. Other members are: James Byrnes, academic teacher; Margaret Costello, vocational teacher, Krystina O'Brien, community member, Bob Lazott, community member, Susan Peschel, parent, Cosmo Ciccariello, parent, and Amanda Barme, student.

The School Council reviewed the school budget and school improvement plans while approving changes to the *Student Handbook* including modifications to the dress code defining in greater detail appropriate and safe attire within the contextual setting of the school community.

Technical Programs

Automotive Technology: The Automotive Technology program continues to meet all National Automotive Technical Education foundation (NATEF) required standards with regard to curriculum, equipment, tools and teacher certifications. As a result of meeting these standards, the instructors are confident the program will receive its recertification this year. NATEF evaluators are scheduled to do a site inspection of the facility early Spring 2006. All instructors in the program are Automotive Service

Excellence (ASE) certified expert technicians and are committed to keeping their knowledge and skills current. This commitment means that students are being prepared to meet the standards of a constantly changing industry.

With the retirement of Mr. Peter Back in June of 2005, the Automotive Technology program was fortunate to obtain the services of Mr. John Paul Borriello, a graduate of the Automotive program at Greater Lowell Tech and Massachusetts Bay Community College. He also attended Fitchburg State College where he earned a Bachelor's degree in Education. As the program's related teacher, he has made adaptations to the curriculum, which reflects his recent experience as a master technician. Under Mr. Borriello's direction, the students will continue to utilize the Automotive Information System program at their own desk computer. Automotive Information System is an unlimited curriculum and resource for safe auto repair instruction, technical information and the latest updates on specific jobs. The program also allows teachers to obtain lesson plans for job specific repairs and data repair for every car used for demonstration or service.

In touring the related classroom, one finds many engine mock-ups, parts displays, posters and even a full size break away car, all utilized during formal related instruction. The teacher's opportunity to make visual connections during instruction has kept students interested and improved their understanding of automotive theory.

The Automotive Technology program continues to respond to vehicle-repair requests from District towns, including many requests from elderly citizens. The students also maintain all the school owned vehicles, which are used for outside construction programs and nursing externships. These experiences provide the student with live work that would not otherwise be available.

For the second year, Automotive Technology seniors received ten hours of OSHA general-industry safety training and received 10-hour cards to document their participation enhancing the seniors' employment and earning potential.

The Automotive Technology program is experiencing a stellar year regarding job opportunities for their students with nearly 70% of the students participating in the Cooperative Education program. Much of this success can be attributed to the changes in the curriculum over the last couple of years and increased student work ethic.

Auto Body: The Auto Body program is also in the process of updating curriculum and equipment in preparation for its National Automotive Technician Education Foundation's (NATEF) re-certification visit this year. In the past, the program has met all the required standards for equipment, curriculum and teachers' certifications. Meeting NATEF's strenuous standards is an important goal for second year instructor, Mr. Roland Tremblay, and veteran instructor, Mr. Floyd Newbegin. Having applied their many years of experience and knowledge in working with NATEF, they are certain that the program will receive its recertification. The National Automotive Technician Education Foundation's (NATEF) single mission is to improve the quality automotive service and repair.

Mr. Tremblay has also been working with the Department of Education to develop and implement a new respirator safety program, as required by the Department of Education. The new program will include guidelines that ensure students are properly fitted and understand proper use and cleaning of the respirator.

The students in Auto Body utilize the transportation computer lab to access the NATEF curriculum on the Internet providing for a wide range of curriculum activities. This curriculum keeps them up-to-date with the latest automotive technology. In addition, the computer lab allows all students to access an online safety program which, when completed, provides them with a safety certificate. This safety credential is recognized throughout the industry.

Along with their Automotive peers, senior Auto body students received ten hours of OSHA general-industry safety training and received 10-hour cards to document their participation. Similar, again, to their Automotive peers, Auto body students continue to respond to vehicle-repair requests from District towns, including many requests from elderly citizens, and they maintain school-owned vehicles.

Business Information Services: The Business program started the new school year with Ms. Mary Jean Matarazzo taking over the accounting aspect of the curriculum due to the retirement of 30-year veteran Mr. Paul Smith. Ms. Matarazzo comes to Shawsheen Tech with previous teaching experience from Watertown High School.

For the second-consecutive year, all sophomore students at the completion of the IC3 Basic course will receive an Internet and computing core certification, which recognizes their understanding of a computer functions as well as their ability to make minor PC repairs. Students are also receiving certifications in Microsoft applications, which include Word, Excel, Access and Power Point—fundamental and important skills possessed by competent workers in the current business environment.

Last Spring, the Business students competed in their first Business Professionals of America State competition held at the Sheraton Framingham Hotel. The students won medals in hands-on contests in Management, Marketing, Human Resources, and Financial Services. The Business Professionals of America Organization exists to promote business opportunities and competitions for business students in high school.

The students have had the chance to hear and attend seminars from guest speakers, many businesses, and colleges. The seminars included a presentation from Amanda Lobdell of Gibbs College called "Living on Your Own."

The marketing curriculum has been expanded again this year to increase students' opportunities upon graduation. Competencies are developed through the operation of the school's store and handling the compilation, collection and distribution of the morning food break orders for the entire school.

Carpentry: The Carpentry department, along with all the construction trades, will complete the construction of a 3,000 sq. ft. colonial house this December. The house is being built for a Wilmington resident who placed her name in the school's house lottery last spring. The house-building program provides students the opportunity to develop skills in framing, exterior finish, roofing and interior finish. This outside project not only provides students with valuable live work in which to develop knowledge and skills but also helps instill strong work ethics and a commitment to a customer. With the retirement of Mr. Ted Reddy and the hiring of Mr. Richard Woodlock, this year the Carpentry department continues to support District projects that have included the Tewksbury Livingston Field Pavilion, the completion of the Wilmington West School House, the construction of a pavilion at the Tewksbury Playground, the renovation of the Bedford Bath House, the construction of the Billerica Police Trophy cabinet, and the construction of the Wilmington Fire Station Weight Room.

The Carpentry students were also responsible for the completion of many projects around the school building including the Graphic Arts facility renovation and the storage garage project. These projects provide valuable work experience for the students, and they result in tremendous savings to District towns and organizations.

As has been the case the last five years, all seniors again received a 10-hour OSHA card in construction safety.

Through the capital budget process, the program was able to purchase new ladders and staging equipment for the shop and outside program.

Commercial Art and Design: Mrs. Wendy Siegal-Botti was hired to replace Mr. Josh Hull, who resigned at the end of the last school year. Mrs. Siegal-Botti graduated from Massachusetts School of Art with a degree in Graphic Design and Illustration. Over the last few years, she has worked for Verizon designing web layouts and completing marketing projects.

Because there is a need for more space, the Commercial Art and Design program will be taking over the Drafting space at the end of the school year. The additional space will allow the instructors to expand the curriculum to include more freehand and creative projects.

The Advisory Committee recommended that two pieces of software, Dreamweaver and Flash, be purchased in order to add web design, animation, and game design to the curriculum.

Meeting the requests and needs of the sending towns and school involves the students in live work—tasks usually accompanied by demanding time-lines and rigorous quality standards. Commercial Art and Design students participated in the design and layout of the SVTHS *View Book*, design and layout of the poster for the library, design and layout of school and golf tournament signage, and assisted in the Billerica Veterans Organization Project.

Computer Aided Design and Drafting: Computer Aided Design and Drafting instructor, Mr. Andy Botticelli, is working with his students to design a new shop. The program is scheduled to relocate in the old Automotive Technology related room next summer. The new space will better accommodate the program's need for curriculum changes. The location will also allow for better collaboration with programs that utilize Computer Aided Design and Drafting's services and equipment.

The Computer Aided Design and Drafting program is only one of four schools in the Commonwealth to have its program re-certified by the American Drafting and Design Association (ADDA.). This was made possible by the commitment and hard of the instructors, who maintained up-to-date trade standards in a rapidly evolving industry. Computer Aided Design and Drafting instructor, Andy Botticelli, chairs the Massachusetts Curriculum Committee for the organization and provides support to other vocational schools in the Commonwealth who have applied for certification. Many senior students received ADDA certification last year.

Software programs on which Computer Aided Design and Drafting students are developing skills include Auto-CAD, Solid Modeling, Pro -E, and G.I.S Terrain Modeling. A new program introduced to the students this year was Chief Architect - a powerful architectural program used by many companies in industry.

Although the students adhere to a strict and vigorous curriculum, they still have the chance to gain real project experience by providing renovation designs and construction drawings for the Masonry addition, the school store, the nurse's office, and Billerica Police Department.

The efforts of the Computer Aided Design and Drafting instructors has resulted in the most technologically advanced drafting program in the state but—more importantly—in outstanding employment and post secondary opportunities for Drafting students upon graduation.

Computer Science and Internet Technology: The Computer Science and Internet Technology program is the other program that received a State grant to pilot the Certificate of Occupational Proficiency assessment exam. The SVTHS students took the NOCTI

pretest in November and will take the post written and performance exam in June. The instructors in the program have already developed new curriculum to align with the NOCTI test and the Vocational Technical Educational Curriculum Frameworks.

At the start of the year, the Computer Science and Internet Technology students were busy installing the network wiring for the new Graphic Arts prepress lab. Other student projects included the development of a new website for the Billerica Chamber of Commerce and the development of a 13-minute promotional video for SVTHS.

The Computer Science and Internet Technology program received another donation of computers from industry this year to use in the computer-repair component of the program—saving the school a substantial amount of capital-budget money. These computers provided the students with resources for developing the skills and knowledge required of the industry's A+ exam. As a result, many Internet students passed the software and hardware portion of the A+ exam in December and received their certification. In addition, the entire class of 2007 passed the IC3 exam to earn certification.

In order to strengthen the hands-on work experience for the students, the Internet program has initiated a computer repair service for the staff and school programs.

In the computer programming and web design component of the program, students continue to maintain the school's web site (<http://www.shawsheen.tec.ma.us>). Internet students have also been working with the Massachusetts National Guard to improve its web site.

Cosmetology: The Cosmetology program continued its community service program in which teachers accompany sophomore and senior students to District nursing homes, senior centers and assisted-living facilities. Cosmetology students have visited and provided services at senior centers in Tewksbury, Bedford, Wilmington, Billerica and Burlington. In addition, students continue to service the elderly on Elderly Citizens Day by providing beauty makeovers and a lunch in the dining room. These types of programs provide students with real live work and, at the same time, instill compassion for the elderly. Many local citizens also take advantage of cosmetology services at the school on a regular basis

Instructors Ms. Camille Lloyd and Ms. Theresa Crowley completed and implemented a comprehensive safety curriculum this year. The curriculum requires all students to pass a written performance exam before using any equipment and before working on any clients. The junior students also completed an online ten-hour OSHA safety program and received a ten-hour safety credential.

In order to help students learn more about work opportunities and employer expectations, guest speakers were invited to the shop to give presentations. They included Paul Mammola Hair Salon, Julianne Nelson of New Image Salon, Debbie's Touch of Elegance, Norman Richard of Anthony's Hair Salon, and Tony DeFria of Sukesha Hair Products.

The instructors proudly announce that, as a result of their ongoing commitment to industry-aligned curriculum standards, all of last year's graduates received state cosmetology licenses.

Culinary Arts: The Culinary Arts department received its accreditation by the American Culinary Association (ACF) after completing a two-year process of updating curriculum and equipment to meet ACF standards. The evaluators of the Federation stated they were impressed with the Shawsheen Tech program its curriculum documentation. Students now have the opportunity to take the ACF exam and receive their ACF credentials.

Because of a new safety curriculum implemented this year, many of the Culinary Arts students have gained knowledge and skills that prepared them to take the Serve Safe certification exam, which many have received. Many food establishments require this credential as a condition of employment today.

The operation of the guest dining room continues to be a valuable component of the Culinary Arts program. The dining room allows the public to have an enchanting Culinary experience four days a week for a very reasonable cost. The Culinary department recently planned, prepared and served 250 meals to advisory- committee members during their annual meeting. In addition, Culinary Arts students prepared meals for four citizenship awards banquets.

Another key component of the Culinary Arts program is the bakery. In the bakery program, the students learn to bake creative breads and pastry, and they operate an on-site retail bakery, which is open to the public four days a week. The bakery also supplies many items to the Culinary Arts program for the students' break service.

Diesel Mechanics: The Diesel Mechanics program is certified by the National Automotive Technical Education Foundation (NATEF), with the instructors' meeting Automotive Service Excellence (ASE) certifications in all areas of instruction. John Havens, a SVTHS Diesel Mechanics instructor, is also an evaluation-team leader for the organization, which allows him to stay current with all regulation changes each year. In addition to NATEF, the program maintains national certifications in Mechanical Repair Pollution Prevention and an online safety program called SP2.

For the second year in a row, the senior Diesel Mechanics students received 10 hours of training in OSHA General Industry Safety last September and received a 10-hour card.

Some of the work projects students have accomplished this year include a complete overhaul of a pick-up donated to SVTHS, design and construction of two dump trucks, complete overhaul of a grader and loader, and track repairs of an excavator.

Electrical: The Electrical program continues to be a high demand shop accepting 25 students out of 50 that requested the program.

The students in the Electrical program adhere to a strict sophomore curriculum that prepares them for outside projects as upper classmen. Through the outside program, they gain a wide range of competencies in residential and industrial wiring as well as developing strong work ethics. They obtained skills and knowledge in the industrial aspect of the field this past year by completing the wiring for the new heating and air conditioning system installed in many of the classrooms. Other school projects included the rewiring of the new Graphic Arts shop, wiring of Automotive's new lifts, wiring Machine Technology's new Computer Numerical Control (CNC) machines, and the wiring of a new welder in Metal Fabrication. The students develop maintenance and troubleshooting skills by providing ongoing support for the school's Maintenance staff. The outside community projects in which the Electrical students have been involved include Bedford bathhouse renovation, the West School in Wilmington, the house-building project in Wilmington and the fire department weight room in Wilmington. The experience the students obtain doing the rough and finish wiring at the house-building project prepares them for residential employment upon graduation.

As has been the case the last five years, all seniors again received a 10-hour OSHA card in safety.

Electronics: Due to changes in the freshman curriculum and the commitment of the instructors, interest in the program increased with 18 students enrolling in the program at the end of last year. Through capital budget funding, the Electronics program was able to complete the final phase of their Lab-Volt and NIDA computer based instructional equipment purchases. To fully exploit the instructional technology, the Electronics faculty developed new curriculum, which exposes the students to a much broader and more rigorous range of projects. In addition, the curriculum was revised to include computer repair at the sophomore level, which resulted in eight students' receiving A+ certification last year.

Shawsheen Tech's Electronics students also competed in the Boston University design competition for the first time in 2005.

Graphics Arts: The Graphic Arts program received its national accreditation this year from the Graphic Arts Education and Research Foundation. The on-site evaluation that took place last spring verified that the program was meeting high standards of instruction in all areas of printing and prepress. In order to meet these rigorous standards, instructors in the program spent the last two years working with their advisory members to up-to-date curriculum and evaluate and purchase state of the art equipment.

At the start of this school year, students were welcomed with a new prepress lab. In order to implement a rigorous curriculum and technological changes in the Graphic Arts program, new equipment was purchased and the old photo lab was converted into a state-of-the-art digital lab. The renovation project initially started last May with the students in Masonry, Electrical, Plumbing, Carpentry and HVAC doing all the preliminary construction. Staff members in the construction shops completed the final phase of the project in the summer. The old film process of making printing plates is now being done on a computer and sent directly to a computerized plate maker. Many changes in the curriculum were made to adapt to the new technology. These changes will better prepare students to obtain high paying jobs in the industry.

The students in the Graphic Arts program develop valuable competencies by completing various printing projects for the school and district towns. The students also oversee the copying center, where teachers and administrators request or execute copies of materials like informational handouts and instructional worksheets.

Health Services and Technology: With the addition of new instructor Ms. Patricia Micalizzi, the new school year promises to be exciting and interesting for the Health Services and Technology students. Mrs. Micalizzi has worked as a nurse in the Billerica school system for the last several years. She has also worked at Mount Auburn Hospital, Saint Elizabeth's Hospital and Lahey Clinic. Mrs. Micalizzi received a Bachelor's degree in Nursing from Fitchburg State College and will receive her Master of Science degree from Regis College this coming May.

The Health Services and Technology seniors, all of whom are participating in the externship program, secured placement at a medical facility or nursing home during the first week of school. The externship program provides work experience under real conditions—training that is not possible in a school setting. Many of this year's seniors have been placed in the Cooperative Education program as Certified Nursing Assistants, Medical Assistants, and Child Care Aides. The current placement rates of seniors in both the externship and Cooperative Education programs strongly suggest that the Health Services and Technology curriculum effectively targets competencies required in the current employment market.

During the past summer, staff members renovated the Health Services and Technology related room installing floor tile, painting the walls were painted and replacing cabinet doors. The completion of the related room marked the last phase of updating all the program's educational space. As a result of these renovations, the purchase of new lab equipment, and specific curriculum revision and updating, the program met all standards of and was therefore endorsed by the National Health Association (NHA). The NHA granted clinical and administration certifications. As a result of targeted curricular changes and the increase of professional staff, the American Heart Association currently offers students the opportunity to earn a certificate in CPR and First Aid.

In September, the instructors and students organized and ran a blood drive to benefit Saints Memorial Medical Center. The drive was very successful with 75 units of blood collected.

The Health Services and Technology program also earned a State educational grant making it one of two programs at SVTHS (Computer Science and Internet Technology the other) to pilot the Certificate of Occupational Proficiency assessment exam. The students have already taken the National Occupational Competency Testing Institute (NOCTI) pretest in November and will take the post written and performance exam in June. In addition to assessment funds, the grant provides funding for curriculum development and performance analyzes. Because the instructors have made this commitment to this initiative, SVTHS students are more likely to succeed when the Certificate of Proficiency becomes a reality in 2010.

The Licensed Practical Nursing (LPN) program currently has 30 full-time evening students working at Tewksbury Hospital, Lowell General Hospital, and New England Pediatrics. The LPN students begin their studies in August each year and graduate the following June. Of the 35 members of last year's graduating class, 34 passed their state board examination and received their LPN certification.

Heating Ventilation, Air Conditioning and Refrigeration (HVAC-R): The transition of a new instructor, Mr. Adam Nigro, to the HVAC-R program has been a positive experience for the students. Mr. Nigro is an experienced instructor with an Associate's degree in heating, ventilation and air conditioning technology. He assumed the responsibilities of Mr. David Norkiewicz who assumed the position of the Construction Cluster Department Chair. The program is able to keep its facility equipped with the latest equipment through capital budget purchases and donations. Training students on the state-of-the-art equipment is critical to prepare students for the expectations of prospective employers. Many of these donations were obtained from local businesses and advisory members who have supported the program for years. Items donated this year include a high efficiency boiler, air conditioning condensing unit, and several roof top units.

An important training component of the HVAC-R program is the real community work requested by District communities. Projects this year included the installation of two central air conditioning systems, a central humidification system and a start-up oil fired boiler for the Wilmington house project. In addition, students participated in major school projects, providing maintenance and troubleshooting services that assist SVTHS's Building and Grounds efforts and provide substantial cost savings to the District.

The HVAC-R instructors are in the second step of a three-year certification process with Partnership for Air Conditioning, Heating and Refrigeration Accreditation (PAHRA). When completed, SVTHS's HVAC-R program will be the first program of its kind in the state to obtain this national and prestigious certification.

Machine Technology: The Machine Technology program is certified by the National Institute for Metalworking Skills (NIMS). The program is in the process of preparing for re-certification to continue to meet all NIMS standards for curriculum, equipment, and staff credentialing. Maintaining this certification is contingent upon students' earning credentials—which requires a minimum of 25% of them to pass the Level I exam, and 50% to pass the Level II exam. Because of the quality of the Machine Technology program and the qualifications of the program's faculty, NIMS has recruited Shawsheen instructors to become part of their evaluation team for other schools throughout the state. For the second time last June, graduates qualified to take the NIMS certification exam. Eighty percent of the graduates took the exam and received the desired credentials.

The Machine Technology program recently signed a Tech Prep agreement with Central Maine Community College allowing SVTHS's Tech Prep students to receive college credit for work completed in the Machine Technology program here at Shawsheen Tech.

The Machine Shops CNC software has been installed in one of the schools computer labs, facilitating instruction and learning.

Machine Technology students have completed several projects to gain work experience on facility-based tasks and to support the needs of other programs throughout the school. Toward these ends, Machine Technology students have made carpentry table saw parts, Business Technology chair parts, Diesel valve stem adapters and other manufactured parts, golf tournament gifts, and Graphic Arts staple machine parts.

Masonry: The Masonry students completed the block work on the new storage garage and are starting to brick veneer the exterior. They will match the architectural design of the field house using similar brick, quoin corners and workmanship that compares favorably to any in the trade. In addition, the instructors are in the process of obtaining all the materials necessary to construct a new addition to the shop. The addition will allow them to integrate larger and more complicated curriculum projects into the program.

The Masonry program has supported the community with projects that include the Wilmington West School House, the Tewksbury Playground Pavilion, and the Tewksbury telescope building.

As part of their curriculum requirement this year, senior Masonry students completed a ten-hour OSHA safety course, enhancing their employment opportunities upon graduation.

Metal Fabrication: The Metal Fabrication program is a National Institute for Metalworking Skills (NIMS) certified program. As is the case with the Machine Technology program, they are also in the process of preparing for recertification. With recent upgrades in curriculum and equipment, the instructors are confident that they will meet all of NIMS standards for recertification.

Once the program is re-certified, the students will continue to have the opportunity to take the NIMS certification exam. This certification is the most widely accepted in the industry. Students who obtain NIMS certification earn skill recognition, establish professional credentials in the work place, and enhance their employment potential and options.

The granting of national certification by the American Welding Society (AWS) affords Metal Fabrication students a trade certification recognized throughout the industry. The staff worked hard for several months on the implementation of curriculum changes that aligned the welding program with rigorous AWS standards.

Like students in other programs, the senior Metal Fabrication students received 10 hours of training in OSHA General Industry Safety last September and received a 10-hour card.

And like students in other programs, Metal Fabrication students have gained work experience and supported the community and school with projects that include SVTHS's Building and Grounds repairs, Parent Council gifts, and golf tournament gifts.

Plumbing: In late August, Mr. Ronald Masse was hired as the shop instructor for freshman and sophomore students. Mr. Masse has been operating his own company for the last fifteen years and also has experience as an engineering manager, plumbing supervisor, and mechanical consultant. With many licenses and certifications attached to his resume, which include a masters and builders license, he brings an enormous knowledge and experience to the job.

Community and school projects continue to be an important part of the Plumbing program's curriculum, as they provide students with real live work. These projects give the students the opportunities to improve basic competencies learned at the lower grade level and to add new field-based skills and knowledge. Outside community projects such as the Bedford bath house and the Wilmington West School House allowed the students to develop industrial skills. Participating in the completion of the Wilmington School House project and the installation of a new boiler at the Billerica VFW ensured that the junior and senior students gained skills and knowledge in residential construction. The development of troubleshooting skills is an important program component accomplished through the program's maintenance curriculum, which benefits the school's plumbing system and saves the District operational money. The repair and installation of eyewash stations throughout the school was an important maintenance project completed this year. Other school projects include the installation of a sink in Diesel Mechanics and Receiving, the installation of a new sink heater in Bakery, and the installation of a compressed air line in the Automotive Technology shop. Efforts from the plumbing department, as well as from the other construction programs, make SVTHS a safer place for students to learn and for staff to work.

The senior Plumbing students received 10 hours of training in OSHA General Industry Safety last September and received a 10-hour card in Construction safety.

SKILLS USA: SkillsUSA is a national organization allowing vocational/technical students the opportunity to enter specific skill competitions and participate in numerous leadership events. For the first time this year, Shawsheen Tech will be a 100%-participation school, which means every student in the school will be a member of the organization. As a total participation school, Shawsheen is required to use SkillsUSA Professional Development Curriculum with all students. The Professional Development Program guides students through more than 70 employability skill lessons that are covered in seven levels of the program.

At the North District Conference last spring, 103 Shawsheen Tech students competed and won 30 medals. Of those 40 students, 25 students went on to win a medal in state competition, which included eight gold, seven silver and ten bronze medals. The eight gold medal winners went on to compete at the national level and did an outstanding job representing Shawsheen Valley Technical High School in the area of Health Services and Technology, Diesel Mechanics and Commercial Art and Design. At the National competition, Health Services and Technology students Sheila Johnson of Wilmington, Elisa Marinella of Wilmington, and Christine Kenney of Tewksbury won a gold medal for developing a display and formal presentation on the nutritional value of the new food pyramid. In addition, Commercial Art and Design students Stephen Bennett of Billerica, Ashley Long of Tewksbury, and Christopher Versackas of Tewksbury won a bronze medal for their Tech Prep display and Diesel Mechanics student Craig Chestnut of Billerica placed eighth in Diesel Mechanics competition.

Certificate of Occupational Proficiency (COP): The COP is the Commonwealth's assessment program for technical education. It is being designed to measure the attainment of industry-base skill standards of students enrolled in technical education.

By June, the work of developing a framework for all vocational/technical programs throughout the state was completed. These Vocational Technical Educational Curriculum Frameworks will now become the basis for development of the assessment piece for attainment of a Certificate of Occupational Proficiency.

Now that the frameworks are completed, all the vocational/technical teachers are in the process of assessing their curriculum to determine any updates needed to align with the frameworks.

Shawsheen continues to take a leadership roll in the COP process, with many of our instructors and administrators providing their expertise as a committee chairperson for the development of the new frameworks. In addition, both the Computer Science and Technology program and the Health Services and Technology program have received a grant from the Department of Education to pilot the assessment piece of the Certificate of Proficiency.

Safety: The school is in the fourth year of a five-year process of developing and implementing a school wide safety and health plan, under the direction of Mr. Roger Bourgeois, Director of Community Services, and Mr. John Lavoie, Director of Vocational/Technical Programs. The development of this plan includes work practices, equipment, tools, environmental issues and educational curriculums in all programs. The committee overseeing the development and implementation includes administrators, teachers, students and safety experts from industry.

The implementation of the plan began two years ago with a vocational staff member in each program developing a safety plan which included updated safety curriculum for each piece of equipment and work practices. A student record safety plan consistent throughout each program has been put into place last year. A safety audit is conducted in each program to evaluate shop equipment and environment at the start of each school year. As a result of the audits, new safety equipment needs are identified and purchased, signage is being improved, storage practices have changed and environmental issues are being addressed. Funding for all new safety equipment is provided through the capital budget each year.

Through the efforts of Mr. Roger Bourgeois and the instructors in the construction and general industry programs, all the seniors in these programs have obtained an OSHA certification card. The students attended a ten-hour seminar at the onset of the school year where they learned all aspects of construction and general industry safety. This certification provides our students with more job opportunities, as many companies require this certification as part of a hiring policy.

Conclusion and Acknowledgement

The SVTHS District School Committee, staff, and students gratefully appreciate the support that they receive from the residents of the 5-member District. The SVTHS family especially acknowledges the continued financial support of the local Town Managers, Finance Committees, and Town Meetings, who collectively ensure and perpetuate the highest quality in vocational technical training opportunities for area youth.

The District is grateful for the significant contributions provided by Shawsheen Tech staff and employees and acknowledges the many contributions of the SVTHS staff who retired during 2005. Those retirees are:

- J. Peter Back, Automotive Instructor
- Donald B. Cambria, Culinary Instructor
- Nicholas Kay, Jr., English Instructor
- Ronald H. Nowakowski, Athletic Director and Math Instructor
- Elizabeth A. Quigley, Math Instructor
- Peter J. Quirk, Cooperative Education Coordinator
- Charles D. Regan, Math Instructor
- Vincent A. Restivo, Math Instructor
- Paul A. Smith, Business Technology Instructor
- David A. Whalley, Science Instructor

Mr. Alfred J. Verrier, a School Committee member representing the Town of Burlington, also retired after serving since 1989. He served with distinction.

COMMUNITY DEVELOPMENT DEPARTMENT

*Community Development
Animal Control Officer
Engineering*

*Zoning Board of Appeals
Building
Planning Board*

*Board of Health
Conservation Commission*

Community Development

The Town of Tewksbury's Department of Community Development strives to manage and promote the highest quality of development by coordinating all land use matters in one department; providing information and creative recommendations based on sound planning practices; promoting and assisting sensible economic development; ensuring public health and safety by administering and enforcing applicable statutes, codes, bylaws and regulations; protecting the environment through conservation and wetland protection measures; and supporting other Departments in enhancing the community's quality of life.

The Department of Community Development consists of the following divisions; the Building Department, Board of Health Office, Planning and Conservation Office and the Engineering Office. Staff support is provided to four statutory boards: the Planning Board, Board of Health, Conservation Commission and Zoning Board of Appeals. Administrative support is also provided to the Planning Board's Zoning Bylaw Subcommittee and Community Preservation Subcommittee as well as the Local Housing Partnership.

Full time staff within Community Development include: Linda DiPrimio, Executive Secretary, Walter Polchlopek, Conservation Administrator, Lisa DeMeo, Town Engineer, Michelle Stein, Project Manager and Steve Sadwick, Director/ Town Planner. Dawn Cathcart continued to provide Recording Secretarial duties for the Planning Board and the Board of Health. Alison Bradley continued to serve as Recording Secretary for the Conservation Commission and Local Housing Partnership and Cheryl Romano continued to serve as Recording Secretary for the Zoning Board of Appeals.

Master Plan

The Town of Tewksbury's Master Plan was adopted by the Planning Board on September 15, 2003 and endorsed by the 2004 Annual Town Meeting. The Master Plan serves as the Town policy guidance document for future land use decisions.

In 2005, the following implementation items from the Master Plan were addressed:

Priority A. #2- Reorganize zoning along Rt. 38. The Planning Board working with the Department of Community Development began the long overdue process of evaluating the zoning on Main Street. It is anticipated that this project may take up to 10 months to complete.

Priority A. #3- Develop consensus plan to revolve land use conflict in areas designed as "Neighborhood Compatibility Areas". The Planning Board and the Department are represented on the tri-community working group for the Lowell Junction area. This was identified as an action item from Amendment 1 to the Master Plan.

Priority A. #10- Implement Phase I of the Sidewalk Plan by updating it and incorporating it in the town's Capital Improvement Plan. The Sidewalk Plan continues to be implemented through the joint efforts of the Sidewalk Committee, the Town Manager's Office, the Town Engineer, Public Works and the Planning Board.

Priority C.2. Develop and improve public amenities at Tewksbury Ponds. Department worked with developer to create memorial park on Long Pond.

Priority C.4. Continue to work toward resolution and clean-up of Sutton Brook Disposal Area. On-going effort between the Town, DEP, EPA and potentially responsible parties.

Priority D.2. Review the Town's roadway maintenance and management practices to minimize non-point source pollution and encourage infiltration. Review is part of quarterly meeting of Town's Stormwater Management Team.

Affordable Housing

The Town's current MGL Chapter 40B affordable housing inventory is at 4.65%. Until the Town achieves 10%, it will be susceptible to Comprehensive Permits that over ride local regulations including zoning. The Local Housing Partnership continued to review comprehensive permit proposals during 2005.

The Partnership currently includes Corinne Delaney, Steve Deackoff, Greg Peters, Dave Fisher, Jay Axson, and Raymond White. Advisory members include Nancy Reed from the Planning Board, John Mackey from the Board of Selectmen, and Joan Unger from the Council on Aging.

The Department of Community Development with the Housing Partnership applied for and received Executive Order 418 Housing Certification for Fiscal Year 2005. Both the Department and the Housing Partnership developed an Affordable Housing Plan that was submitted to the State for approval on December 16, 2005. In addition to providing affordable housing to those in need, the plan could serve as a future shield against unwanted comprehensive permits for a specific period of time.

The Department assisted the Board of Selectmen, Local Housing Partnership and the Zoning Board of Appeals with 10 comprehensive permits in various stages of approval. The projects are as follows:

Project	Total	Type	Affordable	Status
Southwood Estates	8	Ownership	2 units	Superior Court
Shawsheen Woods	16	Ownership	4 units	Approved/ appealed to Superior Ct. & HAC
Roberts Reach	16	Ownership	4 units	Approved/ waiting on final plans
Livingston Place	16	Ownership	4 units	Approved/ waiting on final plans
Jasmine Estates	4	Ownership	1 unit	Before ConCom & ZBA
Andover Estates	24	Ownership	6 units	Currently before ZBA
Silver Estates	8	Ownership	2 units	Waiting for site approval letter
Fahey Place	29	Rental	29 units	Currently before ZBA & ConCom
Nicholas Commons	80	Ownership	20 units	Waiting for request for comment from subsidizing agency
Hanover Proposal	353	Rental	353 units	On-going negotiations

Other Initiatives

The Department continues to work with the Planning Board's Zoning Bylaw Subcommittee in reviewing the Zoning Bylaw. In 2005, the Subcommittee proposed 10 articles for Town Meeting action. While some of the articles were minor house keeping issues, some were significant. The Subcommittee advanced 4 articles to amend the sign section of the bylaw. These were preliminary steps and the Subcommittee will continue to work on amending the sign section in upcoming town meetings. The other significant undertaking was the revision of the Zoning Map. The Building Commissioner initiated the project which was extremely time consuming and detailed. This cooperative project included the Town Engineer. The finished product is the first ever parcel level map of the zoning districts throughout the Town. Members of the Planning Board's Zoning Bylaw Subcommittee include Vincent Spada, Nancy Reed and David Plunkett.

The Department worked with the Planning Board in developing and presenting the Community Preservation Initiative to various organizations. This item was approved by Town Meeting in May 2005 and will be a ballot question in April 2006.

The Director of the Department continues to serve on the Zoning Reform Working Group which is working to update the State statutes in both zoning and subdivision control.

The Department of Community Development had a successful year and looks forward to working cooperatively with the various boards, committees, commissions, departments and citizens in 2006, enhancing the quality of life in the Town of Tewksbury.

Respectfully submitted:

Steven J. Sadwick, AICP

Director of Community Development

Zoning Board of Appeals

The following is a breakdown of the activity on which the Tewksbury Board of Appeals acted during the year 2005:

31	Variances	29	Approved	1	Denied	1	Withdrawn
6	Special Permits	6	Approved				
2	Party Aggrieved	1	Withdrawn	1	Denied		
2	Combination Variance/Special Permit	2	Approved				
4	Comprehensive Permits	1	Approved	3	Pending		
3	Modification of previously granted Variance	3	Approved				
1	Modification of previously granted Special Permit	1	Approved				
1	Six month extension request	1	Approved				

I would like to thank the public for their interest in the Board's activity. I also wish to thank my fellow Board members and the Community Development Department for their time and efforts on behalf of the Board.

Respectfully submitted,
Joseph Kelley
Zoning Board of Appeals

Board of Health

Mission Statement: To protect the public and environmental health through health promotion initiatives, advising residents and businesses in compliance matters, and through fair and appropriate enforcement of local, state, and federal public health rules, regulations, bylaws and laws.

The Board of Health hereby submits the following activity report for the year 2005:

Strategic Planning

- Two Household Hazardous Waste Collection Days are held annually in conjunction with the recycling Committee's Environmental Days. Staffing issues continue to plague this important and well attended event and could cause the elimination of some of the service offered. Residents are encouraged to volunteer to staff this.
- Board of Health Regulations are continuously reviewed and updated as required. This year, due to other more pressing matters, the Board did not upgrade its regulations.
- The Board is actively continuing work with the communities of Billerica, Chelmsford, Dracut, Lowell, Tyngsboro, and Westford in a regional coalition for response to public health threats within the area. Agreements are in place that allow the towns to provide mutual aid response to each other, and better communications among and protection of the staff and public have been completed with the purchase of a Nextel telephone system.
- Public Health Emergency Planning continues as staff actively participated in the creation of a template that will allow easier plan development. This template has been used to develop emergency plans that eventually will be available should a public health emergency be encountered.

Community Health Services

- Public Health Nurse, Virginia Desmond, continues to establish herself with the public and the seniors specifically. Her work includes investigating communicable diseases, distributing vaccine to doctors and the public, and offering limited care and referral services to the public.
- While publicly the report was that there was no shortage of flu vaccine this year, the residents continued to have trouble receiving their vaccine. In an attempt to purchase vaccine, the Town was unable to do so.

Environmental Activities

- The elimination of the 2004 perchlorate emergency in the town's drinking water allowed the staff to send notices of the lifting of restrictions to all restaurants and doctors' offices; a large number of telephone inquiries were made to the office even after the lifting of the public health advisory.
- All septic system work and inspection forms are reviewed by and filed with the Board's staff. Records dating to 1974 are generally available for review. With sewer construction expansion begun this year, staff has seen a decrease in septic system applications, and has now begun assisting the Engineer with sewer connection inspections.
- The town continues to work with state and federal environmental agencies in dealing with the Rocco Landfill. The site was listed on the National Priorities List in the spring of 2001, making it eligible for federal funding and oversight. The work is ongoing, and far from over. Staff time is now spent participating in conference calls as research on the site continues through the use of a private engineering consultant.
- Special investigations and responses, including, overflowing septic systems, illegal dumping, and housing issues have been addressed.

Animal Control Activities

- Animal Control Officer Brian Fernald continued working with various departments to address dog calls and beaver complaints. Some work was completed on the dog pound, but more is needed, and will be done over the coming year.
- West Nile Virus and Eastern Equine Encephalitis again affected the community, but again, no human cases of the virus were identified from Tewksbury. The Central Massachusetts Mosquito Control Project assisted the town in treating catch basins, spraying in areas where mosquitoes were the worst.
- Beaver dams continue to bother several areas within the town. Numerous beaver dams were reviewed this year, with only a few meeting the emergency criteria allowing the Board to issue emergency breach and trapping permits. A private company was hired to conduct trapping activities in two locations, resulting in the removal of at least 2 beaver from those sites. Large amounts of time were spent working with the DPW to open up the culvert under Foster Road again.
- Rabies continues to be a concern as we respond to animal bite reports. Exposures include both human and animal victims. We again remind animal owners that state law requires rabies vaccination for all dogs and cats; it could save their lives.

Miscellaneous

- Over 700 permits in 18 categories were issued and administered.
- 134 complaints were investigated.
- Over 600 inspections and reviews were conducted.
- Prosecution of criminal matters in court required an estimated 26 hours of staff time.

The elections in 2005 saw Ralph McHatton assume the seat of Stephanie Wilkie, who chose to not seek reelection for family reasons.

As 2005 ends, I find myself preparing my final Annual Report for the Town. As of February 1, 2006, I will be leaving Tewksbury to assume new duties with the Town of Andover. In my 16 years serving this community, I can honestly say that I have enjoyed all of the challenges faced by the Board and its staff. I have had the opportunity to serve under numerous talented and driven Board Members who have had the community's interests at heart. The various staff members have worked hard and long to respond to public health threats facing the community. It has been an honor to serve with such dedicated persons.

I thank Board of Health members Edward Sheehan, Philip French, Christine Kinnon, Ralph McHatton, and Thomas Churchill for the guidance and support. I also thank Operations Assistant Barbara Westaway, Sanitarian Dean Trearchis, Animal Control Officer Brian Fernald, Public Health Nurse Virginia Desmond, Animal Inspector Pamela Gorrasi, Recording Secretary Dawn Cathcart, and Assistant Animal Control Officer Kathy Cho for their dedication and service to the community.

Respectfully submitted,
Thomas G. Carbone, R.S., C.H.O.
Director of Public Health

**TEWKSBURY BOARD OF HEALTH
2005 ACTIVITY REPORT**

INSPECTIONS CONDUCTED

Septic System Inspections	102
Plan Reviews	119
Housing Inspections	25
Condemnations	0
Swimming Pool Inspections	15
Hotel Inspections	7
Food Service Inspections	162
Tanning Booth Inspections	6
Pump Truck Inspections	11
Test Holes	46
Massage Establishments	
Complaints	134

PERMITS ISSUED

Septic Systems - New	3
- Upgrade	10
- Abandon	214
Septic/Offal/Rubbish Hauler	31
Hotels/Trailer Parks	9
Pools	16
Food Service	164
Frozen Desserts	10

Animal	11
Masseuse	45
Tanning Booths	7
Camps	5
Retail Tobacco Sales Permits	4

Communicable Diseases

Campylobacter	8
Chicken Pox	3
Giardia	2
Other Food borne Pathogens	1
Hepatitis A	7
Hepatitis B	10
Hepatitis C	5
Legionella	1
Lyme Disease	10
Meningitis (Bacterial)	3
Pertussis	17
Salmonella	1
Toxoplasmosis	2
Latent Tuberculosis	19
Positive Tuberculosis	5

Animal Control Officer

In 2005 I answered many calls from residents about dogs, skunks, coyotes, raccoons, beavers, and many other animals. It is not unusual to see wild animals out during the day but if they are acting odd or aggressive in any way contact me through the Animal Control office at (978) 640-4395, or through the police station at (978) 640-4381. You should also contact me if there are any loose dogs, dog bites or issues related to animals in town. I am available Monday through Friday 8am to 4pm, other times you can leave me a message, or in an emergency situation you can always call the police department.

I would also like to thank all the residents who have obeyed the leash law. The leash law states that your dog must be leashed and in your control at all times.

All dogs in town must be licensed and have all of their shots up to date. This is for the safety of the residents as well as the dogs. A rabies clinic is offered to town residents every January at the DPW garage - check local cable listings or newspapers for dates, times and details. Dog licenses are also available at this time. I encourage all residents to license your dog even if it is a house dog because when a dog is picked up and doesn't have a tag there is no way to trace its owner. There is also a fee for boarding dogs that are picked up: administration fee \$25.00, plus \$5.00 per day board - (up to \$190.00) plus fines:

FIRST OFFENSE	\$25.00
SECOND OFFENSE	50.00
THRID OFFENSE	100.00
SUBSEQUENT OFFENSES	100.00 (within a calendar year)

Thank you for your cooperation in making the town of Tewksbury safe for residents and animals alike. Please feel free to contact me via e-mail at bfernald@town.tewksbury.ma.us or via phone at (978) 640-4395.

Brain Fernald
Animal Control Officer

Building

During 2005, the Building Department the value of the permits issued increased by 21.9% and the permit fees collected increased by 11.4%. Although the number of building permits decreased, the number of associated permits (ie, electrical, plumbing, gas) increased as well as doubling the number of sewer permit processed.

An updated zoning map, used to verify the different zones in the Town was created using new GIS technology. Staff spent many hours crossreferencing and verifying through records the limits of the zones which are now shown on a map which identifies all parcels in Town. These efforts were completed when Town Meeting voted to accept these maps. My thanks to all who supported this effort as these maps are valuable assets to the departments.

Many thanks to Dawn & Nancy, both Nationally Certified Permit Technicians, who track all these permits, provide staff support and have demonstrated excellent customer service skills.

As I said above, the Building Department experienced an increase in the value of work permitted along with the fees collected for building permits issued during 2005 as shown in the following chart:

	<u># of Permits</u>	<u>Value of work</u>	<u>Fees</u>
2004	948	\$33,676,884	\$385,084
2005	771	\$41,037,159	\$429,050
% change	-18.7%	21.9%	11.4%

Present activity includes these major housing subdivisions:

	<u>Emerald Court (Court St)</u>	<u>Preservation Way East Street</u>	<u>Misc. single family dwellings</u>
Total # of units:	93 single fam	16	17
Permitted to date:	93	16	17
Occupied to date:	88	15	6

Commercial projects included	87 Unit Condo apartment style building at Emerald Court - Sched. Completion 2006 Renovations to the old Muro building by Acusphere Co. - Completed 2005 96 Unit Assisted Living building at Emerald Court - Sched Completion Early 2006 Various Tenant Fit-ups for Restaurants, Office and retail space. Comercial retail building at "crystal market" site - Shell Completed 2005 – Tenant Fit-ups ongoing Lee House renovation to B&B - Sched. Completion 2006 New Schlott Tire - Completed 2005 Energy North Building/Gas Station/Car Wash – East/Shawsheen – Sched. Completion Early 2006 Village Green – Retail/Day Care/Bank – Main Street - Sched. Completion 2006 Renovation to the "Sheehan's Pharmacy" site - Sched. Completion 2006 Tidal Wave Car Wash - Completed 2005
Municipal projects included:	Senior Center Expansion - Sched. Completion 2006/2007

Additionally, the department issued 772 wiring permits, 1032 plumbing/gas permits, 270 sewer entry permits. Certificates of Inspection were issued to 86 establishments such as restaurants, function rooms, churches and schools or any place of assembly. Building Inspectors performed approximately 1500 inspections.

ON THE HORIZON: (proposed projects to start during 2006)

Andover Rd. – Robertson Estates – 26 Single Family Homes. Roadway started 2004
Ames Run – (Prospect Hill & Catamount Rd Extension) 50 Single Family Homes
Roberts Reach – 40B Affordable Housing Development
Livingston Place – 40B Affordable Housing Development

In the Weights and Measures Division, 282 gasoline dispensers, 82 scales and 9 oil trucks were tested and sealed. Eight (8) investigations of wrongdoing were investigated. Fees collected were \$ 4,914. 1 gas station was fined for wrong doing.

Following is a breakdown of permits issued during 2005.

BUILDING PERMIT ACTIVITY for 2005

	NUMBER of PERMITS	VALUE	FEES
CDD-AST/APT	1	\$4,335,420	\$43,454
CDD-IND/APT	1	\$10,440,000	\$106,575
CDD-IND/TH	12	\$1,629,258	\$16,880
Com ADDITION	5	\$775,500	\$8,160
Com CERT of INSP	78	\$0	\$7,919
Com DEMO	3	\$221,500	\$942
Com FOUNDATION	7	\$0	\$350
Com MISC	4	\$192,000	\$2,130
Com NEW BLDG	5	\$1,726,300	\$18,052
Com RENOVATION	14	\$924,066	\$24,470
Com ROOF	6	\$248,400	\$2,970
Com TEN FIT-UP	36	\$1,927,611	\$22,718
Mun ADDITION	1	\$44,000	\$0
Mun MISC	2	\$25,000	\$0
Mun NEW	1	\$4,000,000	\$0
Res ADDITION	98	\$5,272,298	\$56,510
Res CHIM/FP	2	\$16,500	\$150
Res DECK	54	\$596,896	\$7,570
Res DEMO	18	\$471,400	\$2,369
Res FAMILY SUITE	11	\$1,080,555	\$12,740
Res FOUNDATION	29	\$25,000	\$995
Res MISC	4	\$149,000	\$1,565
Res NEW SFD	17	\$3,562,685	\$40,055
Res POOL	44	\$378,091	\$4,660
Res RECORDING	9	\$0	\$4,500
Res REINSPECTION	2	\$0	\$50
Res RENOVATION	104	\$1,395,423	\$16,165
Res ROOFING	65	\$614,702	\$7,740
Res SHED	23	\$54,878	\$715
Res SIDING	61	\$755,267	\$8,840
Res WOOD STOVE	16	\$12,299	\$810
SIGNS	29	\$48,310	\$7,576
TEMP TRAILER	9	\$114,800	\$1,420
TOTALS:	771	\$41,037,159	\$429,050
Plumbing & Gas Permits	1032		\$49,425
Electrical Permits	772		\$50,116
Sewer Entry	270		\$112,430
TOTALS:	2074		\$211,971
WEIGHTS & MEASURES FEES COLLECTED			\$4,914
GRAND TOTAL:		\$41,037,159	\$ 645,935

Conservation Commission

The Conservation Commission consists of five members and two associate members, all of whom are appointed by the Board of Selectmen. The Conservation Commission Members for 2005 are: Chairman, Stanley Folta, Jr.; Vice Chairman, Salvatore Torname; Clerk, Michael Kelley; Andrew Stack, Laurence Bairstow and Associate Member Marc Wallace. The Conservation Commission is designated with the responsibility of upholding the Tewksbury Wetland Protection Bylaw and the Massachusetts Wetland Protection Act (M.G.L. Chapter 131, Section 40). The Commission's primary goal is to protect wetland resource areas, adjoining buffer zones, riverfront resource areas, related water resources as well as administering permits and managing land for Open Space in the Town of Tewksbury.

During 2005, the Conservation Commission reviewed numerous Notice of Intent and Request for Determination of Applicability applications for work within the 100 foot wetland buffer zone and in some cases within the 200 foot riverfront resource area. In addition, the Commission reviewed many wetland delineations.

All applications submitted to the Conservation Commission require a public hearing at which time all abutters are given an opportunity to express their views. When all the information for an application is reviewed, the Conservation Commission votes to either approve or deny the requested permit. If approved by the Commission, the Order of Conditions and Determination of Applicability will provide the mitigation required to protect any impact on wetland resource areas. If the permit is denied, the applicant can appeal the decision to the Massachusetts Department of Environmental Protection and the Massachusetts Superior Court.

In 2005, the Conservation Commission issued permits for several Town sewerage expansion projects. Each of those projects had several hearings with concerns from residents which resulted in the Conservation Commission spending much time in preparing the Order of Conditions permit. During 2005, there were several sewer expansion projects under construction, the construction of the Tewksbury Andover Lateral Gas Pipeline Project as well as work on several subdivisions that required monitoring for compliance by the Conservation Commission.

The Conservation Commission has worked diligently in 2005 to protect the natural resources in Tewksbury as many parcels of land are under the management of the Conservation Commission for use as Open Space. All proponents of activities within 100 feet of a wetland resource area and within 200 feet of a riverfront (perennial stream or river) are advised that permits from the Conservation Commission are required to comply with the Federal, State and Local Regulations. It should be noted that the Tewksbury Wetland Protection Bylaw has stipulated a 25 foot no disturb zone and a 50 foot no build zone adjacent to the wetland resource area.

The Conservation Commission has scheduled meetings on the first and third Wednesday of each month. All Conservation Commission meetings are open to the public and held in the Town Hall Auditorium.

The Conservation Office which is part of the Department of Community Development is located in the Sughrue DPW Building located at 999 Whipple Road in Tewksbury. The office hours are from 8:00 A.M. to 4:00 P.M. Monday through Friday.

Respectfully submitted
Walter S. Polchlopek
Conservation Administrator

Engineering

The Engineering Department's responsibilities cover a wide range of functions. These tasks are performed both independently and in conjunction with other Town departments, such as the Sewer Committee, the Planning Board, Town Manager, the Conservation Commission, the Board of Health, the Building Commissioner, DPW, and the Police Department Safety Officer.

In January, we were fortunate to hire a Project Manager to assist with the Sewer Project. Michele Stein has a Bachelor's Degree in Civil Engineering from Merrimack College and a Master's Degree in Geotechnical Engineering from UMass Lowell. She has been instrumental in overseeing the Sewer construction as well as assisting with various projects in the office. Her Geotechnical knowledge will serve the Town well in 2006 as we build a new water tank on Colonial Dr.

The Engineering Department also supports all resident and contractor requests for information. Flood plain information, Right of Way limits, drainage information and copies of plans are examples of resident requests.

Master Sewer Project

In 2005, The Sewer Project continued the task of providing municipal sewer to the town. Phase 6 is now complete and Phase 7 (the largest phase) is well under way. It covers most of the area around Shawsheen St. from Main St. to the Andover town line. The project continues to be ahead of schedule and under budget (see tables for progress).

Phase 8 covers a lot of North Tewksbury and the center of Town. (Contracts 26, 27, 28; 26 and 27 currently active; 28 going out spring '06)

Phase Contract	7				8		2005
	22	23	24	25	26	27	Totals
% Contract Time (total)	97.4	59.4	68.3	55.97	48	19.8	
% Contract Dollars (total)	94.4	60.1	90.35	75.7	57	13.6	
L.F. main line installed (2005)	16,490	16,639	14,726	23,088	19,671	43,224	133,837
# Service Connections installed (2005)	148	160	150	186	194	39	877

Phase 9 survey work is now done and the design work is well under way. These 3 phases will take us out to the fall of 2008. The area is in the west end of Town involving Rogers St., Pike St. and parts of Whipple Rd. as well as the surrounding neighborhoods.

Phase 10 survey work is almost done and the design work has just begun. These 2 phases will take us out to the fall of 2008. This work will be done in the Whipple Road/Chandler St. area.

The 133, 000 linear feet of main line shown in the table above represents over 25 miles of sewer main installed in 2005. There were 700 letters sent to residents informing them they can now take advantage of the new sewer. These letters are going out on a regular basis as the lines are turned over to the Town.

Communications and a good working relationship between the Engineering Department and CDM have proven to keep the project moving smoothly. This team has worked with the School Department, Police, Fire, and DPW to minimize problems and lessen the impact on residents.

Sewer Connections and Inspections

The Engineering Department issues permits to construct, repair, extend or connect to the municipal sanitary sewer system per approved plans. The required permit will only be issued to an individual who is officially approved by the Town. (There are currently 38 drain layers to choose from.) The Community Development Permit Technicians track all permit documentation.

In 2005, 270 sewer connection permits were issued (a 216% increase over last year) and each connection was inspected by the Engineering Department.

GIS

The mission of town government is to serve the citizens of the community, plan for and make decisions related to growth, and to maintain, manage, and protect community assets. To assist with meeting this mission, towns need easy and effective access to information. In addition, as the pace of life increases, municipalities simply need to get more done in less time with staff that does not increase proportionally with increased workload. Geographic Information System (GIS) technology is a vital element to address these needs.

The Engineering Department is working with Northern Middlesex Council of Governments (NMCOG) to create a GIS layer of the Town's water distribution system, with CDM to update the Sewer layer, and with the School Department to create a layer with student information. A layer with the latest zoning information was created for Annual Town Meeting.

Computer Services has brought in a company that will set up a web based interface for viewing the Town's GIS layers. Engineering has supplied this company with the information they will make available. At this time, this will be available to Town employees only. Some information will not be made available due to homeland security issues.

Stormwater Management Plans and NPDES Permits

The Engineering Department is the Coordinator for the Town's Stormwater Management Plan. Stormwater permitting for new projects and reporting of pre- and post-construction stormwater compliance are handled by this office. Stormwater inspections are performed weekly (more frequently during rainy periods) on each construction project in town. The Engineer ensures that contractors keep daily logs of the performance of each Best Management Practice (BMP).

An Annual Report for Stormwater is filed each spring with both DEP and EPA. We have quarterly Stormwater status meetings which facilitate filling out the report.

Intersection and Traffic Improvements

Several traffic improvement projects moved forward in 2005.

Main St./Shawsheen St.: This MassHighway project began in the spring of 2005. This project will widen the intersection and provide left turn capabilities in all four directions. Engineering insisted on weekly meetings with MHD and their contractor to keep communications flowing. The Police Dept. Safety Officer attended as well. The rate of progress varied as the summer went along. Through the weekly status meetings, Engineering and Police tried to ensure that the safety of Tewksbury residents was considered.

River Road Drainage improvements.: Vanasse, Hagen and Brustlin (VHB) has been chosen to design drainage and roadway improvements on River Road from the Andover town line to the Trull Brook culvert. Design is underway. VHB is also assisting the Town with locating funds for various aspects of the project.

Engineering Department Web Page

In 2005, hits on The Engineering Department Web page continued to increase. On this page you can find

- Status of the Sewer Project,
- Traffic notifications,
- Updates from the Sewer Committee meetings,
- How to connect to Sewer,
- The Town Stormwater Management Plan,
- How to get copies of maps and plans and Flood Plain data

The web address is <http://www.tewksbury.info/dcd/engineering/index.html>. The information there is updated frequently by this department.

Driveway Inspections

In 2004, the DPW began administering driveway permits to ensure safe access to Town streets. The Engineering Department performed the field inspections for these permits. There were 94 driveway inspections completed in 2005. Beginning Spring of 2006, DPW will be doing these inspections.

Water Tank

The Town is constructing a 5 Million gallon water storage tank on Colonial Drive. The project has been broken into three components. Contract 1 installed a 16" water main in Colonial Drive from Main St. to the tank location. This work was completed this fall. Engineering provided construction oversight with a CDM Resident Engineer. Contract 2 is the installation of the tank itself. This work will begin Spring of '06 and be overseen by DPW. Contract 3 is the Geotechnical work on the soil at the sight to prepare for the foundation of the tank. Contract 3 will be handled by The Engineering Department.

Contract 1 work installed the Main Street tie-in to the 20" line; 7.2 LF of Ductile Iron (DI) was installed including a solid sleeve, 20" Butterfly valve, and a 20"x16" T-valve. For the 16" line - 1425 LF of DI installed. Also installed were (2) - 16" - 45 bends, (1) end cap, (4) - 16" butterfly valves. New hydrants were also installed along with anchor ties and gate valves.

The contractor performed temporary trench paving. Permanent pavement will be installed at the completion of the entire project.

Drainage Projects

The drainage improvement project in the Livingston/Brentwood/Kendall neighborhood was completed in 2005. Drainage structures were installed and some of the pipes were increased in size. This will alleviate flooding problems that have become annual problems in this neighborhood. Final paving was completed in the fall.

New catch basins and drain lines were installed in Wayside Rd. and now connect to the drainage system in Shawsheen St. This will solve a perennial puddling problem on Wayside.

Paving

The DPW had several miles of paving done in 2005. The Engineering Department assisted with planning and some of the oversight of the paving process. David St., Douglas Rd., Lowe St., Maple St. Allen Rd., Allen Rd. Ext., Carlton Rd., Grove St., Homestead Ln., Pace Rd., Pomfret Rd., and part of South St. all received their final pavement from the sewer project. Other non-sewer roads that received paving were Hoover St., Brown St. and Greenhalge St.

The Engineering Department is looking forward to another busy year in 2006. The Sewer Project will continue at high speed, and GIS coordination, Stormwater regulations, as well as several traffic improvement projects should keep us busy.

Respectfully submitted,
Lisa E. DeMeo, P.E.
Town Engineer

Planning Board

The Tewksbury Planning Board consists of five-elected town residents. The Planning Board Officers are, Frank Sweet, Chairman, Robert Fowler, Vice Chairman, and Nancy Reed, Clerk. Other members of the Board include Vincent Spada and David Plunkett.

The Planning Board reviews all new commercial projects and residential subdivisions proposed for construction in Town. The Planning Board, working with the Building Commissioner and the Community Development Director, is responsible that new developments comply with land use regulations. The Planning Board strives to strike a balance between a landowner's right to develop and the interests of neighbors and the Town as a whole.

The Planning Board conducted fourteen special permits hearings for seven various commercial projects. Eleven of the special permits were approved. Two permitted projects were mixed use projects on Rt. 38. Wamesit Place was approved near the entrance to Walmart. This center will include approximately 25,000 square feet of retail space and a fast food restaurant. Omni Properties Village Green was approved near Villa Roma Drive. This project will include a 3,500 square foot bank, 19,600 square feet of retail space, and a 10,000 square foot daycare facility. Omni Properties is installing a new traffic signal at the intersection of its site drive and Victor Drive. This will benefit traffic to and from the Wynn Middle School.

The Planning Board approved Ames Run in early 2005. This subdivision will have 50 residential lots upon its completion. As part of the Ames Run approval the Planning Board received \$30,000 in sidewalk funds and improvements to the municipal water system. The Board also approved a few minor residential subdivisions, namely 1 or 2 lot subdivisions.

In addition to fulfilling its statutory duties as a special permit grant authority and subdivision control authority, the Planning Board continued to support additional initiatives. Members of the Planning Board's Zoning Bylaw Subcommittee include Vincent Spada, Nancy Reed and David Plunkett. The Subcommittee proposed 10 articles for Town Meeting action. The Subcommittee advanced 4 articles to amend the sign section of the bylaw. These were preliminary steps with future amendments being considered. The 2005 revision of the Zoning Map was a significant undertaking. The initiative was extremely time-consuming and detailed. The finished product is a parcel level map of the zoning districts throughout the Town.

The Board's Community Preservation Act Subcommittee, comprised of Nancy Reed and David Plunkett, were successful in proposing and passing CPA articles at Town Meeting. The CPA will be a ballot question in the 2006 Spring Election.

Board members are very active serving as representatives to the NMCOG- David Plunkett, Local Housing Partnership- Nancy Reed, Planning Board Representative to Hanover Negotiation Team- Nancy Reed, and Lowell Junction Tri-Community Planning Group- Robert Fowler.

The Planning Board looks forward to implementing the Master Plan and working on the numerous opportunities in the Master Plan to improve future land use decisions as well as initiatives to improve the quality of life for Tewksbury residents.

Respectfully submitted,
Frank Sweet, Chairman
Planning Board



FINANCE DEPARTMENT

*Auditor's Report
Tax Collector*

*Board of Assessors
Computer Services*

Treasurer's Cash

Auditor's Report

The Auditor's Office is responsible for review of all vendor payments and payroll, accounting for all revenues and expenditures, and maintaining the official financial records of the Town.

The Auditor's Office also coordinates the annual independent audit of the Town's financial statements which was last completed by Powers and Sullivan, Certified Public Accountants, on September 30, 2005 for the year ended June 30, 2005. For FY05, the Town prepared a Comprehensive Annual Financial Report for the first time. This report gives significantly more information about the current economic climate of the Town and presents various statistics and trend information that allow the reader to get a better understanding of changes that are occurring in Town finances.

The financial results for fiscal year 2005 once again continue to show a negative trend due to a number of issues, among them additional reductions in state aid, a planned use of reserves to fund current year operations and significant increases in pension (4.38%) and health care (10.88%) costs. Since FY01, state aid has decreased from approximately 24.9% of the total budget to 22.27% of the total budget. In addition, as a result of the weak economy and low interest rates, the Town had to use reserves for the fourth year in a row to continue to provide the same level of service as in prior years.

The Town continued conservative spending of appropriations and conservative revenue estimation.

The sewer enterprise fund, which was established on July 1, 2003 pursuant to a vote taken at the October, 2002 Special Town Meeting generated a planned surplus of \$1,350,000. This special fund is used to account for all of the activity of the Town's Master Sewer Project. Prior to its inception all sewer activity was accounted for in the general fund. The surplus generated will be used in future years to stabilize user fees.

Donna M. Walsh
Town Auditor/Finance Director

GENERAL FUND BALANCE SHEET

June 30, 2005

ASSETS

General Cash		7,559,250.07
Collector	300.00	
Appeals	200.00	
Schools	50.00	550.00
Uncollected Taxes:		
Personal Property:		
FY98	614.96	
FY99	1,063.74	
FY00	21,911.11	
FY01	11,848.08	
FY02	25,095.62	
FY03	18,073.78	
FY04	21,944.41	
FY05	45,713.04	146,264.74
Real Estate:		
FY02	(7,041.27)	
FY03	(4,569.53)	
FY04	(6,091.81)	
FY05	367,552.57	349,849.96
Motor Vehicle Excise:		
Prior FY	(70.64)	
FY98	0.00	
FY99	0.00	
FY00	0.00	
FY01	15,216.26	
FY02	22,036.71	
FY03	21,458.11	
FY04	59,338.54	
FY05	223,249.54	341,228.52
Allowance for Abatements:		
FY98	(2,919.90)	
FY99	0.00	
FY00	(21,960.29)	
FY01	(11,759.13)	
FY02	(34,534.74)	
FY03	33,424.43	
FY04	(601,172.79)	
FY05	(341,411.94)	(980,334.36)
Other Receivables:		
Tax Liens/Titles/Possessions	1,573,241.34	
Taxes in Litigation	0.00	
Water Rates/Liens	427,057.90	
Misc. Water Services	0.00	
Water Application	0.00	
Ambulance Services	315,349.72	
Veterans Services	92,313.16	
Due From State	0.00	
Due From Employees	5,191.65	2,413,153.77
TOTAL ASSETS		9,829,962.70

LIABILITIES/RESERVES

Warrants Payable		1,215,968.76
Accrued Payrolls		230,113.69
Payroll Withholdings Payable:		630.14
Unclaimed Property:		
Abandoned	29,444.48	
Tax Refunds	22,606.91	52,051.39
Taxes Paid in Advance		241,203.83
Deferred Revenue:		
Taxes in Litigation	0.00	
Real/Personal Taxes	(484,219.66)	
Tax Titles/Possessions	1,573,241.34	
Motor Vehicle Excise	341,228.52	
Water Rates/Liens	427,057.94	
Misc Water Service	0.00	
Water Connection	0.00	
Ambulance Service	315,349.72	
Veterans Benefits	92,313.16	
TOTAL LIABILITIES		2,264,971.02
Fund Balances:		
Encumbrance Reserve	1,647,467.42	
Reserved for Expenditures	1,178,879.00	
Teachers Pay Deferral	(200,002.33)	
Petty Cash	550.00	
Unreserved/Undesignated	3,871,123.74	
Reserved for Future Year Debt	45,267.14	
Overlay surplus	0.00	
Overlay Deficit	(33,424.43)	
Reserved for Court Judgements	0.00	
Snow/Ice Deficit	(684,836.67)	
TOTAL FUND BALANCES		5,825,023.87
Total Liabilities/Fund Balances		9,829,962.70

SPECIAL FUNDS**Town Revolving/Grant Accounts**

Arts Lottery	7,394
Insurance <20K Fire	0
Insurance <20k DPW	18,690
Planning Sidewalks	0
Recreation Programs	141,226
Planning Consult-Existing	557
Planning Consult-New Projects	23,575
Conservation Consult-Existing	483
Conservation Consult-New Projects	1,480
ZBA Comprehensive	16,160
SASO Deposits	11,398
Park Fees	1,013
DPW Sidewalk	0
Stormwater	1,500

Street/Traffic Signs	0
State Election/Primary	10,352
Community Policing	(1,492)
Drug Control	6,285
Selective ot	(2,140)
EOPS	0
BT Response	2,211
Local Preparedness Grant	(12,820)
Library Aid State Grant	34,101
DARE Grant	45
SAFE Grant	1,786
Walmart Economic Development	3,450
Municipal Recycling Incentive	6,870
MHOA Grt	0
Road Improvement/Neswc	693
Bulletproof Vests	272
Gates Foundation	10
Fire Safety Equipment Grant	(104)
Police Safety Equip	0
Rte 133 Improvements	27,367
Cable TV Gift	34,569
DARE Gift	491
Fire Gifts	53
Thermal Camera Gift	351
Dog Pound Gift	500
Vicor Sewer	5,470
Sidewalk Gift	200
Patriotic Activities Gift	4,670
Homecoming Gifts	2,060
Library Gifts	60,068
Jones Library Gift	19
CPR Program Gift	0
Hydrant Gift	1,140
Recreation Gift	1,950
Recycling Committee	632
PAL School Custodians	115
Shawsheen & East St Improvements	40,000
Police Gifts	1,285
DPW Gift	250
Tax Assistance	7,104
COA Gift	1,081
Perkins Gift	0
Mills Corp	0
Trull Family	14,533
Town Manager Gifts	6,250
Foster School Sale	23,820
Drug Forfeitures	9,837
COA Stipends	3,346
Conservation Engineering	2,540
Wetlands Protection Fund	59,012
Police Special Detail	(39,173)
Fire Special Detail	(10,269)
DPW Special Detail	601
Water Connection Materials	29,414
Sewer Engineering Review	2,635
School Gas Reimbursement	10,176
St. Claire Sewer Escrow	225,000
Recreation School Custodians	761
Youth Football Phone	(17)
Dog Fund	4,500

Sporting Fees	398
Fire Hazmat	0
Recycling/Composting Bins	1,557
ZBA Consulting	0
Woburn Street Improvements	25,000
Bond Revocation	10,000
Disaster Relief	1,433
Compensation Funds	580
Oakdale Plaza	48,000
Sutton Brook	25,990
Firesetters Intervention Program	1,000
Revaluation	<u>4,106</u>
Total Town Revolving/Grant Accounts	<u>923,400</u>

School Revolving/Grant Accounts

School Lunch	366,239
Athletics	27,766
Textbooks	4,066
Adult Education	110,089
School Bldg. Rental	9,891
School Facilities Rental	1,657
Extended Day	225,027
High School Insurance	2,672
Heathbrook Rental	24,000
Pre School	10,752
Team Chair	121,003
Met Grant	650
Literacy Project	1,547
Academic Support	188
Project Charlie	3,786
Remedial Reading	6,290
Early Childhood	5,503
FY2000 Class Size	0
Bell Atlantic Grant	0
Troops to Teachers	0
Enhanced Health	516
Enhanced Education	4,918
Improving Educator Quality	2,827
Education for Homeless Children	0
Foundation Reserve Award	1,538
3M Ingenuity	7,000
Digital Gift	2,287
Wendy's Gift	0
School Technology Gift	2,528
Walmart Gift	120
DARE	442
Trees	327
School Gifts	890
Scholarship Gifts	0
Ryan School Furnishings Gift	3,013
Space Day	8,976
Pelletier Scholarship	4
Middle School Gifts	1
Lan Gift	250
Scholarship Fund	899
Education Fund	570
E-Rate	35,129
Center School Rental	6
Fleming School Rental	28
Measured Progress	<u>(179)</u>

Capital Projects

Financial Software Purchase	2,219
Police Station	490
Track	6,960
Water Plant Expansion	8,000
Water Contract #20	12,819
South Fire Station	5,700
School Improvements	1,376
Wynn Middle School Study	0
Merrimac River Trail	(10,000)
South Street Water	3,103
Wynn School Construction	1,161
Town Hall Remodeling	6,422
Astle Street Water Tank	65,765
Center/Dewing School Improvements	3,103
DPW Building Improvements	1,396
Sidewalks ATM 10/01	17,566
Senior Center	2,558,899
Rogers St Water	0
Anthony Rd Water	0
WTP Residuals	360,370
Water Phase 6	3,028
Water Improvements	489,790
Sidewalks ATM 5/04	35,133
Michael St Improvments	(7,726)
Brentwood/Kendall	62,220
Water Storage STM 10/04	839,346
Water Improvements 10/04	608,600
Wash Bay/Windows	86,643
Total Capital Projects	<u>5,162,382</u>

Sewers

Phase IV	33,874
Fire Station/Trahan	<u>1,473</u>
Total Sewers	<u>35,347</u>

Mass Highway Grants

Sidewalk Grant	111
Chapter 90 (MA38193)	(279)
Chapter 90 (MA38594)	(2,889)
Chapter 90 (MA235293)	(1,415)
Chapter 90 (MA9420)	(4,082)
Chapter 90 (MA246295)	0
Chapter 90 (MA246299)	(115,896)
Chapter 90 (MA35597)	(69,915)
Chapter 90 (MA39443)	0
Total Mass Highway Grants	<u>(194,364)</u>

Trusts

Conservation	114,879
Foster	20,999
Pierce	1,386
Cemetery	19,533
Stabilization	190,460
Fairgrieve	318,584
Mahoney	1,593
Friend's of Library Endowment	<u>19,106</u>
Total Trusts	<u>686,541</u>

Bank Books/Bonds in Treasurer's Custody

Planning Projects	364,000
Sewer Installers Bonds	72,500
Conservation Commission	<u>219,000</u>
Total Bank Books in Treasurer's Custody	<u>655,500</u>

Agency Funds

Deputy Collector	2,659
Criminal History Board	475
Parks Security Deposit	1,050
Teen Center Snack Bar Deposit	288
Real Estate Deposits	0
Student Activities	<u>50,280</u>
Total Agency Funds	<u>54,752</u>

Debt Outstanding

Library	1,902,400
Police Station	2,240,000
Fire Station	1,025,900
Roof Repairs	174,150
School Roof Repairs	1,039,632
Ryan School	10,778,050
High School Track	25,500
School Tank/Asbestos	108,619
DPW Tank Removal	112,860
Town Hall Annex	207,000
Sewer Andover St	15,000
Sewer Phase II	100,000
Sewer Phase III	170,000
Sewer Main St	35,688
Sewer Phase 4 Town	2,048,370
Sewer Phase 5 Town	306,850
Sewer Phase 4 Trust	1,064,065
Sewer Phase 5 Trust	1,956,960
Town Offices	107,520
Water Tower Repairs	212,625
Sewer Trahan/Fire Station	192,625
Center/Dewing Schools Improvements	150,000
South Street Water	149,000
Fire Station	96,000
Livingston Park	60,000
Town Hall Remodeling	59,750
Water Treatment Plant	350,000
Water Mains 5/91	974,680
WTP Sludge	40,100
Water Mains 5/96	397,000
WTP Expansion	2,209,681
Water Mains 10/98	182,000
Water Andover/North St	25,000
Middle School	4,434,000
Senior Center	60,000
Greenmeadow Sewer	303,000
Rogers Street Water	252,000
WTP Expansion 3	3,229,000
Water System 10/03	1,023,000
Water Anthony Rd	284,000
Brentwood/Kendall Water	180,000
Water system	231,000
Sidewalks	230,000

Senior Center 10/04	315,000
Wash Bay & Windows	90,000
Town Wide Sewer	<u>11,776,000</u>
Total Maturing Debt	<u>50,924,026</u>

Loans Authorized/Unissued

Fire Hydrants	120,000
Water System Improvement 5/05	767,000
Water Meters 5/05	500,000
Water Improv Connections 5/05	75,000
Water Tank	7,250,000
Water Improv Phase 8	800,000
Master Water 10/03	160
Master Sewer	68,622,000
Bike Path	30,000
WTP Expansion II	925
Middle School I	10,280,000
Senior Center Exp	4,150,000
Middle School II	1,900,000
Michael St	61,000
Sewer Seneca Road	<u>256,000</u>
Total Loans Unissued	<u>94,812,085</u>

DEBT ACTIVITY

Payments

Water Mains	307,000
Treatment Plant	690,145
Water Tower Repairs	36,500
School: Construction	1,031,125
Track	345,000
Center/Dewing Improvements	8,400
	8,500
Track	30,000
Town Offices	33,180
Tank Removal	8,690
Sewers	898,298
Library	156,800
Police Station	250,000
Fire Station	68,750
Livingston St Park	10,000
Building Roofs	11,650
South Fire	16,000
Senior Center	<u>30,000</u>
Total Principal Paid	<u>3,940,038</u>
Total Interest Paid	<u>1,910,487</u>

REVENUE

Taxes/Interest/Penalties:

Personal Property	1,852,230.86	
Real Estate	41,094,077.98	
Tax Liens Redeemed	232,396.98	
Foreclosure Vacated	0.00	
Tax Possession Sold	0.00	
Gain on Sale of Town Land	330.00	
Motor Vehicle Excise	3,899,761.48	
Penalties/Interest/Legal:		
Tax Titles	67,745.35	
Real/Pers/MVX	100,430.08	
Supplemental Taxes	31,116.72	
Payments in Lieu of Taxes	0.00	
Proforma Taxes	2.56	47,278,092.01

Charges/Fees:

Misc. Water/Sewer Service	1,165.85	
Water Rates	2,969,978.99	
Water/Sewer Liens Interest	197,997.41	
Ambulance Charges	513,971.97	
Municipal Lien Certificates	52,300.00	
Collector Demands	71,146.71	
RMV Releases	20,280.00	
Trailer Park Fees	20,328.00	
Constable Fees	267.50	
Sundry Rentals	1,470.00	
Tower Rentals	395,046.83	
Miscellaneous	18,039.18	4,261,992.44

From the Commonwealth:

Abatements:		
Surviving Spouses/Veterans/Blind	32,925.00	
Elderly	46,258.00	
Schools:		
Chap. 70 Aid	11,697,060.00	
Transportation	0.00	
Charter Schools	47,876.00	
Building Assistance	911,261.00	
Police Incentive	204,294.01	
Veterans Benefits	61,541.00	
Lottery	2,540,701.00	
Additional Lottery Aid	0.00	
Municipal Relief Act	243,561.00	
State-Owned Land	113,844.00	
Medicaid Reimbursement	323,200.73	16,222,521.74

Other Revenue Sources:

Hotel Tax	408,803.00	
Special Hotel Tax	806,061.00	
Investment Earnings	193,286.21	
NESWC Refunds	1,000,000.00	
Bond Premiums	175,256.54	
Sale of Compost	0.00	
Transfers from Special Funds	53,733.44	2,637,140.19

Departmental Fees:

Manager/Selectmen	16,075.94	
Cable Franchise	4,965.00	
Assessors	5,488.00	
Treasurer/Collector	8,764.61	
Clerk	40,554.82	
Conservation	0.00	
Planning	6,820.00	
Appeals	7,887.74	
Police	5,664.50	
Special Detail Adm.- Police	41,480.35	
" " " - Fire	1,371.45	
Fire Inspections	8,020.00	
Building	22,901.50	
Wiring	46,925.50	
Plumbing	50,185.00	
Weights/Measures	14,317.65	
Dog Officer	200.00	
Schools		
Public Works		
Water Connections	136,480.00	
Water Applications	11,925.00	
CRT Collections	7,731.74	
Hazardous Waste	3,309.00	
Health Miscellaneous	1,393.15	
Septic Inspections	600.00	443,060.95

Licenses/Permits:

Alcoholic Beverages	65,385.00	
Selectmen	6,725.00	
Police	5,175.00	
Fire		8,835.00
Building	370,743.20	
Public Works	9,450.00	
Street & Sidewalk Openings	10,950.00	
Health	39,711.00	516,974.20

Fines:

State/Local Courts	83,272.50	
Library	19,885.26	
Parking	18,951.80	
Weights & Measures	0.00	
Zoning	0.00	122,109.56

Total General Fund Revenue**71,481,891.09**

FY'2005 APPROPRIATION RECAP

	APPROPRIATED	EXPENDED	BALANCE
MODERATOR			
Salary	500.00	500.00	0.00
Operating	100.00	0.00	100.00
SELECTMEN			
Salaries	21,822.00	21,753.97	68.03
Operating	142,830.00	142,345.30	484.70
MANAGER			
Salaries	301,612.00	301,611.55	0.45
Operating	6,659.72	3,329.82	3,329.90
FINANCE COMMITTEE			
Salaries	2,500.00	2,234.06	265.94
Operating	1,185.00	581.99	603.01
Reserve Fund	100,000.00	89,505.85	10,494.15
ACCOUNTING			
Salaries	167,001.00	166,990.99	10.01
Operating	8,471.00	7,772.83	698.17
COMPUTER SERVICES			
Salaries	134,209.00	134,208.20	0.80
Operating	108,096.50	104,987.70	3,108.80
Outlay	33,093.50	31,940.80	1,152.70
ASSESSORS			
Salaries	205,882.47	205,881.91	0.56
Operating	25,757.00	20,566.07	5,190.93
TREASURER/COLLECTOR			
Salaries	296,687.50	296,687.50	0.00
Operating	167,966.84	167,245.90	720.94
TOWN COUNSEL	157,018.84	157,018.34	0.50
PERSONNEL REVIEW BOARD	200.00	0.00	200.00
ADMIN. SERVICES			
Salaries	87,061.00	87,060.08	0.92
Operating	19,700.00	19,136.77	563.23
CLERK			
Salaries	210,285.00	210,199.93	85.07
Operating	12,567.00	11,515.88	1,051.12
Outlay	0.00	0.00	0.00
ELECTIONS			
Salaries	47,121.22	47,121.22	0.00
Operating	9,440.04	9,440.04	0.00
REGISTRARS			
Salaries	2,850.00	2,850.00	0.00
Operating	1,600.00	1,530.92	69.08

	APPROPRIATED	EXPENDED	BALANCE
PLANNING			
Salaries	220,643.03	220,634.52	8.51
Operating	25,333.00	23,665.49	1,667.51
Outlay	0.00	0.00	0.00
CABLE TV			
Salaries	2,385.00	1,890.55	494.45
Operating	1,965.00	1,964.98	0.02
TOWN HALL			
Salaries	13,137.00	12,909.86	227.14
Operating	47,343.06	45,550.76	1,792.30
AUXILIARY BLDG. UTILITIES	34,374.62	34,029.92	344.70
POLICE			
Salaries	4,647,079.97	4,644,152.35	2,927.62
Operating	325,477.78	324,586.03	891.75
Outlay	127,174.42	124,554.82	2,619.60
AUXILIARY POLICE	1,800.00	1,800.00	0.00
FIRE			
Salaries	3,734,266.58	3,734,266.58	0.00
Operating	233,903.42	233,903.42	0.00
Outlay	194,509.07	194,509.07	0.00
BUILDING			
Salaries	222,003.06	222,000.70	2.36
Operating	7,831.00	5,982.76	1,848.24
Outlay	0.00	0.00	0.00
EMERGENCY MANAGEMENT			
Salaries	4,464.00	4,422.00	42.00
Operating	17,992.00	17,794.87	197.13
Outlay			
PARKING CLERK			
Salaries	3,000.00	3,000.00	0.00
Operating	2,700.00	847.13	1,852.87
SCHOOLS			
Salaries	23,415,926.78	23,414,921.89	1,004.89
Operating	6,869,293.75	6,856,351.22	12,942.53
Outlay	0.00	0.00	0.00
REGIONAL VOCATIONAL SCH.	3,645,514.00	3,645,514.00	0.00
SCHOOL BUILDING CMTE.			
Salaries	0.00	0.00	0.00
Operating	0.00	0.00	0.00
DPW			
Salaries	1,970,903.00	1,967,538.28	3,364.72
Operating	1,215,191.94	1,182,208.09	32,983.85
Outlay	204,166.49	204,166.49	0.00

	APPROPRIATED	EXPENDED	BALANCE
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SNOW / ICE

Salaries	76,009.00	175,345.83	(99,336.83)
Operating	124,000.00	709,499.84	(585,499.84)
Street Lighting	138,529.00	136,947.57	1,581.43
Rubbish Collection	1,026,105.00	1,025,575.08	529.92
Rubbish Disposal	1,298,188.30	1,298,191.30	(3.00)
Legal Services	6,000.00	5,264.25	735.75
Rubbish Stabilization	0.00	0.00	0.00
Recycling Programs	1,500.00	563.82	936.18
Cemeteries	3,000.00	3,000.00	0.00

HEALTH

Salaries	248,614.17	248,408.57	205.60
Operating	37,437.22	33,406.19	4,031.03

ELDERLY

Salaries	152,418.85	152,418.14	0.71
Operating	61,564.00	61,468.83	95.17
Outlay	0.00	0.00	0.00

VETERANS SERVICES

Salaries	33,315.00	33,312.10	2.90
Aid	100,450.00	100,403.54	46.46

EXCEPTIONAL CHILDREN

Salaries	19,020.24	19,020.24	0.00
Operating	15,692.10	15,692.10	0.00

PATRIOTIC ACTIVITIES

	32,750.00	32,495.00	255.00
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LIBRARY

Salaries	710,419.00	704,846.19	5,572.81
Operating	326,850.00	324,192.17	2,657.83

RECREATION

Salaries	243,406.00	243,004.10	401.90
Operating	98,407.21	98,124.01	283.20
Outlay	0.00	0.00	0.00

DEBT/INTEREST

Principal	3,041,741.00	3,041,740.00	1.00
Interest/Debt	1,529,087.00	1,529,086.28	0.72
Interest/Temp. Loans	284,707.71	284,707.71	0.00

EMPLOYEE BENEFITS

Retirement	2,961,251.00	2,961,251.00	0.00
Teachers E.R.I.	0.00	0.00	0.00
Occup.Injury Reserve	56,129.00	56,129.00	0.00
Unemployment Comp.	38,726.00	31,312.06	7,413.94
Group Insurance	7,364,534.00	7,364,534.00	0.00
Medicare	392,328.90	392,328.90	0.00

FIRE /LIABILITY INSURANCE

	502,934.47	502,934.47	0.00
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SEWER ENTERPRISE FUND BALANCE SHEET

June 30, 2005

ASSETS

Cash		17,037,490.81
Sewer Connections		
FY03	800.00	
FY04	30,200.00	
FY05	754,075.00	785,075.00
Sewer Rates		
FY04	797.21	
FY05	311,704.72	312,501.93
Sewer Liens		
FY05	3,715.26	3,715.26
TOTAL ASSETS		18,138,783.00

LIABILITIES/RESERVES

Warrants Payable		1,516,471.55
Bans Payable		15,700,000.00
Special Detail Payable		154,986.80
Deferred Revenues		
Connection Liens	785,075.00	
Rates	312,501.93	
Liens	3,715.26	
TOTAL LIABILITIES		1,101,292.19
FUND BALANCES:		
Encumbrance Reserve	16,071,528.82	
Reserved Expenditures	836,375.13	
Unreserved/Undesignated	(17,241,871.49)	
TOTAL FUND BALANCES		(333,967.54)
Total Liabilities/Fund Balances		18,138,783.00

SEWER ENTERPRISE FUND REVENUE**Sewer Enterprise Fund**

Bond Premiums	183,204.00
Interest	7,569.85
Demand Fees	2.50
Connection Fees	278,130.52
Sewer Rates	2,376,685.50
Sewer Liens	91,450.75
Application Fee	7,850.00
State Aid	25,070.00
Investment Earnings	265,820.06
Transfer From G/F	360,100.00

Total Sewer Enterprise Fund Revenue**3,595,883.18**

FY'2005 SEWER APPROPRIATION RECAP

	APPROPRIATED	EXPENDED	BALANCE
SELECTMEN			
Salaries	428.00	428.00	0.00
Operating	2,049.00	2,049.00	0.00
MANAGER			
Salaries	15,995.00	15,995.00	0.00
Operating	215.00	215.00	0.00
ACCOUNTING			
Salaries	4,302.00	4,302.00	0.00
Operating	217.00	217.00	0.00
COMPUTER SERVICES			
Salaries	2,030.00	2,030.00	0.00
Operating	2,655.00	2,655.00	0.00
Outlay			0.00
ASSESSORS			
Salaries	10,616.00	10,616.00	0.00
Operating	398.00	398.00	0.00
TREASURER/COLLECTOR			
Salaries	36,324.00	36,324.00	0.00
Operating	18,654.00	18,654.00	0.00
TOWN COUNSEL	4,125.00	4,125.00	0.00
ADMIN. SERVICES			
Salaries	1,326.00	1,326.00	0.00
Operating	300.00	300.00	0.00
CLERK			
Salaries	3,104.00	3,104.00	0.00
Operating	193.00	193.00	0.00
Outlay			0.00
PLANNING			
Salaries	57,571.00	57,571.00	0.00
Operating	4,447.00	4,447.00	0.00
Outlay			0.00
TOWN HALL			
Salaries			0.00
Operating	1,249.00	1,249.00	0.00
AUXILIARY BLDG. UTILITIES	750.00	750.00	0.00
BUILDING			
Salaries	32,559.00	32,559.00	0.00
Operating	119.00	119.00	0.00
Outlay	0.00	0.00	0.00
DPW			
Salaries	146,898.06	146,898.06	0.00
Operating	424,745.40	424,745.40	0.00

APPROPRIATED	EXPENDED	BALANCE
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Outlay			0.00
HEALTH			
Salaries	6,439.00	6,439.00	0.00
Operating	1,185.00	1,185.00	0.00
DEBT/INTEREST			
Principal	898,298.44	898,298.44	0.00
Interest/Debt	381,400.41	381,400.41	0.00
Interest/Temp. Loans	203,941.00	203,941.00	0.00
EMPLOYEE BENEFITS			
Retirement	91,588.00	91,588.00	0.00
Group Insurance	227,769.00	227,769.00	0.00
Medicare	10,800.00	10,800.00	0.00

FY2005 SEWER APPROPRIATION RECAP

	EXPENDED
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ROAD RESURFACING	526,193.84
ENGINEERING SERVICES	2,187,919.30
CLERK OF THE WORKS	61,944.77
EASEMENTS	60,672.44
TRANSPORTATION	3,465.00
OTHER EXPENSES	4,017.59
CONSTRUCTION	7,605,036.94

Board of Assessors

John J Kelley, Jr, MAA, Chairman

Barbara A Flanagan

Susan Moore, MAA

Phone: (978) 640-4330

Fax: (978) 851-4849

email: assessor@town.tewksbury.ma.us

WEB SITE: <http://www.tewksbury.info.assessor>

		<u>FY2005</u>	<u>FY2006</u>
Total Taxable Value of Real Property		\$3,686,162,700	\$3,905,761,100
Total Taxable Value of Personal Property		\$104,535,430	\$105,103,390
Total Taxable Value of Real + Personal Property		\$3,790,698,130	\$4,010,864,490
Total Value of Exempt Property		\$189,447,700	\$201,860,200
Tax Rate, /\$1000	Residential/Open Space	\$10.10	\$10.07
	Commercial/Industrial/Personal	\$18.08	\$17.74
	Combined	\$11.60	\$11.37
	Motor Vehicle Excise	\$25.00	\$25.00
Appropriations	Town Meeting(incl. enterprise fund)	\$72,067,740	\$77,415,322
	State & County	\$431,608	\$515,967
	Overlay of Current Year	\$720,755	\$604,960
	Other Amounts To Be raised	\$575,709	\$979,236
	Gross Amount To Be Raised	\$73,795,812	\$79,515,485
	Other Receipts(incl. enterprise receipts)	\$29,842,244	\$33,903,042
	Net Amount To Be Raised By Taxation	\$43,953,567	\$45,612,443

The Assessors' Office is open daily from 8:30am to 4:30pm with extended hours to 7:00pm on Tuesday.

In January of this year, our Property Reviewer, Ed Callahan, passed away. For 18 years Ed served the Town in a competent, hardworking and pleasant manner. We all miss him.

Treasurer's Cash

CASH ON HAND JUNE 30, 2004	\$25,131,940.74
RECEIPTS TO JUNE 30, 2005	137,857,618.49
	\$162,989,559.23

PAID ON WARRANTS TO JUNE 30, 20005	(\$129,698,965.48)
BALANCE JUNE 30, 2005	\$33,290,593.75

DETAIL OF DEBT OUTSIDE OF THE DEBT LIMIT

SCHOOL PROJECT-CHAPTER 645, ACTS OF 1948	\$5,262,950.00
WATER PROJECT-GENERAL LAWS, CHAPTER 44	\$9,739,086.00
SEWER PROJECT-GENERAL LAWS, CHAPTER 44	\$11,776,000.00
	\$26,778,036.00

STATEMENT OF TOWN DEBT FISCAL YEAR BASIS

2006	\$4,581,784.36
2007	3,917,552.60
2008	3,806,454.02
2009	3,619,826.56
2010	3,508,130.82
2011	3,436,526.91
2012	3,205,337.68
2013	3,134,237.11
2014	2,978,154.89
2015	2,722,480.20
2016	2,701,857.63
2017	2,681,428.77
2018	2,230,000.00
2019	1,865,000.00
2020	1,565,000.00
2021	1,075,000.00
2022	1,070,000.00
2023	775,000.00
2024	775,000.00
2025	465,000.00
	\$50,113,771.55

STATEMENT OF INTEREST FISCAL YEAR BASIS

2006	\$2,149,581.61
2007	1,951,542.15
2008	1,801,653.19
2009	1,653,634.39
2010	1,511,279.18
2011	1,367,767.98
2012	1,215,489.73
2013	1,081,047.33
2014	945,322.79
2015	819,539.66
2016	695,423.35
2017	571,135.00
2018	451,508.74
2019	343,923.74
2020	254,523.76
2021	179,778.75
2022	133,053.75
2023	85,753.75
2024	52,932.50
2025	19,762.50
	\$17,284,653.85

CASH AND SECURITIES IN CUSTODY OF TOWN TREASURER AS OF JUNE 2005

CONSERVATION	\$114,878.88
FOSTER SCHOOL FUND	\$20,999.28
PIERCE ESSAY FUND	\$1,386.44
CEMETERY PERPETUAL CARE FUND	\$19,533.47
STABILIZATION FUND	\$190,460.16
FAIRGRIEVE MEMORIAL FUND	\$318,584.40
MAHONEY FAMILY REWARD FUND	\$1,592.62
	\$667,435.25

Tax Collector

<u>REAL ESTATE</u>	<u>F/Y2005</u>	<u>F/Y2004</u>	<u>F/Y 2003</u>	<u>F/Y 2002</u>	<u>Prior Years</u>
COMMITMENTS	42,068,786.81	32,609.06	1,456.04	494.00	
O/S 7/1/04		382,096.04	3,238.26	(9,000.98)	(15,291.77)
COLLECTIONS	41,300,248.39	435,808.38	(461.59)	0.00	(1,506.81)
ABATEMENTS	379,912.22	219,805.24	93,448.52	708.03	
REFUNDS	148,138.87	360,963.44	83,931.71	2,173.74	8,939.90
ADDED TO TAX TITLE	162,202.57	126,088.76	211.22		
DEFERRED TAXES	7,919.43				
TAXES IN LITIGATION					
MISC ADJ	405.44	(57.97)	2.61		4,845.06
BALANCE 6/30/05	367,048.51	(6,091.81)	(4,569.53)	(7,041.27)	0.00

WATER/SEWER/SEWER CONN LIENS

COMMITMENTS	274,518.09				
O/S 7/1/04	0.00	30,358.08			
COLLECTIONS	246,665.79	23,727.81			
ABATEMENTS	0.00				
REFUNDS	0.00				
ADDED TO TT	9,089.97	6,630.27			
DEFERRED	450.79				
MISC ADJ	4.03				
BALANCE 6/30/05	18,315.57	0.00	0.00		

PERSONAL PROPERTY

COMMITMENTS	1,890,000.52				
O/S 7/1/04		36,138.26	15,109.96	25,031.64	35,300.95
COLLECTIONS	1,842,655.45	14,127.10	1,210.56	53.30	142.28
ABATEMENTS	2,074.31	1,044.65			
REFUNDS	419.06	987.40	4,175.80	117.29	279.22
MISC ADJ	(20.17)	(9.50)	(1.42)	0.01	
BALANCE 6/30/05	45,669.65	21,944.41	18,073.78	25,095.64	35,437.89

MOTOR VEHICLE EXCISE

COMMITMENTS	3,400,004.60				
ADD'L COMMITMENTS		697,092.74	41,738.36		
O/S 7/1/04		147,476.41	37,621.50	26,895.39	18,872.42
COLLECTIONS	3,124,709.59	776,681.67	62,504.50	4,636.66	3,581.75
ABATEMENTS	69,542.46	49,775.73	13,407.27	269.37	150.00
REFUNDS	17,216.10	41,404.56	18,018.32	60.25	82.50
RESCINDED ABATEMENTS					
MISC ADJ	281.44	(173.41)	(8.30)	(12.90)	(6.91)
BALANCE 6/30/05	223,250.09	59,342.90	21,458.11	22,036.71	15,216.26

Computer Services

2005 has been an extremely challenging year for the Computer Services Department. Beside the normal support issues and activities, more new application and technical research projects were started and completed. In addition, the fiscal nature of the State has had a major impact on the department; staff retirements, new hires, training, new requests, and department reorganizations. The demand to computerize Town functions has increased and stretched the CS staff capabilities. At this time, I want to thank my staff for their dedication and professionalism in these trying times: Lisa Hanson, Systems Administrator and Peter Orio, Webmaster.

SOFTWARE APPLICATIONS:

MUNIS (Town Financial Application) activities are still the major focus of the Department:

- The new MUNIS 2004 release was installed on the new server and all client PC's were updated accordingly to use the new version.
- MUNIS provided access to new tool "Go-To-Assist" to create sessions via the Internet to access Town PC's and troubleshoot issues using Town data and configuration. Two (2) PC's were setup in the Annex Conference Room for this purpose since session does not allow user to continue to work.
- MUNIS is generating many new Crystal reports for use but the need for other detailed Town reports continues to increase because of the nature of Town processes. Staff has become adept at creating most reports and fulfilling requests with the assistance of MUNIS support.
- Staff continues to actively support Finance departments in creation and submission of W2 and 1099 files to Federal and State agencies, REAP report to State, CAMA process to transfer data from VISION and RRC to MUNIS, Tax Bill creation and printing, and Motor Vehicle processing.
- Staff continue to attend certain MUNIS classes (hosted at the Town Library), state User Group meetings and the Annual User Conference (in Nashville, TN).
- With the procurement of a new Server (bigger and faster) for MUNIS, the old server was taken to MUNIS to be reset as a MUNIS Backup and Test server to be located at the Police Station. Via contract, MUNIS setup new software configuration to match our new requirements.

PAMET (Police & Fire Dispatch application) activities are focused on the Fire Server portion only.

- PAMET was upgraded to 3.3.7 in conjunction with the Police IT staff.
- Staff working closely with Fire staff in learning to use the system better, what new features are available, help in requesting new enhancements needed by Fire staff and addressing problems and issues.

VISION and RRC (Assessor applications) activities continue.

- Staff acts in more of a consulting role to Town Assessor.
- Assisted in VISION upgrade to 6.3.

LaserFiche (Document Imaging system) activities have increased.

- Continue to provide support to Accounting Office and Collector's Office for document scanning into the system.
- Provided demonstration of product to other departments for possible future use.
- New licenses and training was provided to Community Development personnel to scan and index maps from the old Police Station.

HARDWARE & SOFTWARE:

The Department continues to provide primary support to the Town User community except Police and Library:

- Because of the current financial state, much time and effort has been spent in repairing, reloading software, and re-deploying the current stock of PC's with minimal addition of new PC's. An effort is currently under way to identify and replace all user Pentium II class machines.
- New servers were procured by Computer Service to replace the current Network, Print and MUNIS servers. Assisted Police Department in installation and setup of a new server.

- In preparation for GIS, key users were upgraded to 20" monitors.
- Five (5) new laptops were purchased by the Fire Department via a grant and standard software layers and unique applications (MAP, GPS) were loaded and the laptop setup for use in certain Fire vehicles. Also a Snap Server was purchased to provide backup of data of key personnel at Center Fire Station.
- A tablet PC was purchased by the Assessors Office for use in the field. Standard software layers were loaded and a special version of VISION was installed.
- Assisted Board of Health in two (2) repairs of IPAQ's that were dropped. Also installed a special Textmaker package for use on the IPAQ's. A wireless air-card was installed in the department laptop.
- Procured and assisted in installation of a new map scanner at the DPW building for scanning of upto 3' maps into LaserFiche.
- Replaced MEC PC Joebox with latest unit and upgraded the MEC JoeBox to 2.1. New capabilities in the Firewall allow staff to start to monitor and block certain web sites.

PUBLICATIONS:

The Department continues to be the publication group for the Town.

- Major projects include: Annual Town Report, Town Meeting Warrant, all Special Town Warrants, and Town Newsletters.
- In addition, the department continues:
 - to produce departmental business cards on request,
 - to scan forms and produce Word templates or documents,
 - to provide calendars for the Town Manager Warrant planning and the Recycle Committee, and
 - to provide service to transpose paper documents to Word or Excel format.

OTHER:

There continues to be an increase in the number of media reported Virus attacks. In an effort to proactively address this issue, the Department has placed more emphasis on performing the Microsoft Windows and Office Updates and monitoring that the McAfee Automatic updates are occurring on a regular basis.

With the start of construction on the Senior Center, Computer Service provided support in breaking down the PC systems, moving them temporarily to Town Hall and then to the temporary facility on East Street. As work areas were setup, PC systems were setup. The facility has no connection to the Town Network and assistance was provided in researching options to provide temporary connection to Internet, E-mail and Town servers.

Staff provided Town Hall Annex site coordination with Modern Manufacturing during the replacement of all upper and lower windows from single pane to double pane windows with new caulking and new moldings. In addition, standard silver panels were inserted in those non-window openings in the Annex building to provide a more standardized look.

Continue to provide and schedule a projector unit to requesting Town departments for use in classes, presentations, and demonstrations.

Staff is participating in a number of other projects: consult with special counsel to Cable TV Committee on new Comcast and Verizon cable contracts; consult with EMA Director on potential Town Microwave Network; consult to Police and Fire departments in viewing demo of and evaluating new Dispatch application from IMC; view demo of Fixed Network offering from MII for wireless Meter Reading; research WEB GIS offering from Full Circle Technologies; research and procure SERV Tracker application for Senior Center; assist Treasurer's Office with Bank of America check reconciliation application installation and support; participate in meeting with Finance Committee to discuss possible consolidation of Town and School IT departments and then participate in Town Manager's "Computer Working Group" meetings.

Computer Services continues to directly or indirectly provide support to several other town application systems; to provide additional individual user training on PC application use; to maintain and procure additional computer equipment; to provide Help Desk support; to provide consulting support on a variety of computer related issues and projects; to attend seminars and training classes to maintain and increase our knowledge level; to evaluate new hardware and software; and to attend User Group and professional meetings.

Respectively submitted,
 Stephen M. Hattori
 MIS Director

Webmaster Report

A special thank you to Michael Kelley for the implementation of the Tewksbury Web Site and the continued hosting of the site; we appreciate your fine work. Also, for the willingness to help and offer support.

New Additions

Enhancements to Existing Web Structure

New for 2005

I have implemented a Town Wide Calendar with separate Departmental Calendars.

I have worked jointly with the Library IT person for ongoing integration of the Tewksbury Library Website with the Town Website for commonality of format.

I have worked jointly with the Police IT person for ongoing integration of the Tewksbury Police Website with the Town Website for commonality of format.

Development practices for disseminating information in a timely fashion to the Residents of Tewksbury.

Addition of new stand alone Boards and Departments for clearer navigation of the web site.

The Development of sub-webs for Departments to allow flexibility in transfer of information.

Adding links for free software for Residents to use in opening documents, if they do not have the original software the document was authored in.

Introduction and use of nine web enhancement tools: web polls; form mail; event calendars; RSS tickers; slideshows; event signups; visit trackers; IM status buttons, pod cast RSS.

Full Stat Counter tracking of the website.

Ongoing Development and/or Implementation

What's New Page?

http://www.tewksbury.net/index_whats_new_additions.html

New items, Alerts, Updates, Agendas, Minutes, etc. are placed here for one click easy access. Items are archived on the respective page of the author.

Email Sign Up

http://www.tewksbury.info/E-mail%20notification/submit_e-mail.htm

Residents and other interested parties may choose to receive new material via their email. This option will allow notification as soon as the material is posted on the web site.

Report Potholes

http://www.tewksbury.net/dcd/public_works/pothole_survey.htm

This has become very successful in notifying the DPW of potholes before they become major hazards to traffic.

Report Streetlight Outages

https://www.nationalgridus.com/masselectric/account/forms/stl_outage.asp

This link allows Residents to report lamp outages directly to Mass Electric.

Scholarship Committee

http://www.tewksbury.info/Tewksbury_Scholarship_Committee/ScholarPR2005.pdf

Information and forms are available for Tewksbury students to apply for Town sponsored awards.

Sewer Project

http://www.tewksbury.info/index_quick_links_to_town_sewer_project.htm

Comprehensive information for phase plans and construction schedules for quick review.

911 Memorial

<http://www.tewksbury.info/911%20Memorial/911-memorial.htm>

How you can become a part of the development and sponsorship of Tewksbury's memorial to all of the 911 victims.

Sidewalk Committee

<http://www.tewksbury.com/tsc/>

Enjoy a PowerPoint presentation of the master plan for implementation of sidewalk construction in the Town of Tewksbury.

Establishment of Adobe Portable Document Format, (PDF)

The client upon downloading the free Adobe Reader will have access to documents saved in the PDF format.

We are continuing the development of interactive buttons for clearer navigation of the web site.

A new addition to every site is the incorporation of an Agenda Folder and Minutes Folder. Upon visiting each Board or Department Page, the viewer has the ability to peruse current and past agendas and minutes. The exception to this is the particular Board or Department having a maximum time limit on viewing.

New Projects

Enhancements to Existing Town Departments and Web structure

Development of a robust search engine. This requires the ability to search sub webs as well as primary web. There are a number of programs available and I hope to do trials before deciding on a particular program.

GIS. As a member of the GIS Committee, I fully support the implementation of GIS on the Town of Tewksbury Web Site. I believe this will benefit the Town agencies and the web site.

Q Content. This is a software suite for enhancing the interactivity of the web site. I have tested some of the features.

GlobalScope Web Survey. This piece of software would allow polling of the citizens concerning a specific issue.

Continuing Projects

Short and Long Term Duration

GIS will be a phased project over a period driven by Town implementation and fiscal resources.

Software changes and additions. Potential change to Dreamweaver or a coexistence of FrontPage and Dreamweaver.

The addition of Plug-ins and software extras as Town Departments develop programs and awareness for the use of these additions.

Planned updating of the Tewksbury Web Site to promote the Town and improve the sophistication of the visual aspects of the site.

Web Site Related Meetings

Maintain contact with Town Department Colleagues

GIS Committee.

MIS Committee for the improvement of the web site.

Attendance of meetings that have direct impact on the web site.

Maintenance of Town Web Site

Posting of Agenda, Minutes, and Notices: By-law changes; etc, in a timely manner for Departments and Boards.

Consultation with key personal on various boards and departments concerning their specific web pages.

Person to person meetings when requested to offer suggestions and help.

E-mail and/or telephone support to help with technical issues.

Backup and Sub-Backup Routines

Weekly backups on mirror hard drive and CD-RW.

Monthly backups on CD-R.

Files

All web related mail saved electronically.

Web related requests saved as hard copies with changes notated.

Questionnaires and Approvals on file.

Web Placement Request Page.

Respectfully submitted,

Peter Orio Jr.

Webmaster

EMPLOYEE EARNINGS

TOWN EMPLOYEE EARNINGS

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
<u>ADMINISTRATIVE SERVICES</u>			
Rose , William A.	44,933.54		44,933.54
Sitar , Melanie G.	44,435.65		44,435.65

<u>ASSESSOR</u>			
Callahan , Edward D.	6,957.36		6,957.36
Flanagan , Barbara A.	1,200.00		1,200.00
Foley , Joanne P.	14,119.43		14,119.43
Kelley , John J.	74,251.77		74,251.77
Moore , Susan E.	1,200.00		1,200.00
Powers , Patricia A.	36,228.12		36,228.12
Singleton , Christine	41,209.77		41,209.77
Traub , Linda M.	45,841.28		45,841.28

<u>AUDITORS</u>			
Gill , Donna J.	64,027.67		64,027.67
Walsh , Donna M.	88,628.80		88,628.80
Whitney , Lynne A.	27,022.52		27,022.52

<u>BOARD OF SELECTMEN</u>			
Coldwell , Charles E.	4,999.80		4,999.80
Dennehey , Charlene A.	165.69		165.69
Gill , Joseph P.	5,999.76		5,999.76
Sears , Douglas W.	1,346.10		1,346.10
Selissen , Jerome E.	5,019.56		5,019.56
Tecce , Heather E.	1,942.82		1,942.82

<u>BUILDING DEPARTMENT</u>			
Cathcart , Dawn E.	41,143.34		41,143.34
Colantuoni , Richard A.	75,692.05		75,692.05
Delaney , Jeremiah	22,925.00		22,925.00
Johnson , Edward P.	60,239.24		60,239.24
MacPherson , Russell R.	850.00		850.00
O'Keefe , Nancy A.	34,473.84		34,473.84
Padden , Scott C.	2,470.00		2,470.00
Sargent , David	20,705.00		20,705.00
Sullivan , Harold J.	1,275.00		1,275.00

<u>CABLE TV</u>			
Doherty , Shane W.	820.15		820.15
Harkins , Robert M.	502.89		502.89
Hicks , David H.	508.42		508.42
Tully , Jason P.	178.88		178.88

<u>COMPUTER SERVICES</u>			
Hanson , Lisa A.	47,091.29		47,091.29
Hattori , Stephen M.	86,805.68		86,805.68
Orio Jr , Peter F.	6,000.00		6,000.00

<u>COUNCIL ON AGING</u>			
Brabant , Linda R.	69,566.93		69,566.93
Hazel , Carol A.	45,007.52		45,007.52
Noel , Robert S.	40,732.79	2,096.91	42,829.70
Villandry , Anne A.	5,508.00		5,508.00
Wallace , Doris M.	3,672.00		3,672.00

<u>DEPARTMENT OF PUBLIC WORKS</u>			
Austin , David L.	2,846.57		2,846.57
Beland , Marc W.	20,966.96	2,297.10	23,264.06
Belida , Robert A.	55,931.88	17,261.64	73,193.52
Brothers , Michael S.	39,650.33	5,624.76	45,275.09
Burris , William R.	12,082.67		12,082.67
Chandler , Kenneth	50,696.36	18,079.04	68,775.40

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Chandler Jr , William	66,118.74	18,867.09	84,985.83
Conlon , Kevin M.	57,402.54	8,290.86	65,693.40
Deroche , George W.	62,660.85	15,766.68	78,427.53
Donovan , Michael B.	50,415.36	6,375.43	56,790.79
Duhani , Toma	92,949.67		92,949.67
Gath , Brian R.	55,773.86	12,911.41	68,685.27
Giannetti , Frank P.	55,516.06	4,581.43	60,097.49
Gilbert , Kenneth T.	8,612.34		8,612.34
Gilbert , Lawrence J.	53,462.51	12,597.53	66,060.04
Gitschier , Erik R.	48,961.81	11,147.52	60,109.33
Gorenstein , Michael	956.61		956.61
Hirtle , Mathew T.	41,795.14	4,254.87	46,050.01
Kane , Lawrence G.	57,289.38	4,502.40	61,791.78
Ladderbush , Marlene M.	45,091.50	501.57	45,593.07
Layne , Kenneth W.	39,094.09	403.99	39,498.08
Lightfoot , Ernest J.	66,835.69	33,120.52	99,956.21
Lightfoot , James M.	58,894.46	8,935.70	67,830.16
Marion , Bernard H.	50,963.64	10,962.17	61,925.81
Marion II , Louis E.	43,171.65	7,172.61	50,344.26
McCarthy , William J.	40,334.16	11,272.74	51,606.90
Miner Jr , Robert H.	50,696.34	7,488.40	58,184.74
Monahan , Linda M.	53,439.19		53,439.19
Patterson , Susan M.	37,210.86	358.01	37,568.87
Peters , Michael D.	54,427.02	13,141.00	67,568.02
Rideout , Reid L.	4,684.36		4,684.36
Salemo , John M.	50,291.89	13,924.63	64,216.52
Stoddard , Richard E.	61,217.59	27,248.85	88,466.44
Stronach , Timothy	54,662.88	14,513.47	69,176.35
Sweet , Bruce A.	58,617.66	9,781.80	68,399.46
Vieweg Jr , Edward L.	54,610.99	7,949.55	62,560.54
Vonkahle , Steven J.	20,924.35	1,032.73	21,957.08
Ward , Jack W.	57,222.89	19,229.81	76,452.70
Westaway , Richard L.	58,873.11	11,333.70	70,206.81
Wilkinson Jr , William J.	69,849.20	34,533.69	104,382.89
Zediana , Lewis W.	80,596.45		80,596.45

<u>DOG OFFICER</u>			
Collins , Walter	5,391.30		5,391.30

<u>ELECTION OFFICERS</u>			
Bairstow , Laurence B.	552.00		552.00
Bairstow , Suzanne R.	45.00		45.00
Beattie , Eleanor M.	108.00		108.00
Beattie , Mary	108.00		108.00
Belbin , Calvin H.	120.00		120.00
Belbin , Evelyn M.	56.00		56.00
Brenden , Virginia F.	24.00		24.00
Brothers , Joan A.	48.00		48.00
Bullen , Susan M.	158.00		158.00
Callahan , Anne M.	216.00		216.00
Carroll , Alice A.	366.00		366.00
Casazza , Mary A.	504.00		504.00
Chandler , Barbara L.	44.00		44.00
Conlon , Phyllis E.	216.00		216.00
Coviello , Anne B.	178.00		178.00
Coviello , John	178.00		178.00
Coyle , Rita	516.00		516.00
D'Amico , Bertha M.	338.00		338.00
French Jr , Warren J.	88.00		88.00
Haines , Donna G.	108.00		108.00
Haines , Elinor T.	361.10		361.10
Heider , Florence A.	108.00		108.00
Hoell , Alice E.	216.00		216.00

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Hurton, Priscilla	135.00		135.00
Iandolo, Grace R.	216.00		216.00
Keefe, Ellen M.	485.00		485.00
Kobelski, Carol M.	106.00		106.00
Krugh, Rosemarie A.	552.00		552.00
Larffarello, Mary R.	200.00		200.00
Lefave, Verna T.	216.00		216.00
Luongo, Yolanda	108.00		108.00
Magro, Marie T.	390.00		390.00
Maher, Katherine M.	216.00		216.00
Maloney, Marie E.	106.00		106.00
Maxwell, Aurore G.	214.00		214.00
McGloughlin, Rosalie C.	200.00		200.00
McGrath, Dorothy E.	371.50		371.50
McKenna, Rose M.	108.00		108.00
McNamara, Patricia M.	200.00		200.00
Meehan, James W.	72.00		72.00
Morelli, Ann M.	216.00		216.00
Nichols, Mary-Ann	573.00		573.00
Niles, Mildred A.	238.00		238.00
O'Brien Dee, Rita	367.50		367.50
Paone, Marguerite I.	96.00		96.00
Pepin, Mary	156.00		156.00
Pilcher, Mary	410.00		410.00
Power, Daniel E.	120.00		120.00
Power, Elena	120.00		120.00
Pozerski, Jeanette	288.50		288.50
Sederquist, Evelyn	108.00		108.00
Shaw, Phyllis H.	96.00		96.00
Sprague, Bernice	558.00		558.00
Stanley, Christina R.	489.00		489.00
Wolfe, Cecilia T.	332.00		332.00
Yarbrough, Judith A.	108.00		108.00

EXCEPTIONAL CHILDREN

Byrne, Christopher A.	1,468.50		1,468.50
Byrne, Thomas J.	1,084.00		1,084.00
Carapellucci, Matthew J.	1,672.00		1,672.00
Doherty, Kevin M.	2,704.00		2,704.00
D'Onofrio, Aleece E.	220.00		220.00
Flynn, Chester H.	4,626.13		4,626.13
Freitas, Nicole T.	1,947.00		1,947.00
Lee, Sarah S.	1,947.00		1,947.00
Smolinsky, Danielle E.	1,925.00		1,925.00
Starling, Stephanie C.	1,617.00		1,617.00
Witham Jr, Stephen T.	1,296.00		1,296.00

FINANCE COMMITTEE

D'Entremont, Leann K.	2,145.03		2,145.03
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FIRE DEPARTMENT

Austin, Scott D.	56,530.14	13,416.23	69,946.37
Brothers, Patrick M.	50,676.36	13,975.88	64,652.24
Brothers, William P.	58,139.22	13,417.92	71,557.14
Bruce, James W.	50,368.62	14,890.26	65,258.88
Burris, John W.	4,064.85		4,064.85
Calistro, Robert B.	64,442.58	16,426.31	80,868.89
Callahan, Michael P.	66,780.99	16,372.98	83,153.97
Carney, David A.	56,748.34	11,828.94	68,577.28
Dogherty, Joseph S.	52,739.27	6,890.33	59,629.60
Doherty, Patrick S.	53,918.05	13,510.71	67,428.76
Forero, Oscar O.	56,163.70	14,494.25	70,657.95
Fortunato, Joseph C.	57,388.01	13,607.31	70,995.32
Fowler, John R.	50,061.75	8,441.73	58,503.48
Fowler, Robert A.	21,161.31		21,161.31
Giasullo, Jeffrey	57,172.01	18,179.52	75,351.53
Giasullo Jr, James A.	52,739.30	12,138.99	64,878.29
Gillis, Joseph S.	49,556.94	1,633.04	51,189.98
Gosse, William R.	50,750.99	5,733.19	56,484.18
Gourley Jr, Russell W.	58,893.42	12,576.05	71,469.47
Greer Jr, Donald	62,141.11	18,825.59	80,966.70
Guttadauro, Paul F.	58,625.76	16,310.61	74,936.37

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Hamm, Richard E.	61,881.24	18,825.64	80,706.88
Hazel, Michael A.	73,869.11	20,940.25	94,809.36
Holden, Timothy J.	53,609.86	12,949.14	66,559.00
Hurley, Brian J.	52,629.50	8,779.05	61,408.55
Karlberg, David R.	55,665.48	11,882.44	67,547.92
Keams, Joseph W.	56,468.98	18,234.51	74,703.49
Keddie, Scott A.	67,996.22	22,576.39	90,572.61
Kerr, Gary O.	67,802.86	17,662.57	85,465.43
Lawrie, Dale M.	52,485.49	69.79	52,555.28
Levy, David W.	75,091.02	16,866.43	91,957.45
Levy Jr, David W.	49,855.40	10,429.42	60,284.82
Lightfoot, John K.	8,764.14		8,764.14
Little, Robert	51,950.04	17,015.99	68,966.03
Mackey, Richard	113,825.87		113,825.87
McGlaufflin, Russell J.	60,491.75	15,087.84	75,579.59
Merrill, Michael B.	47,812.89	5,560.38	53,373.27
Merrill Morgado, Christina M.	51,102.52	12,122.54	63,225.06
Murphy IV, Thomas J.	50,384.65	13,665.01	64,049.66
Niven, Timothy	64,972.34	20,373.81	85,346.15
O'Neill, John	12,399.76		12,399.76
Perry, Susan M.	38,685.60		38,685.60
Powers, Stephen M.	59,805.55	14,365.53	74,171.08
Reed, Bruce A.	17,910.99		17,910.99
Rosemond, Alan L.	55,015.10	17,275.47	72,290.57
Ryan, James P.	91,073.15	885.21	91,958.36
Ryan, Thomas	19,018.25		19,018.25
Sandberg, Kenneth J.	52,722.68	12,024.10	64,746.78
Sawicki, Daniel D.	50,654.72	13,602.90	64,257.62
Sitar, Daniel J.	56,546.09	15,165.50	71,711.59
Sitar Jr, Michael W.	79,576.67	17,514.50	97,091.17
Small, Daniel T.	52,739.30	10,843.82	63,583.12
Spencer, Steven M.	50,975.68	11,541.74	62,517.42
Vasas, Albert J.	70,815.27	21,776.06	92,591.33
Viscione, Jon	66,775.20	10,793.54	77,568.74
Vonkahle, Vance	57,316.79	3,841.25	61,158.04
Yost, Daniel W.	49,712.53	11,551.89	61,264.42
Yost, George	66,323.62		66,323.62

HEALTH DEPARTMENT

Carbone, Thomas G.	76,988.36		76,988.36
Cho, Kathy H.	4,834.57		4,834.57
Churchill, Thomas S.	525.00		525.00
Desmond, Virginia F.	24,032.60		24,032.60
Femald, Brian G.	36,880.95		36,880.95
French, Phillip L.	600.00		600.00
Gorrasi, Pamela J.	3,557.75		3,557.75
Kinnon, Christine E.	146.00		146.00
McHatton, Ralph M.	262.50		262.50
Sheehan, Edward J.	525.00		525.00
Trearchis, Dean	57,875.32		57,875.32
Westaway, Barbara	51,692.78		51,692.78
Wilkie, Stephanie J.	337.50		337.50

LIBRARY

Abbott, Mary E.	267.37		267.37
Bangs, Judy A.	32,266.93	2,110.61	34,377.54
Bennett, Caitlin A.	3,211.33		3,211.33
Berlik, Elizabeth M.	44,015.82	181.78	44,197.60
Burke, Jennifer L.	24,573.76	1,355.13	25,928.89
Classon, Emily E.	11,704.80		11,704.80
Cote, Amanda J.	2,408.11		2,408.11
Cote, Emmaline J.	1,196.44		1,196.44
Couture, Noelle B.	44,033.69	397.55	44,431.24
Crowe, John J.	38,423.30	2,016.79	40,440.09
Desmarais, Elisabeth	89,266.88		89,266.88
Ditullio, Patricia M.	28,781.12		28,781.12
Faherty, Cheryl A.	11,039.24		11,039.24
Fowler, Marilyn H.	32,265.43	1,055.22	33,320.65
Goodchild, Christine L.	45,811.56	1,855.84	47,667.40
Grasso, Karen A.	34,640.23		34,640.23
Holland, Gail M.	33,963.73	1,228.12	35,191.85
Holland, Stacey R.	1,930.50		1,930.50

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Kutcher , Mary E.	866.17		866.17
MacDonald , Mary B.	8,539.99		8,539.99
MacLeod , Heather I.	26,312.81	331.97	26,644.78
Mooney , Helen D.	25,882.50	1,439.13	27,321.63
Pino , John J.	4,823.38		4,823.38
Rose , Eric W.	3,216.91		3,216.91
Salvato , Joyce	38,821.58	921.53	39,743.11
Seavey , Stacy A.	496.55		496.55
Silveira , Patricia A.	8,130.51		8,130.51
Toombs , Mary E.	48,452.71	208.14	48,660.85
Toppin , Joanne R.	33,963.71	1,860.82	35,824.53
Weinryb Grohsgal , Leah	24,840.24	545.85	25,386.09

MODERATOR

Coakley , James P.	500.00		500.00
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PLANNING BOARD

Bradley , Alison M.	1,383.61		1,383.61
Demeo , Lisa E.	61,911.67		61,911.67
DiPrimio , Linda A.	44,904.79		44,904.79
Fowler , Robert	1,275.00		1,275.00
Plunkett , David J.	937.50		937.50
Polchlopek , Walter S.	53,580.55		53,580.55
Reed , Nancy L.	850.00		850.00
Romano , Cheryl A.	1,775.67		1,775.67
Sadwick , Steven J.	90,889.24		90,889.24
Spada , Vincent W.	850.00		850.00
Stein , Michele J.	38,349.40		38,349.40
Sweet , Frank R.	1,112.50		1,112.50

POLICE DEPARTMENT

Barry , John E.	76,976.13	5,827.33	82,803.46
Biewener , James P.	47,192.35	6,724.18	53,916.53
Bjorkgren , Robert M.	57,064.87	4,430.96	61,495.83
Bolton , Leonard	172.17		172.17
Brooks , Keith A.	(0.00)	68.32	68.32
Budryk , Robert	86,386.05	3,051.52	89,437.57
Capuano , Karen M.	48,505.24	1,977.51	50,482.75
Carey , Patrick R.	41,179.73	12,551.92	53,731.65
Casey , John M.	49,069.71	3,853.87	52,923.58
Casey , Thomas M.	59,524.45	8,633.07	68,157.52
Columbus , Ryan M.	67,198.35	8,262.83	75,461.18
Cooke , Thomas M.	49,339.69	10,071.67	59,411.36
Cooper , Therese J.	2,940.26		2,940.26
Coviello , Christopher J.	77,367.52	10,066.69	87,434.21
Demeo , Robert A.	8,375.36		8,375.36
Deroche , David G.	1,914.32		1,914.32
Doherty Jr , Paul E.	52,654.46	11,049.50	63,703.96
Donovan , Alfred P.	126,595.07		126,595.07
Donovan , June C.	7,638.57		7,638.57
Downey , Jennifer L.	40,805.13	5,747.21	46,552.34
Farnum , Brian J.	42,404.34	2,803.01	45,207.35
Field , Robert D.	68,387.76	12,271.21	80,658.97
Ford , Ralph F.	9,111.68		9,111.68
Gaynor , Scott P.	66,961.10	10,396.97	77,358.07
Godin , David E.	53,297.44	9,113.79	62,411.23
Gonzalez , Andre	56,007.65	14,819.48	70,827.13
Griffin , Kimberly A.	40,487.60	2,782.97	43,270.57
Gundrum , Denise L.	1,372.53		1,372.53
Hadley , Herbert		190.00	190.00
Hanley , Eric E.	53,369.99	2,146.47	55,516.46
Harrington , Mark E.	46,445.91	5,388.12	51,834.03
Harrington , Patrick J.	56,659.89	5,618.48	62,278.37
Hazel , George W.	90,051.35	7,090.82	97,142.17
Higginbotham , Maryellen K.	62,966.14		62,966.14
Hollis , James H.	60,976.64	8,281.13	69,257.77
Jop III , Walter J.	59,214.41	6,639.25	65,853.66
Kandrotas , Stephen	8,150.55		8,150.55
Kelley , Joseph C.	45,485.92	5,881.20	51,367.12
Kelly , Timothy W.	71,531.95	10,666.70	82,198.65
Kennedy , Alice M.	44,435.64	121.52	44,557.16
Kerber , Daniel P.	58,022.29	7,390.84	65,413.13

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Lafortune , Raymond C.	59,871.15	7,399.22	67,270.37
Layne , Warren R.	240.00		240.00
Layne , William D.	117,906.70		117,906.70
Mackey , John	6,876.87		6,876.87
Mackey , Lauren E.	27,169.22	1,188.92	28,358.14
Manley , Mary T.	13,429.52		13,429.52
Martin , Edward L.	82.25		82.25
McKenna , James	95,493.31	12,752.92	108,246.23
McLaughlin , Neil F.	28,510.16	168.97	28,679.13
McLeod , Kathryn Q.	58,896.87	21.38	58,918.25
McMahon , Markus E.	58,880.48	3,681.19	62,561.67
Miano , David M.	32,526.83	1,990.88	34,517.71
Mulvey , Jessica L.	57,986.97	226.72	58,213.69
Newton , Eileen	38,124.57		38,124.57
Newton , Sonia M.	5,002.91		5,002.91
O'Neill , Brian R.	35,652.96	1,613.42	37,266.38
Perry , Mark	69,588.21	7,009.34	76,597.55
Peterson , Dennis	86,140.61	17,058.87	103,199.48
Peterson Jr , Dennis J.	53,323.94	8,587.89	61,911.83
Piccolo , Arthur M.	49,084.76	1,096.79	50,181.55
Piccolo Jr , Albert A.	53,975.20	2,940.84	56,916.04
Poisson , Karen A.	41,266.42	5,246.74	46,513.16
Porter , Kim M.	41,165.85	1,747.86	42,913.71
Powers , John R.	89,250.62	6,964.05	96,214.67
Powers , Nathaniel P.	4,158.18		4,158.18
Pratt Jr , Douglas E.	45,686.73	489.98	46,176.71
Reese , Keren J.	55,699.14	3,249.70	58,948.84
Reese , Kevin	62,622.32	5,899.22	68,521.54
Regan , Peter L.	49,054.74	482.69	49,537.43
Riccardi , Kimberly A.	51,665.01	3,832.79	55,497.80
Ringwood , Paul	68.32		68.32
Schofield , Bradford E.	17,208.12		17,208.12
Schwalb Jr , William L.	51,689.89	763.00	52,452.89
Scott , Christopher M.	53,960.23	3,048.65	57,008.88
Selessen , Scott M.	3,361.88		3,361.88
Sheehan , Michael P.	49,895.42	36.33	49,931.75
Sheehan , Timothy B.	103,976.24		103,976.24
Sitar III , Michael W.	10,033.85		10,033.85
Small , Matthew L.	42,164.04	366.88	42,530.92
Stephens , Robert A.	78,504.40	5,793.65	84,298.05
Stotik , Patricia J.	44,569.59	443.95	45,013.54
Suarez , Jeffrey	50,094.11	2,475.67	52,569.78
Sullivan , Edward M.	49,452.19	2,199.83	51,652.02
Torres , Steven M.	54,541.54	3,849.06	58,390.60
Voto , John S.	81,632.27	15,665.42	97,297.69
Warren , Brian	63,861.12	7,613.22	71,474.34
Welch , Jennie A.	57,765.83	6,321.56	64,087.39
Westaway , Robert L.	72,850.25	6,733.87	79,584.12
Williams Jr , James F.	72,975.37	4,629.08	77,604.45
Wood , Mark P.	17.08		17.08
Worth , Garin F.	41,044.90	3,789.38	44,834.28

RECREATION DEPARTMENT

Amato , Nicholas C.	11,390.50		11,390.50
Barry , Cornelius J.	48,855.24	9,080.86	57,936.10
Bibo , Ashley A.	3,839.00		3,839.00
Bibo , Lauren N.	7,768.00		7,768.00
Bordonaro , Michael A.	3,883.00		3,883.00
Canada , Daniel L.	5,401.00		5,401.00
Cella , Allison M.	1,916.00		1,916.00
Coppi , Matthew J.	16,197.05	231.00	16,428.05
Coppi , Michelle E.	1,732.00		1,732.00
Duffy , Barbara E.	2,320.00		2,320.00
Duffy , David J.	7,298.50		7,298.50
Duffy , James J.	960.00		960.00
Duffy , Lianne	3,866.50		3,866.50
Fairweather , Nicolle B.	2,222.00		2,222.00
Favreau , Scott M.	4,988.50		4,988.50
Ganchi , Michael A.	17,280.14	789.00	18,069.14
Hamm , Maria C.	3,877.50		3,877.50
Hamm , Theodore R.	1,420.00		1,420.00
Heald , Douglas J.	3,047.00		3,047.00

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Igo , Kevin M.	1,592.00		1,592.00
Lavalle , Lawrence M.	7,815.50		7,815.50
Morris , Mark D.	3,283.50		3,283.50
Mulligan , Colleen	7,064.00		7,064.00
Mulligan , Kathleen M.	34,538.37	1,571.12	36,109.49
Mulligan , Thomas P.	3,399.00		3,399.00
Mulloy , Thomas J.	2,348.50		2,348.50
Nolan , Robert J.	56,194.45	2,819.14	59,013.59
O'Brien , Courtney	2,678.50		2,678.50
O'Day , Sean R.	3,663.00		3,663.00
O'Leary , Shauna L.	3,020.50		3,020.50
Patterson , Roy E.	72,640.06		72,640.06
Sullivan , Kelli R.	2,376.00		2,376.00
Surette , Kristen M.	3,041.50		3,041.50
Taber , Erik C.	1,616.00		1,616.00

REGISTRARS

Bennett , Beverly A.	500.00		500.00
Creamer , Edward D.	500.00		500.00
Ordway , Donald R.	500.00		500.00

TOWN CLERK

Carey , Elizabeth A.	70,448.05		70,448.05
Garrant , Kathleen M.	64,848.31	3,212.66	68,060.97
Grafteo , Denise	29,625.70	115.72	29,741.42
Hickford , Gina M.	35,137.03		35,137.03
Nichols , Mary-Ann O.	5,259.90		5,259.90

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Turcotte , Sandra E.	28,982.50		28,982.50
<u>TOWN HALL</u>			
Thayer , Dale A.	2,708.53		2,708.53
Ray , Sandra M.	9,236.35		9,236.35
<u>TOWN MANAGER</u>			
Barbeau , Sandra A.	76,770.88		76,770.88
Chambers , Helen M.	56,003.81		56,003.81
Cressman , David G.	130,601.50		130,601.50
Hudson , Edwina M.	64,252.35		64,252.35
<u>TREASURER COLLECTOR</u>			
Blakeney Jr , William L.	55,951.88	5,589.65	61,541.53
Deshler , Teresa C.	30,828.77	216.98	31,045.75
DiFruscia , Karen M.	2,851.88		2,851.88
Ewing , Lucille M.	40,230.28		40,230.28
Gath , Debra	23,495.83		23,495.83
Langlois , Lorraine M.	44,682.64	329.68	45,012.32
Lightfoot , Dorothy A.	64,027.67		64,027.67
Manfra , Eleanor	8,466.82		8,466.82
Smith , Janet K.	60,476.62		60,476.62
Sullivan , David M.	2,651.90		2,651.90
<u>VETERANS</u>			
Williams , James F.	35,429.95		35,429.95

SCHOOL EMPLOYEE EARNINGS

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Abate-Upson , Cynthia	60,674.00		60,674.00
Adams , Mary Louise	56,282.25		56,282.25
Adams , Robin J	10,550.53		10,550.53
Ahearn , Denise	2,394.24		2,394.24
Aiello , Mary Beth	52,145.58		52,145.58
Alessandro , Lisa M	75.00		75.00
Allard , Judith M	43,358.65		43,358.65
Allen , Lynnette W	37,328.47		37,328.47
Alukonis , Linda	6,112.46	656.52	6,768.98
Amato , Nicholas C	5,967.36	2,494.84	8,462.20
Ambrogne , Patrice A	232.68		232.68
Anderson , Elizabeth J	120.50		120.50
Anderson , Hilary J	61,724.73		61,724.73
Anderson , Kathleen	52,245.58		52,245.58
Angelo , Emily	930.26		930.26
Angelo , Laurie	9,480.51		9,480.51
Araujo , Henrietta L	65,003.01		65,003.01
Arnold , Jennifer R	20,383.74		20,383.74
Austin , Linda J	52,577.95		52,577.95
Aylward , Brian	74,029.38		74,029.38
Aylward , James	8,933.93		8,933.93
Aylward , Norma J	29,862.69		29,862.69
Aylward , Robert W	100,290.12		100,290.12
Aylward Jr , Robert W	4,220.00		4,220.00
Bachta , Allyson M	53,177.24		53,177.24
Baker , Kathleen	375.92		375.92
Baker OBrien , Karen M	53,138.12		53,138.12
Bancroft , Karen J	50,909.45		50,909.45
Barbato , Katie M	3,002.00		3,002.00
Barbera , Tina	387.50		387.50
Barboza , Anna	2,599.20		2,599.20
Barnett , Sandra	55,319.86		55,319.86
Barnett , Susan K	61,767.91		61,767.91
Basteri , Andrea	775.00		775.00
Basteri , Cynthia A	93,171.52		93,171.52
Basteri Jr , Lawrence J	78,400.28		78,400.28
Battaglia , Teresa	1,217.89		1,217.89

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Bedard , Maureen	13,618.74		13,618.74
Beecher , Paula M	204.85		204.85
Belmonte , Joanne D	500.00		500.00
Bennett , Bonnie	4,749.27		4,749.27
Bennett , Elaine M	16,339.11		16,339.11
Benning , Kristine	18,013.57		18,013.57
Benvenuto , Kathleen M	5,873.29		5,873.29
Berglund , Karen	1,698.70		1,698.70
Bettencourt , Sandra C	64,081.85		64,081.85
Bibo , Lauren N	16,185.96	13,785.58	29,971.54
Bilodeau , Cathleen	64,268.95		64,268.95
Black , Dale D	52,922.83		52,922.83
Blackstone , Jeanne F	29,734.53		29,734.53
Blakeslee , Donna M	62,981.80		62,981.80
Bliss , Gail	61,985.87		61,985.87
Bodoni , Michelle M	2,220.92		2,220.92
Bonugli , Nancy	317.88		317.88
Boudreau , Marilyn	269.30		269.30
Boudreau-Hill , Donna M	57,468.26		57,468.26
Bourgeois , Marie R	8,703.56		8,703.56
Bowden , Donna M	42,860.60		42,860.60
Bowers , Gayle P	10,991.06		10,991.06
Boyle , Nancy M	50,484.10		50,484.10
Brace , Joann	16,541.36	1,591.27	18,132.63
Bradley , Loreen R	104,561.58		104,561.58
Bradley , Mark A	4,038.00		4,038.00
Bradley , Thomas M	4,220.00		4,220.00
Brady , Kristin M	1,919.96		1,919.96
Brennan , Anne R	5,047.30	1,428.77	6,476.07
Bresnahan , John C	67,559.71		67,559.71
Bresnahan , Kimberly J	69,957.79		69,957.79
Brewin , Deborah A	57,867.14		57,867.14
Brigida , Robert M	55,169.94		55,169.94
Brimer , Catherine	67,290.18		67,290.18
Brooks , Jennifer M	53,961.11		53,961.11
Buckley , Maureen A	6,066.66		6,066.66
Buckley , William Q	63,573.28		63,573.28

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Buehler , Deborah J	1,125.00		1,125.00
Burke , Joseph E	40,129.50		40,129.50
Buss , Michael J	59,581.89		59,581.89
Byrnes , Antoinette	65,610.45		65,610.45
Byrnes , John	54,099.30		54,099.30
Callanan , Eileen F	17,295.26		17,295.26
Calouro , Nevia	1,577.13		1,577.13
Cameron , Allison E	37,718.10		37,718.10
Camire , Richard	62,162.24		62,162.24
Carey , Gertrude M	70,671.46		70,671.46
Carey , Kevin R	47,188.14		47,188.14
Carey , Michael P	47,989.35		47,989.35
Carpenito , Thomas A	45,963.46		45,963.46
Carter , Linda	12,874.97		12,874.97
Casey , Kathleen	12,644.06	490.00	13,134.06
Castiglione , Linda	10,464.99		10,464.99
Castiglioni , Jane M	26,137.95		26,137.95
Catherwood Jr , William W	42,151.71		42,151.71
Cecere , Gretchen L	169.06		169.06
Chace , Ethel M	66,563.16		66,563.16
Chan , Marjorie J	40,916.53		40,916.53
Chanaki , Karen G	16,041.69		16,041.69
Chasan , Lisa	62,707.56		62,707.56
Chemaly , Jeffrey S	7,025.02		7,025.02
Ciambella , Joan	57,629.32		57,629.32
Ciampa , Deborah G	933.18		933.18
Ciccolella , Elaine P	18,917.43	712.50	19,629.93
Cintolo , Karen	59,974.86		59,974.86
Clark , Joanne S	871.53		871.53
Clarke , John C	2,317.70		2,317.70
Cocca , Karen A	1,080.30		1,080.30
Cochran , Rose M	28,387.29		28,387.29
Cofer , Julie	467.05		467.05
Colantuoni , Adam C	45,388.58		45,388.58
Colman , Judith	37,556.79		37,556.79
Comer , Alexandra E	50,893.68		50,893.68
Conlon , Marjorie	61,338.59		61,338.59
Conlon , Thomas	66,697.24		66,697.24
Connell , Kathleen J	63,453.40		63,453.40
Connell , Loriana	836.90		836.90
Conrad , Cheryl D	141.28		141.28
Consaul , Scott J	2,666.64		2,666.64
Conway , Karla	88,023.45		88,023.45
Coppola , Paula B	35,696.49		35,696.49
Cote , Christine	12,090.38		12,090.38
Cotter , Emily C	25,785.48		25,785.48
Coughlin , Charles E	40,212.29		40,212.29
Coughlin , Marianne D	485.52		485.52
Coumoyer , Lisa T	59,837.67		59,837.67
Covington-Wright , Apryl D	3,249.75		3,249.75
Craft , Lesley A	10,464.99		10,464.99
Cremin , Christine M	46,725.32		46,725.32
Cremins , Edward D	61,622.77		61,622.77
Crowley , Keith D	2,986.00		2,986.00
Crowley , Mary K	34,028.06		34,028.06
Cummings , Geraldine M	69,450.45		69,450.45
Curtin , Barbara A	13,701.13		13,701.13
Curtin , Paula M	18,917.43	3,782.50	22,699.93
Cutone , Dawn A	790.17		790.17
Davis , Janet	14,300.79	4,341.70	18,642.49
Davos , Diane	53,138.16		53,138.16
DeAngelis , Michelina	101,238.92		101,238.92
Dearing , Maura A	53,975.53		53,975.53
Decelles , Marianne M	106.92		106.92
DeGreechie , Shelley A	54,789.50		54,789.50
DeGrosso , Joseph	29,087.41		29,087.41
DeLuca , Angela	1,169.32		1,169.32
DeLucia , Frances	51,670.86		51,670.86
DeMattia , Debra A	116.34		116.34
Demers , Marc A	14,483.19		14,483.19
Demos , Shannon	51,224.53		51,224.53
DePierro , Donna M	12,861.41	488.83	13,350.24

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Dermody , Joseph J	55,856.49		55,856.49
Deroche , Julie M	20,879.30		20,879.30
Deshler , Maryann J	18,310.05	500.00	18,810.05
DeSisto , Carolyn M	12,189.23		12,189.23
Desjardins , Bryan	33,000.27		33,000.27
DeVito , Robert	2,285.16		2,285.16
DeVoe , Lynn A	11,158.76		11,158.76
Dewing , Henry	38,381.29		38,381.29
Dey , Joan E	24,370.62		24,370.62
Diantonio , Kristen R	61,236.71		61,236.71
Dias , Patricia	52,176.04		52,176.04
DiBiseglia , Gladys	12,647.04		12,647.04
DiCiaccio , Mary	19,894.64		19,894.64
Dick , Michelle M	2,675.00		2,675.00
DiFelice , Allison	10,655.74		10,655.74
DiFronzo , Laura L	158.36		158.36
Dillon , Kristin C	41,163.33		41,163.33
Dirk , Melissa C	1,831.63		1,831.63
DiRocco , Leo	4,682.00		4,682.00
Dobbin , Benedict J	37,980.24		37,980.24
Dobbin , Travis M	37,618.62		37,618.62
Doherty , Derek W	4,762.00		4,762.00
Doherty , Laurie A	5,252.60	1,045.73	6,298.33
Doherty , Maria M	20,663.61		20,663.61
Doherty , Shannon L	2,857.50		2,857.50
Doherty , Susan C	2,940.00		2,940.00
Donnelly , Ann M	11,223.15		11,223.15
Donnelly , Deborah	3,570.00		3,570.00
Donoghue , Brenda M	1,610.57		1,610.57
Donoghue , John	87,821.36		87,821.36
Doocey , Sally C	38,478.36		38,478.36
Doolan , Robert D	57,951.67		57,951.67
Dorrance , Rosamond J	62,902.55		62,902.55
Drew , Charlaiane L	14,443.87		14,443.87
Drouin Jr , Ronald	65,367.53		65,367.53
Duncan , Anne	70,668.16		70,668.16
Dykeman , Lynne	36,640.27		36,640.27
Dziadosz , Judith Ann	9,569.77		9,569.77
Early , Paul D	53,515.11		53,515.11
Edelstein , Eleanor	12,090.85		12,090.85
Eldringhoff , Mary S	65,611.81		65,611.81
Elwell , Joanne M	18,310.05	5,107.16	23,417.21
Elwell , Patricia E	16,202.86	2,503.94	18,706.80
Enos , Teresa A	52,254.74		52,254.74
Estevao , Lisa	1,514.59		1,514.59
Ethier , Sandra C	981.00		981.00
Evangelista , Geraldine	3,085.04		3,085.04
Evangelista , Joanna N	696.08		696.08
Fabiano , Sheila M	1,792.19		1,792.19
Fabrizio , Patricia B	32,984.74		32,984.74
Facendola , Nicola	28,634.17		28,634.17
Fairweather , Paula R	673.61		673.61
Fallon Jr , Richard F	40,322.20		40,322.20
Faraci , Annina	70,785.67		70,785.67
Famham , Jayne	60,849.48		60,849.48
Farrey Forsyth , Nancy	64,935.07		64,935.07
Faxon , Angela	191.82		191.82
Fay , Cheryl	338.90		338.90
Fay , Thomas F	24,685.30		24,685.30
Ferguson , Nancy H	40,233.57		40,233.57
Ferreira , Karen A	58,973.71		58,973.71
Ferris , Gerald B	95,622.36		95,622.36
Fiske , Elaine	6,200.00		6,200.00
Fitzgerald , Judith I	16,871.50	6,708.29	23,579.79
Flagg , Kristi L	51,618.01		51,618.01
Foley , Judi K	66,381.13		66,381.13
Follett , Theresa	51,752.83		51,752.83
Foran , Robin M	10,759.04		10,759.04
Ford , Kathleen	59,971.05		59,971.05
Fortier , Jacqueline M	1,996.89		1,996.89
Foss , Jamie M	62,172.64		62,172.64
Fothergill , Patricia M	11,965.13		11,965.13

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Fowler , Julie T	36,600.34		36,600.34
Fowler , June	30,979.04		30,979.04
Francisco-Marsh , Lynn M	49,134.30		49,134.30
Frank , Joseph C	54,019.10		54,019.10
Frechette , Leo	6,500.00		6,500.00
Freeman , Marcia R	18,917.51	4,820.80	23,738.31
Friedman , Carole	1,810.92		1,810.92
Fuller , Jan H	70,525.98		70,525.98
Gaffney , M Elizabeth	63,554.27		63,554.27
Gagne , Catherine M	58,027.92		58,027.92
Gagnon , Christopher J	44,610.03		44,610.03
Gagnon , Kim M	54,540.77		54,540.77
Gagnon , Susan	63,300.67		63,300.67
Gale , Patricia A	13,080.01	10,377.43	23,457.44
Galliford , Carol A	2,079.89		2,079.89
Galligan , Patrick J	66,323.43		66,323.43
Gallo , Carole A	65,601.52		65,601.52
Gallotto , Amedeo	4,220.00		4,220.00
Garas , Kelly B	7,598.23		7,598.23
Garcia , Tatiana	59,480.68		59,480.68
Gardner , Eileen T	56,046.67		56,046.67
Garipey , Sally B	13,080.01	876.16	13,956.17
Garr , Emily R	41,401.79		41,401.79
Gaudette , Anna P	28,330.49		28,330.49
Gendall , Dorothy A	1,346.52		1,346.52
Georgian , Cynthia S	46,261.43		46,261.43
Gibson , Kevin J	59,225.60		59,225.60
Gignac , Mary H	44,697.66		44,697.66
Gilbride , Thomas M	54,862.62		54,862.62
Gilgun , Melissa	61,829.04		61,829.04
Gillette Manna , Barbara J	10,403.39		10,403.39
Gillotte , Karen M	19,010.15		19,010.15
Gillotte , Kevin M	1,884.38		1,884.38
Gillotte , Sarah	63,288.53		63,288.53
Glass , Debra J	54,399.37		54,399.37
Glover , Elizabeth E	115.56		115.56
Goggin , Jane D	57,671.75		57,671.75
Gordon , Janet P	43,102.12		43,102.12
Gordon , Stacy L	6,447.53		6,447.53
Goudreau , Richard R	52,122.59		52,122.59
Gould , Mary Jo	56,323.57		56,323.57
Gouthro , Brian M	47,501.52		47,501.52
Graaskamp , Dorothy A	56,984.73		56,984.73
Graham , Donna	66,120.85		66,120.85
Grant , Jane	10,789.62		10,789.62
Graves , Gloria J	65,253.74		65,253.74
Guiliani , Denise	15,837.94		15,837.94
Guttadauro , Debbie	372.61		372.61
Hagar , Patricia J	4,073.58		4,073.58
Hair-Sullivan , Linda	70,032.39		70,032.39
Hakala , Robyn D	52,654.77		52,654.77
Hamilton , Gail M	60,694.01		60,694.01
Hamilton , Linda	61,664.29		61,664.29
Hammond , Heather K	1,290.59		1,290.59
Hanna Durkin , Gale F	14,300.79		14,300.79
Hansberry , Bonita	74,349.70		74,349.70
Harrington , David F	44,982.09		44,982.09
Harrison , Dolores M	55,287.16		55,287.16
Harrison , Jaclyn N	2,560.25		2,560.25
Hassan , Christine	65,286.13		65,286.13
Hazel , George	2,185.50		2,185.50
Heald , Ronald D	20,755.32		20,755.32
Heartquist , Richard P	3,046.00		3,046.00
Hendrigan , Dianne	6,225.12		6,225.12
Hennemuth , Trudi	61,631.72		61,631.72
Herrera , Amanda L	37,502.03		37,502.03
Hession , Joanne B	51,942.58		51,942.58
Hickey , Brian J	71,685.56		71,685.56
Higgins , Jodi L	54,031.12		54,031.12
Hillson , Kimberly H	16,906.09		16,906.09
Himmel , Catherine M	53,862.35		53,862.35
Hines , Marie E	96.52		96.52

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Hirsh , Christine	12,590.99		12,590.99
Hirtle , Maryellen	50,006.29		50,006.29
Hogan , Sarah T	34,116.97		34,116.97
Hogan , Susan E	39,570.90		39,570.90
Hopkins , Judith A	44,826.67		44,826.67
House , Linda	43,082.76		43,082.76
Hubble , Shannon T	777.50		777.50
Hummrich , Gretchen A	57,716.37		57,716.37
Hurd , Kristin M	23,102.49		23,102.49
Hussey , Erin	742.28		742.28
Hyland , Lori	52,619.86		52,619.86
Hynes , Kim	68,215.47		68,215.47
Hynes , Nicole B	1,684.38		1,684.38
Ianetta , Linda J	447.48		447.48
Indelicato , Rosemary	16,472.37		16,472.37
Ireland , Vikki M	50,657.26		50,657.26
Irons , Frederick E	8,488.00		8,488.00
Jackman , Maureen	55,202.32		55,202.32
Jagla , Barbara J	60,424.23		60,424.23
Jardin , August P	62,241.90		62,241.90
Jarek , John F	66,941.22		66,941.22
Jessee , Margaret F	959.87		959.87
Johnson , Andree T	48,614.92		48,614.92
Johnson , Audria D	64,597.60		64,597.60
Johnston , Kimberly T	57,537.07		57,537.07
Kalajian , Nancy M	65,906.40		65,906.40
Kalarites , George	2,943.00		2,943.00
Kalarites , Marcia A	65,328.67		65,328.67
Kaloyanides , Courtney B	50,437.00		50,437.00
Kane , Kim	10,164.06		10,164.06
Kane , Maureen	68,591.72		68,591.72
Kawalski , Patricia	2,264.99		2,264.99
Kearns , Joanne	36,139.00		36,139.00
Kearns , Patricia J	5,965.69		5,965.69
Keddie , Patricia A	59,412.94		59,412.94
Keefe , Barbara A	7,448.93		7,448.93
Keefe , Sandra M	52,492.05		52,492.05
Kelley , Dianne L	3,855.00		3,855.00
Kelley , Jane A	66,125.11		66,125.11
Kelley , Louise E	29,015.06		29,015.06
Kelley , Maureen P	60,231.12		60,231.12
Kibbe , Carolyn F	64,496.35		64,496.35
King , Denise M	1,656.11		1,656.11
King , Pauline J	87,318.53		87,318.53
Kirby , Sheri L	12,925.93	637.50	13,563.43
Kirwin , Virginia	55,161.89		55,161.89
Kirwin , William	61,977.68		61,977.68
Kling , Joyce	15,945.87		15,945.87
Kolack , Roseanne	63,703.38		63,703.38
Kosiba , Kristen D	58,681.19		58,681.19
Koskey , Pamela A	59,071.89		59,071.89
Krainski , Joanna D	76,792.00		76,792.00
Krol , Patricia A	61,276.98		61,276.98
Krzesinski , Elizabeth A	51,663.69		51,663.69
LaChance , Susan	62,069.85		62,069.85
Laffey , Mary	56,927.52		56,927.52
LaFland , Kimberly A	56,698.09		56,698.09
Lally , Patricia A	77,008.22		77,008.22
Lamotte , Susan	47,436.94		47,436.94
Lane , Jaime A	55,858.89		55,858.89
Lane , Kerry A	4,776.00		4,776.00
Langlais , Renee M	49,162.70		49,162.70
Langone , Debra	440.50		440.50
Lapierre , Nicole G	17,837.33		17,837.33
LaRocque , Janice L	42,912.61		42,912.61
Laws , Nancy	66,092.92		66,092.92
Lazzara , Karen E	5,347.05		5,347.05
Lazzara , Mary E	14,508.42	11,584.81	26,093.23
Leary , Colleen	34,028.15		34,028.15
LeBlanc , Dixie M	9,804.56		9,804.56
LeCam , Donna	73,377.54		73,377.54
LeCesse , Linda	3,668.92		3,668.92

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Lefebvre , Richard C	50,479.00		50,479.00
Lennon , Carol Ann	17,150.11		17,150.11
Levine , Steven	72,430.29		72,430.29
Levy-Siopes , Jennifer M	49,687.14		49,687.14
Libby , David A	60,083.17		60,083.17
Lindsey , Eileen M	51,286.14		51,286.14
Linskey , Joanne L	10,535.00		10,535.00
Loosen , Mary	52,499.87		52,499.87
Lopolito , Christine	10,813.99		10,813.99
Lovett , Thomas W	95,483.73		95,483.73
Lussier , Pamela	20,828.64	980.90	21,809.54
Lynch , Joan	60,170.58		60,170.58
MacDonald , Bruce Allan	41,061.69		41,061.69
MacLeod , Kathleen	46,844.97		46,844.97
MacLeod , Susan P	2,439.00		2,439.00
Madden , Charlotte	103.88		103.88
Maguire , Mary	62,362.12		62,362.12
Mahoney , Eileen	29,040.07		29,040.07
Maia , Patricia G	913.05		913.05
Malatesta , Rosamond	64,140.61		64,140.61
Malone , Gayle F	6,066.53		6,066.53
Malone , Linda	60,406.91		60,406.91
Maloney , Kathleen A	48,423.66		48,423.66
Mangun , Rosemary C	16,374.59		16,374.59
Manley II , James	55,290.32		55,290.32
Mann , Pamela A	99.72		99.72
Manseau , Mary	2,695.02		2,695.02
Manzi , Edward R	59,154.00		59,154.00
Maranville , Marie L	59,225.60		59,225.60
Marcella , Jennifer K	27,805.36		27,805.36
Marchand , Jon A	56,111.86		56,111.86
Marchant , Annette	342.79		342.79
Marcheterre , Lisa A	59,225.60		59,225.60
Marcus , David	63,918.84		63,918.84
Marget , Lisa G	14,932.03		14,932.03
Markham , Cecily A	20,385.15		20,385.15
Marquis , Donna M	2,414.51		2,414.51
Marsh , Elsa A	56,610.43		56,610.43
Martel , Patricia M	50,672.61		50,672.61
Martel , Tanya	195.00		195.00
Martin , Daniel N	63,377.64		63,377.64
Martucci , Denise B	13,080.01	1,159.93	14,239.94
Matysczak , Helen	61,081.03		61,081.03
McAndrews , Patrick F	64,391.85		64,391.85
McArdle , Katharine J	2,560.25		2,560.25
McArdle , Kevin P	97,255.49		97,255.49
McArdle Milenavich , Sharon	69,062.76		69,062.76
McBrine , Monica	43,894.48		43,894.48
McCabe , Evelyn D	11,812.77		11,812.77
McCabe , Robert F	8,385.21		8,385.21
McCaffery , Sarah J	39,918.96		39,918.96
McCann , Joseph F	62,379.15		62,379.15
McCarthy , Carol F	6,080.28		6,080.28
McCarthy , Jacqueline M	64.26		64.26
McCarthy , Robert	39,054.07		39,054.07
McCormick , Annmarie	26,868.50		26,868.50
McDade , Pamela	61,258.15		61,258.15
McDermott , Beth A	12,644.06	1,335.39	13,979.45
McDonnell , Patricia R	65,292.03		65,292.03
McDonough , Donna M	1,320.00		1,320.00
McFadden , Kelly A	56,538.16		56,538.16
McGinn , Marybeth	59,566.12		59,566.12
McGowan , Cressida L	60.00		60.00
McGowan , Muriel	10,877.65		10,877.65
McGrath , Christine L	147,861.15		147,861.15
McGrath , Michelle L	53,977.22		53,977.22
McGrath , Robert M	59,567.75		59,567.75
McGregor Fay , Anne B	39,185.92		39,185.92
McGuire , James	110,125.22		110,125.22
McHatton , Paula A	5,220.00		5,220.00
McKenna , Donna M	34,026.14		34,026.14
McKenna , Mary J	5,061.80		5,061.80

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
McKittrick , Patricia A	125.00		125.00
McLaughlin , Maria L	6,511.56		6,511.56
McMillan , Margaret	460.79		460.79
McNamara , Maureen	67,268.93		67,268.93
McNeil , Susan M	2,354.11		2,354.11
McSheehy , Erin C	31,487.93		31,487.93
McSheehy , Maureen	62,177.95		62,177.95
McWilliams , Brenda	62,853.35		62,853.35
Melanson , Susan R	1,529.15		1,529.15
Mercier , Kelly E	29,478.38		29,478.38
Merrick , Christine	439.95		439.95
Merrill , Brandi M	23,654.87		23,654.87
Merrill , Jennifer A	51,856.50		51,856.50
Meuse , Patricia M	40,340.68		40,340.68
Meuse , Susan A	3,203.30		3,203.30
Middleton , Judith A	57,729.33		57,729.33
Miller , Sandra H	33,407.52		33,407.52
Miranda , Shannon M	43,156.84		43,156.84
Molloy , Peter M	54,792.24		54,792.24
Mooney , Donna B	73,910.92		73,910.92
Mootrey , Kathleen J	60,714.43		60,714.43
Morandi , Denise	52,334.77		52,334.77
Morello , Mary Beth	26,219.09		26,219.09
Morgan , John R	57,813.41		57,813.41
Moriarty , Carol G	43,179.86		43,179.86
Morrill Jr , Thomas A	77,337.20		77,337.20
Morris , Constance R	7,460.73		7,460.73
Morris , Mary C	15,300.79		15,300.79
Morrissey , Joanne M	62,610.26		62,610.26
Morrissey , Kevin M	38,187.00		38,187.00
Morse , Carol A	880.00		880.00
Moser , Sharon J	59,876.17		59,876.17
Mrozowski , Jennifer	60,192.68		60,192.68
Mugford , Debralee	11,191.37		11,191.37
Mullen , David	54,809.73		54,809.73
Mulloy , Sheri F	26,057.54		26,057.54
Mulno , Susan	39,642.45		39,642.45
Murphy , Eileen M	2,943.00		2,943.00
Murphy , Lois E	20,328.64	1,681.10	22,009.74
Murphy , Marie T	10,326.31		10,326.31
Murphy , Robin A	1,951.98		1,951.98
Murray , Kara M	58,031.22		58,031.22
Napoli , Patricia A	29,221.94		29,221.94
Nastasi , Maryellen A	63,116.84		63,116.84
Navetta , Carol M	59,678.73		59,678.73
Neal , Terrance F	36,607.60		36,607.60
Newton , Richard H	39,394.84		39,394.84
Norton , Paul E	3,002.00		3,002.00
OBerg , Teresa M	16,541.36	190.43	16,731.79
OBrien , Joanne	63,133.73		63,133.73
OBrien , John H	41,118.77		41,118.77
OBrien Jr , Joseph P	15,649.79	5,347.50	20,997.29
ODonnell , Andrea M	59,225.60		59,225.60
OHara , Ann	65,632.03		65,632.03
OHare , Nancy J	20,738.07		20,738.07
OKeefe , Stephen J	2,943.00		2,943.00
Oldfield , Sarah C	4,216.24		4,216.24
ONeill , Meghan E	5,583.10		5,583.10
Osborne , M Eileen T	68,695.33		68,695.33
Osterberg , Roy	40,323.03		40,323.03
Osterman , Glenn W	63,629.91		63,629.91
Osterman , Marcia	48,343.84		48,343.84
Page , Donald C	40,716.13		40,716.13
Page , Ronald G	44,641.14		44,641.14
Pagiavlas , Stephanie	69,768.16		69,768.16
Paglia , Diane	29,913.42		29,913.42
Paquin , Pamela J	2,617.38		2,617.38
Parker , Lisa E	59,362.79		59,362.79
Patterson , Roland T	38,470.74		38,470.74
Patterson , Stephen R	37.62		37.62
Paul , George S	98,089.05		98,089.05
Payne , Yvette	10,009.68		10,009.68

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Pellegrini , Diane L	58,852.91		58,852.91
Pellegrino , Lynn	252.29		252.29
Penney , Kathleen	15,048.25	2,485.00	17,533.25
Pepin Kennedy , Mary	61,008.20		61,008.20
Perrin , Ruth	2,499.96		2,499.96
Perry-Wood , Zoe A	21,697.66		21,697.66
Peters , Farbrianna	10,393.57		10,393.57
Peterson , Dennis J	3,526.32		3,526.32
Peterson Jr , Dennis J	2,675.00		2,675.00
Petkiewich , Grace	12,346.12		12,346.12
Petrone , Lisa	1,876.54		1,876.54
Phenix , Paula	409.76		409.76
Pinard , Pamela A	31,512.23		31,512.23
Pincher , Jeanne K	31,549.02		31,549.02
Piscione , Claire	61,359.44		61,359.44
Piscione , William	72,770.07		72,770.07
Pishock , Patricia	59,832.41		59,832.41
Policelli , Ann M	6,454.52		6,454.52
Pontes , Kathleen	21.40		21.40
Porcaro , Cheryl	90,219.90		90,219.90
Preston , Danielle	39,521.17		39,521.17
Primerano , Mary A	69,556.94		69,556.94
Pringle , James R	58,537.89		58,537.89
Prodanas , Stephen	52,056.97		52,056.97
Puma , Dustine R	33,677.98		33,677.98
Quilty , Jodi L	322.31		322.31
Quinn , John F	108,443.89		108,443.89
Raab , Heather	48,322.00		48,322.00
Ramaska , Cindy D	56,361.38		56,361.38
Rand , Anne L	57,063.74		57,063.74
Raneri , Susan M	13,793.51		13,793.51
Rauseo , Maura A	2,043.40		2,043.40
Ray , Lorena	3,300.80		3,300.80
Reading , Robin	58,929.70		58,929.70
Reale , Patricia A	10,881.20		10,881.20
Reardon , Jennifer G	36,797.21		36,797.21
Rebelo , Carlos	32,479.12		32,479.12
Redman , Sarah A	50,946.86		50,946.86
Redmond , Kimberly A	657.60		657.60
Reed , Claire	68,004.36		68,004.36
Reese , Kevin F	1,092.75		1,092.75
Rekkbie , Linda	2,283.23		2,283.23
Reyes , Janet E	58,330.34		58,330.34
Rice , Joseph F	42,961.32		42,961.32
Rich , Tammy	10,465.03		10,465.03
Rideout II , Gerald S	40,418.53		40,418.53
Riley , Elaine	60,603.32		60,603.32
Robichaud , Ellen-Dale	9,492.82		9,492.82
Robillard , Katherine P	3,256.20		3,256.20
Robinson , Beverly	39,161.13		39,161.13
Robinson , Elizabeth C	65,342.65		65,342.65
Robson , Sarah M	30,644.32		30,644.32
Rodgers , Kristi	54,518.12		54,518.12
Rodriguez , Kristan	78,662.47		78,662.47
Rogacki , Daniel	54,508.03		54,508.03
Rogers , Kristina	67,759.94		67,759.94
Rogers , Robert G	43,438.90		43,438.90
Ronan , Cathy	88,174.34		88,174.34
Rosmarinofski , Mary J	45,339.88		45,339.88
Rouff , Francesca	65,565.34		65,565.34
Russell , Joseph E	2,499.96		2,499.96
Ryan , Erin M	4,407.30	7,920.28	12,327.58
Ryan , Kenneth J	8,513.31		8,513.31
Ryan , Sandra	39,321.50		39,321.50
Ryan , Shelli-An	15,912.60		15,912.60
Ryan , Thomas F	56,088.49		56,088.49
Ryser , Patricia A	60,176.94		60,176.94
Sacramone , Agnes	53,152.20		53,152.20
Sacramone-Greene , Donna M	52,145.58		52,145.58
Sadler , Sheila	42,994.32		42,994.32
Saindon , Denise M	55,836.53		55,836.53
Sanclemente , Marilyn	215.60		215.60

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Santilli , Kathleen A	46,260.57		46,260.57
Santos Zambella , Elizabeth	46,457.24		46,457.24
Sarsfield , Erin M	14,506.83		14,506.83
Sartori , Anita	3,673.19		3,673.19
Sawyer , Lynne A	6,775.00		6,775.00
Scialdone , Kelly M	43,076.69		43,076.69
Scotfield , Susan	60,585.19		60,585.19
Senchal-Brown , Elaine M	59,102.23		59,102.23
Shanley , Thomas J	51,406.54		51,406.54
Sharkey , James F	66,191.50		66,191.50
Shattuck , Beverly M	9,328.94		9,328.94
Sheehan , Ann B	6,045.00		6,045.00
Sheehan , Kimberly A	12,146.13		12,146.13
Shikles , Alison	13,593.55	250.00	13,843.55
Shimkus , James P	36,016.25		36,016.25
Shirkoff , Pamela A	63,899.23		63,899.23
Shirkoff , Robert W	38,321.90		38,321.90
Sholl , Kathleen T	12,647.04		12,647.04
Siepkas , Kimberly A	39,766.18		39,766.18
Sierpina , Michelle L	49,017.85		49,017.85
Silk , Roberta	650.68		650.68
Silva , Barbara J	824.22		824.22
Silva , Cheryl A	14,786.69		14,786.69
Silva , Geraldine M	2,058.09		2,058.09
Sinclair , Elaine C	26,177.59		26,177.59
Skoropowski , Maria	19,633.10		19,633.10
Skowronski , Vermilita	1,675.30		1,675.30
Slezak , Diane N	60,049.22		60,049.22
Smallidge , Nicole	50,840.93		50,840.93
Smith , Margaret	26,928.17		26,928.17
Sosnowska , Agnieszka	31,487.84		31,487.84
Souza , Florence F	61,463.42		61,463.42
Spaulding , Jennifer E	73,093.22		73,093.22
Speros , Elaine F	64,437.73		64,437.73
Spiller , Kimberley A	332.42		332.42
Spinelli , Wendy M	53.46		53.46
St John-Latta , Thersea L	1,030.19		1,030.19
Stack , Catherine F	44,356.03		44,356.03
Stamp , Jason R	54,683.33		54,683.33
Starling , Kathleen A	10,568.32		10,568.32
Stefanski , Paula A	20,017.89		20,017.89
Stevens , Barbara	16,537.92		16,537.92
Stone , Kimberly M	62,027.33		62,027.33
Stone , Phillip J	48,880.90		48,880.90
Storms , Mary Ann	20,368.28		20,368.28
Stratis , Patricia	66,623.31		66,623.31
Stronach , Richard J	48,853.05		48,853.05
Sujko , Tara A	30,271.16		30,271.16
Sullivan , Barbara J	8,218.75		8,218.75
Sullivan , Barry J	55,301.41		55,301.41
Sullivan , Barry T	31,414.63		31,414.63
Sullivan , Carole	66,131.91		66,131.91
Sullivan , Danielle C	121.28		121.28
Sullivan , Deborah	34,253.80		34,253.80
Sullivan , Kelli R	1,765.72		1,765.72
Sullivan , Laura L	11,738.84		11,738.84
Sullivan , Maryellen	503.79		503.79
Sullivan , Susan M	59,718.79		59,718.79
Sullivan , Victoria A	600.00		600.00
Sullivan II , Richard	15,386.36	559.86	15,946.22
Sullivan Jr , James T	56,433.65		56,433.65
Sullivan Sr , James T	2,943.00		2,943.00
Sutliff , Nadine B	68,887.87		68,887.87
Sykes , Bethany	2,986.00		2,986.00
Szmyt , Kelley M	1,639.45		1,639.45
Talford , Ginamarie	77,924.84		77,924.84
Taylor , Jennifer S	37,628.05		37,628.05
Taylor , Katherine E	39,678.43		39,678.43
Teas , Nancy	37,138.85		37,138.85
Tellier , Holly	30,727.97		30,727.97
Ternullo , Donna M	4,470.36		4,470.36
Terrio , Andrew J	2,484.16		2,484.16

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Tetreault , Laura P	877.32		877.32
Theisen , Anne M	1,535.64		1,535.64
Themeles , Betty Ann	62,772.83		62,772.83
Therault-Regan , Brenda M	54,001.32		54,001.32
Thompson Gere , Jodi L	47,777.72		47,777.72
Thuillier , Peter G	50,701.95		50,701.95
Tierney , Marybeth	15,649.76	275.00	15,924.76
Tirabassi , Melanie A	17,702.44	6,205.61	23,908.05
Tomame , Nancy	27,872.47		27,872.47
Torre , Joanne K	2,081.72		2,081.72
Torres , Karen M	831.43		831.43
Tozowski , Mary A	11,801.46		11,801.46
Trevor , Denise A	17,113.56	625.30	17,738.86
Trickett , Donna M	366.25		366.25
Turcotte , Mary E	472.44		472.44
Valdina , Anne Marie	6,064.84		6,064.84
Vallis , Bonnie J	1,478.13		1,478.13
Varhegyi , Kyra D	12,536.87		12,536.87
Vass , Suzzanne M	1,996.92		1,996.92
Vella , Loren M	55,332.20		55,332.20
Ventura , Catherine F	66,918.53		66,918.53
Vibber , Sandra	15,363.75		15,363.75
Vieira , Barbara	930.00		930.00
Vitallo , Barbara	51,445.28		51,445.28
Vonkahle , Heidi	2,943.00		2,943.00
Waitte , Stefani G	60,109.36		60,109.36
Waldrip , Roberta	10,862.25		10,862.25
Wallace , Joy C	4,349.69		4,349.69
Walsh , Cynthia E	993.55		993.55
Walsh , Elaine	49,801.06		49,801.06
Walsh , Leanne M	5,766.30	501.10	6,267.40
Walsh , Rebecca J	732.64		732.64
Walsh Jr , Thomas M	51,068.01		51,068.01
Ware , Karen Ann	44,202.92		44,202.92
Ware , Robert	74,512.36		74,512.36
Wareham Jr , William A	29,023.47		29,023.47
Weidknecht , Marguerite K	57,876.16		57,876.16
Weir III , John S	65,859.46		65,859.46
Welch , Derek W	2,306.72		2,306.72
Welch , Patricia	13,987.57	13,169.00	27,156.57
Wells , Deborah E	13,987.57	275.00	14,262.57
Wescott , Melanie	136.96		136.96
White , Stanley D	66,462.05		66,462.05
Whynot , Ann M	47,757.87		47,757.87
Willegal , Mavis C	1,088.93		1,088.93
Wilson , Carol A	773.55		773.55
Wilson , Jane	11,239.36		11,239.36
Wilson , William B	46.17		46.17
Winn , Dennis M	17,113.56		17,113.56
Winters , Scott A	58,685.53		58,685.53
Witham , Cheryl	53,240.94		53,240.94
Witmyer , Renee	136.96		136.96
Wogan , Dale	1,038.55		1,038.55
Woodman , Janice M	14,788.01		14,788.01
Woods , Laurie A	11,909.56		11,909.56
Yaeger , Warren J	73,426.90		73,426.90
Yeats , Rhonda E	56,905.23		56,905.23
Yore , Sarah E	34,198.32		34,198.32
Young , Keith E	66,480.11		66,480.11
Zarembo , Sharon C	33,359.53		33,359.53
Zaroulis , James G	5,775.00		5,775.00
Zbieg , Richard	68,774.30		68,774.30
Zier , Mary Ellen	7,050.00		7,050.00
Zotos , Anissa S	41,914.49		41,914.49
Zullo , Lisa M	51,066.38		51,066.38
Zwirek , Nicole M	50,243.05		50,243.05

At Your Service

(AREA CODE 978)

GENERAL INFORMATION..... 640-4300

AMBULANCE..... 911

Administrative Services, [Town Hall]..... 640-4488
Assessors, [11 Town Hall Ave]..... 640-4330
Auditor, [11 Town Hall Ave]..... 640-4320
Board of Registrars (Voter Information)..... 640-4355
Building Commissioner, [DPW Building]..... 640-4430
Community Development, [DPW Building] 640-4370
Computer Services, [11 Town Hall Ave]..... 640-4351
Conservation Commission, [DPW Building]..... 640-4370

FIRE DEPARTMENT, [21 Town Hall Ave]

To Report a Fire..... 911
Other Fire Information..... 640-4410

Health Board, [DPW Building]..... 640-4470
Housing Authority, [Saunders Circle]..... 851-7392
Library, [300 Chandler St.]..... 640-4490
Parking Clerk, [Town Hall]..... 640-4356
Planning Board, [DPW Building]..... 640-4370
Plumbing/Electrical Inspector, [DPW Building]... 640-4435

POLICE DEPARTMENT, [918 Main Street]

EMERGENCY..... 911
Administrative-Non Emergency..... 640-4381
Detectives..... 640-4380
Dog Officer..... 640-4395
Records..... 640-4385

PUBLIC WORKS, [DPW Building, 999 Whipple Rd.]

Superintendent/Administration Office..... 640-4440
Engineering Division..... 640-4440
Highway Division..... 640-4440
Park Division, [Livingston St.]..... 640-3502/640-4462
Sewer Division..... 640-4440
Snow & Ice Emergency..... 640-4443
Tree Division 640-4440
Water Division
[Emergencies-Phone Police Dept]..... 640-4448
Water Treatment Plant..... 858-0345
Water Billing Division , [11 Town Hall Ave]..... 640-4350
Recreation Dept., [Livingston St.]..... 640-4460
Road Runner Transportation..... 459-0152
Rubbish Disposal..... 1-800-442-9006

SCHOOL DEPARTMENT

Athletic Director..... 640-7834
Loella Dewing School, [1469 Andover St]..... 640-7858
Heath Brook School, [165 Shawsheen St]..... 640-7865
Memorial High School, [320 Pleasant St]..... 640-7825
North Street School, [133 North St]..... 640-7875

Louise Trahan School, [12 Salem Rd]..... 640-7870
John Ryan Elem School, [135 Pleasant St]..... 640-7880
John Wynn Middle School, [1 Griffin Way]..... 640-7846
Superintendent of Schools 640-7801
Business Administ. Office [139 Pleasant St]..... 640-7805

Shawsheen Tech. Region. H.S., [Billerica]..... 667-2111

Sealer of Weights & Measurers..... 640-4430
Selectmen, [Town Hall]..... 640-4300
Senior Center, [East St. & Livingston St.]..... 640-4480
Cable TV: Channel 10..... 640-4300
Channel 22..... 640-7825
Town Clerk, [Town Hall]..... 640-4355
Town Manager, [Town Hall]..... 640-4310
Treasurer/Tax Collector, [11 Town Hall Ave]..... 640-4340
Veterans Agent, [Town Hall]..... 640-4485
Voter Information, [Town Hall]..... 640-4355
Welfare Department..... 446-2400

Historical Society 978-863-9989
[Web Site – www.tewkhissoc.org]
Tewksbury Cemetery, [172 East St.]..... 978-851-4165
Tewksbury Community Pantry 978-858-2273

CITIZENS INFORMATION SERVICE

Office of the Secretary of State..... 1-800-392-6090
[Web Site – www.wheredoivotema.com]
Senator Edward Kennedy [Boston]..... 1-617-565-3170
Senator John Kerry [Boston]..... 1-617-565-8519
Congressman Marty Meehan [Lowell]..... 978-459-0101
State Senator Susan Tucker..... 1-617-722-1612
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